



## Hempfield Area Fire Services Commission



### Board of Directors Meeting Minutes

January 18, 2022 – 1900 hours – East Hempfield Township Board Meeting Room

Voting Members Present: Scott Russell (Chairman), Randy Rannels (Vice Chairman), Tom Bennett, Tammy Moseman, Mark Cohen, Josh Newcomer, Craig Irwin (Alt) – Zoom, and Josh Hummel.

Also Present: Amber Fair, John Herr, John Kottmyer, Diane Garber, Karen St. Clair - Zoom, and Cindy Schweitzer

In the absence of the former chair and vice chair, Mr. Russell called the meeting to order at 1900hrs followed by a Moment of Silence and the Pledge of Allegiance.

Immediately following, Mr. Russell indicated the need to appoint new officers. Pursuant to the ICA, the Chairperson is a Municipal Official and the office rotates annually, odd years are EPB and even years are EHT. Tom Bennett made a motion to appoint Scott Russell as the Chairman, second by Randy Rannels. Motion carried 8-0. Scott Russell then made a motion to appoint Randy Rannels as the Vice Chairman, second by Tammy Moseman. Motion carried 8-0. After discussion, Tom Bennett then made to motion to appoint Karen St. Clair as the Treasurer, second by Tammy Moseman. Motion carried 8-0. After further discussion, Tom Bennett then made a motion to reappoint Diane Garber as the Secretary, second by Tammy Moseman. Motion carried 8-0.

Mark Cohen made a motion to approve the November 16 HAFSC Meeting Minutes as provided, second by Tammy Moseman. Motion carried 6-0-2 with Tom Bennett and Scott Russell abstaining.

Due to the changes within the board, the chairman requested the members introduce themselves. After introductions the fire department representatives each provided brief highlights of their 2021 stats and indicated that they had submitted annual reports to the Chief Fire Official. Deputy Chief Cohen explained the definition of “good intent” calls. Chief Newcomer indicated that their new engine will be arriving later than anticipated and that this is due to supply chain shortages. Deputy Chief Irwin indicated that RFC celebrated their 100<sup>th</sup> anniversary in 2021. He also indicated that Engine 67-1 had to be placed out of service for mechanical issues and Engine 68-1 (the reserve pumper) is in service in their station and has run multiple calls. Mrs. St Clair asked Chief Kottmyer about the rotation of the engine among the fire companies and he indicated that Engine 68-1 just got done with the compartment work that had to be completed before it could go in service and was immediately needed at RFC. He further indicated that in the future the engine will be moved among the fire companies as they have need.

Recruitment/Retention/Staffing, Apparatus, and Funding Needs sub-committees were discussed and will continue. Mrs. Garber will send out a Doodle Poll to determine the best timing for each committee on the off-month Tuesday evening. Sub-committee appointees are as follows: Recruitment/retention/staffing – Scott R, Josh H, Mark C, CFO; Apparatus – Tom B, Randy R, Josh N, CFO; Funding needs – Tammy M, Amber F, Tom B, CFO.

Chief Kottmyer provided his monthly and annual report to the membership.

Randy Rannels then brought up the motion made by Mr. LeFevre, second by Mr. Wiglesworth that until the municipalities met and discussed the Borough’s concerns and came to an agreement, all future meetings will be placed on hold which passed unanimously at the end of the November meeting. Mr. Russell indicated that a meeting occurred between EPB and EHT in December and he sees value in the Commission continuing to meet. Randy Rannels made a motion, with second by Scott Russell, to return regularly scheduled meetings of the Commission which occur every other month. Motion carried 8-0.

Mrs. Moseman asked about the adjustments made to the September 28<sup>th</sup> meeting minutes. Mrs. Garber indicated that she would ensure the approved document was on the One Drive. There was further discussion about the agreement



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between the 2 governments. Scott Russell indicated that further discussion is necessary among the admin and finance group and staff at EHT, but that those discussions are being scheduled, and that the Board of Supervisors will keep moving on it so they can get something back to EPB.

No new business was brought up. Scott Wiglesworth provided public comment thanking the fire companies for their past and continued service to our community. Tom Bennett asked for clarification on the definition of "Apparatus" and Chief Kottmyer advised that it refers to the big-ticket fire vehicles such as engine, rescue, etc.

The Chairman adjourned the meeting at 1938 hours.

Next HAFSC meeting Tuesday, March 15, 2022 at 1900hrs.

Minutes Submitted by *Diane E Garber* Secretary

Minutes Approved: May 31, 2022 Motion by Mark Cohen, Second by Tammy Moseman, Carried 8-0.