

**CALL TO ORDER**

President Lynam calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Mahony, Kunze, Brittin, Saviano, Treiber and Sauder and President Lynam.

Also in attendance are Administrator Erika Storlie, Finance and Administrative Services Director Brandiss Martin, Chief of Police Josh Fourdyce, Director of Public Works Phil Cotter, Engineer Joe Heinz, Attorney Caitlyn Culbertson and Clerk Katherine Diehl.

**PLEDGE OF ALLEGIANCE: Recited**

**PUBLIC COMMENT:**

**Dave Accurso, East Dundee Resident**

Mr. Accurso stated that Davey Tree recently removed a village tree from his yard and claims the yard was damaged. He asked why the job was subbed out instead of being performed by East Dundee public works personnel. Accurso also expressed displeasure with the leaf pick up program service on a couple occasions.

**Kevin Matter, East Dundee Resident**

Mr. Matter stated that he does not see a purpose for the new snow parking signs and does not like one in front of his home. He said there already are signs stating “no parking after 2 inches of snow fall” posted when entering his subdivision and feels the new signs are confusing. He also stated that he does not understand why water main repairs are subcontracted out. He stated that the public works department has always made the repairs.

Motion to allow Trustee Trieber to participate via telephone by Mahony/Brittin.

Roll: Ayes – 5 – Mahony, Kunze, Brittin, Saviano and Sauder. Nays – 0. Absent – 0. Motion carries.

**CONSENT AGENDA:**

- a. **Motion to Approve the Regular Village Board Meeting Minutes Dated November 20, 2023**
- b. **Motion to Approve the Regular Village Board Meeting Minutes Dated December 4, 2023**
- c. **Motion to Accept the Warrants List in the Amount of \$1,282,654.43**
- d. **Motion to Approve an Ordinance Adopting the Village of East Dundee’s Current Paid Leave and Benefits Policy and Opting Out of the Illinois Paid Leave for All Workers Act (820 ILCS 192/1 Et Seq.) for All Village of East Dundee Employees**
- e. **Motion to Approve an Ordinance Amending Sections 150.01, 150.02, 150.03 and 153.15 of the Village of East Dundee Village Code to Consolidate the Historic Commission and the Planning and Zoning Commission**
- f. **Motion to Approve an Ordinance Amending Section 35.17 of the Village of East Dundee Village Code Relating to the Vehicle Parking Tax**
- g. **Motion to Approve an Ordinance Authorizing an Amendment to Ordinance 23-26 and the Issuance of and Increase by One Class E-4 Liquor License (Aliano’s JSLs, Inc. Operating at 310 N. River St.)**
- h. **Motion to Approve an Ordinance Repealing Section 50.07 and Amending Section 37.01(D)(3) of the Village of East Dundee Code of Ordinances**
- i. **Motion to Approve a Resolution Approving a Policy Regarding Garbage and Refuse Collection Rates and Fees and Rebates for the Village of East Dundee**
- j. **Motion to Approve a Resolution Approving the Purchase of a new Public Works Vehicle from Altorfer Industries of East Dundee**
- k. **Motion to Approve a Resolution Declaring Certain Equipment as Surplus and Authorizing**

**the Disposal of Said Equipment via Trade-In to Altorfer Industries**

**1. Motion to Approve a Resolution Approving and Ratifying the Village Administrator's Execution of an Indemnity and Hold Harmless Agreement Regarding the Lease Back of 110 Railroad, in the Village of East Dundee**

Motion to Approve the Consent Agenda by Kunze/Saviano.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0.

Motion carries.

**OTHER AGENDA ITEMS:**

**a. Swearing in of Deputy Police Chief Andrew Ritter**

Chief Fourdyce provided a background of Andrew Ritter's law enforcement career, experience, and education. He stated that Deputy Chief Ritter's well-rounded experience, problem-solving abilities, and leadership make him a great fit to be the next Deputy Chief for the East Dundee Police Department.

Deputy Chief Ritter was sworn in by Clerk Diehl.

**b. Swearing in of Sergeant Jessica Marinos**

Chief Fourdyce provided a background of Jessica Marinos's law enforcement career, experience, education, and charity event involvement. He thanked her for helping train him on the systems that he needed to learn to be effective as Deputy Chief when he joined the East Dundee department earlier this year.

Sergeant Marinos was sworn in by Clerk Diehl.

**c. Riverfront Master Plan Discussion**

A representative from Hitchcock Design Group, who is the Village's consultant leading this study, gave an update on the project and provided feedback from the community online survey.

**d. Motion to Approve an Ordinance Adopting the 2024 Fiscal Year Budget**

Motion to Approve an Ordinance Adopting the 2024 Fiscal Year Budget by Brittin/Mahony.

**Discussion:**

Finance Director Martin stated that as noted in the memo to the Village Board, there were a few changes made to the final Budget since the last discussion. The changes include the addition of the purchase of 304 Hill & 309 Jackson in the amount of \$378,000, an allocation for the Depot Council in the amount of \$10,000, a reduced allocation for the Arts Council from \$50,000 to \$40,000 and for the interior painting of well #3 in the amount of \$11,000 to now be performed in house.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**e. Motion to Approve an Ordinance for the Levy and Assessment of Taxes for the Stub Year Beginning May 1, 2023, and Ending December 31, 2023, for the Village of East Dundee**

Motion to Approve an Ordinance for the Levy and Assessment of Taxes for the Stub Year Beginning May 1, 2023, and Ending December 31, 2023, for the Village of East Dundee by Kunze Mahony.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**f. Motion to Approve a Resolution Authorizing the Village Administrator to Enter into an Engineering Services Agreement with Gerald L. Heinz & Associates for the 2024 Street Improvement Program in an Amount Not-To-Exceed \$58,500**

Motion to Approve a Resolution Authorizing the Village Administrator to Enter into an Engineering Services Agreement with Gerald L. Heinz & Associates for the 2024 Street Improvement Program in an Amount Not-To-Exceed \$58,500 by Mahony/Saviano.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**g. Motion to Approve a Resolution Waiving Competitive Bidding and Approving the Purchase of a New Public Works Vehicle from Castle Motors of McHenry**

Motion to Approve a Resolution Waiving Competitive Bidding and Approving the Purchase of a New Public Works Vehicle from Castle Motors of McHenry by Sauder/Brittin.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**h. Motion to Approve a Resolution Authorizing the Village Administrator to Enter into a Professional Services Agreement with Baxter & Woodman Consulting Engineers for a Water and Sewer Rate Study in an Amount Not-To-Exceed \$40,500**

Motion to Approve a Resolution Authorizing the Village Administrator to Enter into a Professional Services Agreement with Baxter & Woodman Consulting Engineers for a Water and Sewer Rate Study in an Amount Not-To-Exceed \$40,500 by Brittin/Sauder.

**Discussion:**

Director of Public Works Cotter explained that these types of studies are recommended every 5 years. He stated that capital needs, operating expenses, and debt will change over time. He said that a financial model is built and will help determine if the Village's existing water and sewer rates are sufficient, equitable and reasonable to cover the annual operational, maintenance, and capital expenditures for the Water and Sewer Fund.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**i. Motion to Approve a Resolution Authorizing the Village Administrator to Waive Competitive Bidding and Enter into Agreements with Various Subcontractors to Perform Bathroom Renovation Work at The Depot in an Amount Not-To-Exceed \$120,000**

Motion to Approve a Resolution Authorizing the Village Administrator to Waive Competitive Bidding and Enter into Agreements with Various Subcontractors to Perform Bathroom Renovation Work at The Depot in an Amount Not-To-Exceed \$120,000 by Kunze/Brittin.

**Discussion:**

Administrator Storlie stated that the Village received some pretty expensive quotes, and this was a creative

solution to obtain competitive pricing from various subcontractors and have the project managed in house. She added that this project will include ADA compliant and companion care restrooms at one of the most used facilities in town.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**j. Motion to Approve a Resolution Approving a Contract Agreement between the Village of East Dundee and University of Northern Illinois’s Center for Governmental Studies for Strategic and Comprehensive Planning and Goal Identification**

Motion to Approve a Resolution Approving a Contract Agreement between the Village of East Dundee and University of Northern Illinois’s Center for Governmental Studies for Strategic and Comprehensive Planning and Goal Identification by Mahony/Brittin.

Roll: Ayes – 6 – Mahony, Kunze, Brittin, Saviano, Treiber and Sauder. Nays – 0. Absent – 0. Motion carries.

**REPORTS: VILLAGE PRESIDENT and BOARD**

**Lynam:** Thanked the Village Board members for managing the last two meetings during his absence. He stated that he heard a lot of feedback that the Dickens in Dundee event was well attended. He commented that the downtown holiday decorations look great and thanked the Public Works crew for that. He congratulated the two Police Officers who were sworn in this evening on their new roles with the department.

**Brittin:** Reported that there continues to be a regular issue with meeting attendance and establishing a quorum by the Planning and Zoning Commission. President Lynam said that he will make some phone calls. Trustee Mahony added that expired seats should be addressed.

**Kunze: None**

**Mahony:** Thanked Franco Bottalico and staff for creating a Depot Council page on the village website. She stated that the Village will be posting a part time Depot Attendant employment opportunity in January. Next, she advised that she saw the Toys for Tots and Shop with a Cop events at Walmart in Carpentersville last Saturday. She thanked Sergeant Marinos for her leadership and participation in this event and the participation by other East Dundee Police personnel. Lastly, she congratulated Administrator Storlie for her efforts with closing on the sale of the Doederlein property located at 110-112 Railroad Street.

**Sauder:** Reported that the Arts Council is calling for all local artists to submit work for the Black + White Art show on February 10 at Black and Gray Brewing. The submission deadline is January 20. He advised that the Council has received several submissions.

**Saviano:** Reported that she attended the Wreaths Across America event on Saturday by the True Patriots Care at the Dundee Township Cemetery. She said it was very well attended.

**Treiber: None**

**REPORTS: STAFF**

**Village Administrator:** Storlie thanked Public Works, Katherine Diehl and all village staff who helped with Dickens in Dundee and the entire event season. She said that it was an exceptional year, and it takes an extraordinary amount of planning and organizing.

**Village Attorney: None**

**Police Chief:** Fourdyce reported that the police department went live with body cameras last week.

**Public Works Director:** Cotter stated that he will follow up with Mr. Accurso regarding his public comment this evening regarding Davey Tree.

**Building Inspector:** None

**Finance Director:** Martin reported that she received the Police Pension audit report last week and can now wrap up the Village audit. She thanked Finance Manager Ana Lopez for all her help with the budget.

**Village Engineer:** None

**EXECUTIVE SESSION: No**

Motion to adjourn the Regular Village Board meeting at 7:36 by Kunze/Brittin.  
Motion carries by unanimous consent. Meeting adjourns.

Respectfully submitted,

Katherine Diehl

Attest: Katherine Diehl  
Village Clerk, Katherine Diehl

By:   
Village President, Jeffrey Lynam