

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Wood, Mahony, Andresen, Kunze and President Miller.

Also in attendance: Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Finance Director Brandiss Martin, Assistant Finance Director Ismael Jimenez, Village Attorney Greg Smith, Deputy Police Chief Schenita Stewart, Public Works Director Phil Cotter, Superintendent of Operations Gregg Goetz, Building Official Chris Ranieri, Village Engineer Joe Heinz, Management Analyst Amanda Rafter and Clerk Katherine Diehl.

PLEDGE OF ALLEGIANCE: None

AGENDA ITEMS:

a. Swearing in of Village President Jeffrey J. Lynam

Clerk Diehl swears in President Lynam.

b. Swearing in of Village Trustee Sarah Brittin

Clerk Diehl swears in Trustee Brittin.

c. Swearing in of Village Trustee Tricia Saviano

Clerk Diehl swears in Trustee Saviano.

d. Update on Unfilled Trustee Seat

Attorney Smith explained that papers were filed for the April 6 Election to fill two of the three open Trustee seats. Sarah Brittin and Tricia Saviano ran and won those seats in the election. He said that under State law and village code, Trustees who are elected will serve a four-year term or until their successors are elected and qualified. Smith advised that East Dundee has one unfilled Trustee seat by the election. He said that he understands that Trustees Selep and Wood have tendered resignations and have renounced any interest in continuing to serve. Trustee Andresen has filed a statement that he intends to continue into office until his seat is declared vacant by the Village Board and until there is a qualified successor to fill the seat. He stated that Trustee Andresen will continue to serve in the unfilled seat. President Lynam stated that he does not know that there is any legal precedent for this. He said he has had communication with the Kane County State's Attorney's Office and the Kane County Clerk's Office regarding the matter. Attorney Smith asked if President Lynam would meet with him tomorrow to discuss the matter and his legal opinion. Trustee Andresen stated that there was a full opinion sent via email to the Village Board by Attorney Smith last Wednesday providing a detailed analysis of the process. President Lynam stated that he will go back and review it. Smith advised that Trustee Andresen does not need to be sworn in as he continues to serve as a holdover Trustee under his prior oath.

e. Service Plaque Presented to President Lael Miller

Clerk Diehl presented a plaque to Lael Miller for his dedicated service and commitment to the Village as President (2013-2021), Trustee (2009-2013) and Planning & Zoning Commissioner (2008-2009).

f. Service Plaque Presented to Trustee Selep

Clerk Diehl presented a plaque to Dan Selep for his dedicated service and commitment to the Village as Trustee (2013-2021).

g. Service Plaque Presented to Trustee Wood

Clerk Diehl presented a plaque to Kirstin Wood for her dedicated service and commitment to the Village as Trustee (2013-2021).

h. Service Plaque Presented to Trustee Andresen

Clerk Diehl presented a plaque to Scott Andresen for his dedicated service and commitment to the Village as Trustee (2017-2021).

i. Service Plaque Presented to Planning and Zoning Chairman John Brewer

Clerk Diehl presented a plaque to John Brewer for his dedicated service and commitment to the Village as Chairman (2013-2020) and Commissioner (2008-2013).

Administrator Johnsen expressed her appreciation and gratitude to each of these individuals for their service, dedication, and support.

PUBLIC COMMENT (Agenda items only): None

PUBLIC HEARING:

a. To Consider a Request for a Variance from CHAPTER 156: SIGNS of the East Dundee Village Code to allow for four (4) wall signs at 110 Prairie Lake Road, East Dundee, IL 60118

Motion to open a Public Hearing to Consider a Request for a Variance from CHAPTER 156: SIGNS of the East Dundee Village Code to allow for four (4) wall signs at 110 Prairie Lake Road, East Dundee, IL 60118 by Mahony/Kunze.

Roll: Ayes – 6 – Trustees Mahony, Andresen, Kunze, Brittin, Saviano and President Lynam. Nays – 0.

Absent – 0. Motion carries.

Building Official Ranieri advised that this request is similar to the recent requests for the other Prairie Lakes properties.

There were no other comments.

Motion to close the Public Hearing by Kunze/Mahony.

Roll: Ayes – 6 – Trustees Mahony, Andresen, Kunze, Brittin, Saviano and President Lynam. Nays – 0.

Absent – 0. Motion carries.

CONSENT AGENDA:

- a. Motion to Approve the Special Village Board Meeting Minutes Dated April 12, 2021**
- b. Motion to Approve the Regular Village Board Meeting Minutes Dated April 19, 2021**

Motion to approve the consent agenda by Kunze/Mahony.

Roll: Ayes – 5 – Trustees Mahony, Andresen, Kunze, Brittin and Saviano. Nays – 0. Absent – 0. Motion carries.

OTHER AGENDA ITEMS:

- a. **Motion to approve an Ordinance approving a sign variation from CHAPTER 156: SIGNS of the East Dundee Village Code to allow for four (4) wall signs for Yulivan Holdings LLC, 110 Prairie Lake Road, East Dundee, IL 60118.**

Motion to Approve an Ordinance approving a sign variation from CHAPTER 156: SIGNS of the East Dundee Village Code to allow for four (4) wall signs for Yulivan Holdings LLC, 110 Prairie Lake Road, East Dundee, IL 60118. by Kunze/Mahony.

Discussion:

Trustee Kunze stated that the signs seem appropriate. Trustee Mahony recommended that the Village look at the M-1 District sign ordinance and put some structure around it. Administrator Johnsen stated that staff is well aware that M-1 District signage needs to be addressed as it currently is an extra burden on business owners. She said that in order to create regulations, staff will research what is in place already and will look to see what other towns are requiring.

Roll: Ayes – 5 – Trustees Mahony, Andresen, Kunze, Brittin and Saviano. Nays – 0. Absent – 0. Motion carries.

FINANCIAL REPORTS:

- A. **Warrants List \$416,688.33**

REPORTS: VILLAGE PRESIDENT and BOARD

Lynam: Welcomed Trustees Brittin and Saviano to the Village Board.

Mahony: Stated that she looks forward to working with the new Village Board members.

Andresen: None

Kunze: Reported that he saw in the news that Elgin is doing away with their liquor license fees for this year in response to COVID-19. He suggested that East Dundee explore this as well.

Saviano: Stated that she is happy to be part of the Village Board.

Brittin: Stated that she is also happy to be part of the Village Board.

REPORTS: STAFF

Village Administrator: Johnsen welcomed Trustees Saviano and Brittin to the Village Board. She reported that she and the department heads held meet and greet zoom meetings previously with each. Next, she reported that the first summer event is May 27. She said that since there is not yet an Events Committee in place at this time, staff will be selecting food and drink vendors for this first event and bring the decisions back to the Board. She also advised that the Memorial Day Parade is May 30. She mentioned that the event map has been completed by staff and will be sent to Trustee Mahony for final review. She stated that West Dundee declined to participate in the event map brochure.

Assistant Village Administrator: None

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: Cotter reported that his department took delivery of the new dump truck today.

Building Official: None

Finance Director: Martin reported that the Village is gearing up for the audit. She also advised that with the closing of the fiscal year, there will be two warrants lists with the meeting packet that will include transactions carrying over from the prior fiscal year as well as transactions from the new fiscal year.

PUBLIC COMMENT (Items not on the Agenda):

Chris Kiou - Kane County Board Member District 23 and President of the Forest Preserve District of Kane County

Mr. Kiou reported that he had a correction to his report last time on the status of the Longmeadow Bridge Project. He stated that the portion between Route 25 and Sandbloom is expected to be complete at the end of summer. The bridge should be open early next year. He also advised that the County had a successful opening of its multi-use facility in St. Charles. This facility houses the offices of the Coroner, Emergency Management and Maintenance. Next, Kiou reported that the CARES Act Committee distributed \$92 million of Coronavirus Relief funds of the first round of federal money and is also helping to distribute \$13 million for low-income housing rental assistance. The County is working with the State Housing Authority to implement this. Lastly, Kiou reported that there are three permanent vaccination sites which are in Elgin, Batavia and Aurora. He advised that each of these locations have openings. Visit kanevac.org to book an appointment. He stated that a vaccination site may be coming to Carpentersville.

EXECUTIVE SESSION: Yes

Motion to adjourn the Regular Village Board meeting to Executive Session for (c)1 Personnel at 7:00 p.m. by Andresen/Mahony.

Roll: Ayes – 6 – Trustees Mahony, Andresen, Kunze, Brittin, Saviano and President Lynam. Nays – 0. Absent – 0. Motion carries. Meeting adjourns.

Respectfully submitted,

Katherine Diehl



By: _____

Village President, Jeffrey J. Lynam

Attest: Katherine Diehl
Village Clerk, Katherine Diehl