

Regular Meeting ~ Agenda

Tuesday, August 17, 2021

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

Re-Organization

~ Resolution # 50 – 2021

Board Member Reorganization

General Public Discussion

Applications / Project Status

Engineer Report

~ #51 – 2021 [Certification of Funds]

2021 Video Inspection & Main Cleaning

~ #52 – 2021 [Certification of Funds]

Pump Station Painting

Block 101, Lot 1 (6402 Delilah Road) Wawa

Repayment Agreement

Treasurer's Report

~ Resolution # 53 – 2021

Operating Account – August Bill List

~ Resolution # 54 – 2021

Developer Account – August Bill List

Administrative Report

~ July 2021 Minutes

~ Resolution # 55 – 2021

July 2021 Adjustments

Other Business (not listed on the Agenda)

Closed Session – If required

~ Resolution # 56 – 2021

Adjournment

Formal action may or may not be taken.

August 17, 2021
Meeting Minutes

Meeting Location: Mayor's Conference Room, 3515 Bargaintown Road

Vice-Chairman Charles Pfrommer read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

Roll Call:	Michael Duffy, Chairman	absent
	Charles Pfrommer, Vice-Chairman	present
	Theresa A. Moschetto, Secretary	present
	Anthony DiDonato, Commissioner	present
	John Carman, Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present. Chairman Duffy was excused from the meeting.

Board Member Reorganization

Mr. Pfrommer made a motion, seconded by Mr. Carman, to appoint Mrs. Moschetto as the Treasurer and Mr. DiDonato as the Secretary. All voted yes.

General Public Discussion

There was no one from the public in attendance. Mr. Carman made a motion to close the public portion of the meeting, seconded by Mrs. Moschetto, and all voted yes.

Engineer – The written engineer's report is attached and is a part of these minutes.

~ Resolution #51 – 2021 [Certification of Funds] 2021 Video Inspection & Main Cleaning

Mr. Carman made a motion, seconded by Mrs. Moschetto, to award the contract to the lowest bidder, Vortex Services, LLC in the amount of \$55,563.00. All voted yes.

~ Resolution #52 – 2021 [Certification of Funds] Pump Station Painting

Mr. Carman made a motion, seconded by Mrs. Moschetto to award the contract to the lowest responsive bidder, Allied Painting, Inc in the amount of \$31,000.00. All voted yes.

Mr. Polistina has been advised by the iBank that the Authority can proceed with the solicitation of bids for the FAA pump station relocation. This is expected in September or October.

Treasurer

~ Resolution #53 – 2021 [Operating Account Bill List]

Motion Mrs. Moschetto, seconded by Mr. Carman, to approve the August bill list for the Operating Account. All voted yes.

~ Resolution #54 – 2021 [Developer Account Bill List]

Motion Mrs. Moschetto, seconded by Mr. Carman, to approve the August bill list for the Developer Account. All voted yes.

The Treasurer's report, provided by Mrs. Moschetto, was accepted by the Authority.

Administrative

Mr. DiDonato made a motion, seconded by Mrs. Moschetto, to approve the July 2021 meeting minutes. All voted yes.

~ Resolution #55 – 2021 [Adjustments]

Motion made by Mrs. Moschetto, seconded by Mr. Carman to approve the July 2021 account adjustments. All voted yes.

A motion to adjourn the meeting was made by Mr. Carman, seconded by Mrs. Moschetto at 6:00 PM. All voted yes.

Anthony DiDonato, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved: September 21, 2021

Engineer's Report
Egg Harbor Township MUA
August 17, 2021

Engineering Projects

1. Emergency Maintenance Contract

Arthur Henry has submitted the billing for the repair of the manhole meter conduit on Old Egg Harbor Road and for the delivery of ten manhole castings. The castings will be utilized as replacements when the County resurfaces Tilton Road.

We have recommended a payment in the amount of \$ 7,166.25 to Arthur Henry from the Operating Account for the work completed in July.

2. ACUA Contract Administration

The ACUA maintenance reports for the past month have been normal. There are currently three (3) stations operating with a single pump for various issues. Pump No. 1 from the Joanne station was removed from service at the end of July and sent to Willier. We are waiting on the repair quote to determine whether a replacement pump would be more cost efficient.

The Old Zion station is still operating with a single pump. We are looking at including the repair of this station in with the additional work to be completed by B&H Contracting through the Miami project.

We are still waiting for the ACUA to schedule the repair work approved for FAA pump no. 2. They have indicated they are hopeful to have the work completed within the next several weeks.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. They also performed preventative jetting along Bay and Milan Avenues and provided bypass capability during a recent issue with the Godwin pump at the Miami station. Caprioni also replaced the carbon in the air scrubbers at the Bevis Mill and Woodrow stations.

Caprioni cleaned one Linwood wet well last month.

We have recommended a payment in the amount of \$13,352.25 from the Operating Account for the work completed in July.

4. **Spills**

There were no spill incidents within the last month.

5. **Delancy / Hingston Generator Replacements**

Scalfo has been trying to schedule the repair of the electrical service conduits at the Bayport station with Atlantic City Electric for several weeks, but have not been successful. We are attempting to utilize our contacts to get the work completed asap.

No payments are due at this time.

6. **WillowBrook Pump Station**

Arthur Henry is scheduled to complete the removal and replacement of the wet well top slab by the end of this week. Once completed, B & H Contracting will then be able to complete the interior well upgrades within the next week.

7. **2021 Pump Station Generator Replacements & Pump Station Improvements**

Our office is continuing to review the scope of work at the various locations to determine the most cost efficient method to separate them into smaller projects.

8. **Pump Station Component Painting**

The Authority will received bids for the Pump Station Component Painting project on Tuesday, August 17th. We will provide a report of bids at the meeting.

9. **FAA Pump Station Relocation**

The Authority has received the authorization to advertise from the I-Bank at the end of July. We are finalizing some modifications to the bid documents and will meet with the FAA later this month to address any remaining concerns. We anticipate having the project ready for public bid in September.

10. **2021 Video Inspection and Main Cleaning**

The Authority will received bids for the 2021 Video Inspection and Main Cleaning project on Tuesday, August 17th. We will provide a report of bids at the meeting.

Developer Projects

Extension Applications

1. F.W. Webb

The developer received their Treatment Works Approval last month. They have begun the installation of the proposed sanitary gravity main from the existing connection point in Wilberforce and Dubois Avenues. The off-site work should be completed by the end of the week.

Connection Applications

None

Change of Use Applications

None

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION # 50 - 2021**

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **Michael Duffy** shall preside as Chairman, **Charles Pfrommer** shall preside as Vice Chairman, **Theresa A. Moschetto** shall preside as Treasurer, **Anthony DiDonato** shall preside as Secretary, **Charles Pfrommer** shall preside as Assistant Secretary, **John Carman** shall preside as 2nd Assistant Secretary.

BE IT FURTHER RESOLVED that all warrants and checks to withdraw funds of the Authority shall hereinafter be signed by any three (3) of the five (5) Commissioners of the Authority listed above.

I, Anthony DiDonato, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 17th day of August, 2021.

Anthony DiDonato, Secretary

**Egg Harbor Township
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY
OF FUNDS
FOR
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

Date	August 17, 2021
Resolution #	51 – 2021
Contract #	131 – 2021 Video Inspection & Main Cleaning
Vendor	Vortex Services, LLC
Amount	\$ 55,563.00
Reason	Clean sewer mains and repair cleanouts
Time Period	2021
Budget Line Item	Capital Improvement

Theresa A. Moschetto, Treasurer

Anthony DiDonato, Secretary

**Egg Harbor Township
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY
OF FUNDS
FOR
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

Date	August 17, 2021
Resolution #	52 – 2021
Contract #	130 – Pump Station Painting
Vendor	Allied Painting
Amount	\$ 31,000.00
Reason	Paint pump stations
Time Period	2021
Budget Line Item	Capital Improvement

Theresa A. Moschetto, Treasurer

Anthony DiDonato, Secretary

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 53 – 2021

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: August 17, 2021

Anthony DiDonato, Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of August 17, 2021

08/13/21

Accrual Basis

Num	Name	Memo	Amount
Operating Account			
		September Payroll	-41,749.05
TEPS	State of NJ Health Benefits	Health & Rx - August 2021	-13,084.68
11463	Egg Harbor Township - Dental	Dental - August 2021	-514.95
11464	Donna Scanlon	Refund Overpayment #5961-0	-324.90
11465	American Water Capital Corp	Customer No. 305657	-297.24
11466	Bottom Line Marketing	Invoice # 806	-495.00
11467	CASA Payroll Service	Acct. # 16300; Invoice #	-164.50
11468	Egg Harbor Township - Office Rent	Office Rent : Aug - Oct 2021	-12,500.00
11469	Mossman's Business Machines	Invoice # 10732	-299.00
11470	Office Basics, Inc.	Acct. # 09272303	-107.24
11471	Press of Atlantic City, The	Acct. # 8000571	-98.40
11472	Staples Business Advantage	Customer: PHL 1057418	-271.10
11473	Advance Auto Parts	Acct. # 1870851868	-291.44
11474	Atlantic County Utilities Authority	Account No. 143/144	-580,600.00
11475	Caterina Supply, Inc.	Invoice # 193217	-9,800.00
11476	David Upper Fence LLC	Invoice # 100570 & 100574	-3,888.00
11477	Evoqua Water Technologies,LLC	Customer No. 1129250	-3,976.30
11478	F.W. Webb Company	Invoice # 72449268	-198.78
11479	Grainger	Acct. # 877163162	-251.10
11480	Hell Fighters	07/27/21 invoice	-700.00
11481	Joe & Jack's Auto Repair	Service 08/09/21	-79.31
11482	One Call Concepts, Inc.	Account # 12-EGC	-2,057.71
11483	Quality Controls, Inc.	Invoice # 54400	-2,608.08
11484	USABlueBook	Customer No. 605705	-751.52
11485	VEGA Americas, Inc.	Invoice # 412147	-14,286.80
11486	Verizon Connect	Acct # 368000012540	-104.70
11487	Xylem Dewatering Solutions, Inc.	Customer No. 5217	-2,226.79
11488	AT & T	Acct. # 020 595 7994/5499	-47.86
11489	Atlantic City Electric	multiple accounts	-10,317.38
11490	New Jersey American Water Co.	multiple accounts	-415.95
11491	South Jersey Gas	multiple accounts	-190.12
11492	Verizon Wireless	Acct. # 200702280-00001	-187.92
11493	Atlantic County Utilities Authority	Account No. 143/144	-16,025.89
11494	A. Guzzo Landscaping, LLC	July 2021	-1,000.00
11495	Arthur R. Henry, Inc.	Customer # 0504	-7,166.25
11496	Atlantic County Utilities Authority	Account No. 143/144	-80,556.48
11497	Caprioni Family Septic	Account # 1448	-13,352.25
11498	Polistina & Associates, LLC	July 2021	-42,505.25
11499	Ridgway Legal	July 2021	-14,643.75
Total Operating Account			-878,135.69
TOTAL			-878,135.69

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 54 – 2021

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: August 17, 2021

Anthony DiDonato, Secretary

1:03 PM

09/21/21

Accrual Basis

EHTMUA

Checks Written - Developer Account

As of September 21, 2021

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Developer Account			
3414	Polistina and Associates	August 2021	-12,311.50
	Total Developer Account		-12,311.50
TOTAL			-12,311.50

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 55 – 2021

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Egg Harbor Township Municipal Utilities Authority that all adjustments made in July 2021 are hereby approved.

Dated: July 20, 2021

Theresa A Moschetto, Secretary