



CITY of EASTPOINTE

CLERK'S OFFICE
Phone: 586-445-3661 • Fax: 586-445-5191
www.cityofeastpointe.net

EASTPOINTE ELECTION INSPECTORS

23200 GRATIOT AVENUE
EASTPOINTE, MI 48021
Monday – Thursday 8:00 am – 4:30 pm
-Closed Fridays-

Thanks for your interest in becoming an Eastpointe Election Inspector!

Your name will be placed on a list of Election Inspectors. If you are selected to work an election you will receive a letter or email with your working assignment approximately 3-4 weeks prior to the election. There is a chance, however that you could get called or notified of a vacancy as late as a day or two before an election day, or on election morning itself at 6:00 a.m. Listed below is some information you should be aware of when submitting your application.

Full Day Inspector is \$160.00

Full Day is 6:00 am – approx. 10:00 pm

(\$10.66/hr based on 6am-10pm with 1 hr unpaid lunch)

Half Day Inspector \$85.30

***6:00 am – 2:00 pm Morning shift**

***2:00 pm – 10:00 pm Afternoon shift**



Voting hours for the public are from 7:00 a.m. – 8:00 p.m. There are opening and closing procedures that inspectors do before and after voting hours that you must be present for.

You can bring food for the day: lunch, snacks, drinks etc. **and you get to leave for a one-hour lunch break** (does not apply to half day workers) – time determined by your Chairperson.

Dress: Business Casual, appropriately according to weather conditions **most schools are not air-conditioned**

You can bring books, magazines, crosswords, knitting, etc. in case there is down time at the polls but the **Voter ALWAYS comes FIRST!**

Cell Phones: must be left on silent/vibrate and can only be used when there are no voters in the building

Ear Buds/Headphones: must be taken out when voters are in the voting area

No campaign materials i.e.: buttons, T-shirts, daily newspaper, political magazines, pencils, hats are allowed in the precinct – regardless of whether it is an inspector or a voter

You will be working with a staff of four to six other people for the day. If you are required to attend election training, you will receive flat pay (\$20.00 added to election day pay) for attending Election Training Class

Pay Day: paychecks are usually available about 3 weeks after the election.

Questions? Call the Clerk's Office: 586-445-3661 x2200

State of Michigan Election Inspector Application

(Complete in your own handwriting and return to your local City/Township Clerk - find your local Clerk at mi.gov/vote)

personal information

Full Name _____

Date of Birth ____/____/____ Email Address _____

Home Address _____

Phone #'s Home: _____ Work: _____ Cell: _____

Registered in City or Township of _____ Pct # _____ Ward # _____

County of _____

Political Party Affiliation (**REQUIRED**; must be a recognized state party & may not be Independent):

Republican Democratic Libertarian U.S. Taxpayers Green Natural Law Working Class

Have you ever been convicted of a felony or election crime? Yes No

education and experience information

Education Background (include highest grade completed or degree held) _____

Employment Background (include current or last place of employment and type or work performed)

Languages other than English that you speak (if any) _____

Please rate your computer experience (data look-up, database processing, creating .pdfs, etc.):

1 = not experienced, 5 = very experienced

1 2 3 4 5

Past experience as an election inspector, if any (include name of jurisdiction) _____

Do you have transportation? Yes No

Will you work at any polling place? Yes No If not, explain: _____

signature and certification

I CERTIFY THAT I am not a member or a known active advocate* of a political party other than the party identified above. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

Signature of Applicant

_____/_____/_____
Date

* A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party; 2) is affiliated with another party through an elected or appointed government position or; 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.





EMERGENCY CONTACT INFO

Please Print



Your Name _____
(please print)

In case of emergency on Election Day, please contact

Name _____

Phone# _____

Email _____

Relation _____

08/2014