



Village of East Dundee

120 Barrington Avenue, East Dundee, IL 60118

(847) 426-2822

www.eastdundee.net

Application for Utility Service & Billing

Please complete this application to establish a utility service account or to update an existing account. Utility service accounts for water, sewer and refuse (where applicable) may be held in the tenant's name with written approval from the property owner. A copy of the lease agreement must be presented at the time of application. A copy of any bills generated will also be mailed to the property owner.

Service Address: _____

Previous Service Address (if any): _____

PROPERTY OWNER INFORMATION

Name: _____

Address (if different than service address): _____

Phone Number: _____ Email Address: _____

Occupancy Type: Owner Occupied Leased to a Tenant

TENANT INFORMATION

Name: _____

Phone Number: _____ Email Address: _____

Property Type: Residential Commercial

If this is a commercial property, please provide:

Business Name: _____

Owner/Manager Name: _____

Phone Number: _____ Email Address: _____

Requested Service Start Date: _____

Note: Available service start dates are Monday through Friday, excluding holidays.

Important information regarding your utility billing account:

- Utility bills are generated every two months.
- Charges are based on actual water/sewer consumption, unless a meter reading cannot be obtained.
- Utility bills may be paid
 - Online-via resident billing portal
 - ACH Direct Debit
 - By Mail – check, money order, or cashier's check accepted
 - In Person – cash, check, or money order

Signature: _____ Date: _____