

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Mahony, Andresen, Kunze and President Miller. Trustee Wood was absent.

Also in attendance: Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Finance Director Brandiss Martin, Assistant Finance Director Ismael Jimenez, Village Attorney Greg Smith, Police Chief George Carpenter, Deputy Police Chief Schenita Stewart, Public Works Director Phil Cotter, Superintendent of Operations Gregg Goetz, Building Official Chris Ranieri, Village Engineer Joe Heinz and Clerk Katherine Diehl.

**PLEDGE OF ALLEGIANCE: None**

**PUBLIC COMMENT (Agenda items only): None**

**PUBLIC HEARING:**

- a. **To Consider the Proposed Budget and Appropriations for the Village's Fiscal Year 2021-2022, for the period of May 1, 2021 through April 30, 2022**

Motion to Open the Public Hearing by Andresen/Kunze. The Public Hearing opens by unanimous consent.

Attorney Smith noted that the notice for the public hearing is included in the meeting packet that was published in the newspaper letting the public know how to participate with any comments they may have.

There were no other comments from the public.

Motion to Close the Public Hearing by Mahony/Andresen.

Roll: Ayes – 6 – Trustees Lynam, Selep, Mahony, Andresen, Kunze and President Miller. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**CONSENT AGENDA: None**

**OTHER AGENDA ITEMS:**

- a. **Motion to Approve an Ordinance Adopting the 2021-2022 Annual Budget**

Motion to Approve an Ordinance Adopting the 2021-2022 Annual Budget by Kunze/Andresen.

**Discussion:**

Trustee Kunze asked if his request to add \$20,000 to the budget for professional services to investigate and prepare a plan for the potential redevelopment of the former Haeger Pottery site is currently included in the proposed budget. Administrator Johnsen advised that it is not and would need to be added to the Dundee Crossings and Downtown BDD fund. Trustee Kunze also requested that money be added to the budget for consultants to find qualified professionals that would replace any staff members that would be let go after newly elected officials take office. He asked to add \$45,000 with the caveat that if this money is not used, it would go back into the general fund at the end of the year. He stated that he would also like to add \$30,000 for special legislative counsel if the current village law firm is not retained and is replaced by a firm that the Village Board is not fully confident with. Trustee Andresen asked if there is an organization that helps with recruiting government professionals. Administrator Johnsen advised that GovHR does recruitment and temporary replacement of individuals in transition between municipalities. Trustee Andresen asked if there is

\$75,000 in the budget to accommodate for these additional requests. Johnsen responded that there is over \$700,000 above and beyond the reserve. Trustee Lynam questioned if it was possible at this point to accommodate these requests. Attorney Smith said that State Law states that after the public hearing and before final action is taken on the budget ordinance, Corporate Authorities may revise, alter, increase or decrease items contained in the budget document.

Trustee Mahony requested that a new policy be instituted for discrimination and workplace harassment training. She advised that this was a State policy instituted in 2020. In addition to all employees, she would like this training expanded to include the Village Board, all Commissioners, and contractors. Johnsen advised that this is being planned and there is no cost associated with the training.

Trustees Kunze and Andresen Amended their motions to include the 2 line items requested by Trustee Kunze in the amount of \$75,000 to the 2021-2022 annual budget.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**b. Motion to Approve the FY 2021-2022 Compensation Plan**

Motion to Approve the FY 2021-2022 Compensation Plan by Mahony/Kunze.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**c. Motion to Approve an Ordinance Amending Chapter 34 of the Village Code Regarding a Cash Balance Policy**

Motion to Approve an Ordinance Amending Chapter 34 of the Village Code Regarding a Cash Balance Policy by Kunze/Mahony.

**Discussion:**

Trustee Kunze asked if a fixed percentage is budgeted in every year to go towards cash reserves, it is necessary to continue contributing once it reaches a certain level. Administrator Johnsen said that each year, this amount is to be calculated as it is a percentage of expenditures. If the amount is already satisfied, the excess is determined and the policy states where it is to go.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**d. Motion to Approve an Ordinance Committing Portions of the Cash Fund Balance in the General Fund and Water and Sewer Fund and Transferring and Restricting Fund for Capital Projects**

Motion to Approve an Ordinance Committing Portions of the Cash Fund Balance in the General Fund and Water and Sewer Fund and Transferring and Restricting Fund for Capital Projects by Mahony/Kunze.

**Discussion:**

Administrator Johnsen stated that the amount that is transferred to capital should be reduced by \$75,000 as it is no longer available due to it being added to the budget per tonight's earlier discussion.

Trustees Mahony and Kunze amended their motions to Approve an Ordinance Committing Portions of the Cash Fund Balance in the General Fund and Water and Sewer Fund and Transferring and Restricting Fund for Capital Projects and include a reduction of \$75,000. Trustee Lynam pointed out a typo in the third

paragraph that should read “shall be *thirty five percent (35%)*” instead of “shall be *fifty percent (35%)*”

Trustees Mahony and Kunze amended their motions recognizing and accepting the correction.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**e. Motion to Approve an Ordinance Amending Ordinance 17-40 (Garbage and Refuse Sunset Date Extension)**

Motion to Approve an Ordinance Amending Ordinance 17-40 (Garbage and Refuse Sunset Date Extension) by Kunze/Andresen.

**Discussion:**

Trustee Kunze stated that he would like to see that as the Village increases the rates, it decreases the garbage and refuse fee accordingly over time. Trustee Lynam stated that he would like to eliminate the fee altogether. Trustee Andresen also stated that he would like to see the fee phased out. Administrator Johnsen explained that although the Village has not sunsetted the ordinance, changes have been made to reduce costs to the residents such as offering a free leaf collection program, a senior discount and different tote size options. President Miller suggested that the Board schedule a more in-depth discussion on this topic 6 months prior to the next budget workshop.

Roll: Ayes – 4 – Trustees Selep, Mahony, Andresen and Kunze. Nays – 1 – Trustee Lynam. Absent – 1 – Trustee Wood. Motion carries.

**f. Motion to Approve a Resolution for Maintenance Under the Illinois Highway Code**

Motion to Approve a Resolution for Maintenance Under the Illinois Highway Code by Kunze/Mahony.

**Discussion:**

Public Works Director Cotter explained that the FY2022 budget appropriations is \$290,600 in expenditures for the coming year He said \$105,00 will be appropriated to street light electricity, road salt, the purchase and replacement of damaged street light poles and fixtures, and street pavement patching. He said the balance would go towards this year’s street improvement program.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**g. Motion to Approve a Resolution Approving an Agreement Between the Village of East Dundee And Dixon for Professional Services (Route 25 Water Tower Repainting Engineering)**

Motion to Approve a Resolution Approving an Agreement Between the Village of East Dundee And Dixon for Professional Services (Route 25 Water Tower Repainting Engineering) by Lynam/Andresen.

**Discussion:**

Administrator Johnsen advised that staff will be coming to the Village Board with branding and logo suggestions. She asked the Board to observe any water towers they may pass to get ideas.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**h. Motion to Approve an Ordinance Approving the Issuance of a TIF Note to Pal Land, LLC (Route 25 TIF District – TIF Note No. 9 – \$266,437.69)**

Motion to Approve an Ordinance Approving the Issuance of a TIF Note to Pal Land, LLC (Route 25 TIF District – TIF Note No. 9 – \$266,437.69) by Andresen/Lynam.

**Discussion:**

Administrator Johnsen explained that these notes are backed by 90% of the TIF increment that is earned by the developer on the Terra Business Park property. JD Byrider was a bond that the Village took, which was partially backed by JD Byrider and partially by the Village. The difference here is that the Pal Land note is issued and paid back as TIF funds are received on the subject property. In short, it is a payback of what is earned on the property. If nothing is earned, nothing is paid back.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**i. Motion to Approve an Ordinance Approving the Issuance of a TIF Note to Pal Land, LLC (Christina Drive TIF District – TIF Note No. 7 – \$77,379.98)**

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**j. Motion to Approve the Regular Village Board Meeting Minutes Dated April 5, 2021**

Motion to Approve the Regular Village Board Meeting Minutes Dated April 5, 2021 by Lynam/Mahony.  
Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**k. Anne Miller Proclamation**

**l. Arbor Day Proclamation**

President Miller recognized the Proclamations for both Anne Miller and for Arbor Day.

**FINANCIAL REPORTS:**

**A. Warrants List \$208,020.42**

**REPORTS: VILLAGE PRESIDENT and BOARD**

**Village President Miller: None**

**Lynam: None**

**Selep: None**

**Wood: None**

**Mahony:** Thanked the outgoing Trustees for their partnership and President Miller for his incredible leadership. She also thanked Administrator Johnsen for the team she has built, stating that it was one of the highest functioning and resident-focused teams that she has ever worked with in her career. She also gave a recap of several accomplishments over the last 4 years. She thanked everyone for their hard work and dedication. She stated that she is committed to creating a strong working relationship and ensuring success with the new President and incoming Trustees.

**Andresen:** Thanked staff for helping a resident with a billing issue upon being made aware of it and following up with the resident numerous times to ensure everything had been rectified.

**Kunze:** Reported that Dairy Queen has had repeated issues with discolored water. He said that it appears to happen on the same day each week. He asked Public Works Director Cotter to reach out to Dairy Queen on this issue. Kunze also said goodbye to the outgoing Board Members. He said they have done a good job and have helped him a lot.

**REPORTS: STAFF**

**Village Administrator:** Johnsen advised that the outgoing Board Members will be recognized at the May 3 meeting. She also advised that Administrative Professionals Day is on Wednesday. She said that upon her hiring as Administrator, she expanded the day to recognize all employees. She thanked her staff for all their hard work, dedication, support and leadership.

**Assistant Village Administrator:** None

**Village Attorney:** Smith reported that he will be providing a memo this week to the Village President and Board of Trustees with the process to be used to fill the vacancies in office as well as addressing how to manage the Board with the 2 unfilled Trustee seats.

**Village Engineer:** None

**Police Chief:** None

**Public Works Director:** Cotter reported that up to a half inch of snow is expected tomorrow afternoon.

**Building Official:** Ranieri reported that he met with a potential new tenant in the Prairie Lakes Industrial Park, Appleton Electronics. They are looking to occupy 20,000 in the same building that Chicago Nut & Bolt resides in. He also said he spoke with an architect that is working on 312 E. Main and 307 Jackson Street properties. They are looking to have an office building at the location.

**Finance Director:** None

**PUBLIC COMMENT (Items not on the Agenda):**

**Chris Kious - Kane County Board Member District 23 and President of the Forest Preserve District of Kane County**

Mr. Kious reported that the County is working with the Milk Pail to open up to more business in the future. He advised that there is a grand opening of the County's multi use facility in St. Charles on April 30. This facility houses the offices of the Coroner, Emergency Management and Maintenance. Kious also reported that the County continues to actively search for vaccination sites on the north end of the county. Lastly, he reported that the Long Meadow Project is scheduled to be complete by end of summer. Tolls are expected to go in next year.

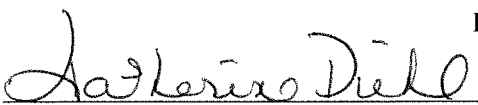
**EXECUTIVE SESSION: Yes**

Motion to adjourn the Regular Village Board meeting to Executive Session for (c)1 Personnel at 7:07 p.m. by Andresen/Mahony.

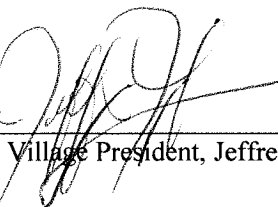
Roll: Ayes – 6 – Trustees Lynam, Selep, Mahony, Andresen, Kunze and President Miller. Nays – 0. Absent – 1 – Trustee Wood. Motion carries. Meeting adjourns.

Respectfully submitted,

Katherine Diehl

Attest:   
Village Clerk, Katherine Diehl

By:



Village President, Jeffrey J. Lynam