

JOB DESCRIPTION
Public Works Utility Worker

FLSA: Non-Exempt
Reports to: Public Works Director

Pay Level: Level 2
Prepared/Revised: July 2020

Job Summary:

The employee is responsible for performing maintenance tasks of an unskilled or semi-skilled nature: cutting grass, removing debris from streets, loading and unloading dirt, gravel, trash and other debris including manual collection and disposal of refuse. Duties also include other support services under the close supervision of the Department Head or his/her designee where they are assigned. Instructions to the employee are generally specific; however, there are times the employee must consider different courses of action to complete the task.

Supervision Exercised or Received:

The Public Works Utility Worker will receive supervision from the Public Works Director.

Essential Functions:

1. Cuts grass with hand tools or power equipment.
2. Removes debris from street right-of-way and other City property
3. Loads and unloads dirt, gravel, trash, garbage, and other debris.
4. Works as part of construction crew in road repair, gravel spreading, or ditch digging
5. Cleans, maintains and services equipment and tools.
6. Must perform heavy manual labor for extended periods under some unfavorable climatic conditions, frequently lifting objects 25 to 50 lbs.
7. Will be required to work in all weather conditions
8. Or any other task as assigned
9. Will be required to go on Sanitation truck as needed
10. Operate a garbage packer.
11. May operate a vehicle or moving machinery
12. May be assigned to different jobs within the Public Works Department depending on staff requirements.

Knowledge Of:

1. Knowledge of the materials and equipment used in general maintenance and construction work.
2. Knowledge of occupational hazards and safety precautions
3. Ability to carry out simple oral instructions
4. Ability to work with machinery and sharp tools
5. Ability to establish and maintain an effective working relationship with other employees
6. Ability to bend, crouch, and stoop
7. Ability to intermittently sit and stand as a result of continuously getting in and out of vehicles.

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9. Ability to manage time, meet deadlines and finish projects within the required time.

Position Requirements:

1. Applicants possessing the above qualifications have a good probability for success in this class. However, applicants not possessing these qualifications should apply if they believe their training and experience will enable them to perform the work successfully
2. Must have or obtain CDL License within six (6) months from date of hire
3. Must pass drug screen by licensed physician

Additional Requirement:

1. **Work hours** – 40 hour work week. A full time, non-exempt employee. May work evenings and weekends, as needed.
2. **Work environment** – The employee will operate light duty vehicles up to 2 ½ ton truck, tractors, riding, push or pull mowers, weed eater, chain saws, rakes, shovels, etc. Employee may also operate the levers of a garbage truck. Work is generally performed outdoors and some tasks will be performed regardless of weather conditions. The employee will be exposed to loud noise, dirt, dust, tobacco smoke, and foul odors.
3. **Physical Requirements** – The utility worker will be required to do common tasks such as: sit for an hour or more, talk, hear, stand, walk, balance, stoop, squat, bend, kneel and lift objects weighing 50 pounds or more. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function. Must be able to perform essential functions of life.

Note:

At the discretion of the City of Fayetteville, a background check may be made. Employment is contingent upon satisfactory completion of a background check, drug screen and agility test.

Nothing in this job description restricts the ability or the right of the City of Fayetteville to assign, reassign or eliminate the duties and responsibilities of this job either orally or in writing. Tasks and responsibilities may be changed at any time, due to reasonable accommodations or other reasons deemed appropriate by the City of Fayetteville.

The job description does not constitute an Employment Agreement between the employer and the employee and is subject to change, according to the business needs of the City of Fayetteville.