



APPLICATION FOR ALCOHOLIC LIQUOR LICENSE
License Period January 1, 2023 - December 31, 2023

DATE OF APPLICATION: _____

LEGAL NAME OF BUSINESS: _____

DBA NAME: _____ IL SALES TAX #: _____

BUSINESS ADDRESS: _____, EAST DUNDEE, IL PHONE: _____

MAILING ADDRESS (if different): _____

NAME OF APPLICANT: _____ PHONE: _____

E-MAIL ADDRESS: _____

NAME/ADDRESS of the person who will be managing the ongoing affairs of this business at these premises:

1. License Classification and Annual Fee: Please check the classification that you are applying for

Table with 2 columns: CLASS and ANNUAL FEE. Lists various license classes (A through L) and their corresponding annual fees, such as Class A Tavern at \$2000 and Class E-3 Restaurant with Beer & Wine Only at \$2500.

* Fee for additional license shall be \$1000

Sidewalk Service Endorsement (\$100)

Village Right-Of-Way Service Endorsement
(Events sponsored or approved by the Village)

2. License Period: Commencing each year on July 1 and ending on June 30

3. Type of Business Entity (check one):

- Individual Corporation
 Partnership Other (specify) _____

4. The following information must be provided with respect to any and all individual owners, partners, corporate officers, corporate directors, managers and, if a corporation, all persons owning directly or beneficially more than 5% of the corporation stock:

Note: Full names must be listed with middle initials. Furthermore, the applicant must notify the Local Liquor Control Commission in writing of a change in partnerships, officers, directors, persons holding directly or beneficially more than 5% in interest of the stock or ownership interest, or managers of the establishment within ten (10) days of said change.

NAME _____

SOCIAL SECURITY # _____ BIRTHDATE _____

HOME ADDRESS _____

DRIVER'S LICENSE # _____ HOME PHONE # _____

BUSINESS TITLE _____

PERCENTAGE OF STOCK HELD _____

NAME _____

SOCIAL SECURITY # _____ BIRTHDATE _____

HOME ADDRESS _____

DRIVER'S LICENSE # _____ HOME PHONE # _____

BUSINESS TITLE _____

PERCENTAGE OF STOCK HELD _____

NAME _____

SOCIAL SECURITY # _____ BIRTHDATE _____

HOME ADDRESS _____

DRIVER'S LICENSE # _____ HOME PHONE # _____

BUSINESS TITLE _____

PERCENTAGE OF STOCK HELD _____

Note: If additional space is required, please attach a separate sheet of paper.

5. Has the applicant ever had a liquor license issued by the Federal government, any State government, County or municipal government? Yes No

If answer is in the affirmative, state the name of the licensing unit of government, when and where said license was issued.

6. Has the applicant/any owner ever had any previous liquor license denied, suspended or revoked? Yes No
If answer is in the affirmative, state the date and reason for such. _____

7. Have any of the applicants/any owners ever been convicted of a felony or any violation of the Gaming Laws of the State of Illinois or any other state or any Federal Gaming Laws? Yes No

If answer is in the affirmative, state the date and reason for such conviction. _____

8. If the applicant does not own the premises for which the license is sought, does the applicant have a lease for a full period of a year of which the license is to be issued? Yes No I own the premises

NOTE: If the answer is affirmative, attach a copy of said lease to the application.

9. Has the applicant/any owners been delinquent in payment of any federal, state or local taxes? Yes No
If the answer is affirmative, please explain: _____

Is the payment still delinquent at this present time? Yes No

10. Does the applicant understand that successful completion of a State certified beverage alcohol sellers and servers education and training (BASSET) program is required of all persons who sell or serve alcoholic beverages, all management personnel working on the premises, and anyone whose job entails the checking of IDs for the purchase of alcoholic beverages, pursuant to the requested license, and that such compliance is subject to random checks by the Village of East Dundee? Yes No

11. Does the applicant understand and agree that during the license period, any violation of Federal, State or Village laws and ordinances will be referred to the Local Liquor Control Commission and that such violation may result in the suspension or revocation of said license laws and ordinances will be referred to the Local Liquor Control Commission and that such violation may result in the suspension or revocation of said license? Yes No

12. Does the applicant understand and agree that members of the East Dundee Police Department shall have the authority to enter at any time upon the premises licensed hereunder to determine whether any State or Village laws and ordinances have been or are being violated, and at such time to examine the premises of said licensee in connection therewith? Yes No

13. Are any of the applicants public officials, or is any other person, directly or indirectly related in any way to the business entity, a public official? Yes No

14. Will the applicant be applying for a state supplemental video gaming license from the Village? Yes No

15. Applicant has provided all required documents included in the attached checklist Yes No

16. Do you owe money to any other village department or have any liens by the Village of East Dundee against the property? If yes, please explain: Yes No

DO YOU ATTEST, BY YOUR NOTARIZED SIGNATURE BELOW, THAT YOU WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES, OF THE STATE OF ILLINOIS, OF OF THE VILLAGE OF EAST DUNDEE? _____ (Please answer YES or NO)

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)

I hereby swear by my signature here affixed that all of the foregoing facts are true and correct and that I have given these answers to induce the Village of East Dundee to grant the Liquor License mentioned aforesaid.

I am signing in my capacity as _____
(Individual, Owner, or Partner)

or as _____, Officer of
(President, Secretary or Treasurer)

(Corporation)

Signature of Applicant

I am signing in my capacity as _____
(Individual, Owner, or Partner)

or as _____, Officer of
(President, Secretary or Treasurer)

(Corporation)

Signature of Applicant #2

Subscribed and sworn to before
me this _____ day of
_____, 20 ____.

Notary Public

CHECKLIST

A complete application for a liquor license must include the documents noted below. Please ensure that ALL required documentation is provided so not to delay the review/approval process.

ALL questions on the application are answered and completed in full.

Signature of applicant(s) on last page of application swearing all statements are true and correct, witnessed and notarized by an Illinois Notary Public. *Do not sign in advance, signatures must be signed in the presence of a Notary. Village Hall has notaries on staff at NO cost.*

Certificate of Dram Shop (Liquor Liability) Insurance evidencing \$1,000,000 of coverage. *Should the certificate expire during the village license year, a copy of the renewal certificate must be submitted to the Village.*

Applicable lease or proof of ownership (tax bill or purchase documentation) for location. If application is for a renewal license, this need not be submitted unless a lease has been renewed or amended since the last liquor license renewal (January 1 of each year).

A copy of your current Illinois Liquor License.

Should your State license expire during the village license year, a copy of the renewed State license must be submitted to the Village. For new applications, a village-issued license must be obtained prior to applying for State license. Upon receipt, a copy of the State license must be submitted to the Village before any liquor service operations may begin.

If this is a new application or ownership/management has changed, fingerprinting is required for each person holding more than five percent (5%) interest in the establishment or, in the case of a corporation or an establishment not managed directly by the owner, fingerprinting is required for the general manager of the establishment.

Fingerprints are to be taken at the East Dundee Police Department. Any person required to submit fingerprints who does not live in the area should call the East Dundee Police Department to inquire about an alternative process.

Copy of BASSET Certificates for all employees permitted to serve alcohol/check IDs. State statute requires BASSET Certification for all employees who serve alcohol and check Identification for alcohol service. New Employees must complete this training within 90 days of hire.

Floor plan drawing or rendering. *(For New Applicants or if Floor Plan has been amended)*

Payment for all appropriate license fees. Payment may be made in-person, by mail, via the drop box outside Village Hall or via online payment at www.eastdundee.net. Checks should be made payable to THE VILLAGE OF EAST DUNDEE

Additional items, if applicable:

A copy of your current **Illinois Video Gaming License.**

Should your State license expire during the village license year, a copy of your renewed State license must be submitted to the Village.

Sidewalk and/or Right-of-Way Liquor License Endorsement Hold Harmless Agreement