



ROOF –RE-ROOF BUILDING PERMIT GUIDE

Village of East Dundee
120 Barrington Ave
East Dundee, IL 60118

Phone:847-426-2822 X2 Email:ghess@eastdundee.net

REQUIREMENTS:

1. A completed permit application.
2. Copy of valid State of Illinois Roofing License.

GENERAL GUIDLINES:

- If there are any questions regarding the Illinois State License regulation, please contact the Illinois Department of Education and Regulation at (217) 782-8556 or (217) 782-0482.
- If roofing is performed without compensation an Illinois State License is not required.
- When new roofing materials will be applied over one (1) layer of roofing, roof vents, plumbing stacks, furnace flue pipes, and all step flashing applications will have to be reflashed into new roof.
- Galvanized nails and proper weight under layment felt required (shingles may not be stapled).
- Ice and Water-shield shall be installed from the leading edge of the roof to a point at least 24” past the interior side of the exterior wall.
- Flashing is required at roof wall intersections, and when intersecting with different materials such as wood, brick, stucco, siding, chimney chase, etc.
- Attic and all other enclosed spaces are to have required ventilation. Roofs vents may need to be added to comply with code.
- Minimum of 2/12 pitch for asphalt shingles (Ice & water-shield is required for 4/12 pitch under).

REQUIRED INSPECTIONS:

- Final

PERMIT FEES:

The fee for this permit shall be \$50.00 for residential.

**If you have any questions please contact
The Village of East Dundee Building Department at
847-426-2822 x2**



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BASIC BUILDING APPLICATION

Date: _____ Parcel:# _____ Permit No: _____

Job Address: _____

Owners name: _____ Owner's Phone: _____

Owners Address: _____ State: _____ Zip Code: _____

Applicant's Name: _____ Phone: _____ Email: _____

Contractor Information

General:	
Address:	
Phone:	Fax:
Email:	
Roofing:	
Address:	
Phone:	Fax:
License#	Exp. Date:

Electrical:	
Address:	
Phone:	Fax:
License#	Exp. Date:
Plumbing:	
Address:	
Phone:	Fax:
License#	Exp. Date:

Description of Work: _____

Current Use of Building: _____

Total value of Job \$ _____ SQ FT. _____ **Total Permit Fee:\$** _____

Bldg. value: \$ _____ HVAC value: \$ _____ Plumbing value: \$ _____ Electrical value: \$ _____ Total: \$ _____

Comments: _____

In consideration of this application and attached forms being made a part thereof and the issuance of a permit, I will conform to the regulations set forth in the Village of East Dundee, Illinois, codes and ordinances. I also agree that all work performed under said permit will be in accordance with the plans and specifications which accompany this application, except for such changes as may be authorized or required by the Building official or his designee.

Owner or Authorized Agent Signature

Print Name & Email

A permit for The Above is hereby approved.

Building Inspector

Received by _____ Check# _____ Cash _____ Credit Card _____ Date: _____ Charge # 421000