



**Village of East Dundee**  
**Building Basic Application**  
 120 Barrington Ave. East Dundee, IL 60118  
 Phone: (847) 426-2822 Fax: (847) 426-2956

**Sign Application**

Date: \_\_\_\_\_

Permit No: \_\_\_\_\_

Address of Proposed Sign: \_\_\_\_\_

Business Name \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Owner/Manager Name & Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Parcel No: \_\_\_\_\_

**Contractors Name:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Plat of Survey attached indicating location of sign: Yes No Zoning Classification: \_\_\_\_\_

Front Façade Wall Area \_\_\_\_\_ Height from Grade \_\_\_\_\_

**Note:** A scale, color drawing is required for all signage to determine compliance.

✓ CHECK ALL BOXES THAT APPLY

- |                                       |  |                                      |                                    |                                 |
|---------------------------------------|--|--------------------------------------|------------------------------------|---------------------------------|
| <input type="checkbox"/> Freestanding | <input type="checkbox"/> Electric      | <input type="checkbox"/> Wall        | <input type="checkbox"/> Monument  | <input type="checkbox"/> Banner |
| <input type="checkbox"/> Window       | <input type="checkbox"/> Canopy/Awning | <input type="checkbox"/> Face Change | <input type="checkbox"/> Temporary | <input type="checkbox"/> Other  |

Sign Dimensions: \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ Sq. ft.

Approved : \_\_\_\_\_

Not Approved: \_\_\_\_\_

Cost of Sign: \$ \_\_\_\_\_

\_\_\_\_\_  
 Owner or Authorized Agent

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Building Official

Received by \_\_\_\_\_ Check# \_\_\_\_\_ Cash \_\_\_\_\_ Date: \_\_\_\_\_ Historical Approval \_\_\_\_\_ Charge # 421000