

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Wood, Mahony, Andresen, Kunze and President Miller.

Also in attendance, Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Village Attorney Greg Smith, Police Chief George Carpenter, Finance Director Brandiss Martin, Public Works Director Phil Cotter, Building Inspector Chris Ranieri, Engineer Joe Heinz, Management Analyst Amanda Rafter and Clerk Katherine Diehl.

**PLEDGE OF ALLEGIANCE: None**

**PUBLIC COMMENT (Agenda items only): None**

**CONSENT AGENDA: None**

**AGENDA:**

**A. Motion to Approve the Regular Village Board Meeting Minutes Dated January 18, 2021**

Motion to Approve the Regular Village Board Meeting Minutes Dated January 18, 2021 by Mahony/Andresen.

Roll: Ayes – 6 – Trustees Lynam, Wood, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 0. Motion carries.

**B. Motion to Approve an Ordinance Granting Temporary Relief from Liquor License and Video Gaming Establishment and Terminal License Fees Under the Village of East Dundee Village Code for DC Cobbs East Dundee**

Motion to Approve an Ordinance Granting Temporary Relief from Liquor License and Video Gaming Establishment and Terminal License Fees Under the Village of East Dundee Village Code for DC Cobbs East Dundee by Kunze/Mahony.

**Discussion:**

Administrator Johnsen explained that the Village Code allows for a proration of fees and because DC Cobb is looking to acquire their liquor license before March 31<sup>st</sup>, they would pay 50% for their annual license fee. She stated that the established liquor license holders were granted a 3-month fee relief this past renewal year due to COVID-19. She finds the proposed fee waiver to be closely in line with the COVID-19 relief provided to the other license holders. She said this is a special circumstance and noted that the owners have built out this business during this pandemic and are intending to open. She added that this owner and tenant build out has not received any incentive from the Village.

Roll: Ayes – 6 – Trustees Lynam, Wood, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 0. Motion carries.

**C. Motion to Approve an Ordinance Extending Waivers of Certain Water and Sewer Service Late Fees and Shutoff Requirements in Chapters 51 and 53 of the Village of East Dundee Village Code Through April 30, 2021**

Motion to Approve an Ordinance Extending Waivers of Certain Water and Sewer Service Late Fees and Shutoff Requirements in Chapters 51 and 53 of the Village of East Dundee Village Code Through April 30, 2021 by Mahony/Andresen.

**Discussion:**

Trustee Lynam asked if the waivers are solely due to COVID-19. Administrator Johnsen advised that this is correct, and this is an extension of a prior ordinance that expired on December 31, 2020. Trustee Kunze stated that he does not understand why water would be shut off for those that are not more than several months behind. He asked if not shutting the water off causes the Village to not get paid. Administrator Johnsen explained that if there were no penalties involved, over time, a resident may not pay their bill. She stated that the Village provides a long cycle of notice for nonpayment which includes offering payment plans.

Roll: Ayes – 6 – Trustees Lynam, Wood, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 0.  
Motion carries.

**FINANCIAL REPORTS:**

A. Warrants List \$76,893.69

**REPORTS: VILLAGE PRESIDENT and BOARD**

**Village President Miller: None**

**Lynam: None**

**Selep:** Reported that the loose soffits around the pumps at the Mobile Gas Station located at Routes 68 and 72 looks unsafe. He also noted that he has witnessed, on a couple occasions, groups of teenagers frequenting the establishment. Building Inspector Ranieri said he will go look at the soffits tomorrow. Administrator Johnsen asked Police Chief Carpenter to follow up with the owner on their business operations.

**Wood:** Reported that considering the amount of snow fall on Saturday, Public Works did a great job clearing the roads.

**Mahony:** Reported that East Dundee is being recognized on a couple of social media sites for its leadership of keeping the streets clear of snow. Mahony mentioned that she noticed a dumpster outside of the vacant Community Funeral Home on Route 25 and asked if the Village was aware of any new ownership or construction happening. Inspector Ranieri advised that no permits have been applied for and that he would pay a visit there tomorrow. Lastly, she asked if there was a follow up at this time on the Bonnie Dundee truck route matter. Administrator Johnsen advised that she would make it a goal to bring information back at the next Board meeting to discuss.

**Andresen: None**

**Kunze:** Reported that he received calls from a couple of businesses located near the municipal lot on Route 72 asking how long to expect to wait for the lot to be plowed. Public Works Director Cotter advised that that lot is typically plowed during the normal routine operations. He stated that the streets are plowed first and the lot is plowed thereafter. Administrator Johnsen asked Trustee Kunze to connect the business owner with Director Cotter so that they can discuss the operations and any concerns.

**REPORTS: STAFF**

**Village Administrator:** Johnsen reported that restaurants are now open at 25% capacity or 25 patrons. She advised that some Police and Public Work employees are now getting the Covid-19 vaccination. She said that staff vaccinations are being tracked internally to determine if modifications can be made to the village staffing operations in any way. Lastly, she advised that the Budget Workshop is being scheduled for March 15.

**Assistant Village Administrator: None**

**Village Attorney: None**

**Village Engineer: None**

**Police Chief:** Carpenter reported that any day now, the department will have a warrant for the shooter of the January 11 incident. He says there will be a news release once the offender is in custody.

**Public Works Director: None**

**Building Official:** Ranieri reported that DC Cobb is very close to getting final inspections. He anticipates the opening to be sometime in March.

**Finance Director: None**

**PUBLIC COMMENT (Items not on the Agenda): None**

**Chris Kious - Kane County Board Member District 23 and President of the Forest Preserve District of Kane County**

Mr. Kious advised that CARES Act Allocation Committee met last week. He said a list should be available at the County of the businesses that have received funding and of those approved but that have not yet received funding. The Committee has also applied for and received \$15 million in federal grant assistance for low-income rentals and small “mom and pop” landlords. Lastly, he reported that the vaccines are coming.


**EXECUTIVE SESSION: None**

Motion to adjourn the Regular Village Board Meeting at 6:32 p.m. by Mahony/Kunze.  
Roll: Ayes – 7 – Trustees Lynam, Selep, Wood, Mahony, Andresen, Kunze and President Miller. Nays – 0.  
Absent – 0. Motion carries, meeting adjourns.

Respectfully submitted,

Katherine Diehl

By:   
Village President, Lael Miller

Attest:   
Village Clerk, Katherine Diehl