

City of Eastpointe
23200 Gratiot Avenue
Eastpointe, Michigan 48021

Temporary Use Permit

1. A permit can be issued for not more than 14 consecutive days nor more than 42 total days within a 12 month calendar year. (see section 50-35 of the ordinance)
2. The property must be commercially zoned property within the B-1, B-2 or B-3 zoning districts.
3. The applicant must receive a peddlers/vendors license from the Eastpointe's clerks' office. (see Article II of the code of ordinances) https://library.municode.com/mi/eastpointe/codes/code_of_ordinances
4. The applicant must obtain and provide a copy of the health department license from Macomb County Health Department.
5. The applicant must provide a site plan drawn to scale showing the exact location of the proposed use, identify tents, canopies to be used. The site plan shall include the distance of the tents or food area from all buildings, from the sidewalk, from driveway approaches. Show how the area will be separated from vehicles and parking.
6. The permit cost is \$50. A new permit and application will be required for each period of time (based on #1 above).
7. The application must be signed by both the applicant and the owner.
8. Failure to comply with the terms of the ordinances of the City of Eastpointe, the permit issued by the building department and the license issued by the clerks office may result in the revocation of the permit, and the inability to obtain future permits.
9. Outdoor seating and eating area is restricted to 10 persons or less.

PERMIT # _____

CITY OF EASTPOINTE
APPLICATION FOR TEMPORARY USE

I hereby make application to the City of Eastpointe for the purpose of obtaining a temporary outdoor use permit in accordance with Section 50-35 of the zoning ordinance. If the use includes food sales, a vendor's permit is also required and can be obtained from the clerks' office.

Applicant's Name

Property Owner's Name

Address of Applicant

Address of business location (where use is proposed)

Applicant's cell phone #

Property Owner's telephone #

Describe in detail the purpose of the permit

Dates for event/permit _____ Time for event/permit _____

Describe type and size of all signage to be use _____
(show location on site plan)

You are required to submit a site plan drawn to scale (i.e. 1/16" = 1') show the exact location of the proposed use, identify tents or canopies to be used. The site plan shall include the distance the tents or food area is from all buildings, from the sidewalk, from driveway approaches. Show the manner in which the area will be separated from vehicles and parking. Show the location and size of proposed signs.

Failure to provide the required information will result in a rejection of the permit. Failure to comply with the ordinances and permit requirements will result in the denial of future permits.

After issuance of the temporary use permit, and before the event occurs, the applicant must provide a copy of the health department license and a copy of the city clerks' permit and approval.

Signature of Applicant

Signature of Property Owner (if different than applicant)

Date: _____

Date: _____