



## Hempfield Area Fire Services Commission



### Board of Directors Meeting Minutes

August 17, 2021 – 1900 hours – East Hempfield Township Board Meeting Room

Voting Members Present: John Wolf (Chairman), Tammy Moseman, Mark Cohen, Josh Newcomer, William Nonnemacher. This meeting of the HAFSC did not reach a quorum due to the lack of representation of East Hempfield Township.

Also Present: Randy Rannels, Amber Fair, Craig Irwin, John Kottmyer, Karen St. Clair and Cindy Schweitzer

Chairman Wolf called the meeting to order at 1900hrs followed by a Moment of Silence and the Pledge of Allegiance.

Minutes: While there was a motion by Craig Irwin, seconded by Mark Cohen to approve the minutes of July 20, 2021, the approval of the minutes will be carried to the next meeting where a quorum is present.

2022 Draft Budget – EHT presented the draft budget for 2022. The 2022 budget is lower than the 2021 budget due to the finalization of the hiring of the Chief Fire Official in terms of salary, benefits and transportation. The 2022 budget was acknowledged and will be forwarded to EPB, as outlined in the agreement.

Chief Fire Official 6-month evaluation – EHT provided the evaluation form and explained that the form will be given to each of the Chiefs and Karen for completion. The results will be compiled and provided to the HAFSC, EHT and EPB before it is reviewed with Chief Kottmyer.

Monthly CFO report - Chief Kottmyer reviewed his submitted monthly report. Chief Kottmyer noted that he has arranged tours of the hospital for anyone on the HAFSC, EPBC or EHTS. Monday, 8/30 @ 6:30 and Tuesday, 8/31 @ 6:30. He also highlighted that the pre-construction review for the Hempfield Engine resulted in the need to seek replacement components due to shortages and delays.

#### Sub-Committee report out:

- Recruitment/retention/staffing (integration of career & volunteers - Mark Cohen, Josh Hummel, Randy Rannels) – Discussions involved looking at LOSAP programs, the need to attract and retain younger members. Also discussed was creating an investment program. It is necessary to develop programs that attract the younger member. LOSAP are great if you are looking at retirement but is of little interest to an 18–20-year-old. All programs require funding. Also mentioned was expansion of the tuition reimbursement program, providing basic health care, discuss with young adults to find out what is important to them.
- Apparatus (John Wolf, Ed LeFevre, Josh Newcomer) – Reviewed the replacement schedule and what it means. Noting that the schedule is to be used as a guide when planning the next purchase of apparatus. Also discussed were funding options for these large pieces of equipment.
- Funding needs (Tammy Moseman, Amber Fair, Scott Wigglesworth) – have not yet met.

With no public comment, the meeting was adjourned at 1922 hour with the unanimous consent of those present.

The next HAFSC meeting is scheduled for **September 21st at 1900hrs.**

Minutes Submitted by *Cindy A. Schweitzer* Treasurer

Minutes Approved: 2021.09.28