



PRESIDENT AND BOARD OF TRUSTEES

Regular Meeting

Monday, March 18, 2024

7:00 PM

This meeting will follow the conclusion of the Committee of the Whole meeting or at 7:00 PM, whichever occurs later.

East Dundee Police Station, 2nd Floor Meeting Room
115 E. 3rd Street, East Dundee, IL 60118

1. Call to Order
2. Roll Call – Trustee Sauder
3. Pledge of Allegiance
4. Public Comment
Please keep comments to 5 minutes or less
5. Public Hearing
 - a. [For a Request for a Variance from Section 156.04\(C\)\(1\)\(b\) Regarding the Maximum Square Feet Allowed for a Business Establishment Identification Wall Sign for the Property Located at 535 Dundee Ave., East Dundee IL, 60118, Portion of PIN 03-26-227-007, in the B-3 Business District](#)
6. Consent Agenda
 - a. [Motion to Approve the Regular Village Board Meeting Minutes Dated February 19, 2024](#)
 - b. [Motion to Accept the Warrants Lists in the Amount of \\$ 207,915.33](#)
 - c. [Motion to Approve a Special Ordinance Authorizing the Ceding of Private Activity Bonding Authority](#)
 - d. [Motion to Approve a Resolution Awarding a Bid to Schroeder Asphalt Services, Inc. in the Amount of \\$549,216.44 for the 2024 Street Improvement Project and Authorize a Total Expenditure of up to the Budgeted Amount of \\$585,000](#)
 - e. [Motion to Approve an Ordinance Amending Village Code Chapters 70 and 71, Traffic Code General Provisions and Traffic Schedules](#)
 - f. [Motion to Approve a Resolution Amending Resolution 31-23 with Regard to Start Time of the Planning, Zoning and Historic Commission Meetings](#)
 - g. [Motion to Approve the Findings of Fact Regarding a Variation from Section 156.04\(C\)\(1\)\(b\) Regarding the Maximum Square Feet Allowed for a Business Establishment Identification Wall Sign Located at 535 Dundee Avenue in the B-3 General Service Business District](#)
 - h. [Motion to Approve an Ordinance Granting a Variation from Section 156.04\(C\)\(1\)\(b\)](#)

[Regarding the Maximum Square Feet Allowed for a Business Establishment Identification Wall Sign Located at 535 Dundee Avenue in the B-3 General Service Business District](#)

7. Other Agenda Items

- a. [Spongy Moth Program Discussion](#)
- b. [Motion to Advise and Consent to the Appointment of Jordan Johnson to the Arts Council for a 3-year term Concluding in the year 2027](#)

8. Village President and Board Reports

9. Staff Reports

10. Executive Session

Closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (c)(21) Discussion of Minutes, (c)(11) Pending Litigation, (c)(1) Personnel and Legal Counsel, (c)(5) Acquisition of Property, (c)(6) Sale of Property, (c)(3) Appointments and (c)(2) Collective Negotiating Matters.

11. Adjournment

State of Illinois)
Counties of Cook and Kane) SS
Village of East Dundee)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Village Board of Trustees of the Village of East Dundee will hold a public hearing on March 18, 2024, at 6:00 P.M. at the East Dundee Police Station 2nd Floor Meeting Room, 115 E. 3rd Street, East Dundee, Illinois, to consider the following request:

A request for a variance from Section 156.04(C)(1)(b) regarding the maximum square feet allowed for a business establishment identification wall sign for the property located at 535 Dundee Ave., East Dundee IL, 60118, portion of PIN 03-26-227-007, in the B-3 Business District

PIN: Portion of 03-26-227-007

Legal Description: LOT 1 OF LPC SUBDIVISION, IN THE VILLAGE OF EAST DUNDEE, KANE COUNTY, ILLINOIS.

All interested persons will be given an opportunity to be heard. Any questions regarding this public hearing process may be directed to Franco Bottalico, 120 Barrington Avenue, East Dundee, Illinois, 60118 via email at FBottalico@eastdundee.net, or by phone at (847) 815-0472.

CALL TO ORDER

President Lynam calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Mahony, Kunze, Brittin, Saviano, Sauder and President Lynam. Trustee Treiber is absent.

Also in attendance are Administrator Erika Storlie, Finance and Administrative Services Director Brandiss West, Director of Public Works Phil Cotter, Building Inspector Chris Ranieri, Village Engineer Joe Heinz, Attorney Kelley Gandurski and Clerk Katherine Diehl.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT:

Jerry Christopherson, President and Founder of the True Patriots

Christopherson advised that the Wall that Heals Vietnam Memorial will be coming to Randall Oaks on Memorial weekend with an escort on May 22. He stated that the event will be open 24 hours a day and is free to the public from May 24-27. He stated this will be the only stop in Illinois. He said that the wall is 375 feet long with 140 panels and for the first time, will offer guided group tours. He asked the Village Board if the Village would consider making a donation again, as it did 5 years ago, to help with the cost involved with this event. He noted that the Village donated \$5000 at that time.

Frank Scarpelli, Resident of East Dundee

Scarpelli stated that he is not in favor of the proposed downtown parking garage and feels the location would better serve as a commercial storefront. He also commented that the Comprehensive Plan does not currently match the proposed 406/408 Barrington Avenue development plan, as the property is zoned for single family residential. He recommended that the Village put forth a Comprehensive Plan amendment for this type of density. He raised concerns with parking and requested that this item be tabled.

Peggy Scarpelli, Resident of East Dundee

Scarpelli stated that regarding the proposed 406/408 Barrington Avenue development, the discussion needs to be redone and residents should be noticed so that their opinions can be heard. She stated that she feels there are better uses for the land. She asked that this item be tabled.

Mark Rakow, Resident of East Dundee

Rakow stated that he echoes the previous comments.

Al Koshial, Resident of East Dundee

Koshial stated that he has been a resident next door to 406/408 Barrington Avenue for 30 years and loves living there. He said he is not in favor of a multi residential building being built at 406/408 Barrington Avenue.

Mary Beth Ortega, Resident of East Dundee

Ortega stated that she has been a lifelong resident of East Dundee. She said that the residents should be shown what is being considered so they can help make decisions that are best for the community.

George Bowers, Resident of East Dundee

Bowers stated that he is not in favor of the 406/408 Barrington Avenue development proposal. He said that at a meeting in the past, he offered to purchase these lots, but he never received a reply from the Village.

Kim Brunner, Resident of East Dundee

Brunner stated that she has been a resident for over 20 years. She said she has been following the 406/408 Barrington Avenue development plans over the past year and feels that the location is best suited for single family homes. She questioned why the Village has not used a local realtor to sell the property.

Paula Lauer, Resident of East Dundee

Lauer stated that she saw in recent meeting minutes that there will be an increased effort to enforce the animal ordinance and asked what that will entail. She said she believes there needs to be more proactive measures and enforcement. She explained a dangerous situation she experienced last month and voiced her concerns with the lack of follow-up and enforcement. She recommended an educational campaign that includes bilingual language as well.

Bill Clark, Resident of East Dundee

Clark stated that he is advocating for patrons that use the Ride in Kane program. He advised that his mother used the program to get to and from her dialysis appointments. He said that PACE is unable to take her to where her dialysis occurs and just wanted to advocate for those that benefit from the Ride in Kane program.

Sue Sinden, Resident of East Dundee

Sinden stated that she is not in favor of the proposed 406/408 Barrington Avenue development. She said everything seems to be getting more built up in the area and she would rather see it stay in a more natural state.

Jane Penoyer, Resident of East Dundee

Penoyer voiced concerns with noise, parking, garbage, and traffic as it relates to the proposed 406/408 Barrington Avenue development.

CONSENT AGENDA:

- a. **Motion to Approve the Regular Village Board Meeting Minutes Dated January 22, 2024**
- b. **Motion to Accept the Warrants Lists in the Amounts of \$807,401.50 and \$328,916.44**
- c. **Motion to Approve an Ordinance Amending Chapter 151 of the Village of East Dundee Village Code to Adopt the International Energy Conservation Code**
- d. **Motion to Approve a Resolution Authorizing the Village Administrator to Enter into a Contract for the Purchase of Electricity with the Lowest Cost Electricity Provider Secured through a Bidding Process Coordinated by Midwest Energy**
- e. **Motion to Approve an Ordinance Amending Village Code Chapter 116, Alcoholic Beverages, and Chapter 37, Fees and Fines**
- f. **Motion to Approve an Ordinance Amending Section 157.050 of the Village of East Dundee Village Code Regarding Undertaking Establishments and Funeral Parlors**

Motion to Approve the Consent Agenda by Mahony/Brittin.

Roll: Ayes – 5 – Mahony, Kunze, Brittin, Saviano and Sauder. Nays – 0. Absent – 1 – Treiber.
Motion carries.

OTHER AGENDA ITEMS:

- a. **Direction on a Funding Request from Dundee Township Regarding its Ride in Kane Program**

Discussion:

Arin Thrower, Dundee Township Supervisor, stated that there has been a significant operating cost increase over the last six months to a year. She is asking municipalities and the park district within the township limits to contribute funding for this service as the Township is no longer able to subsidize the remaining funding required to continue the service. Trustee Sauder stated that looking at the general fund, it seems like 90% is dedicated to operations, so it appears that the funds are there to cover the Ride in Kane program. Thrower advised that the funds are mainly for the cost of staff, along with HOA costs. She advised that the Township has a very tight budget. Trustee Sauder urged Thrower to not cancel the program. Thrower stated that some of the concerns the Township Board has are what the service levels are and what they cost. She advised that PACE is the ride operator. Trustee Kunze explained that he went on the Township Officials of Illinois website and said that the website states that by law, Illinois townships are charged with three basic functions, with one being the general assistance for the indigent. He stated that the Township's function is to serve these people. Trustee Kunze stated that like Trustee Sauder, he supports putting dollars forth to help the residents, he just doesn't understand that 3 days before the Township's budget meeting, this is going on. Administrator Storlie advised that there are 59 East Dundee residents that currently use the program and the Township is asking East Dundee for \$10,000. She asked if that can be broken down to the frequency of rides. Thrower stated she could break that down and provide it to the Village.

b. Direction on Three Proposed Options for the Parking Garage to be Constructed at 110 N. River St. in Downtown East Dundee

Administrator Storlie stated that at the October 2, 2023, Village Board meeting, the Village Board reviewed the responses to the RFP and directed staff to begin contract negotiations with McHugh Construction Co, the low bidder for the project. She said that staff has been working with McHugh to make progress on the design and one of the ideas discussed at the October meeting was the concept of adding storefronts to the parking garage to offer mixed-use commercial space. She advised that there are two options to choose from for commercial space. President Lynam stated that he is in support of a parking garage due to the growth of the downtown and the need for more parking space. He said that he is against the commercial space option as he would like the garage solely for parking purposes. Trustee Sauder is in favor of hiding the garage behind retail store fronts and this option seems to be more desirable by resident feedback he has seen on social media. Trustee Saviano said she is in favor of the commercial space. She said that residents she has spoken with agree and are in favor of gaining sales tax revenue from the retail space. Trustee Kunze said that although he sees better use for this land, he supports the commercial space and design option #2. Trustee Mahony also agrees with design option #2. She added that once the commercial spaces are sold, that will generate property tax for the Village in addition to the revenue for the sale of the properties themselves. Trustee Brittin is not in favor of the cost when there are other bigger needs in the village. However, she said she would choose commercial space for the parking garage that will generate revenue.

Administrator Storlie stated that the village is currently in contract for the design of the garage. She said now that there is clear direction to add commercial space, staff will continue working with the consultant to refine the design. Once the design is complete, the Village Board will vote to move forward with construction or not. That should occur in April. If it moves forward, breaking ground will occur in July and completing the project before the end of the year.

c. Motion to Approve an Ordinance Authorizing Execution of a Development Agreement by and Between the Village of East Dundee and Billitteri Enterprises, LLC (406-408 Barrington Ave.)

Motion to Approve an Ordinance Authorizing Execution of a Development Agreement by and Between the Village of East Dundee and Billitteri Enterprises, LLC (406-408 Barrington Ave.) by Mahony/Kunze.

Discussion:

Developers Joe Billitteri and John Curtis presented a concept plan for a multi-family residential development at 406/408 Barrington Avenue consisting of an 8-unit building and a 12-unit building. Billitteri stated that this project will benefit the community, bring more people to the downtown, and raise property values. Administrator Storlie advised that the accessor forecasts the property taxes of the two buildings to be close to \$100,000. She explained that if the agreement gets approved, the next step is for the developer to submit for a zoning change and appear before the Planning and Zoning Commission. She advised that there will be a public hearing for the rezoning request and the neighboring residents will receive a notice in the mail for this. Next, the Planning and Zoning Commission will make a recommendation to the Village Board and a meeting will be held with an opportunity for more public input before a vote by the Village Board. Trustee Sauder recommended offering a survey to get resident feedback to factor in before making decisions. Trustee Saviano stated that the new concept plan is a vast improvement from the original concept. She also agrees with gaining resident feedback during the process. There was consensus to postpone the vote.

Motion to Postpone the Approval of an Ordinance Authorizing Execution of a Development Agreement by and Between the Village of East Dundee and Billitteri Enterprises, LLC (406-408 Barrington Ave.) until the Regular Village Board Meeting on March 4, 2024 by Brittin/Mahony.

Roll: Ayes – 5 – Mahony, Kunze, Brittin, Saviano and Sauder. Nays – 0. Absent – 1 – Treiber.
Motion carries.

d. Motion to Provide Advise and Consent to the Appointment of Liz Kohn to the Arts Council for a 3-year term concluding in the year 2027

Motion to Provide Advise and Consent to the Appointment of Liz Kohn to the Arts Council for a 3-year term concluding in the year 2027 by Sauder/Saviano.

Discussion:

Trustee Brittin inquired if the application for Liz Kohn has been received by staff. Trustee Mahony advised that she checked with staff this morning and the application has not been received. Trustee Saviano stated that there are two individuals that have been supporting the Arts Council events and activities and have been previously recommended by the Arts Council. She stated that the current members of the Council are very dedicated and always in attendance at every meeting. She said she would appreciate the success of the Council be acknowledged and to trust the Council's recommendations. Trustee Sauder stated that he shares concerns as well and has reached out to both individuals via email and has received no response. Trustee Mahony advised that staff has also reached out to both individuals via email and has received no response.

Roll: Ayes – 0. Nays – 5 - Mahony, Kunze, Brittin, Saviano and Sauder. Absent – 1 – Treiber.
Motion fails.

e. Motion to Provide Advise and Consent to the Appointment of Jordan Johnson to the Arts Council for a 3-year term concluding in the year 2027

Motion to Provide Advise and Consent to the Appointment of Jordan Johnson to the Arts Council for a 3-year term concluding in the year 2027 by Sauder/Kunze.

Trustee Mahony stated that she would like to postpone this vote until the next meeting on March 4, 2024, if an application is received by that date, and made a motion for this. Trustee Brittin seconded the motion.

Roll: Ayes – 5 – Mahony, Kunze, Brittin, Saviano and Sauder. Nays – 0. Absent – 1 – Treiber.
Motion carries.

f. Discussion and Consideration of Potential Revisions to the Village's Façade Grant Program

Finance & Administrative Services Director West stated that at a previous meeting, the Village Board requested consideration of Americans with Disabilities Act (ADA) improvements and code compliance as eligible expenses under the program. Staff reviewed best practices of other municipal facade programs and found that many have implemented ADA improvements into their programs. She said that staff recommends adding eligible improvements including, exterior ADA compliance improvements (excluding sidewalks), exterior structural reinforcements to meet code compliance, and other improvements that are visible from a public right-of-way that have a positive impact on the appearance of the building. Trustee Sauder recommended including language to help better define and target facades that are in greater need and in disrepair. Addressing a question about application deadlines, Administrator Storlie explained that a recommendation is to remove deadlines and keep the program open until the funding has been exhausted. Applications can then be closed for the year or kept on file for the following year.

REPORTS: VILLAGE PRESIDENT and BOARD

Lynam: Reported that he attended the Black and White Art Show hosted by the Arts Council at Black & Gray Brewing. He said it was wonderful and would like to see it become an annual event.

Brittin: Questioned when a communication piece to the public regarding the Village animal ordinance will be available. Storlie advised that Chief Fourdyce is working on this, and she hopes to have something available to the community by the middle of March. Next, Brittin stated that the Black and White Art Show was an amazing event. Lastly, Brittin asked for an update regarding the Planning and Zoning Commission attendance issue. President Lynam replied that he has spoken to a majority of the members and there appears to be a consensus with a desire to move the meeting start time from 6:00 p.m. to 7:00 p.m.

Kunze: Regarding water quality, Kunze recommended running a survey asking residents for their address and to provide feedback on their water quality. He would like to know where the complaints are concentrated in town.

Mahony: Thanked Management Intern Caleb Haydock for his role in creating a video of the Water Treatment Process. Next, Mahony reported that the Black and White Art Show was amazing and put together well. Next, Mahony reported that shamrock buttons are available for purchase at the local establishments. The money collected from the button sale supports local food pantries. Next, she congratulated Finance and Administrative Services Director Brandiss West for her work with the audit. She went on to thank everyone involved in putting together the 2024 Budget for their efforts with this. Lastly, she thanked Police Chief Fourdyce and staff for hosting liquor license training to all establishments holding a liquor license in the village.

Sauder: Questioned if the "No Parking" signs relating to snowfall could be covered the day of the St. Patrick's Day Parade to allow for additional visitor parking. Next, Sauder asked if during the moratorium on the issuance of video gaming licenses is a good time to revisit the video gaming fee structure. Lastly, Sauder suggested that possibly more testing be done at a site level when there are water quality issues reported so to see if there are patterns that may be occurring within certain neighborhoods.

Saviano: Reported that there were approximately 230 attendees and 105 pieces of artwork at the Black and White Art Show this past weekend. Next, Saviano advised that the St. Patrick's Day golden rocks are now hidden around town and can be traded in to the Dundee Dairy Queen for a free dilly bar. Lastly, Saviano said she is recruiting businesses to participate in the annual corned beef contest ahead of the St. Patrick's Day parade.

Treiber: None

REPORTS: STAFF

Village Administrator: None

Village Attorney: Gandurski reported that she spoke with Building Inspector Ranieri regarding the wall that collapsed at the Haeger Pottery building. She advised that it does not appear that the wall is a structural wall and that it is exterior façade brick. She stated that the owner has been cited and has 30 days to clean it up. Public Works Director Cotter commented that the demolition contractor looked at it today and confirmed it is not a structural wall.

Police Chief: None

Public Works Director: Cotter stated that he will forward the water quality email to all members of the Board that he had previously sent to Trustee Sauder.

Building Inspector: Ranieri reported that The Depot renovation will have ceramic tile installed in the interior bathroom tomorrow. He advised that drywall will be going up in the exterior bathrooms. He said the project should be completed by the middle of April.

Finance Director: Martin reported that the audit is now complete and will be presented at an upcoming Village Board meeting. She also stated that there will be a Joint Review Board meeting scheduled soon.

Village Engineer: None

EXECUTIVE SESSION: None

Motion to adjourn the Regular Village Board meeting at 8:36 p.m. by Mahony/Brittin.

Motion carries by unanimous consent. Meeting adjourns.

Respectfully submitted,

Katherine Diehl

By: _____
Village President, Jeffrey Lynam

Attest: _____
Village Clerk, Katherine Diehl

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
ACE HARDWARE					
022924	TOOLS	02/29/2024	64.97		01-31-5640
022924	HYDRANT PARTS	02/29/2024	52.27		60-33-5140
022924	WTP OPER SUPPLIES	02/29/2024	12.98		60-33-5630
Total ACE HARDWARE:			130.22		
ADR SYSTEMS OF AMERICA, LLC					
63890CMMG-B	611 MAIN STREET MEDIATION	02/19/2024	2,100.00		01-12-5230
Total ADR SYSTEMS OF AMERICA, LLC:			2,100.00		
ALARM DETECTION SYSTEMS					
229066-1012	WTP ALARM	03/10/2024	372.48		60-33-5290
124596-1003	WWTP ALARM SERV	03/10/2024	261.00		60-33-5291
Total ALARM DETECTION SYSTEMS:			633.48		
APET					
030824	ESCROW CLOSE OUT	03/08/2024	4,568.00		85-01-2392
Total APET:			4,568.00		
AT&T					
030424	ATT W/S	03/04/2024	337.00		60-33-5320
Total AT&T:			337.00		
B&F CONSTRUCTION CODE SERVICES INC					
64055	PLAN REVIEW	03/05/2024	200.00		01-25-5290
Total B&F CONSTRUCTION CODE SERVICES INC:			200.00		
BATEMAN LAW OFFICES, LTD					
030724	EDPD AA HEARING	03/07/2024	166.25		01-21-5230
030724	AA BUILDING	03/07/2024	261.25		01-25-5230
Total BATEMAN LAW OFFICES, LTD:			427.50		
BIG KAHUNA CORPORATION					
030524	ESCROW CLOSEOUT	03/05/2024	561.00		85-01-2398
Total BIG KAHUNA CORPORATION:			561.00		
CHRISTOPHER B BURKE ENGINEERING LTD					
190276	UPDATE TRUCK ORDINANCE	03/01/2024	2,070.00		01-31-5220
Total CHRISTOPHER B BURKE ENGINEERING LTD:			2,070.00		
CRESCENT ELECTRIC SUPPLY					
512158076.001	GFCI OUTLETS - STREET LIGH	02/28/2024	227.09		01-31-5150
512158076.001	CEILING LIGHTS - VH	02/28/2024	2,522.40		32-15-5948
Total CRESCENT ELECTRIC SUPPLY:			2,749.49		
DELAP, LUCY					
977849	MOTOR MONDAY PC	02/20/2024	157.53		01-37-5340

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
978496	DEPOT MARKET CARDS	02/22/2024	94.80		34-01-5941
Total DELAP, LUCY:			252.33		
DUNDEE NAPA AUTO PARTS					
470761	SPARK PLUG	03/04/2024	3.65		01-31-5130
471117	TIRE SHINE	03/07/2024	13.12		01-31-5630
471465	SOCKET ADAPTER SET	03/12/2024	9.98		01-31-5640
470926	PARTS CLEANER - WW	03/06/2024	13.16		60-33-5630
471008	PARTS CLEANER - WW	03/06/2024	13.16		60-33-5630
Total DUNDEE NAPA AUTO PARTS:			53.07		
EMPLOYEE BENEFITS CORP					
4312937	FLEX PLAN	01/15/2024	450.00		01-12-5060
Total EMPLOYEE BENEFITS CORP:			450.00		
ENTERPRISE FM TRUST					
620259-30524	PD MAINT ON VEH	03/05/2024	4,267.62		01-21-5120
620259-30524	PD LEASE	03/05/2024	3,082.43		01-21-5280
620259-30524	PD MAINT MGMT ON LEASE	03/05/2024	200.00		01-21-5280
Total ENTERPRISE FM TRUST:			7,550.05		
ENTERPRISE LEASING COMPANY OF CHICAGO					
85-01-2402	ESCROW CLOSEOUT	03/11/2024	2,114.50		85-01-2402
Total ENTERPRISE LEASING COMPANY OF CHICAGO:			2,114.50		
FASTSIGNS					
97-65084	ST PATS NO PARKING SIGNS	03/04/2024	1,160.00		01-37-5340
Total FASTSIGNS:			1,160.00		
FEHR GRAHAM					
121302	SPEEDWAY	02/23/2024	265.00		85-01-2381
Total FEHR GRAHAM:			265.00		
FERGUSON ENTERPRISES, LLC					
483453	2" METER - FOR CAR WASH	01/22/2024	1,113.18		60-33-5934
485538	WATER METER	03/07/2024	990.32		60-33-5934
Total FERGUSON ENTERPRISES, LLC:			2,103.50		
FIRST COMMUNICATIONS					
126426453	VH PHONES	03/06/2024	237.50		01-12-5320
126426453	PHONE DEPOT	03/06/2024	19.18		01-12-5320
126426453	PHONES PD	03/06/2024	1,300.00		01-21-5320
126426453	PHONES WATER	03/06/2024	427.84		01-31-5320
126426453	PHONES P/W	03/06/2024	105.94		01-31-5320
126426453	PHONES SEWER	03/06/2024	463.84		60-33-5320
Total FIRST COMMUNICATIONS:			2,554.30		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
FRONTLINE PUBLIC SAFETY SOLUTIONS					
32868-2	FRONTLINE SOFTWARE	02/02/2024	1,000.00		01-21-5410
Total FRONTLINE PUBLIC SAFETY SOLUTIONS:			1,000.00		
GALLS PARENT HOLDINGS, LLC					
25838345	UNIFORM ALLOW. - KM	03/06/2024	148.50-		01-21-5080
Total GALLS PARENT HOLDINGS, LLC:			148.50-		
GAT GUNS					
030524	ESCROW REF	03/05/2024	44.80		85-01-2376
Total GAT GUNS:			44.80		
GORDON FLESCH COMPANY, INC					
14587487	COPIER DEPOT OVERAGES	03/11/2024	54.05		01-37-5340
Total GORDON FLESCH COMPANY, INC:			54.05		
GRAINGER, INC.					
9035989871	HARD HATS	02/28/2024	96.06		01-31-5630
Total GRAINGER, INC.:			96.06		
GRIFFIN WILLIAMS MCMAHON & WALSH LLP					
19506	LOCAL PROSECUTIONS	03/01/2024	750.00		01-21-5230
Total GRIFFIN WILLIAMS MCMAHON & WALSH LLP:			750.00		
H&H ELECTRIC CO.					
43232	STREET LIGHT POLE/FIXTURE	02/16/2024	10,039.16		15-01-5950
43232	STREET LIGHT POLE/FIXTURE	02/16/2024	2,846.70		15-01-5950
Total H&H ELECTRIC CO.:			12,885.86		
HAWKINS, INC.					
6703532	WW CHEMICALS	03/05/2024	4,670.68		60-33-5651
Total HAWKINS, INC.:			4,670.68		
HEINZ, GERALD & ASSOC.					
21100	THORNTONS EV STATIONS	03/04/2024	405.00		01-09-4210
21091	MISC ENGINEERING	03/04/2024	486.00		01-12-5220
21095	JACKSON STREET	03/04/2024	405.00		01-12-5220
21099	2024 STREET PROGRAM	03/04/2024	13,527.00		32-31-6090
21097	23 MICHIGAN	03/04/2024	162.00		85-01-2031
21094	PENNY RD/RT 68	03/04/2024	1,053.00		85-01-2378
21096	TERRA LOT 5	03/04/2024	81.00		85-01-2382
21092	590 HEALY	03/04/2024	405.00		85-01-2395
21093	590 HEALY	03/04/2024	162.00		85-01-2395
21098	DAVEY TREE	03/04/2024	648.00		85-01-2403
Total HEINZ, GERALD & ASSOC.:			17,334.00		
HELPING HAND IT					
24-45480	IT SERVICES	03/05/2024	326.25		01-12-5286

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
24-45482	IT SERVICES LICENSING	03/01/2024	3,309.15		01-12-5286
Total HELPING HAND IT:			3,635.40		
HITCHCOCK DESIGN GROUP					
32261	RIVERFRONT MASTER PLAN	02/29/2024	8,762.50		32-31-5955
Total HITCHCOCK DESIGN GROUP:			8,762.50		
HOME DEPOT					
021324	SHOP-VAC, WRENCH SET	02/13/2024	196.85		01-31-5640
021324	VH RENOVATION	02/13/2024	1,595.89		32-15-5948
021324	WORK LIGHT	02/13/2024	69.97		60-33-5640
Total HOME DEPOT:			1,862.71		
HUGHES ENVIRONMENTAL CONSULTING					
1064	HUGHES ENVIR	02/01/2024	10,440.00		60-33-5291
Total HUGHES ENVIRONMENTAL CONSULTING:			10,440.00		
IMPACT NETWORKING					
3181912	C454E ADMIN OVERAGE	03/04/2024	80.35		01-12-5340
3181912	C454E FIN OVERAGE	03/04/2024	80.35		01-14-5340
3181912	C454E BZ OVERAGE	03/04/2024	80.35		01-25-5340
Total IMPACT NETWORKING:			241.05		
JOSHUA A BARRAS PH.D., ABPP-CN					
030424	NEURO FIT FOR DUTY	03/04/2024	2,500.00		01-21-5240
Total JOSHUA A BARRAS PH.D., ABPP-CN:			2,500.00		
KIRSTIN WOOD					
021024	B&W SHOW	02/10/2024	58.44		34-01-5940
Total KIRSTIN WOOD:			58.44		
KLEIN, THORPE AND JENKINS, LTD					
239883	PROFESSIOINAL SERVICES	02/29/2024	68.00		01-12-5230
Total KLEIN, THORPE AND JENKINS, LTD:			68.00		
LAUDERDALE ELECTRIC, INC.					
9592	DEPOT ELECTRICAL WORK - B	02/29/2024	708.67		34-01-5945
Total LAUDERDALE ELECTRIC, INC.:			708.67		
MARY KAY HARVEY					
021024	B&W	02/09/2024	67.88		34-01-5940
Total MARY KAY HARVEY:			67.88		
MENARDS - CARPENTERSVILLE					
19384	SAND BAGS - BAGS ONLY	03/03/2024	129.85		01-31-5630
18938	KICKPKLATES DEPOT	02/23/2024	51.98		34-01-5945
19093	DEPOT REMODEL	02/27/2024	64.46		34-01-5945

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
Total MENARDS - CARPENTERSVILLE:			246.29		
MIDWEST SALT					
473439	COARSE SALT	03/08/2024	3,354.00		60-33-5650
Total MIDWEST SALT:			3,354.00		
MOTOROLA SOLUTIONS INC					
824442024020	MAINTENANCE AGREEMENT	03/01/2024	861.00		01-21-5940
Total MOTOROLA SOLUTIONS INC:			861.00		
MUNICIPAL MARKING DISTRIBUTORS, INC.					
36604	WOOD STAKES	03/04/2024	282.00		01-37-5631
36604	WATER MARKING PAINT	03/04/2024	75.00		60-33-5630
Total MUNICIPAL MARKING DISTRIBUTORS, INC.:			357.00		
MVP PLUMBING CORP					
23-201 - 1	DEPOT BATHROOM RENOVATI	02/29/2024	14,742.00		34-01-5945
24136	DEPOT REMODEL PLUMB WOR	03/01/2024	1,380.56		34-01-5945
Total MVP PLUMBING CORP:			16,122.56		
NICOR GAS					
022724	NICOR VH	02/27/2024	369.79		01-31-5510
022724	NICOR S/W	02/27/2024	1,378.38		60-33-5510
85-01-2064	ESCROW CLOSE OUT	03/11/2024	1,577.50		85-01-2064
Total NICOR GAS:			3,325.67		
NORTH EAST MULTI-REGIONAL TRAINING					
347620	TRAINING - JF	03/05/2024	125.00		01-21-5430
Total NORTH EAST MULTI-REGIONAL TRAINING:			125.00		
NORTHWESTERN MEDICINE OCCUPATIONAL HEALT					
013124	PD M 546810	01/31/2024	212.00		01-21-5240
013124	PD M 547077	01/31/2024	45.00		01-21-5240
013124	PW M 548036	01/31/2024	130.00		01-31-5240
013124	PW M 546810	01/31/2024	130.00		01-31-5240
013124	PW M 548276	01/31/2024	130.00		60-33-5240
Total NORTHWESTERN MEDICINE OCCUPATIONAL HEALT:			647.00		
PACE ANALYTICAL SERVICES, LLC					
9585985	W LAB TESTING	02/29/2024	2,320.30		60-33-5290
9585798	WW LAB TESTING	02/29/2024	22.80		60-33-5291
9585986	WW LAB TESTING	02/29/2024	3,349.00		60-33-5291
Total PACE ANALYTICAL SERVICES, LLC:			5,692.10		
PADDOCK PUBLICATIONS, INC					
282546	590 HEALY HEARING	03/10/2024	67.85		85-01-2395
282244	535 DUNDEE SIGN VAR	03/11/2024	57.50		99-01-1010

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
Total PADDOCK PUBLICATIONS, INC:			125.35		
PAL LAND, LLC					
85-01-2393	ESCROW CLOSE OUT	03/11/2024	827.50		85-01-2393
Total PAL LAND, LLC:			827.50		
PLOTE					
85-01-2400	ESCROW CLOSE OUT	03/11/2024	868.65		85-01-2025
Total PLOTE:			868.65		
PLOTE PROPERTY MANAGEMENT LLC					
85-01-2379	ESCROW CLOSE OUT	03/11/2024	5,000.00		85-01-2379
Total PLOTE PROPERTY MANAGEMENT LLC:			5,000.00		
POWER DMS					
48972	POLICY MANAGEMENT	03/04/2024	4,686.01		01-21-5290
Total POWER DMS:			4,686.01		
QUAD COM 9-1-1					
24-EDPD-03	DISPATCH SERV	03/01/2024	15,538.87		01-21-5360
Total QUAD COM 9-1-1:			15,538.87		
RAY O'HERRON CO. INC					
2327688	SUPPLIES	02/28/2024	196.98		01-21-5080
Total RAY O'HERRON CO. INC:			196.98		
STANARD & ASSOCIATES INC.					
57088	ENTRY TEST	02/29/2024	495.00		01-12-5290
Total STANARD & ASSOCIATES INC.:			495.00		
STAPLES ADVANTAGE					
8073478998	OFFICE GUEST CHAIR - FINAN	03/02/2024	89.99		01-12-5110
8073386831	PD	02/24/2024	75.29		01-21-5630
8073386831	OFFICE CHAIR MGMT INTERN	02/24/2024	149.99		01-31-5610
8073386831	PW OFFICE CHAIR & PAPER	02/24/2024	164.57		60-33-5610
8073478998	OFFICE CHAIRS WTP	03/02/2024	349.97		60-33-5610
8073386831	WTP GARBAGE CAN	02/24/2024	90.44		60-33-5630
Total STAPLES ADVANTAGE:			920.25		
STEPHEN D. TOUSEY LAW OFFICES					
030124	LEGAL PROSECUTION	03/01/2024	750.00		01-21-5230
Total STEPHEN D. TOUSEY LAW OFFICES:			750.00		
SUMMIT SQUARE ASSOCIATION					
022724	ASSOCIAN LEGAL	02/27/2024	6,272.24		39-01-5959

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
Total SUMMIT SQUARE ASSOCIATION:			6,272.24		
SYNAGRO TECHNOLOGIES					
46351	DISPOSAL BIOSOLID	03/01/2024	3,596.25		60-33-5287
Total SYNAGRO TECHNOLOGIES:			3,596.25		
THOMPSON ELEVATOR SERVICE					
24-0474	ELEV INSP 201 CHRISTINA	03/05/2024	107.00		01-01-1112
Total THOMPSON ELEVATOR SERVICE:			107.00		
TLO LLC					
259283-20240	MEMBERSHIP	03/01/2024	87.60		01-21-5410
Total TLO LLC:			87.60		
TRAFFIC CONTROL & PROTECTION					
118238	STOP SIGNS - BIKE PATH	03/08/2024	212.00		01-31-5150
Total TRAFFIC CONTROL & PROTECTION:			212.00		
TRUE BLUE CAR WASH LLC					
5272	PD CAR WASH	02/29/2024	81.00		01-21-5120
Total TRUE BLUE CAR WASH LLC:			81.00		
ULTIMATE BUILDERS & REMODELERS INC					
030824	CARPENTER - DEPOT BATHRO	03/08/2024	27,927.00		34-01-5945
Total ULTIMATE BUILDERS & REMODELERS INC:			27,927.00		
UNIFORM OUTLET					
2020	UNIFORM PIECES	02/22/2024	72.00		01-21-5080
Total UNIFORM OUTLET:			72.00		
UNION ARTISTS GROUP ENT, LLC					
092724 - R	WHO'S BAD OKT FEST	09/24/2027	4,500.00		01-37-5290
Total UNION ARTISTS GROUP ENT, LLC:			4,500.00		
US BANK					
1680 022624 K	MAILCHIMP	02/26/2024	80.00		01-12-5410
1680 022624 K	SIRIUS	02/26/2024	17.83		01-12-5410
1680 022624 K	PRIME MEMBERSHIP	02/26/2024	139.00		01-12-5410
5221 022624 B	ADOBE	02/26/2024	383.84		01-12-5410
6309 022624 E	ICMA MEMBERSHIP	02/26/2024	1,137.00		01-12-5410
6309 022624 E	ECON DEV LUNCH	02/26/2024	66.32		01-12-5420
1680 022624 K	SUPPLIES	02/26/2024	46.92		01-12-5610
1680 022624 K	SUPPLIES	02/26/2024	11.25		01-12-5610
9750 022426 F	DRY ERASER	02/24/2026	2.98		01-12-5610
5221 022624 B	POSTAGE SEALER	02/26/2024	82.99		01-12-5630
5221 022624 B	FA NEW KEYBOARD	02/26/2024	27.99		01-14-5630
5221 022624 B	1099 FORMS	02/26/2024	18.49		01-14-5630
5221 022624 B	1099 FORMS	02/26/2024	18.49		01-14-5630

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
5221 022624 B	SURFACE PEN	02/26/2024	77.97		01-14-5630
5221 022624 B	COMCAST	02/26/2024	31.47		01-21-5320
2107 022624 jh	RENEWAL	02/24/2026	14.99		01-21-5410
1600 022624 A	CONF	02/26/2024	210.00		01-21-5420
1600 022624 A	ANNUAL CONF	02/26/2024	329.00		01-21-5420
1600 022624 A	DISPLAY	02/26/2024	984.98		01-21-5580
5738 022624 J	LIQ LIC TRAINING	02/24/2026	99.35		01-21-5580
1680 022624 K	SUPPLIES	02/26/2024	179.38		01-21-5610
2107 022624 jh	OFF SUPP	02/24/2026	18.77		01-21-5610
2107 022624 jh	COPY PAPER	02/24/2026	37.99		01-21-5610
2107 022624 jh	CERT HOLDERS	02/24/2026	19.99		01-21-5610
2107 022624 jh	COFFEE	02/24/2026	38.47		01-21-5610
2107 022624 jh	BINDER	02/24/2026	15.26		01-21-5610
1600 022624 A	PATCHES	02/26/2024	105.79		01-21-5630
1600 022624 A	VESTS	02/26/2024	134.97		01-21-5630
2107 022624 jh	CLEANING WIPES	02/24/2026	33.24		01-21-5630
2107 022624 jh	COTTON SWABS	02/24/2026	43.13		01-21-5630
2107 022624 jh	DOG CRATE	02/24/2026	87.42		01-21-5630
2107 022624 jh	ST PATS DECOR	02/24/2026	43.64		01-21-5630
2107 022624 jh	CARD READ/WAT SPIGOT	02/24/2026	17.58		01-21-5630
1600 022624 A	MOUNTS	02/26/2024	309.91		01-21-5940
5221 022624 B	CR ICC SUB	02/26/2024	300.00		01-25-5410
5221 022624 B	CR ICC MEMB	02/26/2024	383.00		01-25-5410
1680 022624 K	AMAZON	02/26/2024	119.91		01-25-5630
2601 022426 P	TRUCK 28	02/26/2024	433.39		01-31-5120
3999 022426 P	IPHONE STORAGE	02/24/2026	.99		01-31-5320
5824 022426 G	PW GLOVES	02/26/2024	27.16		01-31-5630
5824 022426 G	BATTERY HOLDER	02/26/2024	49.97		01-31-5640
5824 022426 G	TRUCK TOOL BOX	02/26/2024	215.99		01-31-5640
1680 022624 K	TABLES	02/26/2024	98.94		01-37-5630
1680 022624 K	ST PATS	02/26/2024	166.94		01-37-5630
5221 022624 B	BLICK GIFT CARDS	02/26/2024	400.00		34-01-5940
5221 022624 B	PICTURE HOOKS	02/26/2024	248.93		34-01-5940
5221 022624 B	DEPOT FLOORING	02/26/2024	742.67		34-01-5945
2601 022426 P	TRUCK 28	02/26/2024	433.39		60-33-5120
5824 022426 G	TRUCK HITCH	02/26/2024	87.48		60-33-5120
5824 022426 G	TRUCK HITCH	02/26/2024	87.48		60-33-5120
5824 022426 G	ICLOUD STORAGE	02/26/2024	.99		60-33-5320
3999 022426 P	TRAINING	02/24/2026	72.00		60-33-5430
3999 022426 P	TRAINING	02/24/2026	24.00-		60-33-5430
5824 022426 G	FLASHLIGHT	02/26/2024	63.99		60-33-5630
5824 022426 G	TRUCK TOOL BOX	02/26/2024	216.00		60-33-5640
Total US BANK:			8,954.64		
VCNA PRAIRIE LLC					
891403533	CONCRETE STORM SEWER RE	02/29/2024	377.25		01-31-5140
Total VCNA PRAIRIE LLC:			377.25		
WASTE MANAGEMENT OF ILLINOIS					
9930-2776-2	DISPOSAL OF MISC MATERIAL	03/01/2024	278.08		01-31-5570
Total WASTE MANAGEMENT OF ILLINOIS:			278.08		
Grand Totals:			207,915.33		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Voided	GL Account Number
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Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Memorandum



To: Village President and Board of Trustees

From: Erika Storlie, Village Administrator
Katherine Diehl, Village Clerk

Subject: Request to Transfer 2024 Home Rule Volume Cap

Date: March 18, 2024

Action Requested:

Staff recommends Village Board approval of an ordinance authorizing the ceding of private activity bonding authority.

Summary:

The Federal Tax Reform Act of 1986 imposes a limit on the aggregate amount of “tax exempt private activity” bonds (also known as “Volume Cap”) that can be issued by a state. As a Home-Rule community, the Village receives an annual allocation of Volume Cap from the State of Illinois which is distributed based on population. In 2024, Home Rule communities receive a direct allocation equal to their population times \$125 and must obligate their allocation by May 1st of each calendar year, or it transfers back to the State for reallocation outside the region. With East Dundee being identified with a population of 3,130 and receiving an allocation of \$125 per capita, this would amount to a 2024 volume cap allocation of \$391,250.

Each year, the Upper Illinois River Valley Development Authority (UIRVDA) requests that the Village consider transferring its unused Home Rule Volume Cap to UIRVDA for economic development and affordable housing projects in the Northeastern Illinois region. The UIRVDA serves the following Illinois counties: Bureau, Grundy, Kane, Kendall, LaSalle, Marshall, McHenry, and Putnam. Transfer of the volume cap to the UIRVDA assists with financing bond projects that otherwise might not move forward.

The UIRVDA requests that if the Village has no current plan to utilize its volume during 2024, the Village will allow the UIRVDA to use it to benefit the residents of UIRVDA by approving the transfer of its 2024 Home Rule Volume Cap. The UIRVDA can carry forward transferred volume cap for up to three calendar years that further preserves its availability to fund projects.

Attachments:

UIRVDA Request

Ordinance Authorizing the Ceding of Private Activity Bonding Authority



The Upper Illinois
River Valley Development
Authority

UPPER ILLINOIS RIVER VALLEY DEVELOPMENT AUTHORITY

633 LaSalle Street - Suite 401 • Ottawa • Illinois 61350 • Tel: 866-325-7525 • Web: www.uirvda.com

February 28, 2024

The Honorable Jeff Lynam, President
Village of East Dundee
120 Barrington Ave.
East Dundee, IL 60118

Dear President Lynam:

The Upper Illinois River Valley Development Authority (UIRVDA) respectfully requests your consideration to transfer your unneeded 2024 Home Rule Volume Cap to UIRVDA to support regional economic development and affordable housing projects. UIRVDA has successfully fostered mutual relationships with home rule communities and counties to share this valuable resource for the benefit of the entire region.

In 2024, Home Rule communities receive a direct allocation equal to their population times \$125. The 2024 State of Illinois Allocation guidelines identify East Dundee's population at 3,130 or a total Volume Cap Allocation of \$391,250.

Home Rule communities must obligate their allocation by May 1st of each calendar year, or it transfers back to the State for reallocation outside the region. If the Village would consider passing an ordinance transferring its 2024 allocation to UIRVDA prior to May 1st, then UIRVDA would be able to safekeep the volume cap until December 31st on your behalf and that of the region. We also can carry it forward for three additional years if not used.

We understand that volume cap and this process can be confusing. We are available to discuss with you or your representatives to address any questions or offer additional information. Please call us at 217-836-9553 or send an email to wribley@uirvda.com.

For your convenience we have included a Draft Ordinance and Letter to the Governor's Office to effectuate the transfer. It is important that official action be taken and submitted to the Governor's Office as outlined in the accompanying documents prior to May 1.

Please send a copy of the Ordinance/Resolution and notification letter to the Governor's Office of Management and Budget as noted and a copy of both to us at UIRVDA Statewide Office, Attn: Warren Ribley, PO Box 9079, Springfield, IL 62791.

Sincerely,

Warren Ribley
Assistant Executive Director

ORDINANCE
A SPECIAL ORDINANCE AUTHORIZING THE
CEDING OF PRIVATE ACTIVITY
BONDING AUTHORITY

WHEREAS, the Internal Revenue Code of 1986 provides that the amount of private activity bonds which may be issued by the Village of East Dundee ("City") as a constitutional home rule unit is equal to its population multiplied by \$ 125.00; and

WHEREAS, the Illinois Private Activity Bond Allocation Act (30 ILCS 345/1 et seq.) provides, among other things, that the corporate authorities of any home rule unit may reallocate to a state agency any portion of its unused allocation of volume cap; and

WHEREAS, the Village of East Dundee has available year 2024 volume cap and desires to utilize this cap in cooperation with the Upper Illinois River Valley Development Authority (UIRVDA) to support the projects that will create jobs and expand the City's tax base;

NOW THEREFORE, be it ordained by the City Council of the Village of East Dundee, Illinois:

Section 1. Consent to Reallocate to UIRVDA. The Village hereby agrees to reallocate to the Upper Illinois River Valley Development Authority its 2024 private activity volume bonding cap in the amount of \$391,250. Said private activity volume bonding cap shall be used to support projects that will provide job opportunities and new investments.

Section 2. Letter of Agreement. The Village Finance Director is hereby authorized to execute a letter of agreement with UIRVDA consenting to such allocation on behalf of the City as authorized.

Section 3. Maintaining Records. The Village Finance Director is hereby authorized to maintain such record of the allocation for the term of the bonds issued pursuant to such allocation.

Section 4. Notice. The Mayor shall provide notice of such allocation to the Office of the

Governor. Section 5. Effective Date. This ordinance shall be effective from and after its passage.

Signed: Mayor

Passed

Attest: City Clerk

Approved

[Date]

Office of the Governor
Debt Management Unit-Volume Cap Submissions
555 W. Monroe Street - Suite 1500 –S-GOMB
Chicago IL 60661
Attention: Sophia Ronis

Re Issuer: Village of East Dundee

Total 2024 Volume Cap Allocation: \$391,250

Volume Cap Allocations granted, transferred, or reserved by Issuer resolution prior to May 1, 2024:

- | | |
|---|---|
| 1. Principal Amount of Issue: | 0 |
| Bond Description | N/A |
| 2. Total Allocation Granted or Reallocated: | \$391,250 |
| Reallocated to: | Upper Illinois River Valley Development Authority |

See attached ordinance.

Sincerely,

Mayor

Memorandum



To: Village President and Board of Trustees

From: Phil Cotter, Director of Public Works

Subject: Award of Contract – 2024 Street Improvement Project

Date: March 18, 2024

Action Requested:

Staff recommends Village Board approval of a resolution awarding the bid for the 2024 Street Improvement Project to Schroeder Asphalt Services, Inc. in the amount of \$549,216.44 and authorizing a total expenditure of up to the budgeted amount of \$585,000 for additional pavement patching at various locations in the Village.

Funding Source:

The FY 24 Budget appropriates \$585,000 in the Capital Projects Fund (32-31-5950 and 32-31-6090) for this project: \$560,000 for resurfacing and \$25,000 for pavement patching.

Summary:

The proposed 2024 Street Improvement Project (“SIP”) incorporates the resurfacing of the following streets:

- Albert Drive from Illinois Route 25 to Castle Avenue
- Richardson Road
- Ashland Avenue from Edwards Avenue to Kenilworth Avenue
- Council Hill Road
- Crabtree Road
- Edwards Avenue
- Hawthorne Lane
- Oak Ridge Road from Greenwood Avenue to Ravine Road
- Roslyn Road from Van Buren Street to Summit Avenue
- Springcrest Road
- Wilmette Avenue from Van Buren Street to Bonnie Dundee Road

The project will also include pavement patching at various locations throughout the Village.

On March 12, 2024, six bids were received and opened. As indicated in the Village Engineer's memorandum and bid tabulation, both attached hereto, the low bidder for this project is Schroeder Asphalt Services, Inc. with a bid of \$549,216.44. Schroeder Asphalt, whose bid comes in under budget by approximately \$35,000, most recently worked on the 4th Street Improvement Project in 2022 and performed well. Therefore, staff concurs with the Village Engineer's recommendation to award a contract to Schroeder Asphalt Services for the 2024 SIP in the amount of \$549,216.44. Staff also recommends authorizing a total expenditure of up to the budgeted amount of \$585,000 for additional pavement patching at various locations in the Village.

Attachments:

Resolution

Memorandum from Gerald L. Heinz & Associates

Tabulation of Bids

Project Location Map

RESOLUTION NUMBER ____-24

**A RESOLUTION OF THE VILLAGE OF EAST DUNDEE,
COOK AND KANE COUNTIES, ILLINOIS,
AWARDING A BID TO SCHROEDER ASPHALT SERVICES, INC. IN
THE AMOUNT OF \$549,216.44 FOR THE 2024 STREET IMPROVEMENT PROJECT
AND AUTHORIZE A TOTAL EXPENDITURE OF UP TO
THE BUDGETED AMOUNT OF \$585,000**

WHEREAS, the Village of East Dundee ("Village") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Village of East Dundee ("Village") maintains and improves its roadway system: and

WHEREAS, the Village solicited competitive bids for the 2024 Street Improvement Project and determined that the lowest responsible bidder for the project is Schroeder Asphalt Services, Inc. with a bid amount of \$549,216.44;

WHEREAS, Village Staff recommends the approval of the Schroeder Asphalt Services, Inc. for the resurfacing of Albert Drive from Illinois Route 25 to Castle Avenue, Richardson Road, Ashland Avenue from Edwards Avenue to Kenilworth Avenue, Council Hill Road, Crabtree Road, Edwards Avenue, Hawthorne Lane, Oak Ridge Road from Greenwood Avenue to Ravine Road, Roslyn Road from Van Buren Street to Summit Avenue, Springcrest Road, and Wilmette Avenue from Van Buren Street to Bonnie Dundee Road; and pavement patching at various locations throughout the Village; and

WHEREAS, Village Staff recommends authorizing a total project expenditure of up to the budgeted amount of \$585,000.00 for additional pavement patching at various locations in the Village; and

WHEREAS, the Village's corporate authorities determine that is in the Village's best interest to retain Schroeder Asphalt Services, Inc. for the 2024 Street Improvement Project;

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: The Village's corporate authorities approve Schroeder Asphalt Services, Inc.'s bid in the amount of \$549,216.44 for the resurfacing Albert Drive from Illinois Route 25 to Castle Avenue, Richardson Road, Ashland Avenue from Edwards Avenue to Kenilworth Avenue, Council Hill Road, Crabtree Road, Edwards Avenue, Hawthorne Lane, Oak Ridge Road from Greenwood Avenue to Ravine Road, Roslyn

Road from Van Buren Street to Summit Avenue, Springcrest Road, and Wilmette Avenue from Van Buren Street to Bonnie Dundee Road; and a total project expenditure of up to the budgeted amount of \$585,000 for additional pavement patching at various locations throughout the Village and further authorize and direct the President or Village Administrator to execute the Agreement and for the Village Clerk to attest the Agreement.

ADOPTED this 18th day of March, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSENT: _____

APPROVED by me this 18th day of March, 2024.

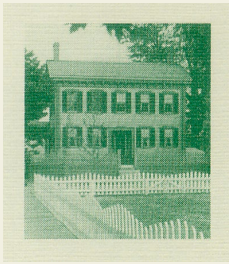
Jeffrey J. Lynam, Village President

ATTEST:

Katherine Diehl, Village Clerk

Published in pamphlet form this ____ day of _____, 2024, under the authority of the Village President and Board of Trustees.

Recorded in the Village records on _____, 2024.



Gerald L. Heinz & Associates, Inc.

Consulting Engineers and Professional Land Surveyors

MEMORANDUM

DATE: March 12, 2024

TO: Village President and Village Trustees

AT: East Dundee

FROM: Joseph D. Heinz, P.E.

SUBJECT: 2024 Street Improvement Program

Job No. ED-2344

Bids were opened on the 2024 Street Improvement Program today at 11:00 A.M.. Six (6) bids were received, ranging from the low bid of \$549,216.44 to a high bid of \$608,350.35. A tabulation of bids is included with this memo for your information. The lowest bid was received from Schroeder Asphalt Services, Inc. of Huntley, Illinois. Their bid is approximately 5.05% below our engineer's estimate of construction costs of \$578,404.50. The construction cost budget for this year's street improvement program is \$554,000 for street overlays, and \$22,500 for patching, for a total of \$576,500 (\$635,000 with design and construction engineering).

We would recommend that the Village Board award the contract to the lowest responsible bidder, Schroeder Asphalt Services, Inc. by the following action:

1. Move to award the 2024 Street Improvement Program contract to Schroeder Asphalt Services, Inc. in the amount of \$549,216.44, provided that the village does not receive any protests within eight (8) days of the bid opening or by March 20th; and
2. Authorize the Village President and Clerk to execute the contract documents and all other forms required during the course of the project.

Schroeder Asphalt Services, Inc. is prequalified with IDOT for this type of work. They have also satisfactorily completed street maintenance projects for the village in the past.

If you have any further questions or need more information, please do not hesitate to contact us.

cc Erika Storlie, Village Administrator
Phil Cotter, Dir. of Public Works
Brandiss Martin, Finance Director



Tabulation of Bids - 7 Bidders

Local Public Agency

Village of East Dundee

County

Kane

Section Number

Letting Date

03/12/24

Approved Engineer's Estimate

\$578,404.50

Attended By (IDOT Representative(s))

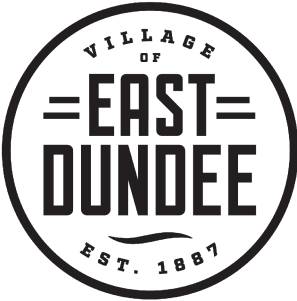
Joseph Heinz

Bidder's Name	Schroeder Asphalt Services, Inc.	Geske & Sons, Inc.	A. Lamp Concrete Contractors, Inc.	Builders Paving	Plote Construction, Inc.	Johnson Paving	
Bidder's Address							
City, State, Zip	Huntley, IL	Crystal Lake, IL	Schaumburg, IL	Hillside, IL	Hoffman Estates, IL	Arlington Heights, IL	
Proposal Guarantee	5%	5%	5%	5%	5%	5%	
Terms							

Approved Engineer's Estimate

Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Crushed Stone																			
	(Temporary Use)		Ton	10	\$45.0000	\$450.00	\$25.0000	\$250.00	\$40.0000	\$400.00	\$25.0000	\$250.00	\$23.0000	\$230.00	\$10.0000	\$100.00	\$45.0000	\$450.00		\$0.00
2	Stone RipRap, Cl.A, RR3		Sq.Yd.	60	\$125.0000	\$7,500.00	\$125.0000	\$7,500.00	\$126.5000	\$7,590.00	\$45.0000	\$2,700.00	\$95.0000	\$5,700.00	\$100.0000	\$6,000.00	\$285.0000	\$17,100.00		\$0.00
3	Bit. Mtls (Tack Coat)		Lbs.	14529	\$1.0000	\$14,529.00	\$0.0100	\$145.29	\$0.0100	\$145.29	\$0.0100	\$145.29	\$0.0100	\$145.29	\$0.0100	\$145.29	\$0.0100	\$145.29		\$0.00
4	Leveling Binder																			
	(Machine Method), N50		Ton	2411	\$85.0000	\$204,935.00	\$89.0000	\$214,579.00	\$86.6500	\$208,913.15	\$92.0000	\$221,812.00	\$85.2500	\$205,537.75	\$89.0000	\$214,579.00	\$91.0000	\$219,401.00		\$0.00
5	Hot-Mix Asphalt Surface																			
	Coarse, Mix D, N50		Ton	1808	\$90.0000	\$162,720.00	\$89.0000	\$160,912.00	\$94.3000	\$170,494.40	\$97.0000	\$175,376.00	\$94.7000	\$171,217.60	\$90.0000	\$162,720.00	\$97.0000	\$175,376.00		\$0.00
6	Hot-Mix Asphalt Surface																			
	Removal, 3-1/2"		Sq.Yd.	21124	\$3.2500	\$68,653.00	\$2.6500	\$55,978.60	\$3.1500	\$66,540.60	\$3.0000	\$63,372.00	\$4.8000	\$101,395.20	\$4.1000	\$86,608.40	\$3.6000	\$76,046.40		\$0.00
7	Hot-Mix Asphalt Surface																			
	Removal (Butt Joints)		Sq.Yd.	400	\$8.0000	\$3,200.00	\$6.0000	\$2,400.00	\$16.7800	\$6,712.00	\$10.0000	\$4,000.00	\$5.0000	\$2,000.00	\$15.0000	\$6,000.00	\$5.0000	\$2,000.00		\$0.00
8	Long. Joint Sealant		Lin.Ft.	9135	\$4.5000	\$41,107.50	\$2.5300	\$23,111.55	\$2.4200	\$22,106.70	\$2.5500	\$23,294.25	\$2.7000	\$24,664.50	\$4.3500	\$39,737.25	\$2.3000	\$21,010.50		\$0.00
9	Thermo. Pvt. Marking, 24		Lin.Ft.	310	\$30.0000	\$9,300.00	\$14.0000	\$4,340.00	\$10.3900	\$3,220.90	\$7.7000	\$2,387.00	\$12.6000	\$3,906.00	\$13.0000	\$4,030.00	\$7.5000	\$2,325.00		\$0.00
10	Aggregate Wedge																			
	Shoulder, Type B		Ton	370	\$48.0000	\$17,760.00	\$50.0000	\$18,500.00	\$52.1500	\$19,295.50	\$25.5000	\$9,435.00	\$49.5500	\$18,333.50	\$15.0000	\$5,550.00	\$55.0000	\$20,350.00		\$0.00
11	Pipe Culverts, Class A,																			
	Type 1, 12"		Lin.Ft.	62	\$125.0000	\$7,750.00	\$300.0000	\$18,600.00	\$172.7000	\$10,707.40	\$95.0000	\$5,890.00	\$157.0000	\$9,734.00	\$126.0000	\$7,812.00	\$157.0000	\$9,734.00		\$0.00
12	Precast Reinforced Conc																			
	Flared End Sec., 12"		Each	5	\$1,200.0000	\$6,000.00	\$3,200.0000	\$16,000.00	\$2,246.2000	\$11,231.00	\$2,300.0000	\$11,500.00	\$2,042.0000	\$10,210.00	\$2,500.0000	\$12,500.00	\$2,042.0000	\$10,210.00		\$0.00
13	Class D Patch, Type I,4"		Sq.Yd.	100	\$57.5000	\$5,750.00	\$38.0000	\$3,800.00	\$40.2500	\$4,025.00	\$56.0000	\$5,600.00	\$60.0000	\$6,000.00	\$25.0000	\$2,500.00	\$52.5000	\$5,250.00		\$0.00
14	Class D Patch, Type II,4"		Sq.Yd.	100	\$56.5000	\$5,650.00	\$38.0000	\$3,800.00	\$37.9500	\$3,795.00	\$56.0000	\$5,600.00	\$60.0000	\$6,000.00	\$25.0000	\$2,500.00	\$52.5000	\$5,250.00		\$0.00
15	Class D Patch, Typ III,4"		Sq.Yd.	100	\$55.5000	\$5,550.00	\$37.0000	\$3,700.00	\$35.6500	\$3,565.00	\$46.0000	\$4,600.00	\$55.0000	\$5,500.00	\$25.0000	\$2,500.00	\$52.5000	\$5,250.00		\$0.00
16	Class D Patch, Typ IV,4"		Sq.Yd.	100	\$55.5000	\$5,550.00	\$36.0000	\$3,600.00	\$35.6500	\$3,565.00	\$46.0000	\$4,600.00	\$50.0000	\$5,000.00	\$25.0000	\$2,500.00	\$52.5000	\$5,250.00		\$0.00
17	Traffic Control & Protecti																			
	Standard 701501		L. Sum	1	\$12,000.0000	\$12,000.00	\$12,000.0000	\$12,000.00	\$10,300.0000	\$10,300.00	\$18,000.0000	\$18,000.00	\$15,000.0000	\$15,000.00	\$42,330.0000	\$42,330.00	\$33,202.1600	\$33,202.16		\$0.00
Total Bid:							As Read:	\$549,216.44	\$552,606.94	\$558,561.54	\$590,573.84	\$598,111.94	\$608,350.35							
							As Calculated:	\$549,216.44	\$552,606.94	\$558,561.54	\$590,573.84	\$598,111.94	\$608,350.35	\$0.00						
							% Over/Under:	(5.05)%	(4.46)%	(3.43)%	2.10 %	3.41 %	5.18 %							

2024 STREET IMPROVEMENT PROJECT MAP

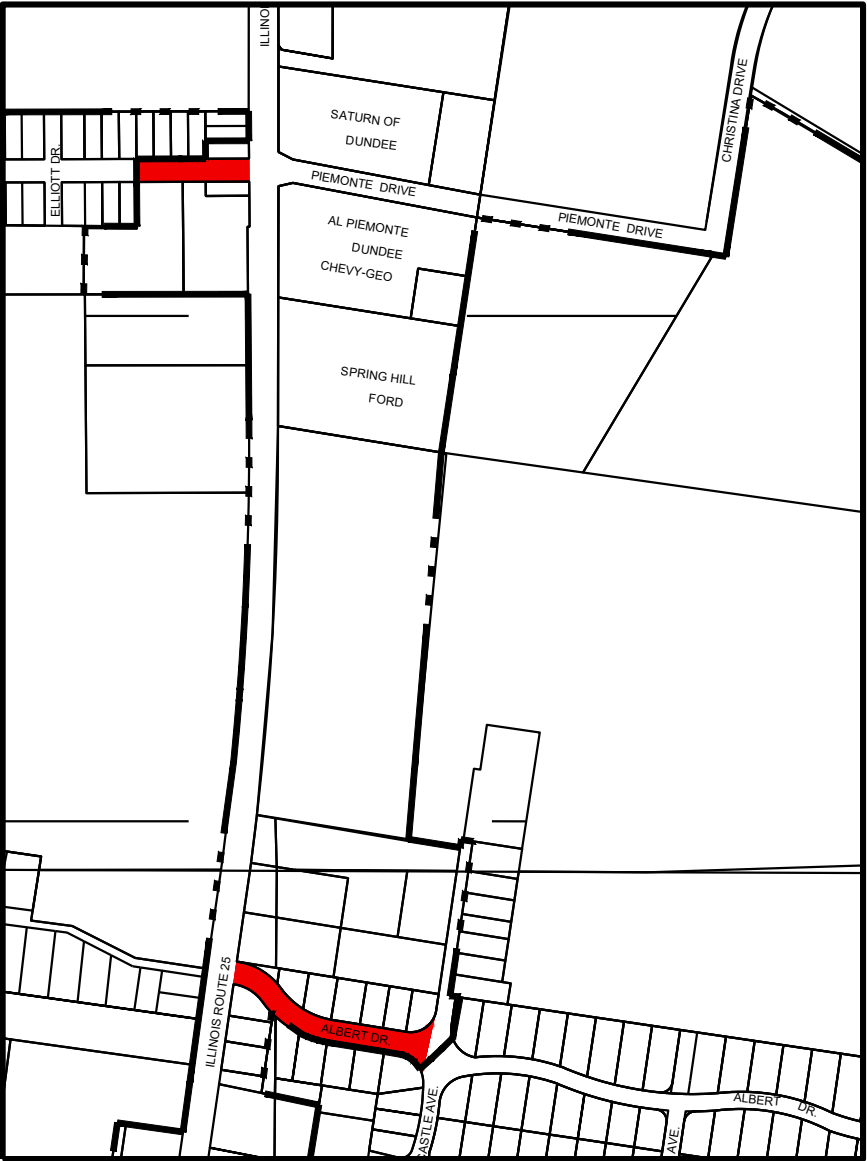
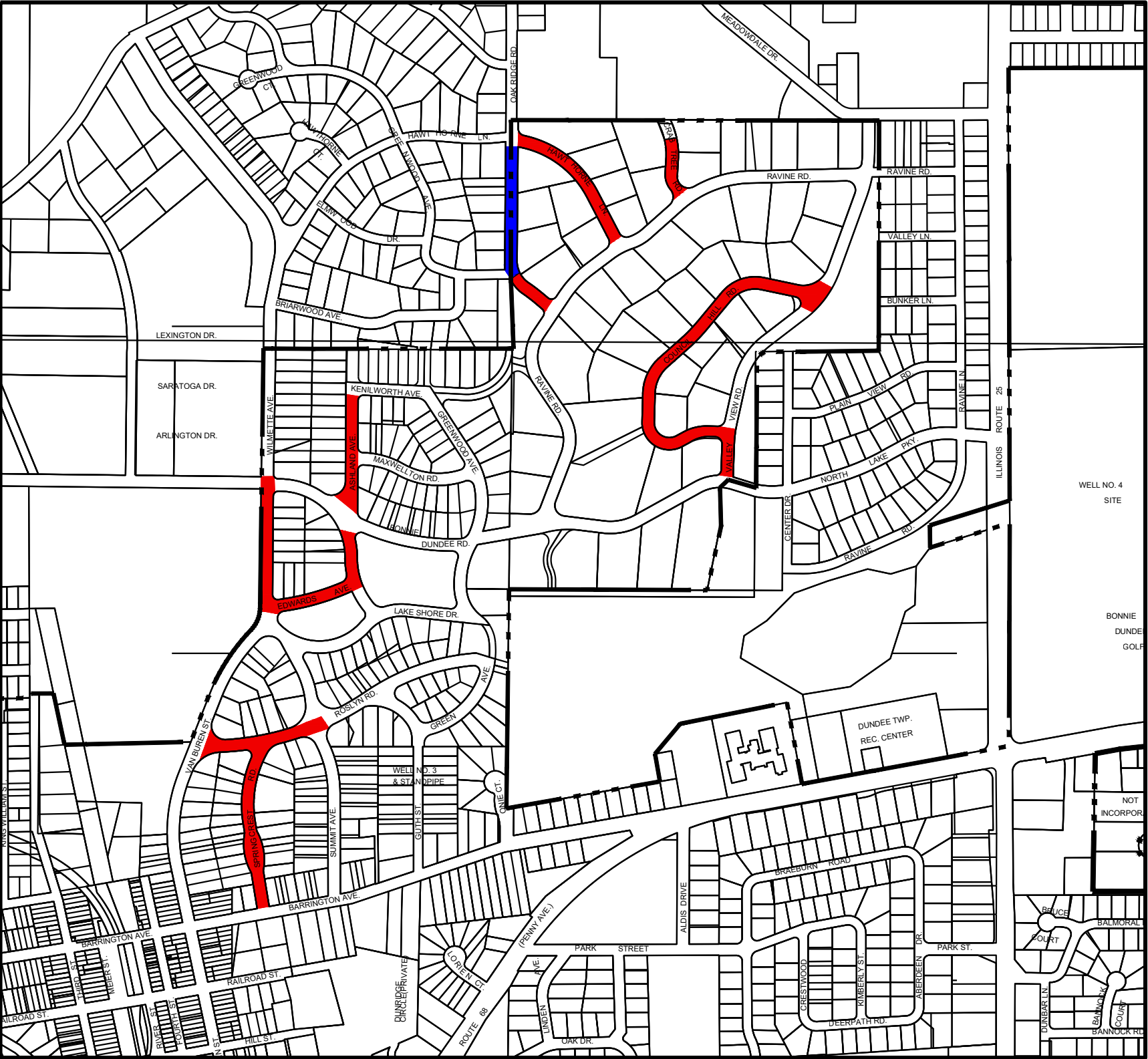


MAP LEGEND

PROPOSED 2024 STREET IMPROVEMENT

PROPOSED 2024 SIP (SHARED COST W/CVILLE)

EAST DUNDEE CORPORATE LIMITS



Memorandum



To: Village President and Board of Trustees

From: Phil Cotter, Director of Public Works

Subject: Proposed Code Amendments to Chapters 70 and 71 of Title VII: Traffic Code - Truck Ordinance

Date: March 18, 2024

Action Requested:

Staff recommends Village Board approval of an ordinance amending “Chapter 70: General Provisions,” and “Chapter 71: Traffic Schedules,” of “Title VII: Traffic Code” of the Village Code to prohibit truck traffic on Water Street, River Street and Van Buren Street from Barrington Avenue to IL Route 72.

Summary:

On October 16, 2023, the Village Board discussed the Downtown Truck Traffic Evaluation Report which was prepared by the transportation and parking planning consulting firm of Kenig, Lindgren, O’Hara, Aboona, Inc. (KLOA). KLOA’s report included the following conclusions specific to truck traffic/truck routes:

- Barrington Avenue, between Water Street and IL 68, should be designated as a truck route.
- Water Street (north of Barrington Avenue) - southbound truck traffic on this street should be required to turn left on to Barrington Avenue to continue up to IL Route 68, prohibiting trucks from continuing south on Water St. to RT 72.
- Water Street (south of Barrington Avenue) – recommended to be restricted to local deliveries only, prohibiting trucks from entering Water St from RT 72.

At the conclusion of that discussion, staff indicated they would prepare an ordinance incorporating recommendations provided in the KLOA report. Attached is an ordinance proposing amendments to “Chapter 70: General Provisions,” and “Chapter 71: Traffic Schedules,” of “Title VII: Traffic Code” that incorporate the above conclusions which are summarized as follows:

1. Establishes designated truck route:
 - a. On Barrington Avenue, between Water Street and IL Route 68

2. Prohibits trucks on (with exemptions including emergency vehicles, garbage/refuse trucks, buses, snow removal trucks, delivery trucks, etc.):
 - a. Water Street, between Barrington Ave and IL Route 72
 - b. River Street*, between Barrington Avenue and IL Route 72
 - c. Van Buren Street*, between Barrington Avenue and IL Route 72

*River Street and Van Buren Street are being added to the streets prohibiting trucks due to the number of semi-trailer trucks utilizing these streets as cut-through routes to IL Route 72 as both are signalized at IL Route 72.

Staff proposes these code amendments as the first phase of future truck/traffic code amendments to be recommended. Future redevelopments/developments in downtown and other areas of the Village, including along Water Street, will necessitate additional consideration for amendments to truck/traffic routes in the Village.

Attachment:

Ordinance

ORDINANCE NUMBER 24-____
AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE
COUNTIES, ILLINOIS, AMENDING VILLAGE CODE CHAPTERS 70 AND 71,
TRAFFIC CODE GENERAL PROVISIONS AND TRAFFIC SCHEDULES

WHEREAS, the Village of East Dundee ("**Village**") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Chapter 70 of the "Code of the Village of East Dundee," as amended ("**Code**"), sets forth the general provisions of the Village's Traffic Code; and

WHEREAS, Chapter 71 of the Code sets forth the traffic schedules of the Village's Traffic Code; and

WHEREAS, the Village desires to amend the Code to add regulations regarding designated truck routes; and

WHEREAS, the President and Board of Trustees have determined it to be in the best interest of the Village to amend the Village Code; and

NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. That the recitals above shall be and are hereby incorporated as Section 1 as if restated herein.

SECTION 2: Amendment to Chapter 70. That new Sections 70.12 and 70.13, Titled "Motor Trucks Prohibited on Water Street, River Street, and Van Buren Street," and "Designated Truck Route," respectively, of Chapter 70, titled "General Provisions," of the Village Code is hereby amended as follows, with additions **bold** and double-underlined and deletions ~~struck through~~:

"TITLE VII: TRAFFIC CODE

* * *

CHAPTER 70: GENERAL PROVISIONS

* * *

§70.12 MOTOR TRUCKS PROHIBITED ON WATER STREET, RIVER STREET, AND VAN BUREN STREET

(A) Definitions. For the purposes of this section the following definitions shall apply unless the context clearly indicates or requires a different meaning.

MOTOR TRUCK. Every motor vehicle designed, used, or maintained primarily for the transportation of property, which holds a license plate classification of H through Z pursuant to Section 3-815(a) of the Illinois Vehicle Code, ILCS Chapter 625, Act 5, § 3-815(a).

TRUCK TRACTOR. Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn, which holds a license plate classification of H through Z pursuant to Section 3-815(a) of the Illinois Vehicle Code, ILCS Chapter 625, Act 5, § 3-815(a).

(B) *Motor truck and truck tractor traffic prohibited.*

(1) Except as provided in Division (B)(3) below, no person shall operate any motor truck tractor upon River Street, between Barrington Avenue and Main Street (IL Route 72).

(2) Except as provided in Division (B)(3) below, no person shall operate any motor truck or truck tractor upon the following roadway sections within the Village:

Water Street, between Barrington Avenue and Main Street (IL Route 72), and

Van Buren Street, between Barrington Avenue and Main Street (IL Route 72).

(3) The following vehicles, regardless of license plate classification, are exempt from the provisions of Divisions (B)(1) and (B)(2):

(a) Emergency vehicles.

(b) Vehicles owned and operated by governmental agencies.

(c) Vehicles owned and operated by private utilities for the purpose of engaging in services within the roadway sections listed in Divisions (B)(1) and (B)(2).

(d) Buses.

(e) Vehicles engaged in the collection and removal of garbage or refuse within the roadway sections listed in Divisions (B)(1) and (B)(2).

(f) Snow removal vehicles engaged in snow removal functions on private property or under contract with the Village.

- (g) Tow trucks for the purpose of engaging in services within the roadway sections listed in Divisions (B)(1) and (B)(2).
 - (h) Vehicles engaged in receiving or discharging goods or performing any contracted work at any business or residence within the roadway sections listed in Divisions (B)(1) and (B)(2).
- (C) *Signage.* The Public Works Director is hereby authorized and directed to erect and maintain specialized traffic directional control signs on Water Street between Barrington Avenue and Main Street (IL Route 72), River Street between Barrington Avenue and Main Street (IL Route 72), and Van Buren Street between Barrington Avenue and Main Street (IL Route 72) in a conspicuous manner and place at each end of the roadway or section thereof in order to give notice of this regulation.
- (D) *Civil infraction assessment.* A violation of any provision of this section constitutes a traffic infraction and shall be dealt with according to the procedures established by § 10.99 of this Code of Ordinances.

§ 70.13 DESIGNATED TRUCK ROUTE.

- (A) *Definitions.* For the purposes of this section the following definitions shall apply unless the context clearly indicates or requires a different meaning.
 - MOTOR TRUCK. Every motor vehicle designed, used, or maintained primarily for the transportation of property, which holds a license plate classification of B through V pursuant to Section 3-815(a) of the Illinois Vehicle Code, ILCS Chapter 625, Act 5, § 3-815(a).
 - TRUCK TRACTOR. Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn, which holds a license plate classification of B through V pursuant to Section 3-815(a) of the Illinois Vehicle Code, ILCS Chapter 625, Act 5, § 3-815(a).
- (B) *Designated truck route.* The truck route for motor trucks and truck tractors shall be: Barrington Avenue, to and from Water Street to Penny Avenue (IL Route 68).
- (C) *Signage.* The Public Works Director is hereby authorized and directed to erect and maintain specialized traffic signs in a conspicuous manner and place at each end of the roadway or section thereof in order to give notice of this regulation."

SECTION 3: Amendment to Chapter 71. That Schedule VII, titled “Motor Trucks Prohibited,” of Chapter 71, titled “Traffic Schedules,” of the Village Code is hereby amended as follows, with additions **bold** and double-underlined and deletions ~~struck through~~:

“SCHEDULE VII: MOTOR TRUCKS PROHIBITED

<i>Street</i>	<i>Location</i>	<i>Restriction</i>	<i>Direction</i>	<i>Ord. No.</i>	<i>Date Passed</i>
North Street	Between East Third Street and Water Street	No motor truck <u>& truck tractor</u> traffic	Both directions	40-52 <u>xx-xx</u>	12-20-2010 <u>xx-xx-2024</u>
<u>Water Street</u>	<u>Between Barrington Avenue and Main Street (IL Route 72)</u>	<u>No motor truck & truck tractor traffic</u>	<u>Both directions</u>	<u>xx-xx</u>	<u>xx-xx-2024</u>
<u>River Street</u>	<u>Between Barrington Avenue and Main Street (IL Route 72)</u>	<u>No motor truck & truck tractor traffic</u>	<u>Both directions</u>	<u>xx-xx</u>	<u>xx-xx-2024</u>
<u>Van Buren Street</u>	<u>Between Barrington Avenue and Main Street (IL Route 72)</u>	<u>No motor truck & truck tractor traffic</u>	<u>Both directions</u>	<u>xx-xx</u>	<u>xx-xx-2024</u>

”

SECTION 4: Continuation. That all provisions of the Village Code not amended herein shall remain in full force and effect.

SECTION 5: Severability. That if any Section, paragraph, or provision of this Ordinance shall be held to be invalid and unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 6: Repeal. That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be hereby repealed.

SECTION 7: Effect. That this Ordinance shall be in full force and effect upon its adoption, approval and publication in pamphlet form as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this _____ day of _____ 2024 pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSENT: _____

APPROVED by me this _____ of _____ 2024.

Jeffrey Lynam, Village President

ATTEST:

Katherine Diehl, Village Clerk

Memorandum



To: Village President and Board of Trustees

From: Franco Bottalico, Assistant to the Village Administrator

Subject: PZHC Meeting Start Time Change from 6 p.m. to 6:30 p.m.

Date: March 18, 2024

Action Requested

The Planning, Zoning, and Historic Commission ("PZHC") and staff recommends Village Board approval of a resolution amending resolution 31-23 to change the start time of the PZHC meetings from 6 p.m. to 6:30 p.m. commencing on the May 2, 2024 meeting.

Summary

At the March 7, 2024 regular scheduled PZHC meeting, the PZHC discussed attendance issues among commissioners. The Chair of the PZHC and staff communicated the consequences of canceled meetings due to not achieving quorum and the impact it has on the business community and Village expenses.

The PZHC agreed that most of the attendance issues can be directly related to various commissioners' work schedules, with the exception of one commissioner who stated that the 6:00 p.m. start time caused a tight schedule with evening commutes. It was unanimously agreed that a 6:30 p.m. start time would result in better attendance reliability. Additionally, the PZHC agreed that the commissioners should provide staff with advance notice of planned absences. Staff advised that with a heads-up notice and more communication from the commissioners regarding absences, staff can better understand what the attendance rate can be expected to be for a meeting, and can communicate that to the Chair and the Petitioner and potentially explore special meetings in an effort to achieve quorum.

Additionally, the PZHC recommended the Village Board of Trustees approve an ordinance to allow the PZHC commissioners to telephonically participate in meetings in order to increase the rate of achieving quorum. This would be similar to what the Village Board of Trustees practice. This will be prepared for a discussion item at the April 15, 2024 Village Board meeting.

Attachments

Resolution

RESOLUTION NUMBER __-24

A RESOLUTION OF THE VILLAGE OF EAST DUNDEE,
COOK AND KANE COUNTIES, ILLINOIS, AMENDING RESOLUTION 31-23 WITH
REGARD TO START TIME OF THE PLANNING, ZONING, AND HISTORIC
COMMISSION MEETINGS

WHEREAS, the Village of East Dundee ("**Village**") is an Illinois, home rule municipality pursuant to Section 6, Article VII of the Illinois Constitution, and has the authority to exercise any power and perform any function pertaining to government and affairs, including, without limitation, the power to regulate for the protection of the public health, safety and welfare; and

WHEREAS, the Village adopted a schedule of dates, times and places for regular meetings of the Village Board of Trustees, the Planning and Zoning & Historic Commission ("**PZHC**"), and the Local Liquor Control Commission for the year 2024 pursuant to Resolution 31-23; and

WHEREAS, the Village now desires to amend the start time of the PZHC to allow for greater regular attendance of its members; and

WHEREAS, the Village has determined that it will serve and be in the best interest of the Village and its residents to adopt amendments to Resolution 31-23 pursuant to this Resolution;

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The foregoing recitals are hereby incorporated into, and made a part of, this Resolution as the findings of the President and Board of Trustees of the Village of East Dundee.

SECTION 2: Adoption of Electronic Attendance Policy. The President and Board of Trustees of the Village amends Resolution 31-23 to read as follows with additions in **bold and double underlined** and deletions ~~struck through~~:

Section Two: All regular meetings of the Village of East Dundee Board of Trustees, ~~Planning and Zoning & Historic Commission~~ and Liquor Control Commission will be scheduled to start at 6:00p.m. **All regular meetings of the Planning, Zoning, and Historic Commission will be scheduled to start at 6:30p.m. commencing on the May 2, 2024 meeting.**

SECTION 3: Severability. If any Section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 4: Repeal. All resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.

SECTION 5: Publication. This Resolution shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED this __ day of March, 2024, pursuant to a roll call vote as follows:

AYES:

NAYES:

ABSTAIN:

ABSENT:

APPROVED by me this __ day of March, 2024.

Jeff Lynam, Village President

ATTEST:

Katherine Holt, Village Clerk

Memorandum



To: Village President and Board of Trustees

From: Franco Bottalico, Assistant to the Village Administrator

Subject: 535 Dundee Ave. Elgin Mall Wall Sign Variance

Date: March 18, 2024

Action Requested

- 1) Staff recommends a motion for approval of the Findings of Fact regarding a variation from Section 156.04(C)(1)(b) regarding the maximum square feet allowed for a business establishment identification wall sign located at 535 Dundee Avenue, East Dundee, IL, 60118 (Portion of PIN 03-26-227-007) located in the B-3 General Service Business District.
- 2) Staff recommends a motion for approval of an ordinance granting a variation from Section 156.04(C)(1)(b) regarding the maximum square feet allowed for a business establishment identification wall sign located at 535 Dundee Avenue, East Dundee, IL, 60118 (Portion of PIN 03-26-227-007) located in the B-3 General Service Business District.

Summary

Staff has received a sign variance application from Karen Dodge of Municipal Resolutions who is representing Rosa Lael of the Elgin Mall ("Applicant"). The Applicant stated they will be present at the Board meeting to answer any questions. The Applicant is requesting to install an approximately 221 sq. ft. illuminated wall sign on the east-facing façade of the Elgin Mall's location at 535 Dundee Ave. The wall sign will be approximately a little over 33 feet wide, 6.5 feet tall, approximately 5 inches thick, with red color for the name of "Elgin Mall" and a green color used in a design line under the word "Elgin". Section 156.04(C) states the following:

(1) Wall signs. Business identification wall signs shall be permitted subject to the following conditions.

(a) There shall be a maximum of one such wall sign for each business establishment; provided, however, that a maximum of two signs shall be permitted when the business establishment to which the sign refers is located on a corner lot.

(b) The maximum size of any business identification wall sign shall not exceed 10% of the front building facade area to a maximum of 100 square feet.

(c) Business identification signs may be illuminated.

As noted above in (b), since the illuminated wall sign will exceed the maximum of 100 sq. ft., a variance was requested. The Building Inspector and staff recommends approval of this request. Attached to this memo is a copy of the application with illustrations for your review, and the Findings of Fact to consider when approving this variance.

Attachments

Ordinance with Findings of Fact Exhibit

Daily Herald Certificate of Publication

ORDINANCE NUMBER 24 - __

AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK

AND KANE COUNTIES, ILLINOIS GRANTING VARIATION FROM SECTION 156.04(C)(1)(b) REGARDING THE MAXIMUM SQUARE FEET ALLOWED FOR A BUSINESS ESTABLISHMENT IDENTIFICATION WALL SIGN LOCATED AT 535 DUNDEE AVENUE, EAST DUNDEE, IL 60118 (PORTION OF PIN 03-26-227-007) LOCATED IN THE B-3 GENERAL SERVICE BUSINESS DISTRICT

WHEREAS, the Village of East Dundee ("**Village**") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Bob Tzotsolis (495 Dundee LLC) ("**Owner**") is the owner of the property located at 535 Dundee Avenue, East Dundee, Illinois 60118, legally described in Section 2 below ("**Subject Property**"); and

WHEREAS, Elgin Mall Corp. ("**Applicant**"), with the consent of the Owner, filed an application with the Village seeking a variation from Section 156.04(C)(1)(b) of the East Dundee Village Code of Ordinances ("**Village Code**") limiting the maximum size of any business identification wall sign to 10 percent of the front building façade area up to a maximum of 100 square feet; and

WHEREAS, pursuant to Section 156.05(3) of the Village Code, and the Village's home rule authority, the President and Board of Trustees of the Village (collectively, the "**Corporate Authorities**") may provide for and allow variances to the requirements of the of Section 156.04(c)(1)(b) of the Village Code when there are practical difficulties or a particular hardship with the strict compliance with the Village Code; and

WHEREAS, notice of a public hearing held on March 18, 2024 for the requested relief was published in The Fox Valley Daily Herald on February 29, 2024; and

WHEREAS, the Village Board of Trustees reviewed the standards set forth in Section 156.05(3) of the Village Code for variations related to signs and recommends approval of the Application, and related findings of fact as adopted and set forth in **Exhibit A** attached hereto and incorporated herewith; and

WHEREAS, the President and Village Board of Trustees have reviewed the application, heard testimony and find it to be in the best interests of the health, safety and welfare of its residents to approve the requested variation subject to the conditions contained within Section 3 of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, as follows:

SECTION 1: Incorporation. That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

SECTION 2: Variation. That the Village President and Board of Trustees hereby grant the Application for the Subject Property, legally described as:

PIN 03-26-227-007

LOT 1 OF LPC SUBDIVISION, IN THE VILLAGE OF EAST DUNDEE, KANE COUNTY, ILLINOIS.

Commonly known as 535 Dundee Avenue, East Dundee, Illinois 60118.

Variation

A variation from Section 156.04(C)(1)(b) of the East Dundee Village Code limiting the maximum size of any business identification wall sign to 10 percent of the front building façade area up to a maximum of 100 square feet, as described in the Application. The variation granted in this Ordinance is specific to the Project as proposed in the Application and shall not apply to any other development of the Subject Property.

SECTION 3: Conditions of Approval. That the variances granted herein shall be constructed, operated and maintained in accordance with any plans and diagrams submitted as part of the Application, and shall be subject to the following terms and conditions:

1. The Variances cannot be transferred and shall expire at such time Applicant ceases operations at portion of PIN 03-26-227-007.

SECTION 4: Severability. That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 5: Repeal. That all ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

SECTION 6: Effect. That this Ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

PASSED this 18th day of March 2024 pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSENT: _____

APPROVED by me this 18th day of March 2024.

Jeffrey Lynam, Village President

ATTEST:

Katherine Diehl, Village Clerk

Published in pamphlet form this 18th day of March 2024, under the authority of the Village President and Board of Trustees.

Recorded in the Village records on March ____, 2024.

EXHIBIT A – FINDINGS OF FACT



Village Board of Trustees Meeting

Findings of Fact – Variance

Property Location: 535 Dundee Ave., Elgin Mall Corp: Portion of PIN 03-26-227-007

Hearing Date: March 18, 2024

Variance

Requested: A variation from Section 156.04(C)(1)(b) of the East Dundee Village Code limiting the maximum size of any business identification wall sign to 10 percent of the front building façade area up to a maximum of 100 square feet, as described in the Application.

Staff has determined the below findings of fact for the Village Board’s consideration and review:

1. **The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zoning district; Yes/No/Not Applicable (N.A.):**
Yes
2. **The plight of the owner is due to unique circumstances; Yes/No/N.A.**
No
3. **The variation, if granted, will not alter the essential character of the locality; Yes/No/N.A.**
Yes
4. **The particular physical surroundings, shape or topographical conditions of the specific property involved would bring a particular hardship upon the owner as distinguished from a mere inconvenience if the regulations were strictly enforced; Yes/No/N.A.**
No
5. **The conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning classification; Yes/No/N.A.**
No
6. **The purpose of the variation is not based exclusively upon a desire to make more money out of the property; Yes/No/N.A.**
No
7. **The alleged difficulty or hardship has not been created by any person presently having an interest in the property; Yes/No/N.A.**
No

- 8. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; Yes/No/N.A.**

Yes

- 9. The proposed variation will not impair an adequate supply of light and air to adjacent property or substantially increase the danger of fire or otherwise endanger the public safety or substantially diminish or impair property values within the neighborhood; Yes/No/N.A.**

Yes

Due to the usual nature of the operation of special uses that may give rise to unique problems with respect to their impact upon neighboring property or public facilities, the Village may stipulate conditions and restrictions upon the establishment, location, construction, maintenance, and operation of the use as deemed necessary for the protection of the public interest. In addition, the Board may require such conditions and restrictions by a variation(s) as may be necessary to comply with the standards set forth in the Village Code or reduce or minimize the injurious effect of the variation(s) upon the other property in the neighborhood.

Based on the information contained in the application and the testimony and evidence presented at the public hearing, the Village Board of Trustees voted on the approval of these findings of fact and the requested variance resulting in the following vote:

___ ayes ___ nays ___ absent ___ abstain

Date: _____

Signature: _____
Village President



APPLICATION FOR SIGN VARIANCE

This form is to be used for all SIGN VARIANCE applications (except Planned Developments) to be heard by the Village of East Dundee Village Board at a Public Hearing.

Failure to complete this form properly will delay its consideration.

PART I. GENERAL INFORMATION

A. Project Information

1. Project/Owner Name: Elgin Mall
2. Project Location: 535 Dundee
3. Brief Project Description:
We would to install a 221 square foot wall sign.
4. Project Property Legal Description: provide the legal description in a word document.
Lot 1 of LPC Subdivision, in the Village of East Dundee, Kane County, Illinois
5. Project Property Size in Acres and Square Feet: _____
6. Current Zoning Status: B3
7. Current Use Status: Vacant
8. Surrounding Land Use Zoning: _____
9. Zoning District Being Requested (if applicable): _____
10. Parcel Index Numbers of Property: 03-26-227-007 / 03-23-479-009

B. Owner Information

1. Signature: Rosa Leal
2. Name: Rosa Leal
3. Address: [REDACTED]
4. Phone Number: [REDACTED]

C. Billing Information (Name and address all bills should be sent to)

1. Name/Company: Same as above
2. Address: _____
3. Phone Number: _____ Fax: _____ Email: _____

FOR A SIGN VARIANCE COMPLETE THE FOLLOWING:

1. From which specific standard of the Village Code is a Variance requested (include Code section number)?

Chapter 156.04 (c) (1) (b)

2. For this site, what does the Code require?

allows for a maximum of 100 square feet.

3. What is proposed?

We are proposing to install a 221 square foot wall sign.

4. What unique circumstances have caused the need for a variance?

The location of this tenant space is near the center of this large shopping center. It is 342' from Dundee Road, 350' from the south entrance, and 711' from the north entrance. The larger sign will assist customers in wayfinding.

5. What specific mitigation measures will be used to ensure that the essential character of the area will not be altered? (Suitability of Present Area)

The essential character won't be altered as this is a large commercial property.

6. Specifically, how do the particular physical surroundings, shape, or topographical condition of the property result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations are carried out?

The large size of the shopping center, 3,144' x 1,991' restricts the visibility from Bunder and the entrance roads. A larger size will assist the motoring public in identifying the business.

7. Specifically, what conditions are present on the property that would not be applicable generally to other property within the same zoning classification? (Suitability of Zoning)

The setback of the building from the 3 roadways limit the readability of signage.

8. Other than financial return, what other purposes is the variance request based on?

We would like to have reasonable visibility to the public.

9. Has the alleged difficulty been created by any person presently having an interest in the property?

No

10. Please give an explanation for any questions answered YES.

- a. Will the granting of the variation be detrimental to the public welfare? (Circle)
- b. Injurious to surround properties? (Circle)
- c. Impair an adequate supply of light and air to adjacent property? (Circle)
- d. Endanger public health and safety? (Circle)
- e. Substantially diminish property values within the neighborhood? (Circle)
- f. Conformance to the Land Use Plan? (Circle)

YES

☒ NO

YES

☒ NO

YES

☒ NO

YES

☒ NO

YES

☒ NO

☒ YES

NO

**THE APPLICANT MUST PROVIDE A MAILING LIST AND ADDRESSED; POSTAGE
PAID ENVELOPS FOR ALL PROPERTY OWNERS WITHIN 250 FEET OF THE
SUBJECT PROPERTY.**

The Dundee Township can provide the list of properties. at info@dundeetownship.org

Application fee.

For business districts (B-1, B-2, B-3, B-4) is \$150.00 plus a \$250.00 deposit to pay for village cost.
For other districts (AG-1, OD, M-1, M-2) is \$200.00 plus a \$1,000.00 deposit to pay for village cost.

**APPLICATION AGREEMENT
TO PAY COSTS INCURRED AND HOLD THE VILLAGE HARMLESS**

The Undersigned applicant acknowledges that the Village of East Dundee may seek advice and counsel from professional sources outside the employee staff of the Village of East Dundee in consideration of the application submitted to the Village of East Dundee by the applicant, including the services as those provided by the Village Staff, Village Attorney, Village Engineer, Planner and Fire Protection District.

The applicant further acknowledges that testimony of all witness at Public Hearings may be recorded before a court reporter and that full transcripts of the proceedings may be prepared and retained by the Village of East Dundee as part of the official record concerning the said applicant and the applicant's costs.

As an express condition in making the said application and the consideration thereof by the Village of East Dundee, the undersigned, both personally and on behalf of the applicant, agrees to hold the Village harmless and agrees to pay forthwith the costs and expenses that may be incurred by the Village of East Dundee for such professional services, including the costs and expenses of recording and transcribing any testimony at Public Hearings in connection with the said application.

The owner hereby authorizes, support and consents to this request for variation, and further authorizes, agrees and consents to allow the temporary installation and display by the Village of East Dundee of Public Notice (signage) upon the subject property.

The applicant, having read this application and fully understanding the purpose thereof, declares that the proceeding statement made are true and that the information provided herein is complete to the best of the applicant's knowledge and belief.

Karen Dodge - Karen Dodge
Individually and for the Applicant

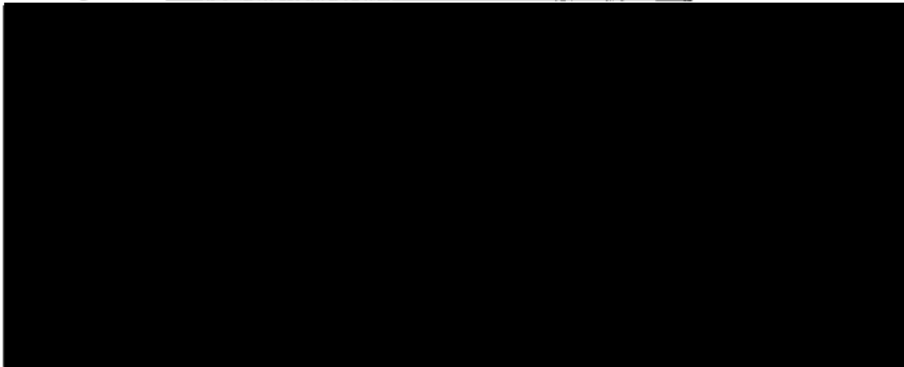
2-3-24
Date



Affidavit of Ownership & Control

I (We), Bob Jozolis do hereby certify or affirm that I am the owner(s), contract purchasers, or beneficiary(s) of the title holding trust for the aforesaid described property and hereby make application of such.

Signature: 



SUBSCRIBED AND SWORN TO before me this

10th day of March, 2021


(NOTARY SIGNATURE)





Affidavit & Disclosure Agreement

To cover the Village expenses relating to applications for Variations:

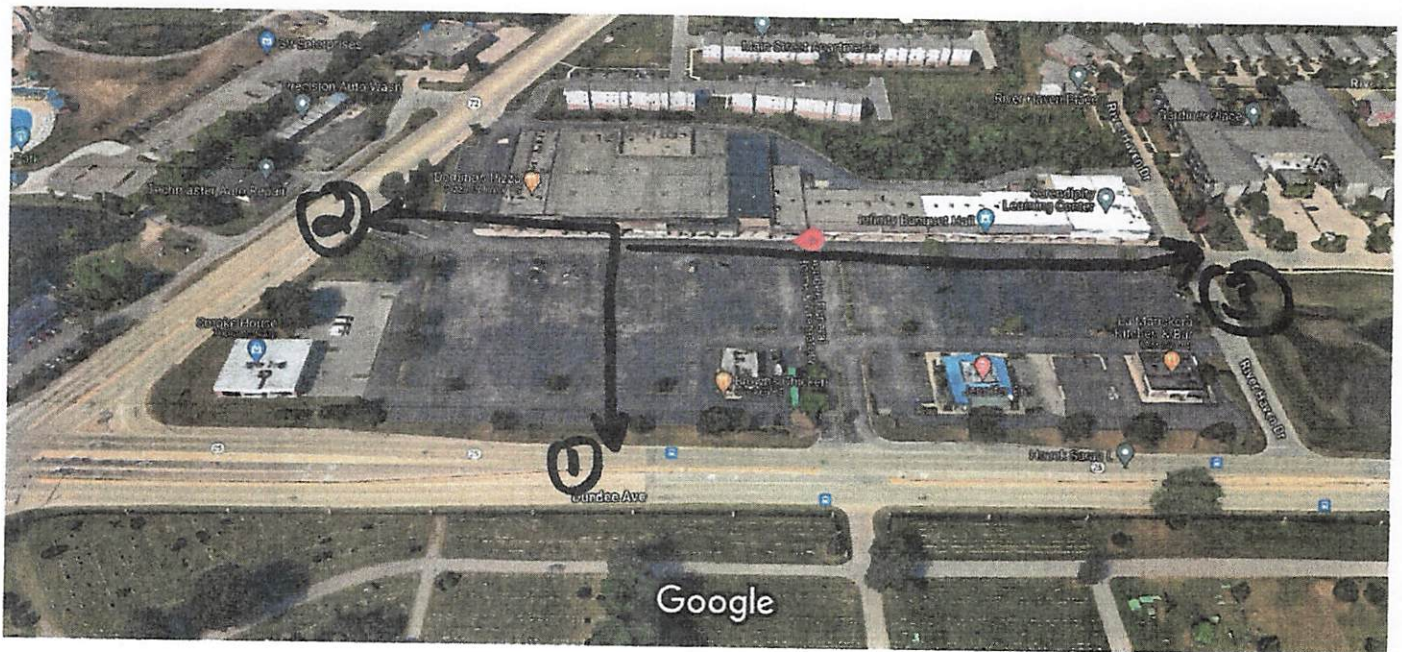
Applications shall deposit the sum required based on the type and extent of the applicant's project. Any bills received by the village and any costs incurred by the Village related to the project will be billed to the applicant. Upon payment of all bills to the Village the applicant will receive their deposit back.

Signature: [Handwritten Signature]

Print Name: Rosa D. Leal

Project Address: 535 Dundee Ave
East Dundee IL 60118

Dundee Funeral Home & Crematory



Imagery ©2024 Google, Imagery ©2024 Maxar Technologies, U.S. Geological Survey, USDA/FPAC/GEO, Map data ©2024 100 ft

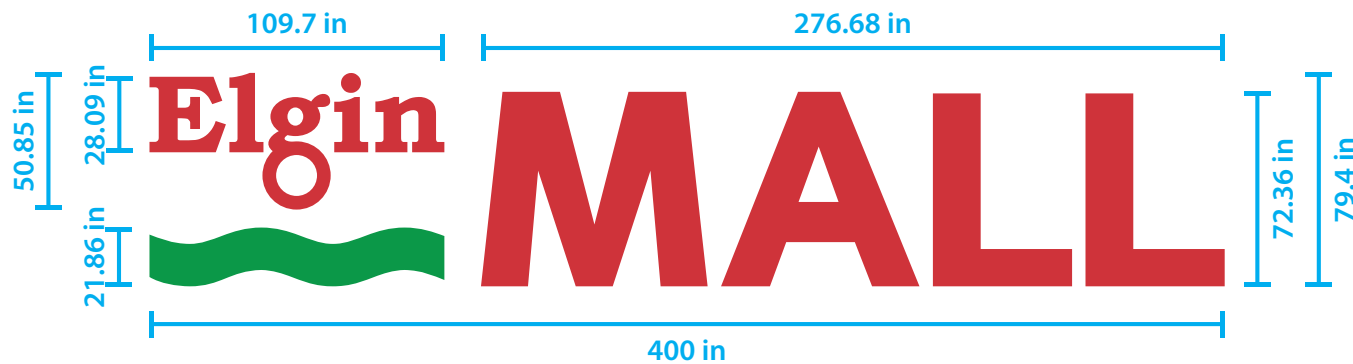
① 342' from Dundee

② 350' from south entrance

③ 711' from north entrance

Client:	Elgin Mall	Project:	Exterior Sign	Revision:	4-Permit
Address:	535 Dundee rd., East Dundee, IL 60118			Date:	03/14/2024

Artwork:



Dimensions

Overall Size:	400"W x 79.4"H
"E":	28.09"H
Line:	21.86"H
"MALL"	72.36"H

Location



Lit Channel Letters

Sided:	Single-Sided
Illumination:	Internally Illuminated
Fabrication:	Channel Letters
Return:	5" ■ Black
Trim Cap:	1" ■ Black

Face Colors:

"Elgin," "Mall" = ■ PMS 1797-C

Line = ■ Kentucky Blue Grass 276G

Electric w/in 5ft:	Yes
Site Modifications:	No
Remove Existing:	No
LED Color:	White
UL Listed Parts:	Yes
Access to Rear:	Yes

Notes:

1

Client:	Elgin Mall	Project:	Exterior Sign	Revision:	4-Permit
Address:	535 Dundee rd., East Dundee, IL 60118			Date:	03/14/2024

Mockup:



Dimensions

Overall Size:	400"W x 79.4"H
"E":	28.09"H
Line:	21.86"H
"MALL"	72.36"H

Location



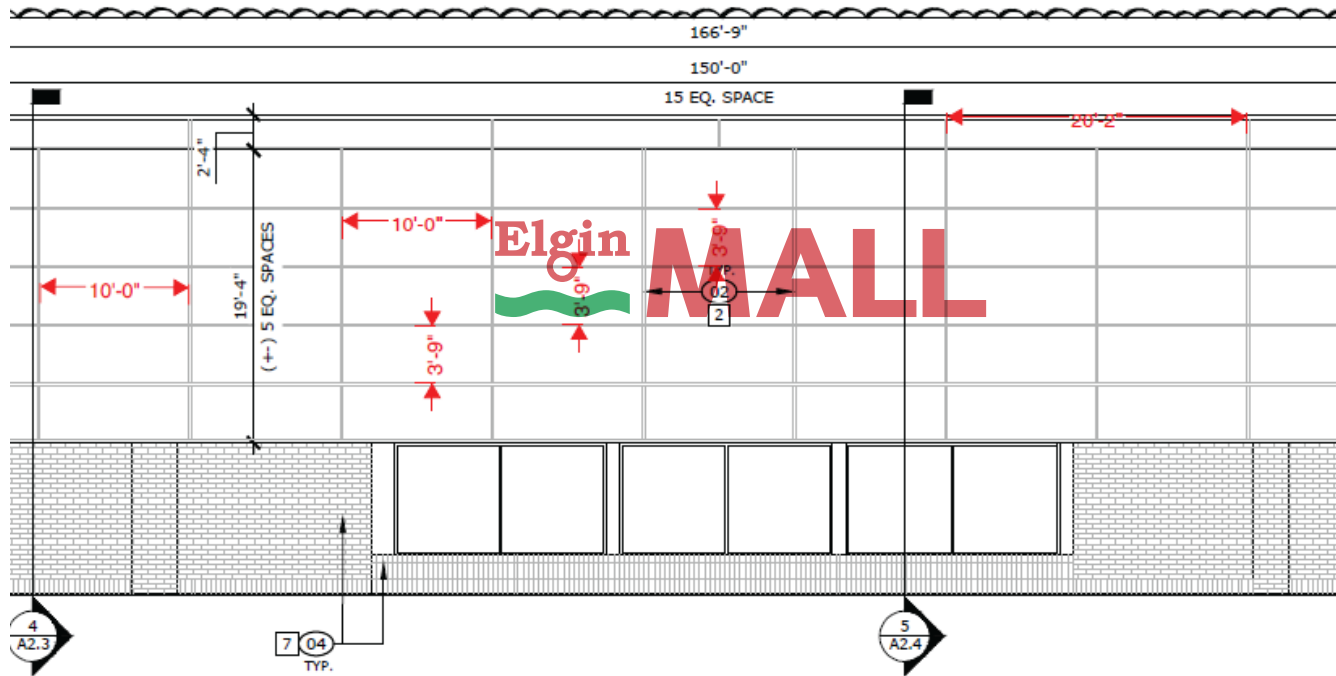
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Illumination:	Internally Illuminated
Fabrication:	Channel Letters
Return:	5" ■ Black
Trim Cap:	1" ■ Black
Face Colors:	
"Elgin," "Mall" =	■ PMS 1797-C
Line =	■ Kentucky Blue Grass 276G
Electric w/in 5ft:	Yes
Site Modifications:	No
Remove Existing:	No
LED Color:	White
UL Listed Parts:	Yes
Access to Rear:	Yes

Notes:

Client:	Elgin Mall	Project:	Exterior Sign	Revision:	4-Permit
Address:	535 Dundee rd., East Dundee, IL 60118			Date:	03/14/2024

Mockup:



Dimensions

Overall Size:	400"W x 79.4"H
"E":	28.09"H
Line:	21.86"H
"MALL"	72.36"H

Location



Lit Channel Letters

Sided:	Single-Sided
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Fabrication:	Channel Letters
Return:	5" ■ Black
Trim Cap:	1" ■ Black

Face Colors:

"Elgin," "Mall" = ■ PMS 1797-C

Line = ■ Kentucky Blue Grass 276G

Electric w/in 5ft: Yes

Site Modifications: No

Remove Existing: No

LED Color: White

UL Listed Parts: Yes

Access to Rear: Yes

Notes:

3



**MARK
YOUR
SPACE**
1245 Humbracht Circle, Unit C
Bartlett, IL 60103
(630) 289-7082

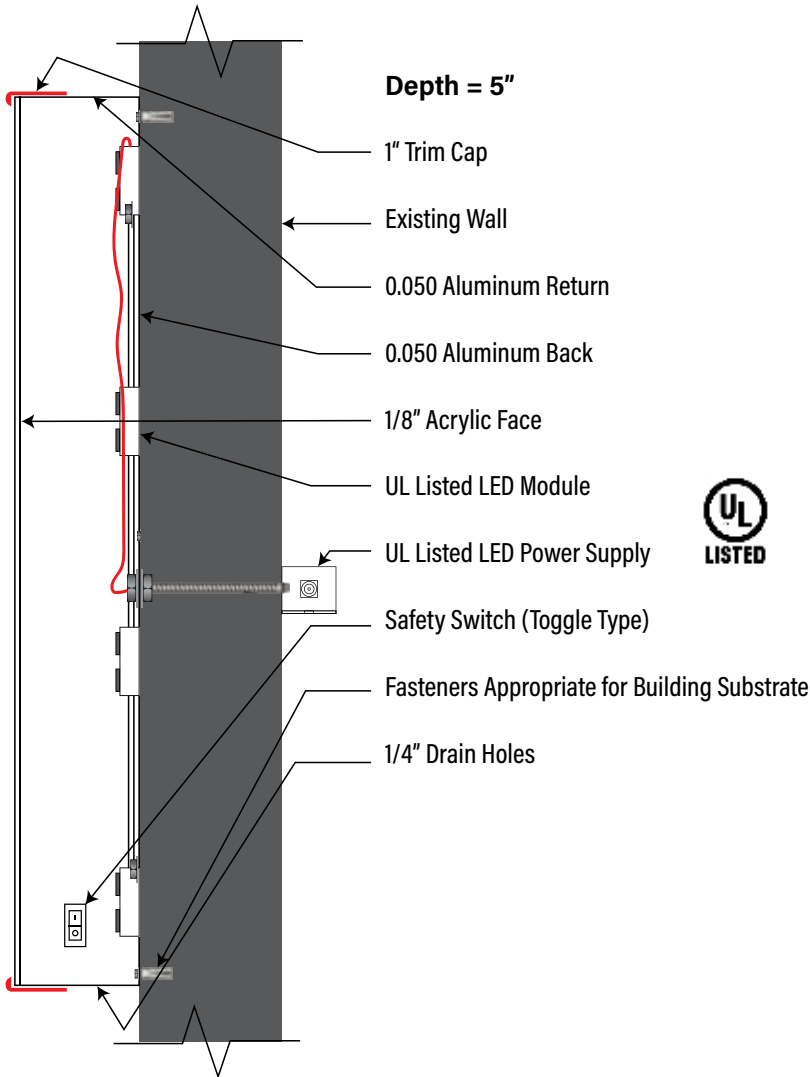
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This computer generated artwork is to be viewed as a representation only. Colors represented on this computer image or color printout may not exactly match PMS chips, vinyl or paint color. Descriptions may vary with actual fabrication.

Closely review the artwork above. With your approval, you are approving the artwork as shown, and it will be fabricated as such. Colors may vary. Color samples can be provided upon request. Additional fees may apply.

Client:	Elgin Mall	Project:	Exterior Sign	Revision:	4-Permit
Address:	535 Dundee rd., East Dundee, IL 60118			Date:	03/14/2024

Installation:



Dimensions

Overall Size:	400"W x 79.4"H
"E":	28.09"H
Line:	21.86"H
"MALL"	72.36"H

Location



Lit Channel Letters

Sided:	Single-Sided
Illumination:	Internally Illuminated
Fabrication:	Channel Letters
Return:	5" ■ Black
Trim Cap:	1" ■ Black
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"Elgin," "Mall" =	■ PMS 1797-C
Line =	■ Kentucky Blue Grass 276G
Electric w/in 5ft:	Yes
Site Modifications:	No
Remove Existing:	No
LED Color:	White
UL Listed Parts:	Yes
Access to Rear:	Yes

Notes:

State of Illinois
Counties of Cook and Kane } SS
Village of East Dundee

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Village Board of Trustees of the Village of East Dundee will hold a public hearing on March 18, 2024, at 6:00 P.M. at the East Dundee Police Station 2nd Floor Meeting Room, 115 E. 3rd Street, East Dundee, Illinois, to consider the following request:

A request for a variance from Section 156.04(C)(1)(b) regarding the maximum square feet allowed for a business establishment identification wall sign for the property located at 535 Dundee Ave., East Dundee IL, 60118, portion of PIN 03-26-227-007, in the B-3 Business District

PIN: Portion of 03-26-227-007

Legal Description: LOT 1 OF LPC SUBDIVISION, IN THE VILLAGE OF EAST DUNDEE, KANE COUNTY, ILLINOIS.

All interested persons will be given an opportunity to be heard. Any questions regarding this public hearing process may be directed to Franco Bottalico, 120 Barrington Avenue, East Dundee, Illinois, 60118 via email at FBottalico@eastdundee.net, or by phone at (847) 815-0472. Published in Daily Herald February 29, 2024 (4612564)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

**Fox Valley
Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Fox Valley DAILY HERALD**. That said **Fox Valley DAILY HERALD** is a secular newspaper, published in Elgin, Kane County, State of Illinois, and has been in general circulation daily throughout Kane County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Fox Valley DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 02/29/2024

in said **Fox Valley DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY



Designee of the Publisher of the Daily Herald

Control # 4612564



Memorandum



To: Village President and Board of Trustees

From: Phil Cotter, Director of Public Works

Subject: Discussion of Spongy Moth

Date: March 18, 2024

Action Requested:

Staff will present an update on the Village's program to track and eradicate the spongy moth from East Dundee.

Summary:

A slideshow presentation, attached hereto, provides a summary of events associated with documenting/tracking infestations and eradicating spongy moth from East Dundee. The presentation will include a review of events that occurred in 2022 and 2023, and recommendations for 2024 which essentially is to continue setting up traps and primarily monitoring trees for female moths and egg masses.

Also attached is a GIS map of post-aerial treatment locations and trap counts. It is important to note that the Illinois Department of Agriculture indicates that traps counts in East Dundee are good compared to large populations/infestations in areas around East Dundee which are in the 1,000's. East Dundee's trap counts indicate that male moths have flown into the area, and/or were blown into the area, not necessarily active infestations.

Attachment:

Slideshow Presentation

Map of Post-Aerial Treatment Locations

SPONGY MOTH



Background

- Spongy moth are voracious eaters
- Oak leaves are first choice for feeding caterpillars, but feed on many tree species
- Only caterpillars feed, adult moths do not feed
- Adults live for approximately 2 weeks – sole purpose is to reproduce
- Males – brownish color, have wings, and fly
- Females – white color, have wings, but do not fly
 - Egg masses estimated to produce 500-1,000 eggs per mass
- ❖ The Illinois Department of Agriculture (IDOA) indicates that spongy moth populations/infestations have exploded in northern Illinois during the past several years.
- ❖ Mainly due to being blown in from other regions (northerly and westerly winds) and insufficient efforts to eradicate region-wide.
- ❖ Nancy Johnson, Plant & Pesticide Specialist with the IDOA, shared this link ([click here](https://arcg.is/zSDT0)) to a slideshow presentation providing additional information on spongy moth in Illinois:
<https://arcg.is/zSDT0>



SPONGY MOTH



2022

- Public Works staff set out 25 traps that were provided by IDOA
 - Purpose was to help delineate the extent of infestations in East Dundee
- Focused on two areas with significant infestations
 - Traps confirmed substantial infestations in Lakewood Estates & Terrace



2023

- May: Hendrickson Flying Service
 - Conducted two aerial treatments of *Bacillus thuringiensis* var. *kurstaki* (Btk)
 - Btk is a naturally occurring soil bacteria that interferes with the spongy moth caterpillars' digestive system - eventually killing the caterpillar.
- July: Public Works set out 25 post-treatment traps at locations throughout the Village to evaluate effectiveness of aerial treatment



SPONGY MOTH



2023 (continued)

- August: Public Works collected 24 of the 25 traps (one was missing)
 - All traps contained moths, counts ranging from approximately 5 to 155
 - Traps with highest moths counted located in northern most areas of Village

Aerial Treatments

- Most of East Dundee was treated (west of IL Route 25)
- Successful treatment results in killing of most/all of feeding caterpillars
 - Particularly targets females to eliminate mating partners for the flying male moths
- High level of confidence that trapped (male) moths flew from surrounding non-treated areas or were blown in from Wisconsin
- Areas immediately adjacent to East Dundee have infestations that have not been treated (via aerial treatment which is the most effective treatment)



SPONGY MOTH



Trapping

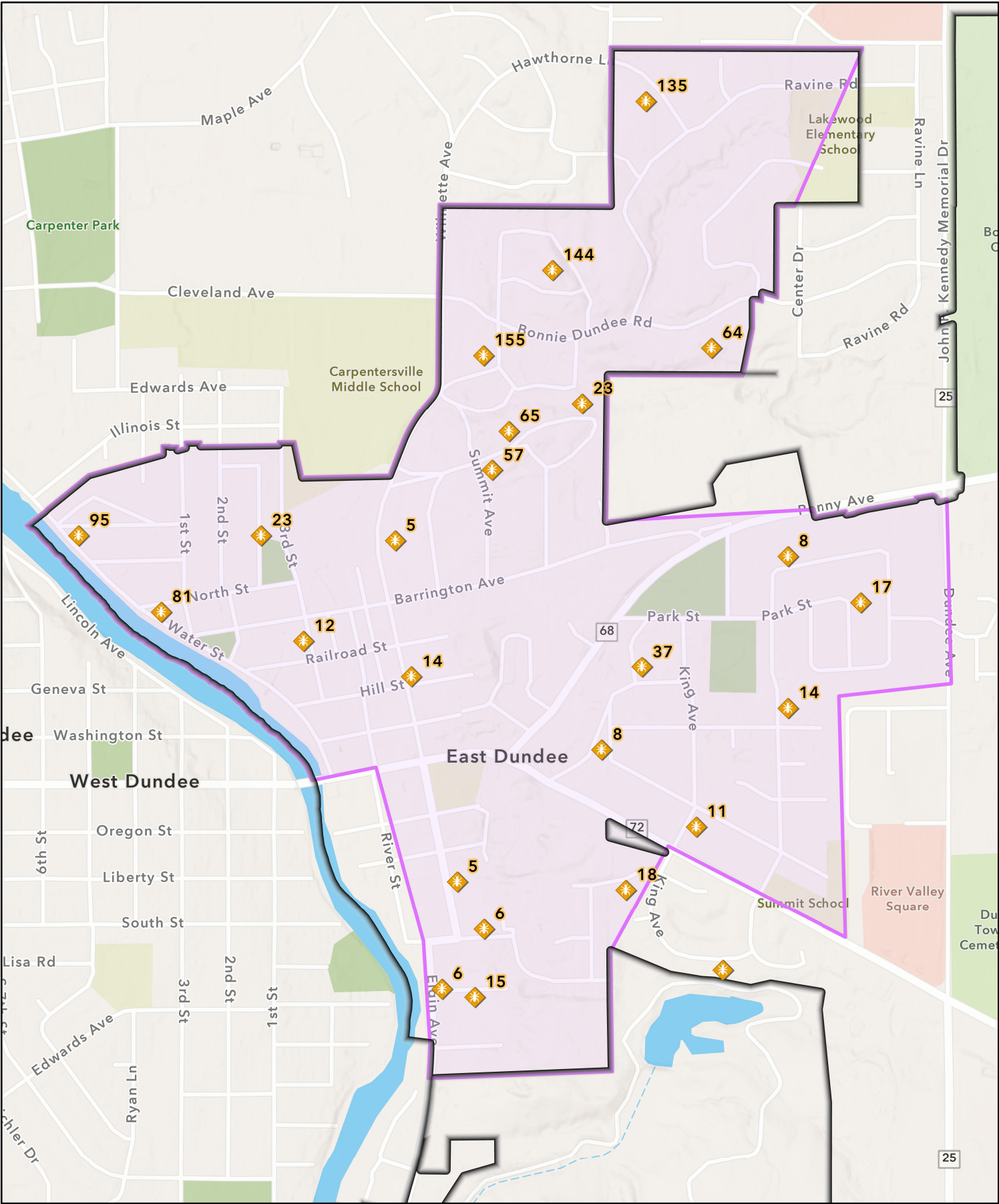
- Effective radius of each pheromone-baited trap is approximately 0.5 miles
- Only males are trapped as female spongy moths do not fly
 - Trapped male moths were attracted to pheromone inside each trap and flew into East Dundee and/or blown in by wind
- East Dundee surrounded by areas with spongy moth infestations that have not been treated.
 - Highest traps counts were within ¼ mile of Carpentersville and West Dundee
- High traps counts everywhere could be an indicator of treatment failure
 - Three highest trap counts in Lakewood Estates – infested and untreated areas are located within the effective radius of where the traps in Lakewood were placed
 - The presence of moths in the traps is not necessarily indicative of actual infestations
 - Per the IDOA, East Dundee's trap counts are low ("good") compared to traps counts in the region that are in the 1,000's .



SPONGY MOTH



Recommendations for 2024

- IDOA believes East Dundee is in a good place due to treatment and does not believe treatment will be necessary for 10+ years.
- Continue trapping and evaluate traps on a yearly basis
 - Assess blown/flown in populations versus new/established infestations
- Monitor for females – presence of males in East Dundee is not necessarily an indicator of an actual infestation
- IDOA Sites:
 - Minimal treatment in 2024
 - Do not treat same areas in consecutive years



-  Trap Location with Trapped Count Denoted
-  Btk Spray Area

Memorandum



To: Village Board of Trustees
From: Jeff Lynam, Village President
Subject: Appointments to the Arts Council
Date: March 18, 2024

Action Requested:

The Village President requests Village Board Advice and Consent to an Appointment to the Arts Council.

Summary:

Village President Lynam submits for advice and consent the following regular appointments:

Arts Council:

Name	Term Expiration
Jordan Johnson	March 18, 2027

Background:

This item was postponed at the January 22, 2024, Village Board meeting to the February 19, 2024 meeting. At the February 19th, 2024 meeting, this item was postponed again. As of the date of this packet, an application has not been received.