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ADA Self Evaluation & Transition Plan

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What is an ADA Self-Evaluation & Transition Plan?

An Americans with Disabilities Act (ADA) Self-Evaluation & Transition Plan is a document that outlines how a jurisdiction transitions toward compliance with the American with Disabilities Act (ADA). The Plan is based on guidance from the Department of Justice.

The plan will assist the Port in identifying barriers to accessibility and to develop barrier removal prioritization solutions that will facilitate the opportunity of access to all individuals within the Port's transportation network, selected recreational facilities and identified policies and procedures.

Why do we need it?

The ADA Title II Self-Evaluation & Transition Plan is mandatory to partially fulfill the requirements set forth in Title II of the ADA. The ADA states that:

“A public entity must reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities.”

- Ensures that we address citizen concerns and meet the needs of the disabled community
- Ensures that we are in compliance with the ADA
- Ensures that we meet Washington DOT requirements for grant recipients

Parts of the Plan

ADA Coordinator

If a public entity has 50 or more employees (total employees = the Port), it is required to designate at least one responsible employee to coordinate ADA compliance.

Public Notice of ADA Provisions

This notice declares the public agency's commitment to non-discrimination on the basis of disability and addresses the agency's associated policies regarding employment, effective communication, modifications to policies and procedures, provision of auxiliary aids, scope of the ADA, complaints, and provision of aid/services at no additional cost. The intent is to reach anyone who may potentially interact with the Port and must be accessible to all.

Grievance Procedures and Complaint Records

Establishes a system for resolving complaints of disability discrimination in a prompt and fair manner.

Parts of the Plan

Public Outreach

- New webpage describing the process and how to get involved
- On-line survey requesting input from the public
- Outreach in Port publications
- Virtual Public Workshop February 18th from 5:00 to 6:00PM
- Port Commission meeting opportunities to comment

Parts of the Plan

Self-Evaluation

The Port must evaluate its existing facilities and programs to identify any barriers to accessibility.

- Phased approach over multiple years with year-one focusing on our most public spaces such as our trails, sidewalks, crosswalks, and outdoor recreational areas (excluding docks).
- Prioritize the identified barriers based on feedback from the public, severity of the barrier, cost, and other factors.
- Subsequent years will include indoor spaces, activity programs, administrative services (e.g. braille translation of documents, sign language interpretation of meetings)
- Correct identified barriers based on the prioritization framework

Schedule

Milestones

- 1/31: Launch webpage for ADA Transition Plan including online survey(s), and ADA Workshop platform
- 2/18: Virtual Workshop 5:00 to 6:00pm
- 3/30: Post revised Draft ADA Transition Plan to website for public comment
- 4/8: Port staff provides Port Commission with draft FINAL ADA Transition Plan inclusive of public comment feedback
- 4/13: Port Commission review draft FINAL ADA Transition Plan and provides comments to Port staff
- 5/4: Port Commission formally adopts FINAL ADA Transition Plan



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**Questions?
Thank you!**



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