

CITY OF EASTPOINTE

Clerk's Office
23200 Gratiot
Eastpointe, MI 48021
586-445-3661 x2202

Approvals (For Office Use Only)

Building: _____
Fire: _____
Treasurer: _____

HOME OCCUPATION

License Application

Fiscal Year July 1/June 30

APPLICATION TO BE COMPLETELY FILLED OUT. PLEASE TYPE OR PRINT.

Type of Business _____ License Fee \$ 35.00

Business Name _____

Business Address _____ Phone No. _____

Mailing Address _____

Owner's* Name _____

** (If corporation or LLC please see comment below)

Complete Home Address/City/Zip _____

Drivers Lic. No. _____ Date of Birth _____ Home Phone No. _____

Is this business registered with Macomb County or the State of Michigan? YES NO

Please list the legal owner of this property. _____

I, the undersigned, hereby apply for a license and agree to comply with all provisions of the City code of the City of Eastpointe and all applicable provisions of State Law. I hereby certify that all information provided is true, accurate and complete.

Print Name of Applicant _____ Title _____

Signature of Applicant _____ Date _____

** When a corporation or limited liability company (LLC) applies for a business license the person signing the application must submit documentation from corporation/LLC that he/she has the authority in their position to bind the company to the license.

"HOME OCCUPATION" means a gainful occupation or profession customarily conducted entirely within a dwelling unit and carried on by the inhabitants thereof*, which use is incidental and secondary to the use of the dwelling for dwelling purposes and does not change the character thereof.
(Chapter 50; Sec. 50-70 (c)(10) Principal Uses Permitted)

City Ordinance, Chapter 1 Sec. 1-15(a), specifies a fine up to \$500.00 and/or 90 days in jail for failure to obtain a business license. In addition to this penalty, under City Ordinance Chapter 12 Sec. 12-37, anyone who fails to secure such license by July 1st, shall pay an additional penalty equal to fifty percent (50%) of the established license for each month or fraction thereof that he fails to secure this license.

Please answer all the questions below. (circle the correct answer)

Home Occupations may be permitted subject to the following conditions:

- (1) Is the business conducted wholly and entirely within the home? YES NO
(a) Is the business conducted within a detached garage or accessory building? YES NO
- (2) Is the business located in the basement? YES NO
(a) Does the business occupy more than 25% of the floor area of the home, excluding the basement? YES NO
- (3) Is the business conducted only by the residents of the home*, there being no other employees or assistants employed in connection with the business? YES NO
- (4) Is any article made, sold, or offered for sale except such provided by the residents of the home? YES NO
- (5) Does the business have any equipment or machinery used in connection with the business which is industrial in nature? YES NO
- (6) Does the business change the character of the residential appearance and orientation of the home as residential use? YES NO
- (7) Does the business require internal or external alterations or construction other than that which may be required to meet local or state safety or construction code standards, as authorized by the Building Official for the City of Eastpointe? YES NO
- (8) Is the business carried on to an extent that it will require parking in excess of that required for a home? YES NO
- (9) Are there any signs, advertising devices or other manifestation located on the exterior of the home or within the yard area which implies the existence of a business? YES NO
- (10) Is the business a clinic, hospital, barber or beauty shop, tea room, tourist home, kennel, dog grooming, millinery shop or any other use similar in nature or which does not meet the requirements of a home occupation? YES NO
- (11) Will you comply with all licensing requirements in Chapter 12, including those listed below?
 - 1. Are you past due on any false alarm or personal property tax bills? YES NO
 - 2. Do you agree to inspections (if needed) by the building, fire, and police department? YES NO
 - 3. While the business is operating, do you agree to renew and pay all applicable fees? YES NO
- (12) License application shall be approved by the Building Department when it is determined that the above conditions are met. Once established, no home occupation shall deviate from the conditions required in this section. No home occupation shall be continued when found in violation of this section. Do you agree with these provisions? YES NO

Please describe the business operations: _____

