

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Mahony, Andresen, Kunze and President Miller. Trustee Wood was absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Chief of Police George Carpenter, Finance Director Brandiss Martin, Public Works Director Phil Cotter, Village Attorney Greg Smith, Village Engineer Joe Heinz, Management Analyst Amanda Rafter and Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: None

PUBLIC COMMENT (Agenda items only): None

CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”: None

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

OLD BUSINESS: None

NEW BUSINESS:

A. Motion to Approve the Regular Village Board Meeting Minutes Dated May 18, 2020

Motion to Approve the Regular Village Board Meeting Minutes Dated May 18, 2020 by Mahony/Lynam.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 - Wood. Motion carries.

B. Motion to Approve an Ordinance Rezoning to the M-1 Limited Manufacturing District for the Altorfer CAT Development Project

Motion to Approve an Ordinance Rezoning to the M-1 Limited Manufacturing District for the Altorfer CAT Development Project by Andresen/Mahony.

Discussion:

Administrator Johnsen commented that there is an amendment to the ordinance involving a small section of the legal description that included IDOT’s right-of-way.

Motion to amend the original motion approving the ordinance with the removal of IDOT’s right-of-way from the legal description by Andresen/Mahony.

Roll: Ayes – 6 – Trustees Lynam, Selep, Mahony Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

C. Motion to Approve an Ordinance Approving Variations for Cul-De-Sac, Sanitary Sewer, Paving Storage Yard, Storage Yard Screening, Parking Islands, and Garage Door Screening for the Altorfer CAT Development Project

Motion to Approve an Ordinance Approving Variations for Cul-De-Sac, Sanitary Sewer, Paving Storage Yard, Storage Yard Screening, Parking Islands, and Garage Door Screening for the Altorfer CAT Development Project by Andresen/Lynam.

Discussion:

Administrator Johnsen noted that there was a scrivener's error in the ordinance that should have named "Route 72" not "Route 7".

Trustee Kunze said he noticed that the landscaping plans were significantly different between the submittals of the architect versus the landscaper. He asked which version was accurate. Administrator Johnsen commented that all requirements of the landscaping ordinance will be met other than the one waiver request for more than ten parking spaces between landscaping islands. Trustee Kunze had a question regarding fencing. Dave Hixson, Vice President at Altorfer, explained that a solid wall will be along the front of Route 72, just north of the detention pond.

Trustees Andresen and Lynam amended their original motions to approve the ordinance with the correction of the mentioned scrivener's error.

Roll: Ayes – 5 – Trustees Lynam, Selep, Mahony, Andresen and Kunze. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

D. Announcement of the Availability of the Eligibility Study and Report and the Redevelopment Plan and Project for the Proposed South Illinois Route 72 TIF District

Administrator Johnsen announced that the Village will be creating a registry for those that are interested in receiving future notices for the new South Illinois Route 72 TIF District. She advised that the eligibility study and report drafts are available for public inspection on the Village's website.

Trustee Lynam inquired why the Village is obtaining the services of Vandewalle instead of using the Village Attorney. Attorney Smith explained that matters of expert opinion that come within the experience of land planners is typically outside of the realm of legal counsel. He said it is rare for a Village Attorney to conduct an eligibility study because the author of that report has to be the key witness in court to testify about it. Land Planners are more suited to support the opinions as opposed to an attorney without a land planning background. Smith said the law firm he represents does not conduct these studies and that Vandewalle is an expert in land planning.

Trustee Kunze asked if it was possible to have the life of a TIF shorter than 23 years. Attorney Smith advised that he is aware of several TIF Districts being created with less than a full 23 year term. Typically this may occur when there is negotiated resolution to a threat of litigation or if there is a single project that would be paid for much sooner than 23 years. He said an advantage to a longer TIF life is that additional projects may arise over the 23 year life of the TIF.

Trustee Wood arrived to the meeting at 6:15 p.m.

E. Motion to Approve a Resolution Approving a Contract Agreement between the Village of East Dundee and Civic Systems for Enterprise Resource Planning Software

Motion to Approve a Resolution Approving a Contract Agreement between the Village of East Dundee and Civic Systems for Enterprise Resource Planning Software by Lynam/Andresen.

Discussion:

Trustee Lynam asked if discussions have been had with other municipalities that have used this same software from Civic Systems. Finance Director Martin advised that she spoke with the Finance Director at the Village of Minooka and received positive feedback. She also viewed feedback on the IGFOA website from municipalities using this software and all feedback was positive.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Mahony, Andresen and Kunze. Nays – 0. Absent – 0.
Motion carries

F. Motion to Approve an Ordinance Adopting and Approving Sales and Deliveries of “To Go” Cocktails and Mixed Drinks Regulations in Executive Order 20-5 Issued by the Village President Under a State of Emergency

Motion to Approve an Ordinance Adopting and Approving Sales and Deliveries of “To Go” Cocktails and Mixed Drinks Regulations in Executive Order 20-5 Issued by the Village President Under a State of Emergency by Lynam/Mahony.

Discussion:

Trustee Mahony asked how this order is different from what is currently allowed. President Miller advised that currently alcohol can only be sold in its original packaging. This new order will allow for pre-mixed drinks to be sold in a sealed container. Attorney Smith commented that this order will only apply at a time when the Governor has declared a state of emergency relating to public health that includes the Village. He said that a second version of this order had been circulated by staff that addresses this.

Trustees Lynam and Mahony amended their motions to approve the ordinance acknowledging that this permission will only take effect during a disaster proclamation by the Governor for public health reasons.
Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Mahony, Andresen and Kunze. Nays – 0. Absent – 0.
Motion carries

FINANCIAL REPORTS:

- A. Warrants List #1 \$1,625.00**
- B. Warrants List #2 \$138,264.56**
- C. Warrants List #3 \$64,050.02**

The Warrants Lists were noted to the Board.

Reports: VILLAGE TRUSTEES

Lynam: None

Selep: None

Wood: Asked what the status was for the opening of DC Cobbs. Johnsen advised that they were still resubmitting plans for the permitting phase. She also commented that foot traffic has increased downtown and that the downtown looks great. She thanked Public Works for their hard work with this.

Mahony: None

Andresen: None

Kunze: Asked why RedSpeed will not allow Zoom meetings for adjudication hearings due to confidentiality. Administrator Johnsen advised that RedSpeed does not want video footage displayed where there could potentially be a hacking situation. Kunze asked how long the RedSpeed contract term is with the Village. Chief Carpenter advised that it is ongoing until the Village decides to cancel. Kunze also commented that he thinks it is a good idea to extend the boundaries of a TIF rather than create a new one. He feels this should be considered a little more.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Reported that the town has seen increased foot traffic lately. He said he will be visiting business this week to get any feedback they have at this time. He said that Black & Gray Brewing has a fundraiser planned at the end of the month for a firefighter and is asking to use the parking spaces in front of their building. He asked if someone from the building department to reach out to Black & Gray on this request.

Village Administrator: Johnsen reported that she has been working on a reopening plan with Public Works coming back 5 days a week beginning next Monday with staggered work hours. Village Hall employees will begin returning June 29 with the anticipation that the Governor will be moving forward with Phase 4 on June 26. She also reported that the Village has created a Facebook group page for its businesses to communicate more effectively.

Assistant Village Administrator: None

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: None

Building Official: None

Finance Director: None

PUBLIC COMMENT (Items not on the Agenda):

Michael Harvey, East Dundee Resident

Mr. Harvey said he has issues with individuals burning camp fires all day long. He asked if the Village could add time limits for camp fires. President Miller advised that this is something he and Administrator Johnsen will look into to see if adjustments need to be made to the ordinance.

EXECUTIVE SESSION: No


Motion to adjourn the Regular Village Board Meeting at 6:52 p.m. by Mahony/ Andresen.

Roll: Ayes – 7 – Trustees Lynam, Selep, Wood, Mahony, Andresen, Kunze and President Miller. Nays – 0. Absent – 0. Motion carries

Respectfully submitted,

Katherine Holt

Attest: Katherine Holt
Village Clerk, Katherine Holt

By: 
Village President, Lael Miller