

**East Hempfield Recreation Authority**  
**November 26, 2019 6:30pm Four Seasons Banquet Facility**

The East Hempfield Township Recreation Authority was called to order at 6:30pm by Chairman Ryan Lundy.

**Members in attendance:**

Ryan Lundy, Steve Ulrich, Scott Russell, and Dave Lounsbury.

**Others in attendance:**

Cindy Schweitzer, Township. Manager, Joe Robinson, Finance Director, Terri Morton and Jim Micilcavage, Four Seasons Golf.

**Visitors Business:** none

**Committee Reports:**

**Lease Negotiation Committee**

Mr. Lundy explained that he reached out to Adam Cole, Newfangled Brewing and they continue to be interested but had some additional questions involving occupancy numbers, ballpark of a rental price, length of initial lease and update on the prescheduled events to determine conflicts. The questions were researched and discussed by those present. It was concluded that the full board should be present for these discussions before getting information back to Mr. Cole. Mr. Lounsbury further suggested that an RFP process should be used.

Mrs. Schweitzer reports that Mike O'Brien will be meeting with the architect from Philadelphia, next week at the Golf Course to review plans and existing conditions of the facility to assist the Authority in best use of the building.

**Action Items:** none

**Old Business:**

**2020 Draft Budget** – Mrs. Schweitzer and Mr. Robinson explained that the budget will be considered for adoption by the Board of Supervisors at their December 4<sup>th</sup> meeting. They also noted that the Board approved a change to the Capital Equipment line item for the Greens Mowers. Rather than a 5-year lease, the mowers will be purchase resulting in approximately a \$8,400 savings in interest charges across the lease term.

**New Business:** -

**2020 Rates** – Mr. Micilcavage explained that he typically does a comparative market analysis (CMA) in January to see what the market is doing. He did add that senior rates were increased this year, weekday play is not in great demand to warrant a change and he will be looking closely at weekend rates which will most likely increase for the 2020 season. He concluded by noting October was a good month for play and revenues were reaching budget projections.

**Minutes:**

Motioned by Mr. Lounsbury, seconded by Mr. Ulrich and carried by a vote of 4-0 to accept the minutes as corrected.

**Public Comment:** none

**Adjournment:** Motioned by Mr. Lounsbury, seconded by Mr. Ulrich and unanimously carried to adjourn the meeting at 7:09pm.

It was noted the next meeting of the Authority will be Tuesday, December 17<sup>th</sup> beginning at 6:30pm.

Submitted by: Cindy Schweitzer  
Township Manager/Secretary