

# Land Division Application

City of East Tawas ♦ 760 Newman Street ♦ East Tawas, Michigan 48730  
 phone (989) 362-6241 ♦ fax (989) 362-6736 ♦ cityhall@easttawas.com ♦ www.easttawas.com

***Please print legibly***

Owner(s):	Applicant: (if other than owner)
Mailing Address:	Mailing Address:
Phone:	Phone:
Address (site):	Property Code No:

**Approval of a division is required before it is sold, when a new parcel is less than 40 acres and not just a property line adjustment.**

**Approval of a land division is not a determination that the resulting parcels comply with other ordinances or regulations.**

Indicate the current size (in acres) of the parcel being divided:	<p><b>Land Division Checklist (City use only)</b></p> <p>An application for land division shall provide the City with documented proof that the following requirements have been met:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A fully-completed City application form.</li> <li><input type="checkbox"/> Compliance with a depth-to-width ratio of not more than 4-to-1 for each resulting parcel, except for one parcel retained by the proprietor.</li> <li><input type="checkbox"/> Compliance with the minimum lot width requirements of the City's Zoning Ordinance for each resulting parcel.</li> <li><input type="checkbox"/> Compliance with the minimum lot area requirements of the City's Zoning Ordinance for each resulting parcel.</li> <li><input type="checkbox"/> Road accessibility for each resulting parcel by:                             <ol style="list-style-type: none"> <li>1. Public road frontage which meets Road Commission driveway location standards; or</li> <li>2. Other _____</li> </ol> </li> <li><input type="checkbox"/> A survey or legal description of each proposed parcel, including an accurate legal description (in shortest possible form) of the remainder of the land from which the resulting parcels are being taken.</li> <li><input type="checkbox"/> The proposed land divisions shall not create more resulting parcels than the number allowed by the Michigan Land Division Act.</li> </ul>
Indicate the current zoning of the parcel being divided:	
Have there been any divisions of this parcel since March 31, 1997? <input type="checkbox"/> yes <input type="checkbox"/> no  (If yes, please attach copies of the previous divisions.)	
Are there any existing buildings on this parcel? <input type="checkbox"/> yes <input type="checkbox"/> no  (If yes, please indicate the location of each building	
Are any unused division rights being transferred from the original parcel to a new parcel? <input type="checkbox"/> yes <input type="checkbox"/> no  If yes, indicate the number of divisions being transferred. _____  If you transfer divisions from the "parent" parcel to a "child" parcel, you must file a land division transfer notice with the Assessor within 45 days.	
No land within the City of East Tawas shall be divided without prior review and written approval of the City Assessor for compliance with the City Land Division Ordinance and the Michigan Land Division Act. No building or zoning permits shall be issued for parcels of land divided in violation of the ordinance.  The Michigan Land Division Act grants the City a 45-day period in which to review land division applications.	

**By signing below, owner certifies that the information contained herein is accurate and authorizes the processing of this request.**

Owner's(s) Signature:  Printed Name:	Date:
Applicant's Signature: (if other than owner)  Printed Name:	Date:

**DO NOT WRITE BELOW THIS LINE - CITY USE ONLY**

Date All Items Received:	Application Fee:	Receipt Number:
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Comments:	
Authorized Signature:	Date:	