

JOB DESCRIPTION
Recreation Concessions Attendant/Recreation Staff

FLSA: Part-Time Non-Exempt
Reports To: Recreation Director

Pay Level: Level 0
Prepared/revised: July 2020

Job Summary:

The Concessions Attendant is responsible for maintaining operations and assisting customers with concession purchases. This position assists in setting the example and ensuring the highest level of guest experience in concessions.

Supervision Exercised or Received:

The Recreation Attendant exercises no supervision
The Recreation Attendant receives supervision from the Recreation Director.

Essential Functions:

1. Ability to provide excellent customer service while working in a very fast-paced environment
2. Serve food, beverages and other concession items to customers in a prompt and friendly manner
3. Proper cash handling including greeting and servicing customers at the registers, taking orders and accepting payments, handling cash, debit and credit cards
4. Prepare food such for customers by following directions
5. Use of cash registers, calculators, adding machines and accept payments along with making change
6. Stock and re-stock items as necessary

Position Requirements:

1. Must be fifteen (15) years of age or older
2. Must utilize excellent customer service skills to enhance the concessions experience and meet the needs of Parks & Recreation guests with a positive attitude
3. Must be able to multi-task and be self-motivated
4. Possesses excellent cash handling skills and knowledge to make change
5. Standing, stooping and bending for long periods of time
6. Able to work a flexible schedule including nights, weekends, holidays and special events