



TO: All Crafters/Vendors, Food Trucks, Community Organizations, Businesses, and Service Groups

FROM: Laura L. Dalton, Event Coordinator, Amos Herr Community Festival

SUBJECT: 43rd annual Amos Herr Community Festival 2023

You're invited to participate in the 43rd annual Amos Herr Community Festival, presented by Amos Herr House & Historical Foundation and East Petersburg/Landisville Lions Club. This year's date is **Sunday, September 17, 2023 (Inclement Weather date: 9/24) from 11a.m.–4 p.m. at the Amos Herr Park in Landisville.** For driving directions, the address is 1700 Nissley Road, Landisville, PA 17538.

To register for the Community Festival, complete the enclosed application and return it to the Lions Club address at your earliest convenience. The cost per 20-foot x 20-foot space is \$30 (early registration), which must accompany the application. Fees will be taken on a first paid, first serve basis until all slots are filled. We are complying with the Pennsylvania Department of Revenue as a licensed promoter for this show. All vendors must possess (or be in the process of applying for) a valid PA Sales Tax number in order to sell taxable items from a space at this event. Spaces measure **20' x 20'** with enough room to park one vehicle behind a majority of the spaces. We require that you specify what items you will sell. Spaces **do not** include tables, chairs, or electricity. The deadline for applications is August 31(or when all spaces filled). **Register by 7/31 and save \$5!**

CONDITIONS FOR VENDING AT THE FESTIVAL:

- Proprietary vendors are admitted, one per company (returning vendors have priority, but must send in registration with payment in order to reserve space prior to 7/31).
- ***Returning Food Vendors have priority up to 7/31. All food vendors must attach list of menu items, and be prepared to alter the menu based on other vendors. All food vendors may sell water.*** You are not permitted to sell any food/beverage item that is not included on your pre-approved menu. We try not to duplicate food items in order to maximize profits for vendors. **In addition to food vendor fee(s), commission of 10% of gross sales must be received within two weeks of the event.**
- **No refunds are given for non-attendance.** In addition, if event must be postponed or canceled due to weather or any unforeseen circumstance, no refund is given. Spaces may be transferred if approved by Event Coordinator. Every effort should be made to notify Event Coordinator as soon as possible if vendors are not able to attend for any reason.

Special Features: 39th annual Antique & Classic Car Show sponsored by East Petersburg/Landisville Lions Club, Lancaster Kennel Club Responsible Dog Ownership Day with Demos/Events, Food Trucks, Crafters and Vendors, and self-guided tours of 1852 Amos Herr Homestead and Barns!

**2023 AMOS HERR COMMUNITY FESTIVAL
REGISTRATION FORM for Sunday, Sept. 17, 2023
** Rain Date 4th Sunday, 9/24 ** No Refunds ****

Name of Crafter or Group: _____

Vendor PA Sales Tax # (required if taxable sales made) _____

Number of Spaces

20'x 20' Spaces (Before 7/31: \$30/space; \$50/two spaces; After 8/1: \$35/space; \$60/two spaces)

Amount: _____ Payment Type: _____ **Check** (payable to East Petersburg/Landisville Lions Club) _____ **Money Order**

Name of Contact Person: _____

Address: _____ City _____ Zip _____

East Hempfield West Hempfield Mountville Borough East Petersburg Borough Non-resident

Phone Numbers: _____ / _____ / _____
Day Evening Cell

Email Address (required): _____

(Receive email weather notifications and news via e-mail)

Alternate Contact Person's Name/Email: _____

Address _____ City _____ Zip _____

East Hempfield West Hempfield Mountville Borough East Petersburg Borough Non-resident

Phone Numbers: _____ / _____ / _____
Day Evening Cell

Type of Participation (see conditions on p.1 for more details):

_____ Arts & Crafts (Specify): _____

_____ Commercial/Direct Sale Vendors (one per type; return vendors have priority before 7/31) _____

_____ Non-Profit Group (Specify): _____

_____ Food Concession (return vendors have priority before 7/31) _____

Must confirm menu items. No electricity available. Commission of 10% of gross sales is required in addition to food vendor stand fee(s). Failure to comply will jeopardize future participation. Add list of food menu items (to avoid duplication).

Special Location Requests: _____

Please keep in mind that we will try to honor as many requests as possible, but cannot guarantee.

How did you hear about the Community Festival? _____

Do you have any ideas/contacts to help us recruit more crafters and community groups for this event? _____

REGISTRATION DEADLINE: August 31, 2023 (or when filled)

Complete and return with check/money order payment to:

Crafter # _____ # Spaces _____

Bob Doyle, Treasurer

East Petersburg/Landisville Lions Club Payment amount enclosed: _____

3210 Caroline Dr. _____ Check _____ Money Order

East Petersburg, PA 17520 Date: _____ Signed: _____

APPLICANT AGREES TO COMPLY WITH SHOW RULES.

NO REFUNDS. RETURN CHECK FEES CHARGED.

QUESTIONS? Contact Event Coordinator Laura Dalton at ldaltonaherrfair@easthempfield.org