



Hempfield Area Fire Services Commission



Board of Directors Meeting Minutes

May 31, 2022 – 1900 hours – East Hempfield Township Board Meeting Room

Voting Members Present: Scott Russell (Chairman), Randy Rannels (Vice Chairman), Josh Hummel, Tammy Moseman, Mark Cohen, Josh Newcomer, and Craig Irwin (Alt) – Zoom.

Also Present: Amber Fair, John Herr, John Kottmyer, John Stauffer, Diane Garber, and Cindy Schweitzer

Chairman Russell called the meeting to order at 1900hrs followed by a Moment of Silence and the Pledge of Allegiance.

Mark Cohen made a motion to approve the January 18 HAFSC Meeting Minutes as provided, second by Tammy Moseman. Motion carried 7-0.

Chief Kottmyer provided his monthly report, along with sub-committee (Recruitment/Retention/Staffing, Apparatus, and Funding Needs) reports to the membership. He discussed the retention options including LOSAP programs and the IRS issues with taxation limitations and the potential for government low interest loans. This is an open topic that will continue to be explored and discussed. Status of the fire departments' apparatus included discussion on the upcoming delivery HFD's engine alleged to be in August, as well as apparatus committee activities at EPFC and RFC. Budget cycles and software were discussed in reference to the standardization of terminology and categorization to allow for a better overall operating picture of the finances needed to operate the 3 departments. Committees will meet next month.

No old business was brought up.

Chief Kottmyer indicated several items for new business. The 3 fire departments are working with Chief Kottmyer on a potential consolidation of the Knox Boxes to a single key and information was provided for awareness as more info, including cost is needed. Municipal ordinance updates may be needed, as indicated in the strategic plan, to ensure that the Chief Fire Official has the authority needed and Mrs. Garber is working on this. Chief Kottmyer reminded the membership that people are watching everything the fire departments do and that apparatus involved incidents are on the rise. He indicated he will be providing driver training updates to all three departments to ensure we are doing our due diligence. He also provided information on the status of Lancaster Medical Center's timeline for transition and opening, as well as FD planning for access and response. A question was raised as to whether or not the agendas and minutes are current on the website. Mrs. Garber will follow-up. Mr. Russell and Mr. Rannels indicated they will coordinate their calendars to meet again as municipal leaders to continue ongoing discussions about the agreements between the Borough and the Township. Chief Kottmyer reiterated that sub-committees are the best place to accomplish the work of the commission and asked that members advise him if meeting times do not work.

No public comment was provided.

The Chairman adjourned the meeting at 1955 hours.

Next HAFSC meeting Tuesday, July 19, 2022 at 1900hrs.

Minutes Submitted by *Diane E Garber* Secretary

Minutes Approved: July 19, 2022 Motion by Tammy Moseman, Second by Randy Rannels, Carried 4-0-1.