



RECRUITMENT NOTICE

Electric Assistant Line Foreman For The Fairport Municipal Commission

The Village of Fairport (population 5,500) is in search of a dynamic and customer service-oriented leader to join our team and become our next Electric Assistant Line Foreman for the Fairport Municipal Commission (Fairport Electric). The Village of Fairport is a mature and progressive community located in Monroe County, New York, approximately eleven (11) miles southeast of downtown Rochester. The Village is surrounded by the Town of Perinton and is adjacent to the neighboring municipalities of Penfield to the North, Pittsford to the West, Egypt and Macedon to the east, and Victor to the South. The Village provides a full range of municipal services including police, fire, and municipal electric. The Village of Fairport General Fund has a budget of \$7 million and approximately 60 employees. Fairport Electric operates with a budget of \$37 million with approximately 50 employees. The electric service area consists of the Village of Fairport and the surrounding Town of Perinton and has over 18,000 residential, commercial and industrial customers accounts. Fairport Electric is one of the 40+ municipal electric utilities in NYS and is the second largest system. Fairport Electric prides itself on being known as the most professionally managed and reliable system and our employee recruitment is a key part in the continuation of these efforts.

POSITION RESPONSIBILITIES:

This position serves as part of the electric operations staff for Fairport Electric and is a Monroe County civil service position. This is a technical position which entails supervision along with performing technical work in the erection, installation, and maintenance of overhead and underground electric 15kv power distribution lines, underground vaults, and related equipment along with the rebuilding and maintenance of 115kv substations. The work requires climbing poles and towers in various weather conditions and requires rigid observances of safety precautions to prevent personal injuries. Supervision of crews along with applying electrical safety and standards to crews will be a requirement of this job.

Credible knowledge of theory and principles of electricity and electrical distribution systems as they relate to duties; credible knowledge of standard safety measures and devices used in handling high voltage electrical circuits; credible knowledge of first aid methods, including resuscitation methods; skill in the use of tools and equipment of the trade; working knowledge of OHMS Law; ability to follow oral and written instructions; ability to climb poles and towers; willingness to work in all weather conditions and report for outages and emergencies; ability to diagnose electrical distribution and substation issues and take necessary corrective action; steady nerves; ability to read and interpret construction drawings, specifications and wiring diagrams; good hand, motor and eye coordination; dependability; resourcefulness; physical strength and stamina to perform arduous manual labor; physical condition commensurate with the demands of the position. Documentation of safety inspections along with construction standards will be a major part of this position. Does related work as required.

MINIMUM QUALIFICATIONS:

The Village of Fairport is seeking professional individuals who possesses the following proposed minimum qualifications: Graduation from high school or possession of a high school equivalency diploma along with the completion of an electrical apprentice training school certificate and a minimum of 15 years' experience in the field of electrical linework for this experienced line worker position.

Strong work ethic with the ability to adapt to new situations and people and work well with others and perform work accurately. Work is physically in the field and should be able to work in all weather conditions and physical condition shall be commensurate with the demands of the position. Ability to multitask and balance various duties. Staying organized while doing so by documenting daily duties and work completed. Manages time well and works well under pressure. Organizational ability; ability to communicate orally and in writing; ability to help train others in electrical linework, repair, and installation. Good judgement; eager and willing to become familiar with company specific programs, software and expand knowledge base and skills.

Proficient in Microsoft Office, Excel, Access

The successful candidate will have exceptional interpersonal skills with the ability to interact and socialize with the general public, staff and other related officials. Safety is the number one priority with a focus on customer service and reliability equally. Individuals with a good sense of humor and a solid technical skill set will be most successful in this professional environment.

The position is an hourly position with overtime and starting_salary base range is \$115-\$125k depending upon qualifications and experience along with a highly competitive benefits package. Candidate will be subject to drug and alcohol testing prior to and continuing through employment as well as a pre-employment background check. Interested applicants should submit via email a professional cover letter and resume to Matthew J. Hegarty, Superintendent of Electric. This position is open until filled; however, interested applicants are encouraged to apply by July 12th, 2024. For more information, please contact Matthew J. Hegarty at mjh@fairportny.com or 585-421-3104. Please see our website at FairportNY.com for further information and we look forward to having you as a member of our team!