City of East Tawas Utility Bills

AUTOMATED PAYMENT AUTHORIZATION

As a benefit to our customers, the City of East Tawas offers automated bill payments for water and sewer bills. Please complete this portion of the form if you are interested. If you have any questions, please contact City Hall at (989) 362-6161 or cityhall@easttawas.com.

I authorize the City of East Tawas to deduct my payments from the account listed below. I understand that I control my payments, and if at any time I decide to discontinue this payment service, **I will notify the Water/Sewer Department in writing**. Furthermore, I understand that the City of East Tawas may discontinue this service at any time and that penalties and fees apply if the account has insufficient funds on the due date.

Name (as shown on your bill) _____

Service Address _____

Mailing Address _____

Utility Bill Account Number _____ Daytime Phone _____

Name of Financial Institution _____

ABA/Routing Number (9 digits on bottom of check) _____

PLEASE ATTACH A VOIDED CHECK. To ensure the correct account number is used for this electronic payment and to obtain the ABA/routing number, please contact your financial institution.

Account Number _____ ❑ Checking Account ❑ Savings Account

Payments will be deducted from your account on the 15th of each month.
If the 15th falls on a Saturday, Sunday or holiday, the transaction will be made on the next business day.

ELECTRONIC MAILING AUTHORIZATION

Go green! Go paperless! East Tawas residents have the option of receiving their utility bills electronically. Electronic bills will be emailed from the "City of East Tawas" email account. If you do not receive the electronic bill, please check your SPAM folder or contact City Hall at (989) 362-6161 or cityhall@easttawas.com. Bills will be emailed around the 25th of each month.

I authorize the City of East Tawas to email my monthly utility bill to the email address indicated below. I understand that the monthly utility bill is the only statement that will be emailed and that I will no longer receive a printed utility bill. I will notify the City of East Tawas if I wish to receive a printed utility bill again. Further, I understand that failure to receive the electronic bill does not waive penalties.

Name (as shown on your bill) _____

Service Address _____

Mailing Address _____

Utility Bill Account Number _____ Daytime Phone _____

Email Address (please print clearly) _____

THIS FORM CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE.

Signature _____ Date _____