



Village of East Dundee

120 Barrington Avenue, East Dundee, IL 60118

(847) 426-2822

www.eastdundee.net

Disconnect Utility Service Form

The Village of East Dundee's business hours are Monday through Friday from 8:00 a.m. to 4:00 p.m. When requesting your disconnect date, please select a date that falls on a weekday. Requests for Saturday and Sunday will automatically be scheduled for the following Monday or next available working day.

Utility service accounts for water, sewer and refuse (where applicable) held in the tenant's name must have written approval from the property owner to disconnect service.

Date of Request: _____ Account Number: _____

Current Account Holder Name: _____

Address of Service: _____

Date for Services Disconnection: _____

Complete Forwarding Address: _____

Phone Number: _____

Email Address: _____

PROPERTY OWNER INFORMATION (if applicable)

Name: _____

Phone Number: _____ Email Address: _____

The Village of East Dundee will follow up with an acknowledgement email or call once the service request is processed. If a response is not received by the end of the business day, please call Village Hall at 847-426-2822.

As the customer requesting disconnection of a service or services from East Dundee, I am signing that I am in agreement with the details outlined above on this request form and wish to have this disconnect executed on the date stated.

Signature: _____ Date: _____

Final payments are due on the date of disconnection.