



Building Department 847-426-2822 x2

120 Barrington Avenue, East Dundee, IL 60118

APPLICATION FOR LICENSE TO OPERATE A COMMERCIAL RENTAL Application Year 2024

Please complete all sections of the application. Print or type information. A license will not be issued if all information is not furnished. License fee must accompany this application.

Address of Property _____

Property Tax Index Number (PIN) _____

OWNERSHIP INFORMATION

Owner Name _____

Address _____

City, State, Zip _____

Home Number (_____) _____ Business Number (_____) _____

Email Address _____ Cell Number (_____) _____

EMERGENCY CONTACT INFORMATION

Emergency Contact Name _____

24 Hour Emergency Phone Number _____

TENANT INFORMATION

Business Name _____

Tenant Name(s) _____ Unit # _____

Phone Number (_____) _____ Number of Occupants _____

I understand the issuance of a license is conditioned upon compliance with all applicable Village Codes and that said license may be revoked for cause. All information provided in this application is true and correct to the best of my knowledge:

Signature of owner or manager

Date

Non-residential: \$115 X (# of units ____) = TOTAL FEE AMOUNT \$ _____

OFFICE USE ONLY

Commercial License Number # _____

TENANT INFORMATION

Business Name _____
Tenant Name(s) _____ Unit # _____
Phone Number (____) _____ Number of Occupants _____

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