

## CITY OF FAYETTEVILLE JOB DESCRIPTION



<b>Position Title:</b>	Lifeguard	<b>Reports To:</b>	Pool Manager
<b>FLSA Status</b>	Non-Exempt/ Seasonal	<b>Department:</b>	Parks & Recreation
<b>Revision Date(s)</b>	February 2023	<b>EEO Class</b>	

**JOB SUMMARY:** This position reports to the Parks and Recreation Pool Manager and is responsible for monitoring activities at the City operated swimming pool. This position works to prevent accidents and rescue swimmers in danger of personal injury.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. *Other duties may be assigned. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions*

- Caution swimmers regarding unsafe practices and safety hazards
- Maintain order in the pool and adjoining areas
- Administer first aid and CPR
- Complete reports associates with accidents/incidents
- Clean facility
- Provide general information on pool hours and activities
- Perform other general department duties as assigned

**QUALIFICATION REQUIREMENTS:** *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**General knowledge of:**

- Basic custodial procedures
- Safe practices used in pool facilities
- General water safety
- First Aid
- CPR

**Ability to:**

- Adhere to department rules, regulations, procedures, and functions
- Perform light physical labor
- Bend, stoop, crouch, sit, climb and stand
- Understand and follow oral and written instructions
- Evaluate situations and make decisions
- Perform first aid and CPR
- Work flexible days, nights, and weekend hours

**Skills in:**

- Active listening, giving full attention to what others are communicating, taking time to understand information, asking questions as appropriate
- Critical thinking using logic and reasoning
- Interpersonal communication and conflict management

**EDUCATION and/or EXPERIENCE:**

- Must be 15 years of age or older

**LICENSES & CERTIFICATIONS:**

- Certified in First Aid/CPR
- Certified Lifeguard/Lifesaving (must obtain valid certification)

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**PHYSICAL DEMANDS:** *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The employee is regularly required to see, talk, and hear and perform the physical activities marked below.

Activity		Check 1 column for Frequency of Occurrence		
Check Applicable Activities		Occasionally < 1/3 of the time	Frequently 1/3–2/3 of the time	Regularly >2/3 of the time
X	Standing			X
X	Walking		X	
X	Climbing: Stairs &/or Ladders		X	
X	Sitting			X
X	Balancing	X		
X	Bending/Stooping/Kneeling		X	
X	Twisting	X		
X	Squatting		X	
X	Grasping/Squeezing	X		
X	Repetitive movements w/hands			X
X	Reaching/working overhead			X
X	Lift &/or carry up to 50 lbs.			X
X	Push &/or pull up to 50 lbs.			X

**WORK ENVIRONMENT:** *The work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work hours are variable per work week where evening and weekend are required. Work is generally performed outdoors. Some tasks will be performed regardless of weather conditions.

**Job Description Acknowledgment:** I understand that **this job description is not a contract of employment** between the City of Fayetteville and me. Also, I understand that my duties may not be limited to those duties written in the job description, and that the City of Fayetteville may assign other duties as needed. I have received a copy of the Lifeguard job description, have read it, and understand the essential functions of the role. By signing below, I acknowledge that I can perform the essential functions of the Lifeguard job as it is described in the job description above.

**Employee Name (Please Print):** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Employee Signature:** \_\_\_\_\_