



Hempfield Area Fire Services Commission



Board of Directors Meeting Minutes

November 28, 2021 – 1900 hours – East Hempfield Township Board Meeting Room

Voting Members Present: John Wolf (Chairman), Edward LeFevre (Vice Chairman), Scott Wiglesworth, Tammy Moseman, Mark Cohen, Josh Newcomer, William Nonnemacher, and Josh Hummel.

Also Present: John Stauffer (Zoom), Randy Rannels, Amber Fair, Craig Irwin, John Kottmyer, Diane Garber, Karen St. Clair, and Cindy Schweitzer

Chairman Wolf called the meeting to order at 1900hrs followed by a Moment of Silence and the Pledge of Allegiance.

Minutes: After discussion about changes and additions to the CFO Report portion of the minutes, motion by Ms. Moseman, seconded by Mr. LeFevre, and carried 7-0-1, with Mr. Wiglesworth abstaining due to absence, to accept the minutes of September 28, 2021, with corrections as discussed.

Monthly CFO report - Chief Kottmyer reviewed his report covering the time since the last HAFSC meeting, as provided.

Sub-Committee report out:

- Recruitment/retention/staffing (Mark Cohen, Josh Hummel, Randy Rannels) - no report.
- Apparatus (John Wolf, Ed LeFevre, Josh Newcomer) – updated apparatus plan provided by Chief Kottmyer and discussed.
- Funding needs (Tammy Moseman, Amber Fair, Scott Wiglesworth) – awaiting approved budgets from the fire companies to better understand the cost of providing fire services across the municipalities (next meeting will occur in the new year).

East Petersburg Borough Items:

The commission contact list has been updated with John Stauffer's contact info. Chief Kottmyer reviewed the updated cost (updated quote provided) and benefits of the Target Solutions online training program. It was discussed that this program allows for standardized training across the departments which is indicated as a goal of the program. The CFO and all of the fire departments are in favor of this program, but do not have room for it in their budgets. Discussion continued as to whether or not this fits within program costs. It was agreed that there is a difference of opinion between the municipalities as to what is covered in the agreement and what does or does not need to be amended or added to allow the commission to move forward. It was further agreed that the two municipalities as the parties to the Intermunicipal Cooperation Agreement should meet and discuss the questions raised by the Borough. Mr. LeFevre suggested that East Petersburg Borough Council provide a detailed list of suggestions and their position on the agreement to East Hempfield Township to facilitate discussions between the municipalities. Ms. St. Clair indicated that she would reach out to Ms. Schweitzer to schedule the meeting. Ms. St. Clair indicated that she had previously received the breakdown of the CFO vehicle costs for the 2022 budget including annual lease costs, Knox Box unit, and multi-gas meter. The schedule for future sub-committee and commission meetings was discussed in light of the fact that anything the commission is going to do will take funding. Motion by Mr. LeFevre, second by Mr. Wiglesworth that until the municipalities meet and discuss the Borough's concerns and come to an agreement, all future meetings will be placed on hold. Motion carried unanimously 8-0.

With no public comment, the meeting was adjourned at 1955 hours by the chair.

The next HAFSC meeting is tentatively scheduled for **January 18, 2022**.

Minutes Submitted by Diane E Garber Secretary

Minutes Approved: 1/28/22 Motion Mark Cohen, Second Tammy Moseman, Carried 6-0-2, Scott Russell & Tom Bennett abstain.