



## SIGN PERMIT APPLICATION

All signs in the Village of Fairport require a sign permit.

For a complete explanation of the sign code, please refer to:

Village of Fairport, NY Code

Chapter 408: Signs

§ 408-3: Sign permit required.

<https://ecode360.com/10644704>

Chapter 408: Signs

§ 408-4: Sign site plan review and approval.

<https://ecode360.com/10644731>

**OFFICE USE**

Sign Permit Fee \$ \_\_\_\_\_ /A2590

Sign Compliance Fee \$25.00 / A2590

**TOTAL SIGN PERMIT FEE \$** \_\_\_\_\_

RECEIVED \_\_\_\_\_

PAID \_\_\_\_\_



**SIGN PERMIT APPLICATION**

Property Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

**Business Owner, Contractor & Design Professional Info**

Business Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Email \_\_\_\_\_ Mailing Address \_\_\_\_\_

Contractor \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

Agent \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

**Documents Required for Sign Permit Review:**

- Drawing or Photo of Sign(s) with size(s)
- Drawing or Photo of Sign(s) superimposed on the structure
- Proof of Insurance

Property Owner Signature

\_\_\_\_\_ Date \_\_\_\_\_

Code Enforcement Officer:

\_\_\_\_\_ Date \_\_\_\_\_