

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Andresen, Kunze and President Miller. Trustees Wood and Mahony were absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Police Chief George Carpenter, Village Attorney Greg Smith, Finance Director Brandiss Martin, Public Works Director Phil Cotter, Building Inspector Chris Ranieri, Village Engineer Joe Heinz, Management Analyst Amanda Rafter and Village Clerk Katherine Diehl.

**PLEDGE OF ALLEGIANCE: None**

**PUBLIC COMMENT (Agenda items only): None**

**CONSENT AGENDA:**

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated September 28, 2020
- B. Motion to Approve an Ordinance Approving the Plat of Easement, Vacation and Abrogation for the Property Commonly Known as 401 Christina Drive

Motion to approve the consent agenda by Andresen/Kunze.

Roll: Ayes – 4 – Trustees Lynam, Selep, Andresen and Kunze. Nays – 0. Absent – 2 – Trustees Wood and Mahony. Motion carries.

*Trustees Wood and Mahony joined the meeting at 6:02 p.m.*

**AGENDA:**

- A. Motion to Approve an Ordinance Granting Temporary Relief from Certain Signage Requirements in Chapter 156 of the Village of East Dundee Village Code Regarding the Use of Banner Signs and Flags by Businesses**

Motion to Approve an Ordinance Granting Temporary Relief from Certain Signage Requirements in Chapter 156 of the Village of East Dundee Village Code Regarding the Use of Banner Signs and Flags by Businesses by Kunze/Andresen.

**Discussion:**

Trustee Lynam asked if this temporary relief automatically sunsets or if the Board will need to move to readdress this. Attorney Smith stated that the relief is in affect so long as the Governor has a disaster proclamation active regarding COVID-19, which means it will automatically sunset.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Mahony, Andresen and Kunze. Nays – 0. Absent – 0. Motion carries.

- B. Discussion and Consideration Regarding the Purchase of Branded Depot Signs**

Administrator Johnsen advised that staff contacted Meyer Signs for a proposal for four new signs. She stated that staff is recommending that the “EAST DUNDEE” signs on the North and South sides of the building be kept and repainted. It is also recommended that the sign on the East side be kept as it is still fairly new and

closely matches the branding. Trustee Kunze asked if the OTTO donation could be used towards this purchase. Johnsen advised that it could. The Board was split in its decision to purchase all new signs versus going with staff's recommendation. President Miller suggested going with staff's recommendation for the time being and revisit purchasing new signage at a later date.

Motion to Purchase a new sign from Meyer Signs for the West side of the Depot and keeping the existing signs for the East, North and South sides by Andresen/Mahony.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Mahony, Andresen and Kunze. Nays – 0. Absent – 0.  
Motion carries.

**C. Motion to Approve a Roof Replacement Project at the Depot to NIR Roof Care in the Amount of \$14,210.00**

Motion to Approve a Roof Replacement Project at the Depot to NIR Roof Care in the Amount of \$14,210.00 by Andresen/Mahony.

**Discussion:**

Trustee Lynam suggested using a neutral color such as black or weathered wood. Administrator Johnsen stated that she felt the black may fade over time and that the weathered wood would appear less faded over time. Trustee Kunze asked why this project can not wait until the next budget year. Johnsen advised that she was very aware that the Depot needed a maintenance. She said she has heard many demands from business owners and downtown folks that would like to see the roof replaced. She said it is being discussed now because it was brought up by the Village Board during the Depot painting discussion. She said that the financial situation in May will be similar to what it is now.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Mahony, Andresen and Kunze. Nays – 0. Absent – 0.  
Motion carries.

**FINANCIAL REPORTS:**

- A. Warrants List \$358,164.72
- B. August 2020 Monthly Report

**REPORTS: VILLAGE PRESIDENT and BOARD**

**Village President Miller:** Reported that there was a Depot Plaque Dedication Ceremony last Friday. The plaque recognizes the volunteers that were involved with building the Depot. He thanked Clerk Holt for working with DeLoris Doederlein to finalize the wording that appeared on the plaque. Miller went on to say that there was another plaque fixed to the East side of the Depot that named military veterans in town and it was taken down and stored during the painting of the Depot. He said it was not in good condition. He asked the Board to think of ideas on what to replace it with. He is concerned that the plaque was not a complete list and may have only recognized veterans of World War II and the Korean War. He would like the list to include all military veterans in the area. Trustee Mahony commented that Depot Park has a sign that names it as Veterans Memorial Park. She asked what will be done with this sign regarding the rebranding initiative. Miller said he would like to know the history behind the sign. But would also like to keep within the branding of the Village. Trustee Andresen suggested offering dedication bricks or benches for purchase in the park if it is to remain Veterans Memorial Park. Miller recommended that this be discussed at a future committee meeting.

**Lynam:** Asked if there is any feedback on his request for a stop sign to be placed at the intersection of River and Railroad Streets and also on his request to remove the dumpster across from Max Freeman park. Building Inspector Ranieri contacted the Fire District and was told the dumpster is used for their events. It

was agreed to remove the dumpster and replace with regular garbage and recycling totes that could be stored in the garage.

**Selep: None**

**Wood:** Thanked Trustee Lynam for all his work on the Depot building

**Mahony:** Also thanked Trustee Lynam for all his work on the Depot building. She also asked if a new window box will be built and fixed on the Depot building to announce community events. President Miller said he would like to have a video screen posted to announce the events similar to the scrolling screen inside of the depot. He asked staff to research this and to consider it for the next budget. Next, Mahony questioned the entry on the warrants list for Bill Zelsdorf. President Miller explained that the public is expecting the Depot restrooms to be open. The Village has agreed to give Bill a stipend to man the Depot and public restrooms for the months of October and November. Lastly, she asked if there was an update on her concern with large work trucks using Bonnie Dundee Road as a truck route. Johnsen advised that this still needs to be discussed.

**Andresen: None**

**Kunze:** Asked about the situation that occurred involving the Trunk-or-Treat event at Santa's Village. Chief Carpenter explained that there was an enormous traffic back up on Route 25 resulting with the Sergeant on duty having to shut the event down. He reported that Santa's Village staff told the Officer that arrived on the scene that they did not want to inform the Village of this event in fear that the Village would not allow the event to happen. Administrator Johnsen added that the East Dundee Police Department did end up supporting the event for an hour and a half and shut the event down a half hour early. She said the event was by reservation to control the number of cars. But any reservation in that last half hour ended up not being able to enter the event. She said if the Village would have been informed ahead of time of the event, it could have solicited help from Hanover Township volunteers to help facilitate the traffic flow. Next Kunze reported that he saw an information sheet from Flood Brothers about their leaf collection program and it stated if anyone rakes leaves into the street, they will receive a \$500 fine. Public Works Cotter said no citations will be issued.

## **REPORTS: STAFF**

**Village Administrator:** Johnsen addressed Trustees Lynam's question regarding his request for a new stop sign at River and Railroad Streets. She advised that Chief Carpenter will work with QuadCom to obtain any accident reports for that intersection. This is necessary from an engineering standpoint to determine if a stop sign is warranted. Next, she reported that the Corona virus is spiking. She advised that East Dundee has some non-compliant businesses with the Governor's orders. The Kane County Health department has instructed the Village to report these businesses. She was also advised that the State and County levels will not be using law enforcement and are not asking for such. They believe talking with the businesses will bring compliance.

**Assistant Village Administrator: None**

**Village Attorney: None**

**Village Engineer: None**

**Police Chief:** Carpenter reported that several local, county, state and federal agencies have formed the Fox Valley Metropolitan Area Command and are housed at the Aurora Emergency Operations Center to assist with election security in regard to any demonstrations or opposition. It will remain open for at least a week to continue monitoring and collecting any intelligence information. He added that if West Dundee or Carpentersville has a need for assistance at their polling places, East Dundee is prepared to dispatch an officer. Lastly, Carpenter reported that not a single piece of equipment in one of the 2 squad cars that were totaled in an accident by a drunk driver was salvageable. An order has been placed for 2 new squad cars and there is a wait of 4-6 months. He stated that the cost for a new car is approximately \$32,000 and \$7000-\$8000 for the equipment inside. Assistant Administrator Mitchell advised that the claim has been submitted to the Village's insurance carrier and there are \$1000 deductibles. The Village is receiving \$15,375 for one squad and just over \$31,000 for the other. Administrator Johnsen said that she wanted to make sure the

Board knew what the out of pocket costs would be as this was questioned at a previous meeting. Mitchell advised that the Village is working with its insurance carrier to recoup costs through subrogation.

**Public Works Director:** Cotter gave an update on the street resurfacing and patching program. The 300 block of River Street will be closed on Thursday and Friday for resurfacing and he has given the businesses notice of this work. The other streets slated for resurfacing will be completed this week as well.

**Building Official:** None

**Finance Director:** Martin reported on the highlights of the August 2020 Monthly Report


**PUBLIC COMMENT (Items not on the Agenda):** None

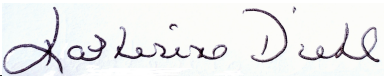
**EXECUTIVE SESSION:** No

Motion to adjourn the Regular Village Board Meeting at 7:04 p.m. by Andresen/Mahony.  
Roll: Ayes – 7 – Trustees Lynam, Wood, Selep, Mahony, Andresen, Kunze and President Miller. Nays – 0.  
Motion carries, meeting adjourns.

Respectfully submitted,

Katherine Diehl

By:   
Village President, Lael Miller

Attest:   
Village Clerk, Katherine Diehl