

Village of East Dundee  
PRESIDENT AND BOARD OF TRUSTEES  
Regular Village Board Meeting  
Monday, May 4, 2020  
6:00 PM

**This meeting will be conducted via Zoom teleconference call by authorization of Gov. Pritzker waiving a portion of the IL Open Meetings act to allow local governments to hold "remote" meetings to help control the spread of COVID-19**

**Zoom Meeting Link:** <https://us02web.zoom.us/j/87009401467>

If you need to download Zoom, use this link and download “Zoom Client for Meetings”: <https://zoom.us/download>

**Computer Audio Only**

Click on the “Join Audio Conference by Computer” link when you join the meeting.

If you are unable to join via computer audio, use the following dial in number and Meeting ID.

US Dial in: **312-626-6799**

Meeting ID/Access Code: **870 0940 1467**

***Please....***

**Mute Your Microphone.**

Zoom has a “Mute Microphone” option. Please keep your microphone muted to cut down on feedback. Unmute to speak.

**Raise your Hand.**

A hand icon will appear beside your username and lets the meeting's managers know you have a question, input, or otherwise need some attention when possible. Click on the icon labeled "Participants" at the bottom of your screen. Click the button labeled "Raise Hand".

Refrain from the group chat feature.

# AGENDA

Call to Order

Roll Call

Pledge of Allegiance

Public Comment: Agenda items only - Please keep comments to 5 minutes or less

Consent Agenda

[A. Motion to Approve the Special Village Board Meeting Minutes Dated April 20, 2020](#)

B. Motion to Advise and Consent to the Village President's Appointment of Ignacio "Joe" Pena to the Board of Police Commissioners for a Term Expiring April 30, 2023

Old Business

New Business

[A. Motion to Approve an Ordinance Adopting and Approving Relief from the Village of East Dundee Village Code in Executive Order 20-1 Issued by the Village President Under a Declaration of a State of Emergency \(Covid-19 – March 23, 2020\)](#)

[B. Motion to Approve an Ordinance Adopting and Approving Extensions of Liquor License and Video Gaming Terminal License Renewals Under the Village of East Dundee Village Code in Executive Order 20-3 Issued by the Village President Under a Declaration of a State of Emergency \(COVID-19 – April 27, 2020\)](#)

[C. Motion to Approve an Ordinance adding a New Class E-3 Classification of Liquor License to Allow for Limited Packaged Sales in Restaurants](#)

D. Motion to Approve an Ordinance Amending the Number of Video Gaming Permits (Nonno's Italian Kitchen and Cafe)

[E. Discussion and Consensus on Whether or not to Draft an Ordinance Waiving Development Regulations to Accommodate a Commercial Parking Request Being Made by PAL Land LLC](#)

[F. Motion to Approve a Resolution Approving a First Amendment to a Concession License Agreement \(Caboose Concession Stand, Depot Park\)](#)

[G. Discussion and Selection of a New Village Website Vendor](#)

H. Motion to Approve a Resolution Approving an Agreement Between the Village of East Dundee and Revize Web Services

[I. Motion to Approve an Ordinance Amending Chapter 37: Fees and Fines, and Chapter 92: Animals, of the Village of East Dundee Village Code Regarding Animal Control](#)

Financial Reports

[A. Warrants List \\$85,029.95](#)

Reports: Village President

Reports: Village Trustees

Reports: Village Administrator

Reports: Village Attorney

Reports: Village Engineer

Reports: Chief of Police

Reports: Director of Public Works

Reports: Building Official

Reports: Finance Director

Public Comment - Please keep comments to 5 minutes or less

Executive Session

Closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (c)(21)

Discussion of Minutes, (c)(11) Pending Litigation, (c)(1) Personnel, (c)(5) Acquisition of Property and (c)(6) Sale of Property.

Adjournment

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 5:31 p.m.

**ROLL CALL:**

Trustees Lynam, Wood, Selep, Mahony, Andresen, Kunze and President Miller.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Finance Director Brandiss Martin, Village Engineer Joe Heinz, Management Analyst Amanda Rafter and Village Clerk Katherine Holt.

**PLEDGE OF ALLEGIANCE:** None

**PUBLIC COMMENT (Agenda items only):** None

**CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”:** None

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**FINANCIAL REPORTS:** None

**Reports: VILLAGE TRUSTEES**

**Lynam:** None

**Selep:** None

**Wood:** None

**Mahony:** None

**Andresen:** None

**Kunze:** None

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village President:** None

**Village Administrator:** None

**Assistant Village Administrator:** None

**Village Attorney:** None

**Village Engineer:** None

**Police Chief:** None

**Public Works Director:** None

**Building Official:** None

**Finance Director:** None

**PUBLIC COMMENT (Items not on the Agenda):** None

**EXECUTIVE SESSION:** Yes

Special Village Board Meeting  
Village of East Dundee  
Kane County, Illinois  
April 20, 2020

2

President Miller stated that the reason for this Special Village Board Meeting is to enter into an Executive Session meeting for discussion of Personnel.

Motion to adjourn the Regular Village Board Meeting at 5:33 p.m. to Executive Session for (c)(1) Personnel by Andresen/Wood.

Roll: Ayes – 7 – Trustees Lynam, Selepe, Wood, Mahony, Andresen, Kunze and President Miller. Nays – 0. Absent – 0. Motion carries. Meeting Adjourns

Respectfully submitted,

Katherine Holt

By: \_\_\_\_\_  
Village President, Lael Miller

Attest: \_\_\_\_\_  
Village Clerk, Katherine Holt

**ORDINANCE NUMBER 20 - \_\_**

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK  
AND KANE COUNTIES, ILLINOIS ADOPTING AND APPROVING RELIEF FROM  
THE VILLAGE OF EAST DUNDEE VILLAGE CODE IN EXECUTIVE ORDER 20-1  
ISSUED BY THE VILLAGE PRESIDENT UNDER A  
DECLARATION OF A STATE OF EMERGENCY  
(COVID-19 – MARCH 23, 2020)**

**WHEREAS**, the Village of East Dundee (“Village”) is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, on March 23, 2020, the Village President and Board of Trustees adopted an Ordinance entitled “An Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Village of East Dundee Village Code Authorizing the Village President to Declare a State of Emergency if Needed,” which created Section 33.13(H) of the Village of East Dundee Village Code, authorizing the Village President to declare a state of emergency in the Village pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and

**WHEREAS**, on March 23, 2020, the Village President declared a state of emergency in the Village due to the threats to the public’s health, safety and welfare from the COVID-19 pandemic pursuant to the “Declaration of a State of Emergency in the Village of East Dundee, Cook and Kane Counties, Illinois (COVID-19 – March 23, 2020),” attached hereto as **EXHIBIT A** and made a part hereof (“Declaration”); and

**WHEREAS**, on March 24, 2020, the Village President issued Executive Order 20-1 pursuant to the Declaration, entitled “Executive Order of the Village of East Dundee Village President Suspending Water and Sewer Late Payment Penalties,” attached hereto as **EXHIBIT B** and made a part hereof (“Executive Order 20-1”); and

**WHEREAS**, pursuant to Section 33.13(H)(2)(h) of the Village of East Dundee Village Code (“Village Code”), the expiration of the Declaration and Executive Order 20-1 shall be no later than the adjournment of the first regular meeting of the Village President and Board of Trustees after the Declaration was issued; and

**WHEREAS**, the Village President and Board of Trustees desire to adopt and extend the relief from the Village Code in Executive Order 20-1, in order to better protect and preserve the public’s health, safety and welfare with regard to the COVID-19 pandemic;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

**SECTION 2: Adoption and Approval of Executive Order.** That the Village President and Board of Trustees adopt and approve the relief from the Village Code in the Executive Order 20-1 and the relief shall remain in effect for water and sewer bills issued by the Village through August 21, 2020.

**SECTION 3: Severability.** That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 4: Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**SECTION 5: Effect.** That this Ordinance shall be in full force and effect upon its adoption, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 4th day of May, 2020 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 4th day of May, 2020.

\_\_\_\_\_  
Lael Miller, Village President

**ATTEST:**

\_\_\_\_\_  
Katherine Holt, Village Clerk

Published in pamphlet form this 4th day of May, 2020 under the authority of the Village President and Board of Trustees.

Recorded in the Village records on May \_\_\_\_, 2020.

# EXHIBIT A

## DECLARATION NO. 20-1

### DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS (COVID-19 – MARCH 23, 2020)

**WHEREAS**, the Village of East Dundee ("Village") is a home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, COVID-19, also known as the "coronavirus," is a dangerous disease which has spread around the world, including in the United States, the State of Illinois and Cook and Kane Counties; and

**WHEREAS**, COVID-19 is a direct and serious threat to the public's health, safety and welfare; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 virus a pandemic; and

**WHEREAS**, on March 10, 2020, the President of the Cook County Board of Commissioners issued a disaster proclamation in Cook County, Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 17, 2020, the President of the Kane County Board of Commissioners issued a disaster proclamation in Kane County, Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 9, 2020, the Governor of the State of Illinois issued a disaster proclamation in the State of Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a nationwide emergency under Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 52 U.S.C. 5121, *et seq.*, related to the COVID-19 pandemic; and

**WHEREAS**, COVID-19 pandemic is a contagious disease that is likely to cause loss of life, loss of productivity, hardship and suffering to persons residing in or doing business in and around the Village; and

**WHEREAS**, Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6, provides that the corporate authorities of the Village of East Dundee may grant the Village President the extraordinary power and authority to exercise, by executive order during a state of emergency, such of the powers of the Village's corporate authorities as may be reasonably necessary to respond to the emergency; and

**WHEREAS**, on March 23, 2020, the Village President and Board of Trustees adopted an ordinance entitled "An Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Village of East Dundee Village Code Authorizing the Village President to Declare a State of Emergency if Needed," which created



Section 33.13(H) of the Village Code, which authorizes the Village President to declare a state of emergency in the Village pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and

**WHEREAS**, declaration of a state of emergency in the Village is necessary in order to allow the Village to assist in preventing the loss of life and injuries, alleviating damages, loss, hardship and suffering related to the COVID-19 pandemic;

**NOW, THEREFORE, BE IT DECLARED**, under oath by the Village President of the Village of East Dundee, Cook and Kane Counties, Illinois:

**SECTION 1: Incorporation.** That the recitals above shall be and are incorporated in this Section 1 as if restated herein.

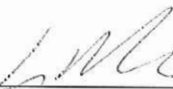
**SECTION 2: Declaration of a State of Emergency.** That a state of emergency is declared in the Village of East Dundee, Cook and Kane Counties, Illinois pursuant to Section 33.13(H) of the Village Code.

**SECTION 3: Executive Orders.** That the Village President is authorized to exercise, by executive order, such powers of the Village President and Board of Trustees as the Village President deems reasonably necessary to allow the Village to respond to the emergency.

**SECTION 4: Procedures, Protocols and Regulations Subject to Suspension.** That the Village Administrator shall present requests to the Village President for approval of executive orders described in Section 3 above. Executive orders may address any Village regulations reasonably necessary to allow the Village to respond to the emergency.

**SECTION 5: Duration.** That the state of emergency declared herein shall expire upon the earlier of (a) the adjournment of the next regular meeting of the Village President and Board of Trustees, which is scheduled for April 6, 2020, or (b) withdrawal of this Declaration by the Village President.

**SECTION 6: Filing.** That this declaration shall be filed with the Village Clerk upon its execution by the Village President.

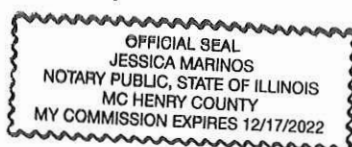


Lael Miller, Village President

Subscribed and sworn to before me  
this 24<sup>th</sup> day of March, 2020.



Notary Public



# EXHIBIT B

## EXECUTIVE ORDER NO. 20-01

### EXECUTIVE ORDER OF THE VILLAGE OF EAST DUNDEE VILLAGE PRESIDENT

#### SUSPENDING WATER AND SEWER LATE PAYMENT PENALTIES

**W** HEREAS, the Village of East Dundee ("Village") is a home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**W** HEREAS, COVID-19, also known as the "coronavirus," is a dangerous disease which has spread around the world, including in the United States, the State of Illinois and Cook and Kane Counties; and

**WHEREAS**, COVID-19 is a direct and serious threat to the public's health, safety and welfare; and

**WHEREAS**, on March 23, 2020, the Village President declared a state of emergency in the village in Declaration 20-1, entitled "Declaration of a State of Emergency in the Village of East Dundee, Cook and Kane Counties, Illinois (COVID-19 – March 23, 2020)" ("Declaration"); and

**WHEREAS**, the Declaration was made pursuant to authority granted to the Village President in Section 33.13(H) of the Village of East Dundee Village Code and pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and

**WHEREAS**, the Village President, has determined that it is necessary to make this Executive Order to provide relief to water and sewer customers of the Village with regard to the application of late payment penalties;

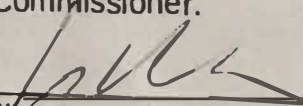
**NOW, THEREFORE, BE IT ORDERED**, by the Village President of the Village of East Dundee, Cook and Kane Counties, Illinois:

**SECTION 1: Incorporation.** That the recitals above shall be and are incorporated in this Section 1 as if restated herein.

**SECTION 2: Executive Order.** That it is ordered:

**Water and Sewer Billing Provision (Penalties).** The requirements of Chapters 51 and 53, of the Village of East Dundee Village Code are amended to suspend the late payment penalty fee of 10% for payments made after 21 days from the date of mailing the bill.

**SECTION 3: Duration.** That this Executive Order shall expire upon the earlier of (a) the end of the Governor's disaster declaration regarding the COVID-19 pandemic, or (b) withdrawal of this Executive Order by the Local Liquor Control Commissioner.

  
\_\_\_\_\_  
Lael Miller, Local Liquor Control Commissioner

Date: March 24, 2020

**ORDINANCE NUMBER 20 - \_\_**

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK  
AND KANE COUNTIES, ILLINOIS ADOPTING AND APPROVING EXTENSIONS OF  
LIQUOR LICENSE AND VIDEO GAMING TERMINAL LICENSE RENEWALS  
UNDER THE VILLAGE OF EAST DUNDEE VILLAGE CODE  
IN EXECUTIVE ORDER 20-3 ISSUED BY THE VILLAGE PRESIDENT UNDER A  
DECLARATION OF A STATE OF EMERGENCY  
(COVID-19 – APRIL 27, 2020)**

**WHEREAS**, the Village of East Dundee (“Village”) is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, on March 23, 2020, the Village President and Board of Trustees adopted Ordinance 20-07 entitled “An Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Village of East Dundee Village Code Authorizing the Village President to Declare a State of Emergency if Needed,” which created Section 33.13(H) of the Village of East Dundee Village Code, authorizing the Village President to declare a state of emergency in the Village pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and

**WHEREAS**, on April 27, 2020, the Village President declared a state of emergency in the Village due to the threats to the public’s health, safety and welfare from the COVID-19 pandemic pursuant to the “Declaration of a Continued State of Emergency in the Village of East Dundee, Cook and Kane Counties, Illinois (COVID-19 – April 27, 2020),” attached hereto as **EXHIBIT A** and made a part hereof (“Declaration”); and

**WHEREAS**, on April 27, 2020, the Village President issued Executive Order 20-3 pursuant to the Declaration, entitled “Executive Order Extending Liquor License and Video Gaming Terminal License Renewals Under a Declaration of a State of Emergency in the Village of East Dundee, Cook and Kane Counties, Illinois (COVID-19 – April 27, 2020),” attached hereto as **EXHIBIT B** and made a part hereof (“Executive Order 20-3”); and

**WHEREAS**, pursuant to Section 33.13(H)(2)(h) of the Village of East Dundee Village Code (“Village Code”), the expiration of the Declaration and Executive Order 20-3 shall be no later than the adjournment of the first regular meeting of the Village President and Board of Trustees after the Declaration was issued; and

**WHEREAS**, the Village President and Board of Trustees desire to adopt and extend the relief from the Village Code in Executive Order 20-3, in order to better protect and preserve the public’s health, safety and welfare with regard to the COVID-19 pandemic;

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

**SECTION 2: Adoption and Approval of Executive Order.** That the Village President and Board of Trustees adopt and approve the relief from the Village Code in the Executive Order 20-3 and the relief shall remain in effect for holders of liquor licenses and video game terminal licenses.

**SECTION 3: Severability.** That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 4: Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**SECTION 5: Effect.** That this Ordinance shall be in full force and effect upon its adoption, approval and publication in pamphlet form as provided by law.

**ADOPTED** this 4th day of May, 2020 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 4th day of May, 2020.

\_\_\_\_\_  
Lael Miller, Village President

**ATTEST:**

\_\_\_\_\_  
Katherine Holt, Village Clerk

Published in pamphlet form this 4th day of May, 2020 under the authority of the Village President and Board of Trustees.

Recorded in the Village records on May \_\_\_\_, 2020.

# **EXHIBIT A**

## **DECLARATION NO. 20-2**

### **DECLARATION OF A CONTINUED STATE OF EMERGENCY IN THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS (COVID-19 – APRIL 27, 2020)**

**WHEREAS**, the Village of East Dundee ("Village") is a home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, COVID-19, also known as the "coronavirus," is a dangerous disease which has spread around the world, including in the United States, the State of Illinois and Cook and Kane Counties; and

**WHEREAS**, COVID-19 is a direct and serious threat to the public's health, safety and welfare; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 virus a pandemic; and

**WHEREAS**, on March 10, 2020, the President of the Cook County Board of Commissioners issued a disaster proclamation in Cook County, Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 17, 2020, the President of the Kane County Board of Commissioners issued a disaster proclamation in Kane County, Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 9, 2020, the Governor of the State of Illinois issued a disaster proclamation in the State of Illinois related to the COVID-19 pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a nationwide emergency under Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 52 U.S.C. 5121, *et seq.*, related to the COVID-19 pandemic; and

**WHEREAS**, COVID-19 pandemic is a contagious disease that is likely to cause loss of life, loss of productivity, hardship and suffering to persons residing in or doing business in and around the Village; and

**WHEREAS**, Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6, provides that the corporate authorities of the Village of East Dundee may grant the Village President the extraordinary power and authority to exercise, by executive order during a state of emergency, such of the powers of the Village's corporate authorities as may be reasonably necessary to respond to the emergency; and

**WHEREAS**, on March 23, 2020, the Village President and Board of Trustees adopted Ordinance 20-07, entitled "An Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Village of East Dundee Village Code Authorizing the Village President to Declare a State of Emergency if Needed," which

created Section 33.13(H) of the Village Code, which authorizes the Village President to declare a state of emergency in the Village pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and

**WHEREAS**, declaration of a state of emergency in the Village is necessary in order to allow the Village to assist in preventing the loss of life and injuries, alleviating damages, loss, hardship and suffering related to the COVID-19 pandemic;

**NOW, THEREFORE, BE IT DECLARED**, under oath by the Village President of the Village of East Dundee, Cook and Kane Counties, Illinois:

**SECTION 1: Incorporation.** That the recitals above shall be and are incorporated in this Section 1 as if restated herein.

**SECTION 2: Declaration of a State of Emergency.** That a state of emergency is declared in the Village of East Dundee, Cook and Kane Counties, Illinois pursuant to Section 33.13(H) of the Village Code.

**SECTION 3: Executive Orders.** That the Village President is authorized to exercise, by executive order, such powers of the Village President and Board of Trustees as the Village President deems reasonably necessary to allow the Village to respond to the emergency.

**SECTION 4: Procedures, Protocols and Regulations Subject to Suspension.** That the Village Administrator shall present requests to the Village President for approval of executive orders described in Section 3 above. Executive orders may address any Village regulations reasonably necessary to allow the Village to respond to the emergency.

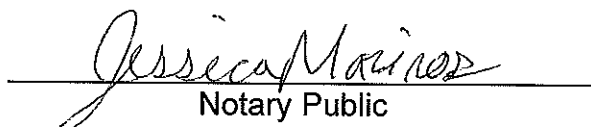
**SECTION 5: Duration.** That the state of emergency declared herein shall expire upon the earlier of (a) the adjournment of the next regular meeting of the Village President and Board of Trustees, which is scheduled for May 4, 2020, or (b) withdrawal of this Declaration by the Village President.

**SECTION 6: Filing.** That this declaration shall be filed with the Village Clerk upon its execution by the Village President.

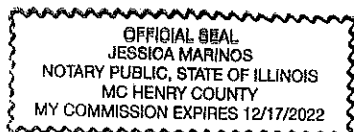


Lael Miller, Village President

Subscribed and sworn to before me  
this 27th day of April, 2020.



Notary Public





## **EXHIBIT B**

### **EXECUTIVE ORDER NO. 20-3**

#### **EXECUTIVE ORDER EXTENDING LIQUOR LICENSE AND VIDEO GAMING TERMINAL LICENSE RENEWALS UNDER A DECLARATION OF A STATE OF EMERGENCY IN THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS (COVID-19 – APRIL 27, 2020)**

**WHEREAS**, the Village of East Dundee (“Village”) is a home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

**WHEREAS**, COVID-19, also known as the “coronavirus,” is a dangerous disease which has spread around the world, including in the United States, the State of Illinois and Cook and Kane Counties; and

**WHEREAS**, COVID-19 is a direct and serious threat to the public’s health, safety and welfare; and

**WHEREAS**, on April 27, 2020, the Village President declared a state of emergency in the Village in Declaration 20-2, entitled “Declaration of a Continued State of Emergency in the Village of East Dundee, Cook and Kane Counties, Illinois (COVID-19 – April 27, 2020)” (“Declaration”); and

**WHEREAS**, the Declaration was made pursuant to authority granted to the Village President in Section 33.13(H) of the Village of East Dundee Village Code and pursuant to Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6; and

**WHEREAS**, the Village President has determined that it is necessary to make this Executive Order to best protect the public’s health, safety and welfare regarding the COVID-19 pandemic;

**NOW, THEREFORE, BE IT ORDERED**, by the Village President of the Village of East Dundee, Cook and Kane Counties, Illinois:

**SECTION 1: Incorporation.** That the recitals above shall be and are incorporated in this Section 1 as if restated herein.

**SECTION 2: Executive Order.** That it is ordered:

A. **Liquor Licenses.** The expiration dates for all Village-issued liquor licenses in effect as of April 27, 2020 are hereby extended from June 30, 2020 to September 30, 2020. The cost of liquor licenses renewed and issued by the Village that take effect on or after October 1, 2020 shall be prorated as set forth in Section 116.05(H)(1) of the Village of East Dundee Village Code.



B. **Video Gaming Terminal Licenses.** The expiration dates for all Village-issued video gaming terminal licenses in effect as of April 27, 2020 are hereby extended from June 30, 2020 to September 30, 2020. The cost of video gaming terminal licenses renewed and issued by the Village that take effect on or after October 1, 2020 shall be prorated to the same extent as the cost of liquor licenses, as set forth in Section 116.05(H)(1) of the Village of East Dundee Village Code.

**SECTION 3: Duration.** That this Executive Order shall expire upon the earlier of (a) the Declaration ending, or (b) withdrawal of this Executive Order by the Village President.

A handwritten signature in black ink, appearing to read 'L. Miller', is positioned above a horizontal line.

Lael Miller, Village President

Date: April 27, 2020

**Village of East Dundee  
Memorandum**



**To:** Village President and Board of Trustees  
**From:** Jennifer Johnsen, Village Administrator  
**Subject:** Nonno's Liquor License and Video Gaming Request  
**Date:** May 4, 2020

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Attached, please find a letter and supporting documents from Jim Seng, Treasurer of Nonno's Italian Kitchen and Café whose ownership will be under Lisa Seng and Frank Tomosello, owner of Aliano's and property owner, respectively. Nonno's is a restaurant currently under construction at 304 N. River Street. Attached, please find a floor plan for the proposed restaurants. Please note, the floor plan is being revised slightly to move the interior wall opposite the gaming area to allow for a barrier between the gaming and a 36" walkway to the rear of the building.

Nonno's is requesting both a liquor license that would allow for 1) the consumption of beer and wine on the premises, 2) the sale of packaged beer and wine on the premises, and a video gaming permit for five video gaming terminals. Nonno's will also be pursuing a sidewalk seating endorsement to allow for the consumption of alcohol on the sidewalk immediately abutting the property.

The Village did not currently have a liquor license that best fit this request. As such, the attached ordinance creates a new class of liquor license, Class E-3, to allow for the sale of packaged beer and wine in a restaurant where the consumption of beer and wine is also permitted. The ordinance also makes available one license for the benefit of Nonno's. Finally, the ordinance makes some small necessary housekeeping amendments related to the referenced subsections.

A separate ordinance is attached which increases the number of video gaming permits for the benefit of Nonno's.

**Action Requested:** Discussion and consideration of an Ordinance Adding a New Class E-3 Classification of Liquor License to Allow for Limited Packaged Sales in Restaurants.

Discussion and consideration of an Ordinance Amending the Number of Video Gaming Permits.

**Attachments:**

1. Nonno's Liquor License Request and Supporting Documents
2. An Ordinance Adding a New Class E-3 Classification of Liquor License to Allow for Limited Packaged Sales in Restaurants
3. An Ordinance Amending the Number of Video Gaming Permits



# Nonno's Italian Kitchen & Cafe

304 River Street, East Dundee, IL 60118

(847) XXX-XXXX

[www.nonnaseastdundee.com](http://www.nonnaseastdundee.com)

---

## Nonno's Italian Kitchen & Café: Business Plan

Date: April 30, 2020

Dear Village of East Dundee

Nonno's Italian Kitchen & Café is requesting the Village of East Dundee issue a liquor and gaming license for 304 N. River Street, East Dundee, IL 60118. The business plan is built around an old school sandwich shop serving hot and cold sandwiches, soup, salads, coffee and espresso along with beer and wine. There will also be a small section of retail space to sell Italian specialty products along with a private gaming area.

The hours of operation will be Sunday-Thursday 9:00 am to 8:00 pm, and Friday-Saturday 9:00 am to 10:00 pm.

The initial menu is attached and we are continuing to test new food products and Italian specialties that can be added to the menu for our grand opening.

Please do not hesitate to contact me with any questions.

Sincerely,

Jim Seng  
Treasurer

# NONNO'S

ITALIAN KITCHEN & CAFE

## HOT



\*All hot subs are made on made on fresh Italian baked bread and toasted in our oven. Provolone or Mozzarella cheese, may be added for .50

### EGGPLANT PARMIGIANA 00

Delicately breaded eggplant drenched in marinara, topped with mozzarella goodness.

### ITALIAN COMBO 00

Italian sausage and italian beef sweet peppers or hot giardiniera - Add .65

### BREADE STEAK SANDWICH 00

Served with mozzarella and our special marinara.

### ITALIAN BEEF00

Nonno's secret recipe Italian beef, sweet peppers or hot giardiniera - add .65

### ITALIAN SAUSAGE 00

Another secret recipe ...sweet peppers or hot giardiniera Add . 65

### MEATBALL 00

Three meatballs drenched in our delicious marinara

## COLD



\*All cold subs are made on fresh Italian baked bread and include, lettuce, tomato, onion and Italian dressing, substitute or add mayonnaise or mustard upon request

### THE NONNO 00

Genoa salami, Capicola, mortadella, pepperoni and provolone cheese.

### SPICY NONNO 00

Hot capicola, pepperoni, hot sopressatta, hot giardiniera, and provolone cheese.

### THE AMERICAN 00

Choice of oven roasted turkey or Krakus ham, provolone, Swiss or American cheese.

### BEEF IT IS 00

Rare roast beef and choice of provolone or mozzarella cheese.

### BIG AL 00

House made albacore tuna salad with onion, celery and mayonnaise.

### VEGGIE GARDEN 00

Marinated veggies, fresh mozzarella and roasted red peppers.

## DRINKS



### PEPSI PRODUCTS 00

20 oz bottles variety of flavors

### BEER BOTTLES 00

Variety available

### WINE (GLASS | BOTTLE) 00 | 00

Cabernet, Pinot Noir, Chardonnay & Sauvignon Blanc

### SANPELLIGRINO 00

Italian sparkling water

### BOTTLED WATER 00

### ESPRESSO 00

### CAPPUCINO 00

## DESSERT



### ITALIAN ICE 00

Assorted flavors

### GELATO 00

Assorted flavors

## SALAD



### CAPRESE 00

Mozzarella and tomatoes topped with basil and a splash of balsamic.

### PASTA SALAD 00

Our Italian twist on traditional pasta salad.

## SOUP



### MINISTRONE 00

Traditional Italian style vegetable soup with a Nonno's twist.

### SOUP OF THE DAY 00

Made fresh daily

## SNACKS

### CHIPS 00

Select from variety

### COOKIES 00

Select from variety

## EXTRAS

### EXTRA CHEESE 00

Provolone, Swiss, American or Mozzarella

### HOT OR MILD GIARDINIERA

# CATERING

## **PARTY SUBS 00**

24" size of any of our sandwiches

## **ANTIPASTO TRAY 00**

Assorted Italian meat, cheeses and olives

## **PARTY SALADS 00**

Our party size of our classic salads

## **SOUP OF THE DAY 00**

Large 20oz serving of our house made soups

## **BIG AL 00**

House made albacore tuna salad with onion, celery and mayonnaise.

# TAKE HOME

## **GENCO OLIVE OIL 00**

500 ML or 750 ML

## **PASTA 00**

Choose from a variety of take home pasta

## **CORLEONE PASTA SAUCE 00**

16 oz bottle

## **GIARDINIERA 00**

16 oz jar mild or hot

## **CORLEONE PASTA SAUCE 00**

Marinara, Arrabbiata or Tomato Basil

# KIDS MENU

## **3 INCH SUB, CHIPS OR COOKIE & DRINK 00**

Choose from the American, tuna or Nonno

# HOURS

SUN-MON

00:00-00:00

FRI-SAT

00:00-00:00

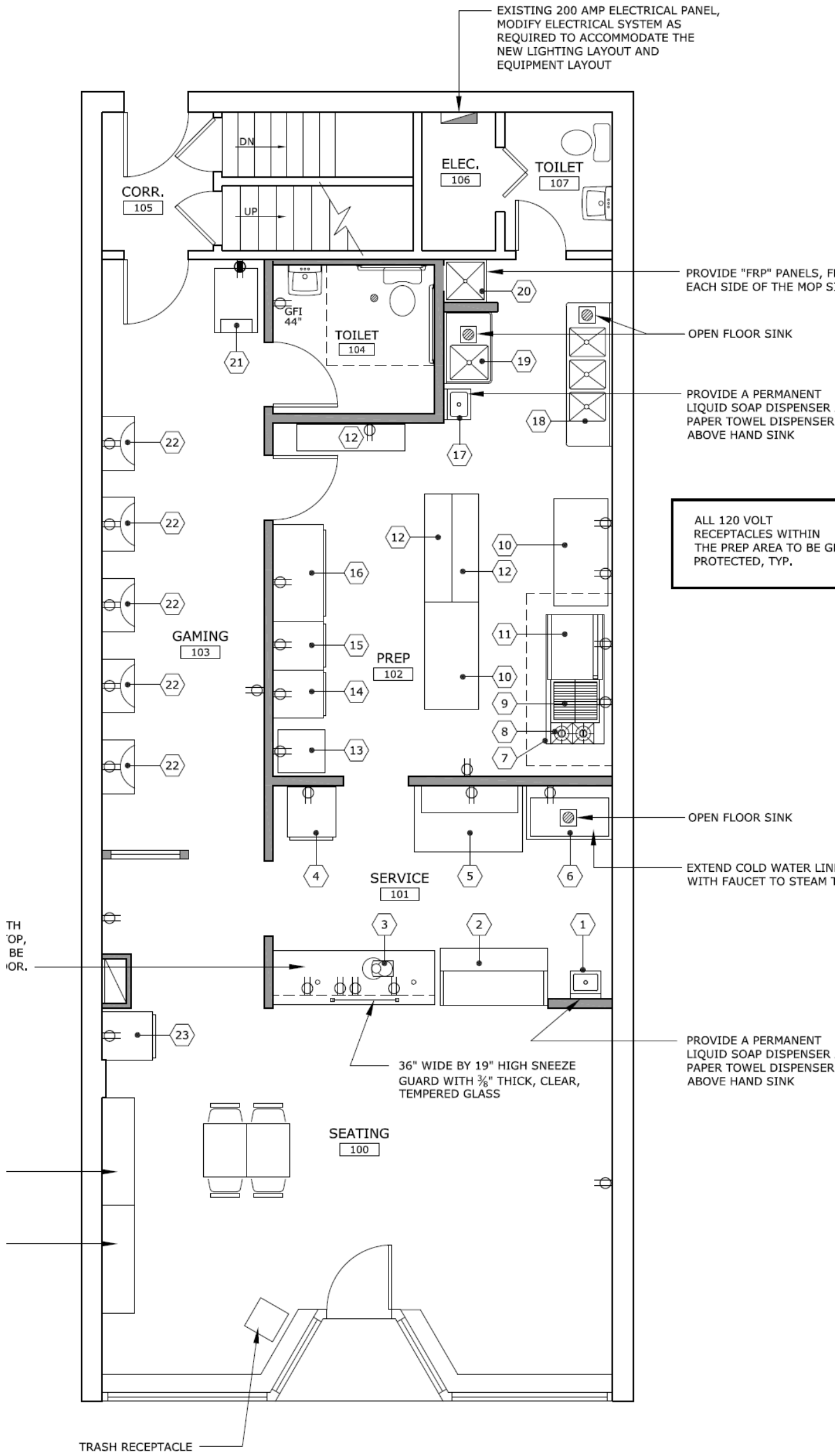
# CONTACT

Address

phone number 00000000

Website/social media





**ORDINANCE NUMBER 20- \_\_**

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK AND  
KANE COUNTIES, ILLINOIS ADDING  
A NEW CLASS E-3 CLASSIFICATION OF LIQUOR LICENSE TO ALLOW FOR  
LIMITED PACKAGED SALES IN RESTAURANTS**

**WHEREAS**, the Village of East Dundee ("Village") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, Article IV of the Illinois Liquor Control Act, 235 ILCS 5/4-1, *et seq.*, authorizes the Village to determine the number, kind and classification of licenses for the retail sale of alcohol liquor, and to establish rules and regulations for the sale thereof; and

**WHEREAS**, the President and Board of Trustees of the Village have deemed it to be in the best interest of the Village that a new classification of liquor license, to be known as "Class E-3," be added to the Village of East Dundee Village Code ("Village Code") to allow the limited retail sale of packaged alcoholic liquors in restaurants; and

**WHEREAS**, the Village has received a request for the issuance of a Class E-3 liquor license; and

**WHEREAS**, the President and Board of Trustees of the Village have deemed it to be in the best interest of the Village that a Class E-3 liquor license be made available; and

**WHEREAS**, the President and Board of Trustees have deemed it to be in the best interest of the Village to make other housekeeping amendments to the section of the Village Code regulating restaurant liquor licenses.

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

**SECTION 2: Village Code Amendments.** That the Village Code is hereby amended as follows, with additions underlined and deletions struck through:

**Amendment 1:**

Section 116.01 of the Village Code is hereby amended by adding the following definition which has been stricken from Section 116.05 and shall

read as follows:

**“RESTAURANT.** Specifically limited to public places kept, used, maintained, advertised, and held out to the public as a place where meals are served, as such term is defined in the state Liquor Control Law, ILCS Chapter 235, Act 5, § 1-3.23, and, in addition, which offers patrons complete meals, including at least dinner and optionally luncheon at which the service of alcoholic beverages is incidental and complementary to the service of such meals. Limited food service, such as provided by lounges, luncheonettes, diners, coffee shops, drive-ins, pizza parlors, and similar uses, does not satisfy the requirements of this definition.”

**Amendment 2:**

Subsection 11, 12, and 13 of Section 116.05(A) of the Village Code is hereby amended and Subsection 14 is hereby added and shall read as follows:

“(11) Class E. Restaurant with Bar. For the retail sale in premises, as defined below, of all kinds of legalized alcoholic liquors for consumption on the premises, subject to the following conditions and restrictions. ~~For the purpose of this division (A)(11), the following definitions shall apply unless the context clearly indicates or requires a different meaning.~~ This license does not permit the sale of spirits in the original package for consumption on the premises.

~~PREMISES.~~ Upon approval of the Liquor Commissioner, the premise of a Class E License may include a contiguous adjoining exterior area, subject to the additional conditions set forth below:

- (a) The outside dining area shall be enclosed by a minimum three-foot high wall, fence, or structure designed to be decorative and to prevent unauthorized entry. The maximum height of such fence or wall shall be eight feet.
- (b) At least five feet of public right-of-way must be provided and maintained at all times for pedestrian traffic.
- (c) At least ten feet of public right-of-way traffic must be provided between the outdoor dining area and vehicular traffic, unless otherwise approved by the Liquor Commissioner.
- (d) The outside dining area shall have ingress and egress for emergency purposes and for handicap accessibility.



- (e) The outside dining area shall not have a covered roof, unless otherwise approved by the Liquor Commissioner, although umbrellas, awnings, screening, and the like may be allowed, and a limited roof structure may be permitted over any service bar.
- (f) No signs shall be attached to any furniture, umbrellas, awnings, or other structure related to the operation of the outdoor dining area.
- (g) No permanent fixtures are to be installed and only those fixtures authorized by the permit and shown in the diagram may be stored in the public right-of-way when the outdoor dining area is not in operation. Should the licensee not utilize the sidewalk as authorized for a period of 48 hours or more, all the tables and materials must be removed.
- (h) A service bar or service window for the service of alcoholic beverages may be permitted in the outside dining area. Permission for the sale of alcoholic beverages must be secured from the Liquor Commissioner prior to issuance of an Outdoor Dining/Sidewalk Cafe Permit.
- (i) Outside meal seating will be permitted; however, no alcohol shall be served or consumed in the outside seating area no later than 12:00 a.m. Sunday through Thursday, and 1:00 a.m. Friday and Saturday.
- (j) The outside dining area seating shall not be used in subdivision (b) above for calculating the required number of seats for this liquor license classification.
- (k) Seating for the outdoor dining area is to be restricted to the right-of-way approved by the village.
- (l) The outside dining area seating capacity when combined with the indoor seating capacity shall meet the requirements of the State Plumbing Code and village plumbing ordinances with regard to restroom facilities.
- (m) Persons issued a permit for an outdoor dining area/sidewalk cafe shall maintain the sidewalk area in a clean and safe condition. The permit holder shall clean said area at the end of each business day, so as not to have any food or drink leftovers remaining. The permit holder shall wash daily the sidewalk area approved by the village for the outdoor dining

area/sidewalk cafe removing any food or drink residue.

- (n) If the outdoor dining area interferes with a public event planned on the public right-of-way, the public event shall take precedence. The village will endeavor to notify the licensee 30 days in advance of the scheduled event.
  - (o) Such other requirements as may reasonably be imposed by the Liquor Commissioner taking into account the unique circumstances of the licensee's premises and location.
- (12) Class E-1. Restaurant with Service Bar Only. For the retail sale of all kinds of legalized alcoholic liquors for consumption on the premises and with all conditions and restrictions as imposed under the ~~Classification~~ Class E Classification and ~~including~~ the following additional conditions:
- (a) The service of alcoholic beverages shall only be permitted during such hours as complete meals are available from the licensed premises, including such reasonable time thereafter as may be incidental to the service of meals.
  - (b) Alcoholic beverages shall be served only at tables where complete meal service is available by employees of the licensed premises. Alcoholic beverage service shall not be permitted from a bar or similar facility.
  - (c) Premises licensed hereunder must have the legal capacity under local ordinance and state law to seat at least 50 patrons. Seating capacity must be regularly and ordinarily present on the premises and may not include temporary or folding tables or chairs not customarily used in the ordinary course of licensee's business.
  - (d) This license does not permit the sale of spirits in its original package for consumption on the premises.
- (13) Class E-2. Restaurant with Beer and Wine Only. For the retail sale in the premises specified in the license, beer, wine and spirits of 40 proof or less only, for consumption on the premises where sold, but not for the retail sale of spirits, in its original package, ~~for consumption on the premises.~~ with all conditions and restrictions as imposed under the Class E Classification and the following additional conditions:

The issuance of this license is specifically limited to public places kept, used, maintained, advertised, and held out to the public as a place where meals are served, as such term is defined in the Illinois Liquor Control Act and which offers patrons complete, freshly prepared meals at which the service of alcoholic beverages is incidental and complimentary to the service of such meals. Notwithstanding the conditions and restrictions as imposed ~~for restaurants, under the Classifications Class E and Class E-1 above,~~ pizza parlors are an allowable use under this section provided there is compliance with the conditions and restrictions set forth herein.

~~(a) This license shall be issued to restaurants only if the following conditions are met at all times when the license is in force:~~

- ~~1. Only "beer", "wine" and "spirits" of 40 proof or less, as defined in the Illinois Liquor Control Act, may be sold.~~
- ~~2. Meals are to be served at tables.~~

- (14) Class E-3. Restaurant with Beer and Wine Only and Packaged Sales. For the retail sale of beer, wine and spirits of 40 proof or less only, for consumption on the premises and for the retail sale of packaged beer, wine, and spirits of 40 proof or less only its original package for consumption off the premises. This license shall be subject to all of the conditions and restrictions imposed under the Class E license and the following additional conditions:

The issuance of this license is specifically limited to public places kept, used, maintained, advertised, and held out to the public as a place where meals are served, as such term is defined in the Illinois Liquor Control Act and which offers patrons complete, freshly prepared meals at which the service of alcoholic beverages is incidental and complimentary to the service of such meals.

### **Amendment 3:**

The table in Section 116.05(B) of the Village Code is hereby amended to add the following liquor license classification and number permitted:

<i>Classification</i>	<i>Number Permitted</i>
<u>E-3</u>	<u>1</u>

#### **Amendment 4:**

Section 37.01(U)(2) of the Village Code is hereby amended in its entirety as follows:

“(2) Liquor license fees. Liquor licenses issued on July 1 of each year and the fees for licenses issued shall be prorated based for issue date, determined as follows:

- (a) July 1 - September 30: Not prorated
- (b) October 1 - December 31 : 75% of liquor license fee
- (c) January 1 - March 31: 50% of liquor license fee
- (d) April 1 - June 30: 25% of liquor license fee
- (e) Annual License Fees
  - 1. Class A (tavern): \$2,000
  - 2. Class A-1 (tavern/beer garden): \$3,000
  - 3. Class B (package liquor): \$2,000
  - 4. Class B-1 (supermarket and drug store): \$2,000
  - 5. Class B-2 (incidental sales - beer and wine): \$1,200
  - 6. Class B-3 (mail order sales): \$300
  - 7. Class B-4 (incidental sales - beer, wine and hard liquor): \$1,500
  - 8. Class C (incorporated not-for- profit): \$750
  - 9. Class C-1 (public golf course restaurant): \$2,500
  - 10. Class D (outdoor amusement parks): \$1,250 plus \$375 per additional point of distribution
  - 11. Class E (restaurants): \$2,500
  - 12. Class E-1 (restaurants ~~without bar~~ with service bar only): \$1,500
  - 13. Class E-2 (restaurants with beer and wine only): \$1,000
  - 14. Class E-3 (restaurant with beer and wine only and packaged sales): \$2,500
  - 15. Class F (special events license): \$100 per day
  - 16. Class G (banquet license): \$2,500 plus \$750 per additional point of distribution
  - 17. Class H (entertainment venue license): \$3,000
  - 18. Class I (specialty food and beverage establishment): \$1,000
  - 19. Class J (village caterer): \$500
  - 20. Class J-1 (caterer with business location outside of village): \$300
  - 21. Class K (caboose concession stand): \$500, application fee waived
  - 22. Class L (brew pub): \$2,500”

**SECTION 3: Continuation.** That all provisions of the Village Code not amended herein shall remain in full force and effect.

**SECTION 4: Severability.** That if any Section, paragraph or provision of this

Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 5: Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

**SECTION 6: Effect.** That this Ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

**PASSED** this 4th day of May, 2020 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 4th day of May, 2020.

\_\_\_\_\_  
Lael Miller, Village President

**ATTEST:**

\_\_\_\_\_  
Katherine Holt, Village Clerk

Published in pamphlet form this \_\_\_\_ day of May, 2020, under the authority of the Village President and Board of Trustees.

Recorded in the Village records on May \_\_\_\_, 2020.

Ordinance No. \_\_\_\_\_

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, ILLINOIS  
AMENDING THE NUMBER OF VIDEO GAMING PERMITS**

**WHEREAS**, the Village of East Dundee (the “*Village*”) is a duly organized and validly existing home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, the Village has allowed video gaming terminals in the Village pursuant to the Video Gaming Act (230 ILCS 40/1 et seq.) and Section 116.05 of the Village Code restricts the number of supplemental video gaming permits, of which there are currently fifteen (15) through the passage of Ordinance 19-11; and,

**WHEREAS**, the Village has received a request for a supplemental video gaming permit from FLJ River Street Inc. d/b/a Nonno's Italian Kitchen & Café located at 304 N. River Street, East Dundee, IL 60118; and

**WHEREAS**, the Village desires to increase the number of supplemental video gaming permits at the request of FLJ River Street Inc. d/b/a Nonno's Italian Kitchen & Café.

**NOW, THEREFORE, BE IT ORDAINED**, by the President and Board of Trustees of the Village of East Dundee, Kane and Cook County, Illinois, as follows:

**Section 1:** That Section 116.05 (J) (3) is hereby deleted in its entirety and replaced as follows:

“(3) There shall be no more than sixteen (16) supplemental video gaming permits issued by the Local Liquor Control Commissioner as part of the liquor license process.”

**Section 2:** That this ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED this \_\_\_\_ day of \_\_\_\_, 2020, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_, 2020

\_\_\_\_\_  
Village President

Attest: \_\_\_\_\_  
Village Clerk

# PALUMBO MANAGEMENT, LLC.

April 27<sup>th</sup>, 2020

Jennifer Johnsen, Village Administrator  
Village of East Dundee Board Members  
Village of East Dundee  
120 Barrington Avenue  
East Dundee, IL 60117

RE: Proposed Use of Pal Land II

Dear Jennifer and Village Board,

We have a growth opportunity and would like to request your assistance. We desire the capability of parking trucks and other vehicles on additional acreage adjacent to Terra Business Park, in a similar fashion to the existing parking areas of Terra Business Park. The subject property being discussed is located in the northeast corner of the park, under the ownership of Pal Land II, a subsidiary of Pal Land LLC. This property, originally owned by Prairie, was purchased in 2017 from Plote Properties.

One of our existing tenants (Adesa Illinois LLC) currently leases acreage from us for parking automobiles. They wish to modify their lease with us, expanding the acreage with Pal Land.

We request the same waivers to several developmental requirements, as granted to Pal Land LLC in 2014. The waivers requested include:

- The requirement for paving of a permanent roadway or parking lot, provided that all required off-street parking and driveway access to the site shall have asphalt shavings and that steps are taken to control dust and other particles from the parking surface area;
- The requirement for installation of curbs and gutters pursuant to Section 157.244 of Chapter 157 of the Code of the Village of East Dundee, provided that the developer takes all steps necessary to comply with all applicable storm water drainage requirements;
- The requirement for parking lot lighting pursuant to Section 157.149 of Chapter 157 of the Code of the Village of East Dundee, provided that no activity is scheduled or planned to take place after dusk;
- The requirement for parking lot landscaping, including placement of tree and shrubbery, pursuant to Section 157.149 of Chapter 157 of the Code of the Village of East Dundee.

It is understood, that when future development of buildings on this parcel occur, the parking areas for such buildings will comply with code requirements.

In 2014, this action enabled the development of parking at Terra Business Park and, as a direct result, brought people and sales tax revenue to East Dundee from 3 industrial buildings, Speedway, Cassidy Tire, Shell, etc. Parking at Terra Business Park has generated the development of the following:

- 2016 - 401 Christina Drive - 85,000 Sq Ft, 6 suite truck maintenance building - 8 million invested - All 6 suites leased. Just developed 7th suite of rentable office space.
- 2018 - 200 Christina Drive - 45,000 Sq Ft, 8 suite truck maintenance building - 6 million invested - All 8 suites fully leased, including Cassidy Tire.



201 Christina Drive  
East Dundee, IL 60118

PHONE 847-844-0842  
FAX 224-484-8539  
WEB SITE [www.palumbo-management.com](http://www.palumbo-management.com)

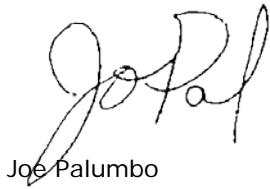
With the addition of the 201 Christina Drive building in 2008 (50,000 Sq Ft, 5 suite warehouse building - 4 million invested), we currently have 18 million invested in 180,000 square feet, with additional buildings planned for the future. Add to that **Speedway's Fuel Center** investment of \$7.5 million in 2018 and **Enterprise Holding's** investment of 11 million in 2016.

***That's over \$36 million of investment in Terra Business Park in 6 years.***

With the additional parking availability on Pal Land II, we expect there will be demand for 1 or more additional buildings in the coming years.

Thanks for your attention and quick response to these matters. Our request does have urgency, as our tenant wishes to expand their parking by the middle of May.

Staying safe, healthy and wishing the same to everyone in the East Dundee family,



Joe Palumbo

#### ATTACHMENTS

I have added the following attachments to this letter for reference, as well as they can be downloaded via this link: <https://we.tl/t-ZaOVjnWMdj>

- 1- Terra Business Park Development\_2008-2020
- 2- Ord 1424 - 2014 Ordinance for Waivers - East Side Christina
- 3- Ord 1441 - 2014 Ordinance for Waivers - West Side Christina
- 4- M1 Zoning District Regulations (from East Dundee Municipal Code 157, M1 zoning of subject property)
- 5- East Dundee Zoning\_Pal Land II (location & zoning of subject property)
- 6- Proposed 2020 Ordinance for Waivers - Pal Land II Parcel (Patterned after 2014 Ordinance)





**2008 Aerial Overview**



**401 CHRISTINA DRIVE**  
(84,000 Square Feet)

**LOT 3**  
**2.38**  
**ACRES**

**201 CHRISTINA DRIVE**  
(50,000 Square Feet)

**LOT 1  
2.39  
ACRES**

**250 PATRICIA LANE**  
(46,966 Square Feet)

**200 CHRISTINA DRIVE**  
(45,000 Square Feet)

ROUTE 72 (HIGGINS ROAD / E MAIN ST)

**TERRA  
BUSINESS  
PARK**  
PALUNISO-MANAGEMENT.COM

**2020 SITE PLANS  
NEW CONSTRUCTION OF  
250 PATRICIA LANE &  
1011 E. MAIN STREET**



Ordinance No. 14-24

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, WAVING DEVELOPMENT REGULATIONS AND APPROVING THE SITE PLAN AS PRESENTED FOR TERRA BUSINESS PARK**

**WHEREAS**, the Village of East Dundee, Cook and Kane Counties, Illinois (the "*Village*") is a duly organized and validly existing home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, Pal Land LLC ("*Pal Land*") owns certain property in the Village (the "*Subject Property*") and desires to develop the Subject Property as Terra Business Park pursuant to Ordinance No. 12-88, passed November 20, 2012, Rezoning Terra Business Park Expansion from R-1 to M-1 and Approving a Planned Unit Development Preliminary Development Plan with Modifications and Variances; and,

**WHEREAS**, in order to develop Terra Business Park, Pal Land desires that the Village grant certain waivers in connection with all truck parking areas that may hereafter be established east of Christina Drive on the Subject Property; and,

**WHEREAS**, pursuant to Section 157.193(A) of the East Dundee Zoning Ordinance as identified in Chapter 157 of the Code of the Village of East Dundee, the Village Board is empowered to waive certain development regulations provided that it determines that the particular development and/or use would not endanger the health, safety and welfare of area residents; and,

**WHEREAS**, having determined that the waivers of these development regulations will not endanger the health, safety and welfare of area residents, the Village is prepared to waive

said development regulations as hereinafter set forth and approve the site plan for the development of Terra Business Park as presented.

**NOW, THEREFORE, BE IT ORDAINED** by the Village President and Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, as follows:

*Section 1.* That pursuant to Section 157.193(A) of Chapter 157 of the Code of the Village of East Dundee the following development regulations are hereby waived for the development of that portion of Terra Business Park specifically a portion of Lot 4 and all of Lot 6 as depicted on Exhibit A:

- a) The requirement for paving of a permanent roadway or parking lot, provided that all required off-street parking and driveway access to the site shall have asphalt shavings and that steps are taken to control dust and other particles from the parking surface area;
- b) The requirement for installation of curbs and gutters pursuant to Section 157.244 of Chapter 157 of the Code of the Village of East Dundee, provided that the developer takes all steps necessary to comply with all applicable storm water drainage requirements;
- c) The requirement for parking lot lighting pursuant to Section 157.149 of Chapter 157 of the Code of the Village of East Dundee, provided that no activity is scheduled or planned to take place after dusk;
- d) The requirement for parking lot landscaping, including placement of tree and shrubbery, pursuant to Section 157.149 of Chapter 157 of the Code of the Village of East Dundee.

*Section 2.* That the site plan for the development of Terra Business Park as presented, attached hereto and made a part hereof as Exhibit A, is hereby approved.

Section 3. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

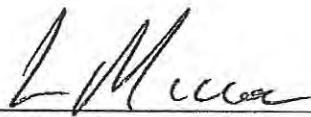
Passed by the Village President and the Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, this 18 day of August, A.D. 2014, pursuant to a roll call vote, as follows:

AYES: Trustees Gorman, Lynam, Skillicorn and Selep


NAYS:  $\emptyset$

ABSENT: Trustees Ruffalo and Wood

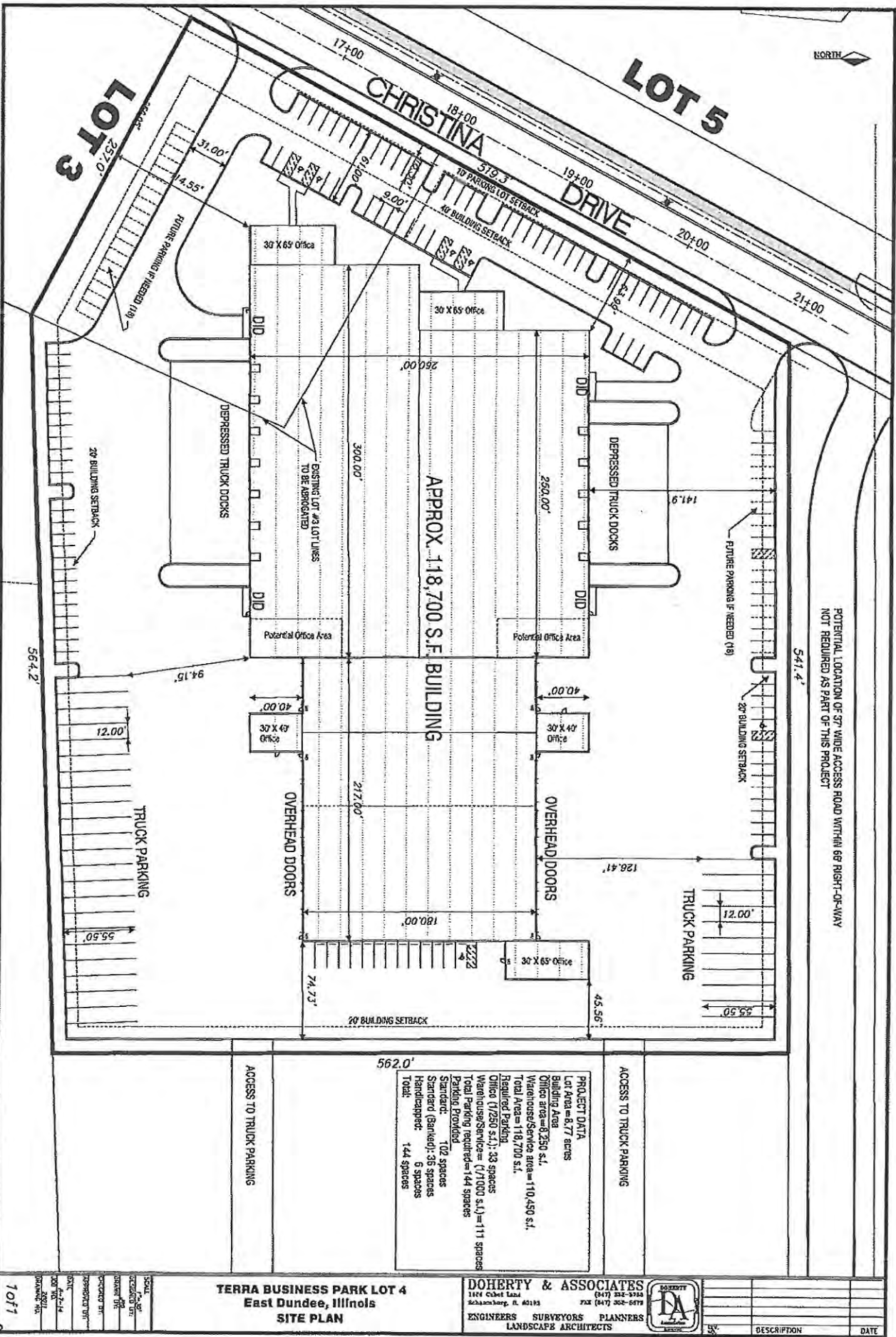
APPROVED by me, as Village President of the Village of East Dundee, Cook and Kane Counties, Illinois, this 18 day of August, A.D. 2014.

  
Village President

Attest:

  
Village Clerk





POTENTIAL LOCATION OF 37' WIDE ACCESS ROAD WITHIN 66' RIGHT-OF-WAY  
NOT REQUIRED AS PART OF THIS PROJECT

**PROJECT DATA**  
 Lot Area = 8.77 acres  
 Building Area = 8,250 s.f.  
 Warehouse/Service Area = 110,450 s.f.  
 Total Area = 118,700 s.f.  
 Required Parking:  
 Office (1/250 s.f.): 33 spaces  
 Warehouse/Service (1/1000 s.f.) = 111 spaces  
 Total Parking required = 144 spaces  
 Parking Provided:  
 Standard: 102 spaces  
 Standard (Handicap): 36 spaces  
 Handicap: 6 spaces  
 Total: 144 spaces

ACCESS TO TRUCK PARKING

ACCESS TO TRUCK PARKING

**TERRA BUSINESS PARK LOT 4  
East Dundee, Illinois  
SITE PLAN**

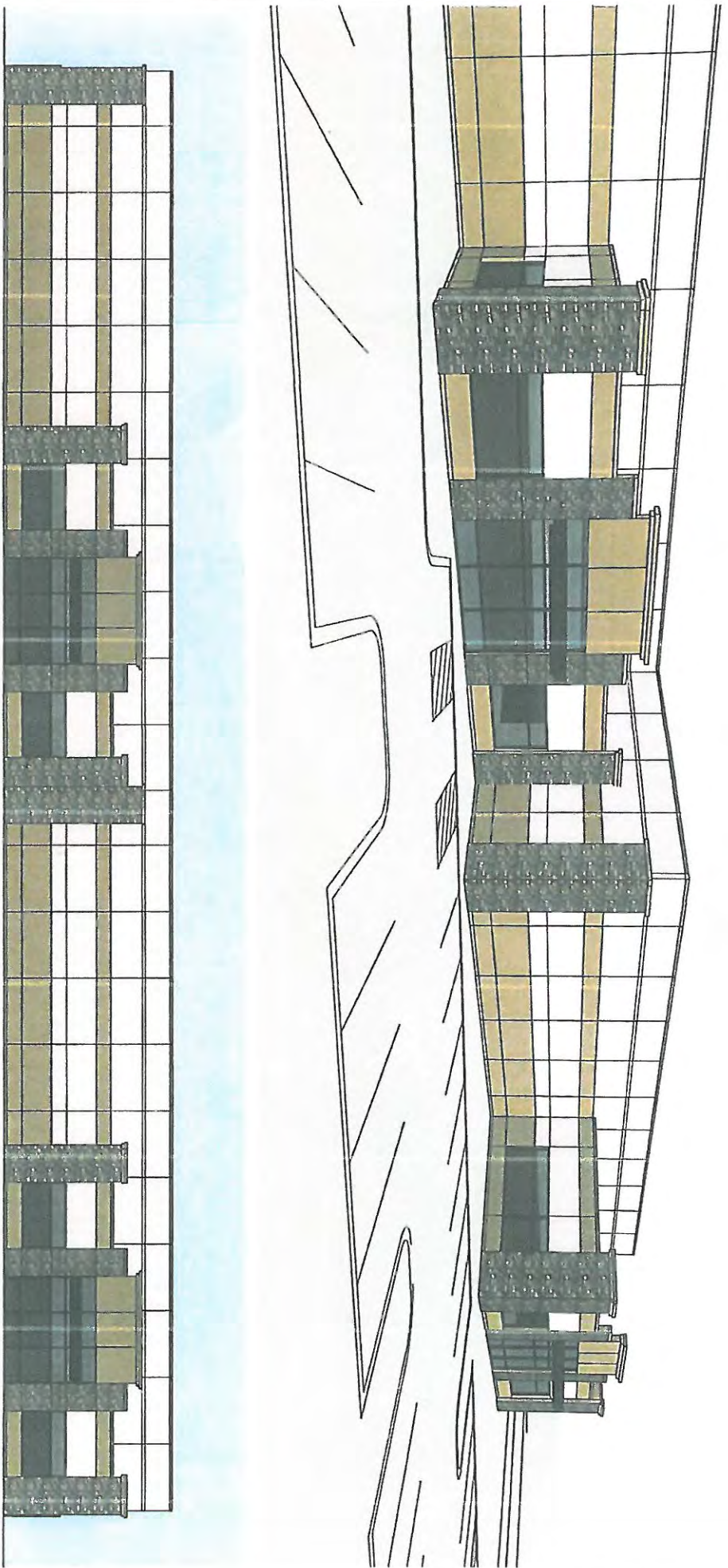
**DOHERTY & ASSOCIATES**  
 1000 Cedar Lane  
 Schaumburg, IL 60193  
 (815) 302-5750  
 FAX (815) 302-5678  
**ENGINEERS SURVEYORS PLANNERS  
LANDSCAPE ARCHITECTS**



NO.	DESCRIPTION	DATE

Scale: 1" = 40'  
 Drawing No.: 107  
 Date: 10/7





Conceptual Designs | - | 08-08-2014 | KSK | 1

PROPOSED CONCEPTUAL DESIGNS:

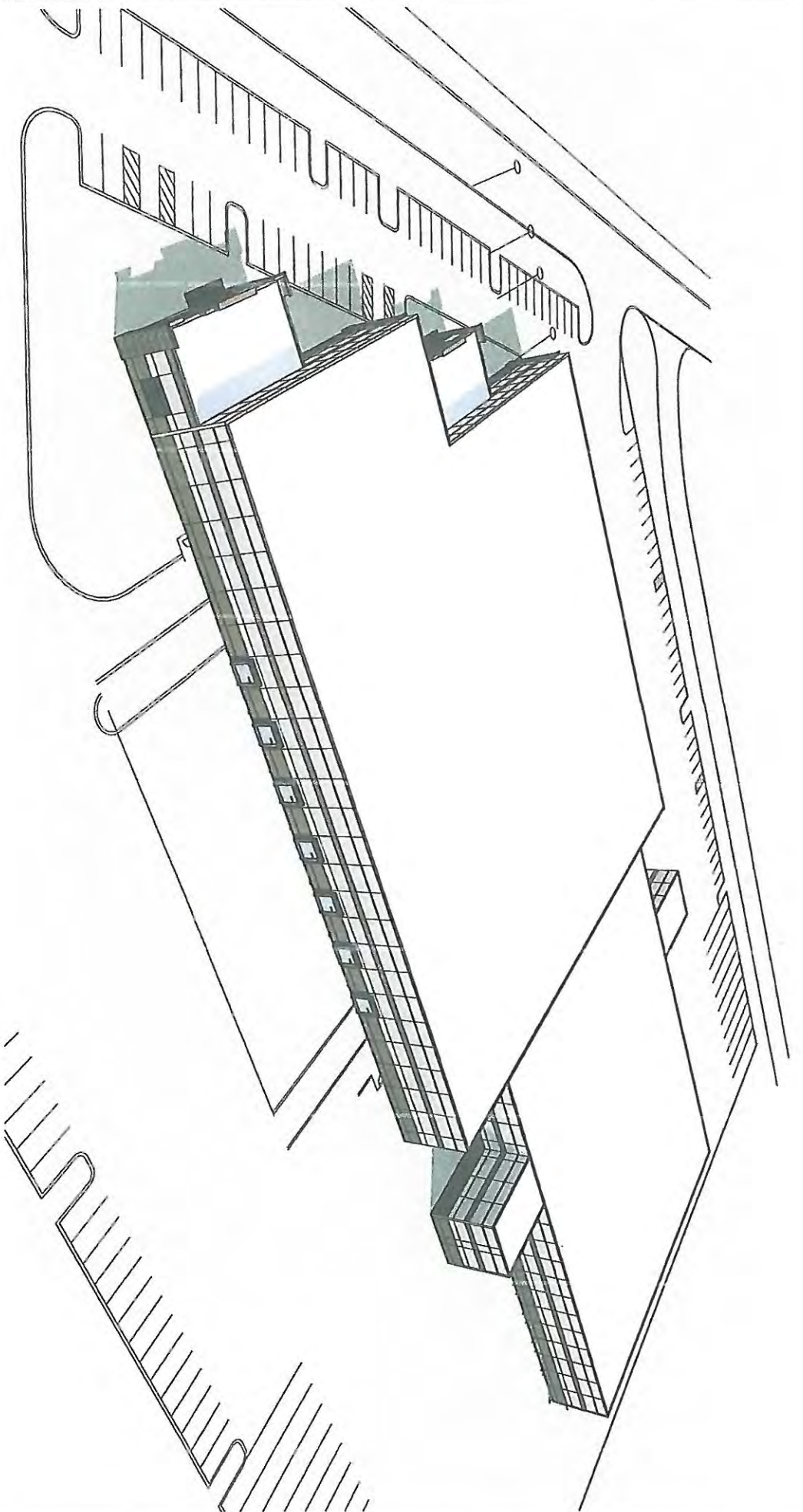
## Terra Business Park - Building 2

East Dundee, Illinois



HARRIS ARCHITECTS, INC.  
 WWW.HARRISARCHITECTS.COM  
 617.303.1155



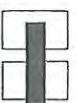


Conceptual Designs | - | 08-08-2014 | KSK | 3

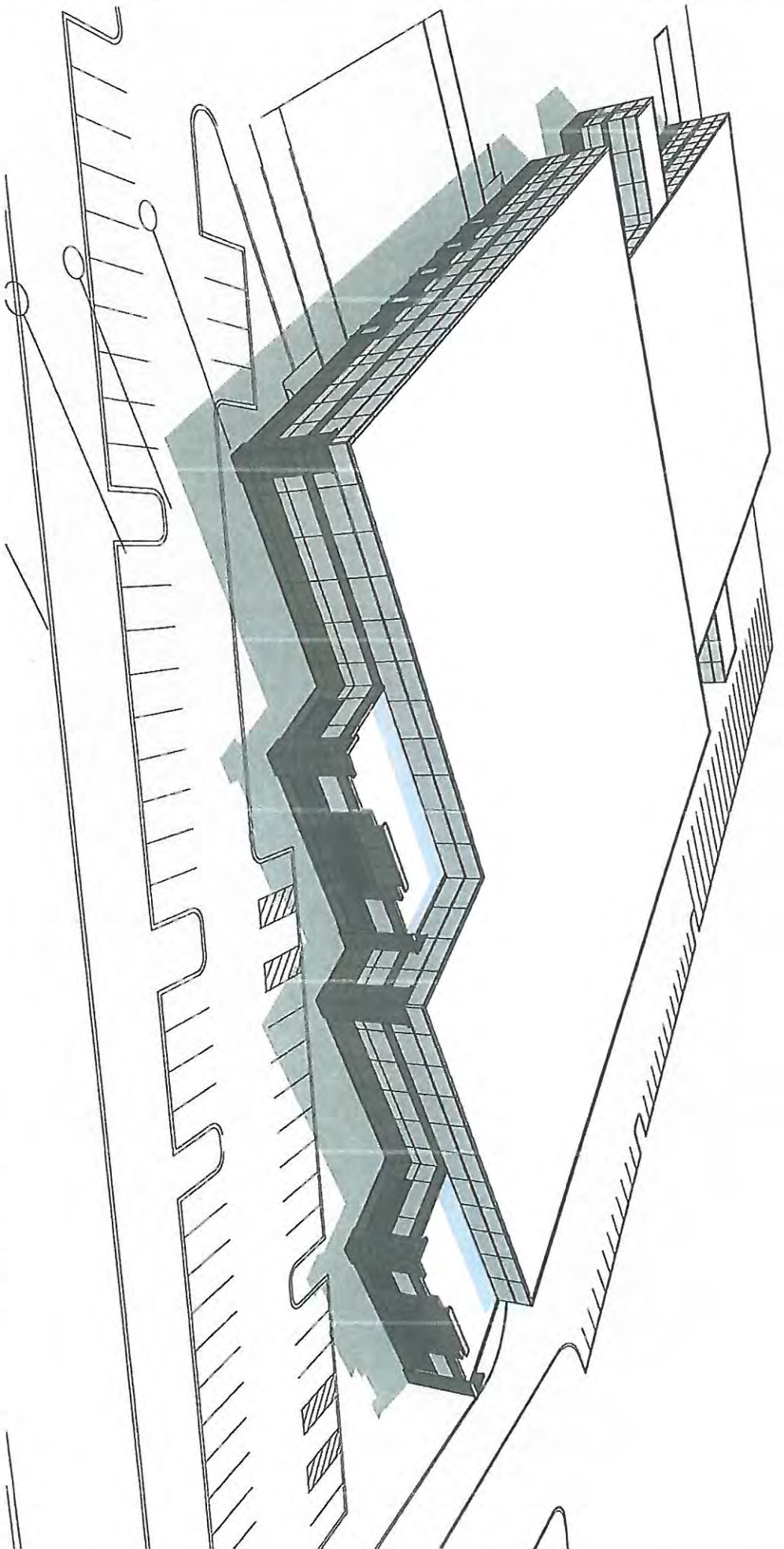
PROPOSED CONCEPTUAL DESIGNS:

## Terra Business Park - Building 2

East Dundee, Illinois



HARRIS ARCHITECTS, INC.  
WWW.HARRISARCHITECTS.COM  
847.203.1155

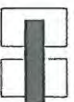


Conceptual Designs | - | 08-08-2014 | KSK | 2

PROPOSED CONCEPTUAL DESIGNS:

## Terra Business Park - Building 2

East Dundee, Illinois



**HARRIS ARCHITECTS, INC.**  
WWW.HARRISARCHITECTS.COM  
847.303.1155



120 Barrington Ave - East Dundee, IL 60118

Phone: 847-426-2822 Fax 847-426-2956

ORDINANCE 14-41

***Village President***  
Lael Miller

***Village Trustees***  
Michael Ruffulo  
Robert Gorman  
Jeff Lynam  
Kirstin Wood  
Dan Selep  
Allen Skillicorn

***Village Clerk***  
Heather Maieritsch

***Deputy Village Clerk***  
Katherine Holt

***Village Administrator***  
Robert Skurla

***Chief of Police***  
Terry Mee

***Director of Public  
Works/Building  
Inspector***  
Jim Kelly

**Ordinance of the Village of East Dundee, Illinois, Waving  
Development Regulations for a Portion of the Terra  
Business Park**

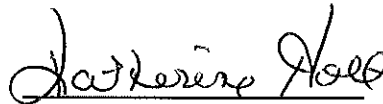
Passed by the Board of Trustees on December 1<sup>st</sup>, 2014

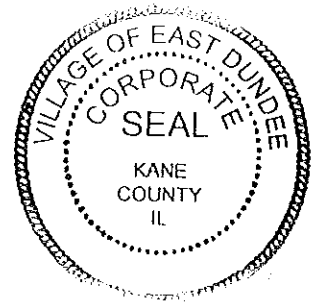
Printed and Published on December 3<sup>rd</sup>, 2014

PRINTED AND PUBLISHED IN PAMPHLET FORM  
BY THE AUTHORITY OF THE PRESIDENT  
AND THE BOARD OF TRUSTEES

VILLAGE OF EAST DUNDEE  
KANE COUNTY, ILLINOIS

I hereby certify that this document was properly  
Published  
on the date stated above.

  
Katherine Holt  
Deputy Village Clerk





120 Barrington Ave - East Dundee, IL 60118

Phone: 847-426-2822 Fax 847-426-2956

STATE OF ILLINOIS )

COUNTY OF KANE )

CLERK'S CERTIFICATE

**Village President**  
Lael Miller

**Village Trustees**  
Michael Ruffulo  
Robert Gorman  
Jeff Lynam  
Dan Selep  
Kirstin Wood  
Allen Skillicorn

**Village Clerk**  
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**Village Administrator**  
Robert Skurla

**Chief of Police**  
Terry Mee

**Director of Public  
Works/Building  
Inspector**  
Jim Kelly

I, Katherine Holt, Deputy Village Clerk of the Village of East Dundee, in the County of Kane and the State of Illinois, do hereby certify that the foregoing is a true and correct copy of certain ORDINANCE now on file in my office, which is an

**Ordinance (14-41) of the Village of East Dundee, Illinois, Waving  
Development Regulations for a Portion of the Terra Business Park**

of which ORDINANCE was passed by the Board of Trustees of the Village of East Dundee at a regular meeting held on the 1<sup>st</sup> day of December, 2014, at which meeting a quorum was present, and approved by the President of the Village of East Dundee on the 1<sup>st</sup> day of December, 2014.

I further certify that the vote on the question of the passage of the said ORDINANCE by the Board of Trustees of the Village of East Dundee was taken by Ayes and Nays and recorded in the Journal of the Proceedings of the Board of Trustees of the Village of East Dundee and that the result of said vote was as follows, to with:

Ayes: Trustees LYNAM, SKILLICORN, GORMAN, WOOD and SELEP  
Nays: None  
Absent: Trustee RUFFULO

I do further certify that the original ORDINANCE, of which the foregoing is a true copy, is entrusted to my care for safekeeping and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Village of East Dundee this 3<sup>rd</sup> day of December, 2014.

  
Katherine Holt  
Deputy Village Clerk



Ordinance No. 14-41

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, ILLINOIS,  
WAVING DEVELOPMENT REGULATIONS FOR A PORTION OF  
THE TERRA BUSINESS PARK**

**WHEREAS**, the Village of East Dundee (the "*Village*") is a duly organized and validly existing home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, Pal Land LLC ("*Pal Land*") owns certain property in the Terra Business Park in the Village that is shown on Exhibit A attached hereto and made a part hereof by reference as the Development Site Waiver Area (the "*DSWA*"); and,

**WHEREAS**, the DSWA is zoned In the M-1 Limited Manufacturing District subject to an approved planned unit development with modifications and variances; and,

**WHEREAS**, Pal Land agrees to develop said property situated west of Christina Drive and lying 1000 feet or more North of Route 72 (the "*West Property*") with one or more buildings to serve the trucking industry (the "*Anticipated Development*"); and,

**WHEREAS**, the Anticipated Development of the West Property will be promoted and enhanced by facilitating the parking and storage of trucks and semitrailers on the DSWA by waiving certain development regulations otherwise applicable to parking on the West Property; and,

**WHEREAS**, the East Dundee Zoning Chapter provides in Section 157.193 that certain development regulations may be waived by the Village Board provided such waivers would not endanger the health, safety and welfare of nearby residents; and,

**WHEREAS**, President and Board of Trustees (the "*Corporate Authorities*") have reviewed the request of Pal Land and hereby make a finding that such waivers would not endanger the health, safety and welfare of nearby residents subject to the conditions imposed herein.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of East Dundee, Kane and Cook Counties, Illinois, as follows:

*Section 1:* That the Corporate Authorities do hereby incorporate the foregoing whereas clauses into this ordinance as though fully set forth herein.

*Section 2:* Subject to Section 3 below, that pursuant to Section 157.193 of the East Dundee Zoning Chapter the following developments regulations are hereby waived for the DSWA as follows:

A. *Paving.* A waiver is given for a crushed stone base or asphalt shavings for permanent driveway access to the Subject Property and parking lot, provided that all required off-street parking is provided and that steps are taken to control dust and other particulates from the parking surface pursuant to Sections 157.147 and 157.149 of the East Dundee Zoning Chapter.

B. *Curb and gutter.* A waiver of the requirement for installation of curb and gutter, provided however, that the developer shall take all steps necessary to comply with all applicable storm water drainage requirements pursuant to Section 157.244 of the East Dundee Zoning Chapter.

C. *Parking lot lighting.* A waiver of parking lot lightning provided that no activity is scheduled or planned to take place after dusk and so long as the proposed use remains a temporary use pursuant to Section 157.149 of the East Dundee Zoning Chapter.

D. *Parking lot landscaping.* A waiver of the requirement of parking lot landscaping, including placement of trees and shrubbery, pursuant to Section 157.149 of the East Dundee Zoning Chapter.

*Section 3:* That the waivers granted in Section 2 shall be subject to the following conditions and limitations:

A. That the waiver shall no longer apply as to any portion of the DSWA that may hereafter be developed with a building and other site improvements pursuant to a site plan



approved by the Village, and instead, such waiver shall then continue to apply only as to the remainder of the DSWA as to which no site plan has been approved.

B. That the waivers shall not apply to any parking area proposed to be constructed within thirty foot (30') of the west lot line.

*Section 4:* This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

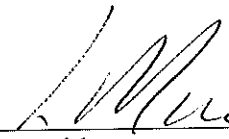
Adopted this 1<sup>st</sup> day of December, 2014.

AYES: Trustees Killicorn, Lynam, Gorman, Selep and Wood

NAYS: 0

ABSENT: Trustee Ruffalo

Approved this 1<sup>st</sup> day of Dec, 2014.

  
\_\_\_\_\_  
Village President

*Attest:*  
  
\_\_\_\_\_  
Village Clerk

Published in pamphlet form:

December 3, 2014

DEVELOPMENT STANDARDS  
WAIVER AREA

LOT 4

LOT 3

LOT 2

LOT 1

CHRISTINA  
DRIVE

1000'

TERRA BUSINESS PARK  
DEVELOPMENT WAIVER EXHIBIT  
DEC. 4, 2014



## MANUFACTURING DISTRICTS

### § 157.065 GENERAL REQUIREMENTS.

(A) *Allowable use of land and buildings.*

(1) *Allowable uses table.* Permitted uses, special uses, accessory uses, and temporary uses in the manufacturing districts shall be as indicated on the following table. All other provisions of this chapter to the contrary notwithstanding, the Building Inspector shall determine whether a proposed use that is not specifically listed on the table is most similar to and compatible with one or more permitted uses, special uses, accessory uses, temporary uses, or prohibited uses and classify the use accordingly. Such determinations shall be recorded in writing and maintained on file in the Village Clerk's office.

<b><i>Allowable uses of land and buildings:</i></b>	<b><i>Limited Manufacturing District (M-1)</i></b>	<b><i>Limited Manufacturing District (M-2)</i></b>
<b><i>P: Permitted by-right</i></b>		
<b><i>S: Permitted by special use permit</i></b>		
<b><i>(a) Agriculture and natural resource uses.</i></b>		
<i>1. Resource conservation.</i>		
<i>2. Cultivation.</i>		
<i>3. Livestock.</i>		
<i>4. Agricultural support.</i>		
Farm and garden supply store	P	P
Feed store	P	P
<i>5. Mineral extraction and batch operations.</i>		
Batch asphaltic concrete, cement concrete or mortar mixing plant	S	S
Stone or gravel quarry; crushing, grading, washing and loading operations shall, at a minimum, conform with the applicable regulations set forth in § 157.065	S	S
<b><i>(b) Residential uses.</i></b>		
<i>1. Single-family and two-unit dwellings.</i>		
<i>2. Multiple-family dwellings.</i>		
<i>3. Group living facilities.</i>		
<b><i>(c) Retail uses.</i></b>		
<i>1. General merchandise.</i>		
Building material sales	P	P
Direct selling establishment where products are stored	P	P
Gun shop	S	S

Tombstone and monument sales	P	P
<i>2. Food and beverage.</i>		
<i>3. Greenhouses and nurseries.</i>		
Greenhouse and nursery; retail	P	P
Greenhouse and nursery; wholesale	P	P
<b>(d) Clubs, restaurants, taverns and lodging uses.</b>		
<i>1. Clubs, lodges and meeting halls.</i>		
<i>2. Restaurants, specialty foods and taverns.</i>		
Restaurant; no live entertainment or dancing	P	P
Restaurant; with live entertainment or dancing	P	P
Restaurant; drive-in or drive-through facilities	P	P
Taverns	P	P
<i>3. Lodging.</i>		
Hotel, including apartment hotel, dining room and meeting rooms	P	P
Motel	P	P
<b>(e) Recreation and entertainment establishments; public and private.</b>		
<i>1. Indoor recreation and entertainment.</i>		
Adult uses		S
Commercial sports and entertainment establishment; subject to the licensure requirements of Chapter 118 of the East Dundee Code of Ordinances	S	S
Community center buildings, public or non-profit; includes clubhouses, recreation buildings, gymnasiums, swim clubs, swimming pools, tennis clubs, tennis courts, roller skating and ice skating rinks	P	P
Museum	P	P
Shooting range	S	S
<i>2. Outdoor recreation and entertainment.</i>		
Drive-in theater	P	P
Parks and playgrounds; privately-owned, not-for-profit	S	S
Parks and playgrounds, publicly owned	P	P
Shooting range	S	S
<b>(f) Service, contracting, storage and broadcasting uses.</b>		
<i>1. Personal services.</i>		
Massage establishment and massage		

services; subject to the licensure requirements of Chapter 111 of the East Dundee Code of Ordinances	S	S
<i>2. Dry cleaning and laundry services.</i>		
Dry cleaning, laundry, dyeing and rug-cleaning establishment; with or without drive through and no limitation on the number of employees	P	P
<i>3. Finance, insurance and real estate services.</i>		
Automatic teller machine as stand-alone structure	P	P
<i>4. General services.</i>		
Auction room	P	P
Catering establishment	P	P
Printing shop; no press size limitations	P	P
Secretarial service		
Scientific research agency	P	P
Taxidermist	P	P
Testing laboratory	P	P
Travel bureau and transportation ticket office	P	P
Undertaking establishment and funeral parlor	P	P
<i>5. Contractor and repair shops and showrooms.</i>		
Artists and industrial design studio	P	P
Furniture repair and upholstery	P	P
General minor repair or fix it shop	P	P
Interior decorating studio; includes upholstery and making draperies, slip covers and other similar articles when conducted as a secondary activity to the principal use	P	P
Lawn mower repair shop	P	P
Locksmith	P	P
Board showroom	P	P
Building services and supplies; no outside storage	P	P
Contractor shop; no outdoor storage	P	P
Contractor shop; with outdoor storage	P	P
Electrical shop and supply shop	P	P
Exterminating service	P	P
Heating and air conditioning retail sales and service	P	P

Plumbing and heating showroom and shop	P	P
Refrigeration shop, service and repair	P	P
Swimming pool sales and service	P	P
Sewer cleaning and rodding shop	P	P
Sign contractor; no outside storage	P	P
Window cleaning firm	P	P
<i>6. Equipment and supplies.</i>		
Bottled gas dealer	P	P
Business machines store	P	P
Equipment and appliance repair shop	P	P
Equipment rental and leasing service	P	P
Machinery sales establishment	P	P
Milk machine sales	P	P
Water softener service	P	P
Water sales and bottling	P	P
<i>7. Storage, transport and mail order sales.</i>		
Ambulance service	P	P
Frozen food locker	P	P
Limousine service	P	P
Mail order sales and warehousing	P	P
Storage, warehousing and wholesale establishments; does not include fuel oil, gasoline and other flammable material	P	P
<i>8. Broadcasting facilities and recording studios.</i>		
Radio and television broadcasting studio	P	P
Radio and television transmission or receiving tower	P	P
Recording studio	P	P
<i>9. Tattooing.</i>	S	P
<b><i>(g) Automotive and related uses.</i></b>		
<i>1. Accessory sales.</i>		
Automobile accessory, tire and battery stores	P	P
<i>2. Fuels sales, service and repair.</i>		
Automobile fuel sales; with or without service	P	P
Automobile and truck service without fuel sales; includes car washes, oil change service, repair facilities, and related uses not otherwise listed	P	P

Body and fender shop	P	P
Motor vehicle impoundment yard; subject to the provisions of § 157.065(A)(2)(a)		S
Paint shop	P	P
Vehicle towing establishment; subject to the provisions of § 157.065(A)(2)(b)	S	S
<b>3. Parking.</b>		
Parking lot; commercial	P	P
<b>4. Vehicle sales and rental.</b>		
Boat dealer	P	P
Camper dealer (sales)	P	P
Mobile home dealer	P	P
Motor vehicle dealer, new or used	P	P
Motorcycle sales	P	P
Recreation vehicle sales or rental	P	P
Snowmobile, sales and service	P	P
Trailer sale or rental	P	P
<b>(h) Office uses.</b>		
<b>1. Professional offices.</b>		
Accounting, auditing and bookkeeping	P	
Attorney and law office	P	
Business and professional office	P	
Business office; goods, wares or merchandise are displayed or sold on the premise	P	
Engineering and architectural service	P	
Land surveyor	P	
Landscape architect	P	
Newspaper office; does not include printing	P	
Professional Consultant	P	
<b>2. Organizations.</b>		
Better Business Bureau	P	
Chamber of Commerce	P	
Charitable organization	P	
Civic association	P	
Labor union and organization	P	
Merchants association	P	
News syndicate	P	
Political organization	P	

Professional membership association	P	
Real estate board	P	
Social service and fraternal association	P	
Trade association	P	
<b>(i) Healthcare and veterinary uses.</b>		
1. Medical and dental offices, clinics and labs.		
Laboratory, medical and dental	P	P
2. Hospitals and care homes.		
Hospitals or sanitariums	P	
3. Veterinarian offices, hospitals and kennels.		
Veterinary clinic and animal hospital; without outdoor kennels	P	
Veterinary clinic and animal hospital; with outdoor kennels	P	
<b>(j) Manufacturing uses.</b>		
1. Manufacturing.		
Manufacturing, assembly, disassembly, fabricating, repairing, storing, cleaning, servicing or testing establishment; operation shall conform with the applicable performance standards in § 157.065 and shall not be specifically prohibited by this chapter	P	P
<b>(k) Public, educational and institutional uses.</b>		
1. General public.		
Cemetery, public or private; includes crematories and mausoleums provided that no building shall be located less than 100 feet from side and rear property lines	S	S
Library and branch library	P	P
Police or fire station	P	P
Post office and post office sub-station	P	P
Public service or municipal garage	P	P
2. Educational.		
Schools, business, trade or vocational; non-boarding public or private	P	P
3. Childcare.		
4. Institutional and assembly.		
Convention hall and center	S	S
<b>(l) Transportation, utility and solid waste uses.</b>		
1. Transportation.		

Airports	S	S
Cartage and express establishments; does not include motor freight terminals	P	P
Public transportation facilities; includes shelters, terminals, parking areas and service buildings	P	P
Transit and transportation passenger shelter	P	P
<b>2. Utility.</b>		
Public utility and public service use; subject to the provisions of § 157.065(A)(2)(c)	P	P
Sewage treatment plant	P	P
Telephone booth	P	P
<b>3. Solid waste.</b>		
Waste transfer, storage and treatment facilities; as defined in the Illinois Environmental Protection Act in ILCS Chapter 415, Act 5 that are not otherwise defined in such Act as Pollution Control Facilities and subject to the provisions of § 157.065(A)(2)(d)	S	S
<b>(m) Accessory uses.</b>		
<b>1. Accessory to agricultural uses.</b>		
<b>2. Accessory to residential uses.</b>		
<b>3. Accessory to commercial uses.</b>		
Accessory commercial operations yard; subject to the provisions of § 157.065(A)(2)(e)	S	S
Accessory uses provided in accordance with the provisions of § 157.085	P	P
Offices ancillary to any permitted or special use	P	P
Open sales lot	S	S
Storage yard; materials or equipment for on-site sales only	P	P
<b>4. Accessory to manufacturing uses.</b>		
Accessory commercial operations yard subject to the provisions of § 157.065(A)(2)(e)	S	S
Accessory uses provided in accordance with the provisions of § 157.085	P	P
Offices ancillary to any permitted or special use	P	P
Storage yard for material or equipment sales	P	P
<b>5. Other accessory uses.</b>		
<b>(n) Temporary uses.</b>		

1. <i>Temporary uses.</i>		
Temporary building for construction purposes; not to exceed the duration of the construction	P	P
<b>(o) Other special uses.</b>		
1. <i>Other special uses.</i>		
Planned unit development	S	S
Similar and compatible uses to those listed as special uses	S	S
Twenty-four hour per day operation of any permitted or special use	S	S

(2) *Use-specific requirements.* The following uses shall comply with all listed requirements in addition to all other requirements specified in this chapter. In the event of a conflict between a requirement listed hereunder and that of another section of this chapter, the more restrictive requirement shall prevail.

(a) *Motor vehicle impoundment yards.*

1. Areas utilized for motor vehicle yards shall comply with all principal structure setbacks requirements of the zoning district.

2. Areas utilized for motor vehicle yards shall be provided with a permanent durable and dustless surface.

3. Areas utilized for motor vehicle impoundment yards shall be lit from dusk to dawn at an intensity of not less than 1.0 foot candles nor greater than 1.5 foot candles using poles no higher than 25 feet and cutoff fixtures that direct light downward such that the intensity of light at the property line does not exceed 0.5 foot candles.

4. Areas utilized for motor vehicle impoundment yards shall be completely enclosed with a solid wall or fence of not more than eight feet in height. No chain link or mesh type of fence with inserted screening slats shall be used to comply with the provisions of this section.

5. No vehicle shall be stored longer than 60 days provided vehicles subject to seizure or impoundment orders shall be exempt from any such limitation.

(b) *Vehicle towing establishment.*

1. All towing vehicles and equipment must be stored inside a building or in areas with a paved, dustless surface that complies with all principal structure setback requirements of the zoning district. In no case shall towing vehicles be stored closer to the street than the front wall of the primary structure.

(c) *Public utility and public service use.*

1. Uses and facilities include: electric sub-stations and booster stations; telephone exchanges, repeater stations, micro-wave relay towers and stations, antenna towers and other outdoor equipment essential to the operation of the exchange in the interest of the public convenience; potable water well head stations, well separators, pumping stations, water filtration plants, reservoirs, and storage tanks and towers; natural gas regulator stations and similar above



the ground facilities customarily used for the distribution, transmission or storage of natural gas as a part of the operation of a public utility; and satellite dishes as accessory to any of the above.

2. The use shall be located more than 200 feet from the boundary of a residential use.

3. Natural gas equipment and other installations may be in completely enclosed buildings or in the open, but along with electric substations and booster stations, must be completely enclosed behind two-inch or less mesh chainlink fence or equal, no less than six feet in height.

(d) *Waste transfer, storage and treatment facilities.* As defined in the Illinois Environmental Protection Act in ILCS Chapter 415, Act 5 that are not otherwise defined in such Act as Pollution Control Facilities.

1. Such facilities shall only include the following:

- a. Facilities accepting exclusively general construction or demolition debris for transfer, storage, or treatment;
- b. Landscape waste compost facilities;
- c. Landscape waste transfer stations; and
- d. Other recycling, materials recovery and waste minimization/waste diversion facilities.

2. All facilities listed hereunder shall comply fully with all applicable requirements contained in the Environmental Protection Act and its implementing regulations, as both may be amended from time to time, in addition to all applicable requirements contained in this chapter provided that in the event that those requirements imposed by the State of Illinois conflict with those of this chapter, the more restrictive provisions shall apply.

a. Facilities accepting exclusively general construction or demolition debris for transfer, storage, treatment or as fill shall comply with all provisions in §§ 157.300 through 157.314.

b. Landscape waste compost facilities shall comply with all provisions in §§ 157.265 through 157.285.

(e) *Accessory commercial operations yard.*

1. Shall be accessory to an authorized and licensed principal use located within the village limits. If the principal use ceases to operate or relocates out of the village, the accessory commercial operations yard shall be immediately vacated and all equipment and materials removed.

2. Areas utilized for accessory commercial operations yards shall comply with all principal structure setback requirements of the zoning district.

3. Areas utilized for accessory commercial operations yards shall be provided with a permanent durable and dustless surface.

4. Areas utilized for accessory commercial operations yards shall be completely enclosed and screened with a solid wall or fence of not more than 12 feet in height and/or a berm or evergreen plants of any height. No materials or equipment shall be stored at a height greater than the height of the screening; except that when there is no reasonable alternative, material or equipment may be stored at a height greater than the height of the screening provided that the area utilized for an accessory commercial operations yard is setback a minimum of one additional linear foot from all lot lines for each one foot of storage height above the screening. No chain link or mesh

type of fence with inserted screening slats shall be used to comply with the screening provisions of this section.

(B) *Additional use restrictions.*

(1) Unless specifically provided for otherwise in § 157.065(A), no lot, parcel or tract of land shall be used and no building or structure shall be erected, altered or remodeled for any of the following uses: abattoirs; acid manufacture; arsenals; crematories; creosote treatment or manufacture; fat rendering; fertilizer manufacture; fireworks or explosive manufacture or storage; dumping or reduction of garbage; dead animals; offal; or refuse; ore reduction, petroleum processing or refining; nitrocellulose manufacture; synthetic polymers manufacture; gutta perca manufacture or treatment; salt works; sauerkraut manufacture; soap manufacture; smelters; stock yard or slaughter of animals or fowls; tallow, grease or lard manufacture or treatment; tanning, curing, or storage of rawhides or skins; tar distillation or manufacture; or junk yards.

(2) To the extent that a Pollution Control Facility subject to local siting review as provided for in ILCS Chapter 415, Act 5, § 39.2 is proposed to be located in the village, those areas designated as manufacturing districts on the village zoning map are deemed the most appropriate locations for such a facility provided that the facility, and its location, otherwise comply with all applicable requirements of the Illinois Environmental Protection Act and its implementing administrative codes, as both may be amended from time to time, and notwithstanding that local zoning or other local land use requirements shall not be applicable to such siting decisions.

(3) No activities involving the storage, utilization or manufacture of materials or products which decompose by detonation shall be permitted, except such as specifically licensed by the village and which may include but not be confined to: all primary explosives, such as lead azide, lead styphnate, and tetracene; and all high explosives, such as TNT, RDX, HMX, PE TN and picric acid, propellants and components thereof such as nitrocellulose, black powder, boron hydrides, hydrazine and its derivatives; pyrotechnics and fireworks such as magnesium powder, potassium chlorate and potassium nitrate; blasting explosives such as dynamite and nitroglycerine; unstable compounds such as acetylides, tetrazoles, perchloric acid, perchlorates, chlorates, hydrogen peroxide in concentrations greater than 35% and nuclear fuels, fissionable materials and products and reactor elements such as Uranium 235 and Plutonium 239.

(C) Within 300 feet of a residence district boundary line all activities and operations shall be within completely enclosed buildings, or may be out-of-doors if completely screened by a solid wall or uniformly-painted fence at least eight feet in height, and open storage shall not be of a greater height than that of the enclosing fence, except that off-street parking for vehicles in operable condition and off-street loading spaces may be located in accordance with §§ 157.120 through 157.127.

(D) No buildings or structures shall be used for the manufacture, fabricating, assembly, disassembly, repairing, storing, cleaning or servicing of materials, products or goods, within 300 feet of any lot line of a lot located in a residence district.

(E) (1) Any use established in manufacturing districts which involves the manufacturing, fabricating, assembly, disassembly, repairing, storing, cleaning, servicing or testing of materials, goods or products shall be operated in a manner as to comply with applicable performance standards as hereinafter set forth governing noise, smoke, particulate matter, toxic or noxious matter, odors, fire and explosive hazards or vibration, glare or heat and no use already established on the effective date of this chapter shall be so altered or modified as to conflict with, or further conflict with such applicable performance standards.

(2) The application for a building permit shall be accompanied by a certification from a recognized testing laboratory selected from a panel approved by the Village Board.

(a) *Performance standards; noise.*

1. Sound levels shall be measured with a sound level meter and associated octave band filter manufactured according to standards prescribed by the American Standards Association. Measurements shall be made using the flat network of the sound level meter. Impulsive type noises shall be subject to the prescribed; provided that, the noises shall be capable of being accurately measured with the equipment. Noises capable of being so measured for the purpose of this chapter shall be those noises which cause rapid fluctuations of the needle of the sound level meter with a variation of no more than plus or minus two decibels. Noses incapable of being so measured, such as those of an irregular and intermittent nature, shall be controlled so as not to become a nuisance to adjacent uses.

2. At no point on the boundary of a residence or business district shall the sound intensity level of any individual operation or plant, other than the operation of motor vehicles or other transportation facilities, exceed the decibel levels in the designated octave bands shown in the following table:

<b><i>Octave Band</i></b>	<b><i>Maximum Permitted Sound Level (Decibels)</i></b>	
<b><i>(Frequency Cycles Per Second)</i></b>	<b><i>Along or in Residence District Boundaries</i></b>	<b><i>Along or in Business District Boundaries</i></b>
0 to 75	72	75
75 to 150	67	70
150 to 300	59	63
300 to 600	52	57
600 to 1,200	46	52
1,200 to 2,400	40	45
2,400 to 4,800	34	40
above 4,800	32	38

(b) *Performance standards; smoke and particular matter.*

1. The emission of smoke or particular matter in a manner or quantity as to endanger or to be detrimental to the public health, safety, comfort or welfare is hereby declared to be a public nuisance and shall henceforth be unlawful.

2. The emission of more than eight smoke units per hour per stack is prohibited, including smoke of a density in excess of Ringlemann No. 2. However, during one one-hour period in each 24-boil-day, each stack may emit up to 16 units when blowing soot or cleaning fires. Only during fire-cleaning periods, however, shall smoke of Ringlemann No.3 be permitted, and then for not more than three minutes.

3. For the purpose of grading the density of smoke, the Ringlemann Chart, published and used by the United States Bureau of Mines shall be employed. The emission of smoke or

particulate matter of a density greater than No. 2 on the Ringlemann Chart is prohibited at all times, except as otherwise provided hereinafter.

4. The emission, from all sources within any lot area of particulate matter containing more than 10%, by weight, or particles having a particle diameter larger than 44 microns, is prohibited.

5. Dust and other types of air pollution, borne by the wind from such sources as storage areas, yards, roads and the like within lot boundaries, shall be kept to a minimum by appropriate landscaping, paving, oiling, fencing or acceptable means. Emission of particulate matter from such sources in excess of the weight limitation hereinafter specified is prohibited.

(c) *Performance standards; toxic or noxious matter.* No use shall, for any period of time, discharge across the boundaries of the lot wherein it is located, toxic or noxious matter in concentrations as to be detrimental to or endanger the public health, safety, comfort or welfare or cause injury or damage to property or business.

(d) *Performance standards; odors.* The emission of odorous matter in a quantity as to be readily detectable at any point along lot lines or as to produce a public nuisance or hazard beyond lot lines is prohibited.

(e) *Performance standards; fire and explosion hazard.*

1. The storage, utilization or manufacture of materials or products ranging from incombustible to moderate burning, as determined for liquids by a closed cup flash point of not less than 187°F, is permitted subject to compliance with all other performance standards for the M district.

2. The storage, utilization, or manufacture of materials or products ranging from free or active burning to intense burning, as determined for liquids by a closed cup flash point of less than 187°F, but not less than 105°F, is permitted subject to compliance with all other performance standards for the M-1 district and provided the following conditions are met:

a. The materials or products shall be stored, utilized or products within completely enclosed buildings or structures having exterior walls of fire-resistive construction, in accordance with other ordinances in this code of ordinances.

b. Unless otherwise provided in this chapter, all buildings or structures shall be set back at least 40 feet from lot lines or, in lieu thereof, all the buildings or structures shall be protected throughout by an automatic sprinkler system complying with installation standards prescribed by the National Fire Protection Association, or if the materials, goods or products are liquids, the protection thereof shall be in conformity with standards prescribed by the National Fire Protection Association.

3. The utilization in manufacturing processes of materials which produce flammable or explosive vapors or gases, as determined for liquids by a closed cup flash point of less than 105°F, shall be permitted in this district provided:

a. The final manufactured product does not itself have a closed cup flash point of less than 187°F;

b. The use and storage of the materials shall be in conformity with standards prescribed by the National Fire Protection Association and with the requirements of other ordinances in this code of ordinances; and

c. The storage of the materials shall be prohibited above ground.

(f) *Performance standards; glare or heat.* Any operation producing intense glare or heat shall be performed within a completely enclosed building in a manner as not to create a public nuisance or hazard along lot lines.

(g) *Performance standards; vibration.*

1. No industrial operation or activity, except those not under the direct control of the manufacturer, shall cause at any time ground transmitted vibrations in excess of the limits set forth below.

2. Vibration (the periodic displacement, measured in inches, of earth) shall be measured at any point along a residence district boundary line with a three component measuring instrument approved by the Village Board and shall be expressed as displacement in inches as follows:

<b><i>Frequency (Cycles/Second)</i></b>	<b><i>Maximum Permitted Displacement Along, Residence District Boundaries (in inches)</i></b>
0 to 10	.0008
10 to 20	.0005
20 to 30	.0002
30 to 40	.0002
40 to 50	.0001

(F) Loading berths shall be in accordance with provisions set forth in §§ 157.120 through 157.127.

(G) Parking spaces shall be in accordance with provisions set forth in §§ 157.140 through 157.150.

(H) A site plan review shall be conducted as set forth in § 157.050(M), including review and recommendation by the Plan Commission and final approval by the Village Board.

(1981 Code, Art. IX, A) (Ord. passed 12- -1986; Am. Ord. 04-17, passed 5-17-2004; Am. Ord. 13-11, passed 4-1-2013; Am. Ord. 13-12, passed 4-1-2013; Am. Ord. 13-45, passed 11-18-2013; Am. Ord. 14-20, passed 7-21-2014; Am. Ord. 14-21, passed 7-21-2014)

#### **§ 157.066 M-1, LIMITED MANUFACTURING DISTRICT.**

(A) *General requirements.*

- (1) Lot area is to be not less than 18,000 square feet.
- (2) Lot width is to be not less than 100 feet.
- (3) Floor area is to be not less than 5,000 square feet.
- (4) Floor area ratio is not to exceed one and one-half.
- (5) Building height is not to exceed 35 feet.
- (6) Yards:

(a) Front yard is to be not less than 40 feet in depth.

(b) Side yards shall not be less than 25 feet in width, except a side yard abutting a street shall not be less than 40 feet in width.

(c) Rear yard is to be not less than 40 feet in depth, except a rear yard abutting an alley or railroad right-of-way may be reduced to 20 feet in depth.

(7) No dwelling units will be allowed, except for owner or caretaker.

(8) Signs shall be subject to regulations contained in Chapter 156 of this code of ordinances.

(B) *Permitted uses.* See § 157.065(A).

(C) *Special uses.* See § 157.065(A).

(1981 Code, Art. IX, B) (Ord. passed 12- -1986; Am. Ord. 90-10, passed 10-15-1990; Am. Ord. 98-10, passed 5-4-1998; Am. Ord. 99-24, passed - -1999; Am. Ord. 06-14, passed 5-15-2006; Am. Ord. 11-25, passed 4-18-2011; Am. Ord. 13-11, passed 4-1-2013)

### **§ 157.067 M-2, LIMITED MANUFACTURING DISTRICT.**

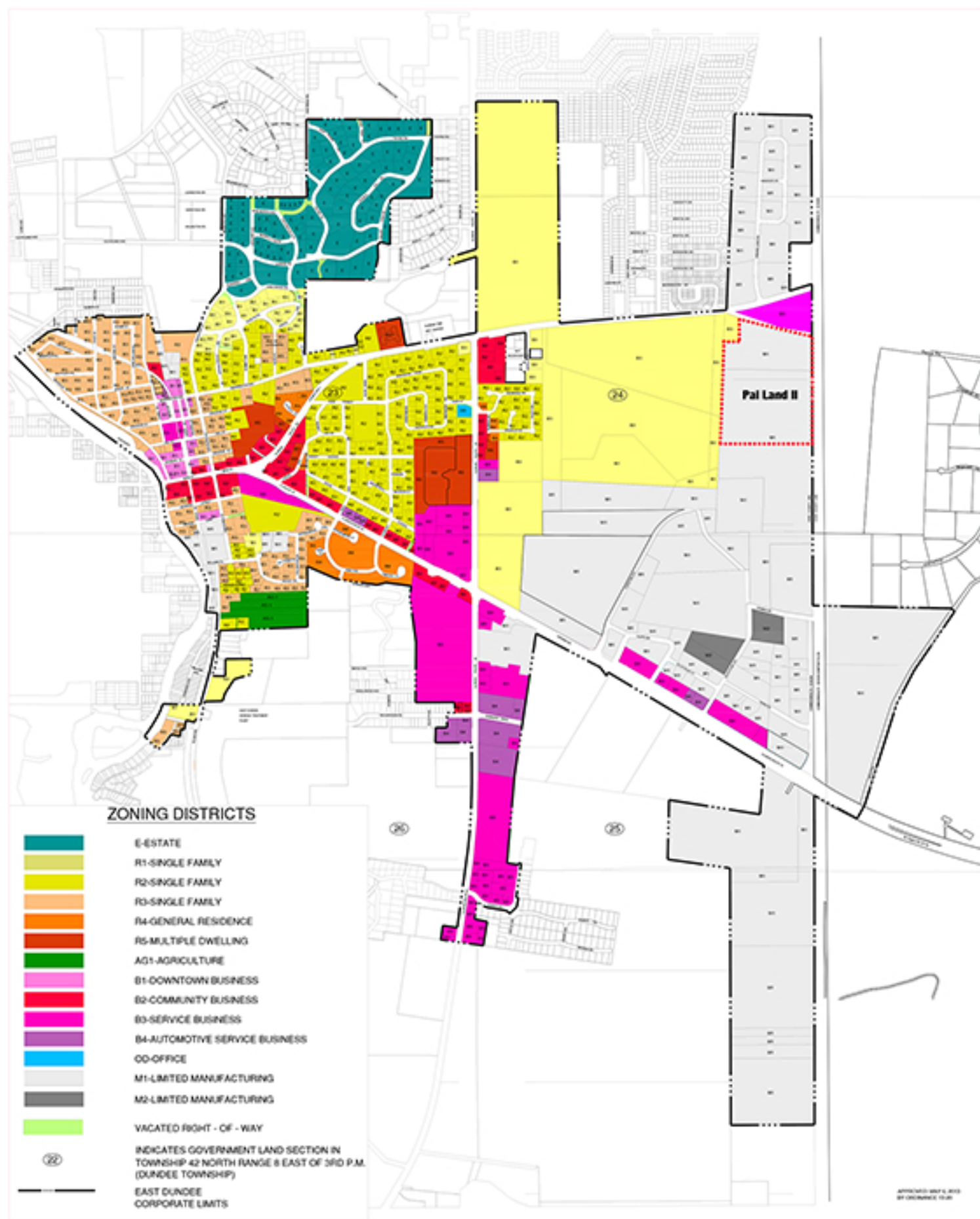
(A) *General requirements.* The general requirements shall be the same as in § 157.052(F), (G), (H) and (I).

(B) *Permitted uses.* See § 157.065(A).

(C) *Special uses.* See § 157.065(A).

(Ord. 04-44, passed 12-20-2004; Am. Ord. 08-39, passed 7-7-2008; Am. Ord. 11-25, passed 4-18-2011; Am. Ord. 13-11, passed 4-1-2013)

# VILLAGE OF EAST DUNDEE OFFICIAL ZONING MAP





# EXHIBIT A

**PAL LAND II LLC**  
**(59.5 Acres)**





**Village of East Dundee  
Memorandum**



**To:** Village President and Board of Trustees  
**From:** Jennifer Johnsen, Incoming Village Administrator  
**Subject:** Caboose License Agreement – 5 Year Extension  
**Date:** May 4, 2020

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**Background**

As you are aware, Duke's Blues and BBQ has operated the Caboose Concession Stand for the past two seasons. Duke's has requested a five-year extension to the lease agreement. The current agreement call for an automatic two-year extension. Attached, please find an amendment to the lease agreement effectuating Duke's request for a five-year extension. No other terms to the lease agreement would be amended. The rent would remain at 5% of gross sales.

**Action Requested:** Discussion and consideration of a Resolution Approving a First Amendment to a Concession License Agreement (Caboose Concession Stand, Depot Park)

**Attachment:** Resolution Approving a Second Amendment to a Concession License Agreement (Caboose Concession Stand, Depot Park)

RESOLUTION NUMBER \_\_\_\_-19

**A RESOLUTION OF THE VILLAGE OF EAST DUNDEE,  
COOK AND KANE COUNTIES, ILLINOIS, APPROVING A  
SECOND AMENDMENT TO A CONCESSION LICENSE AGREEMENT  
(CABOOSE CONCESSION STAND, DEPOT PARK)**

**WHEREAS**, the Village of East Dundee ("Village") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, it is deemed necessary and desirable for the Village to approve and enter into the "Second Amendment To A Concession License Agreement (Caboose Concession Stand, Depot Park)," attached hereto as **Exhibit A** and made a part hereof ("Agreement");

**NOW THEREFORE BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

**SECTION 2: Approval.** The President and Board of Trustees of the Village approve the Agreement and authorize and direct the Village President and Village Clerk to execute and attest to the attached Agreement.

**SECTION 3: Severability.** If any Section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION 4: Repeal.** All resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.

**SECTION 5: Publication.** This Resolution shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**ADOPTED** this \_\_\_\_ day of October, 2019, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this \_\_\_\_ day of October, 2019.

\_\_\_\_\_  
Lael Miller, Village President

**ATTEST:**

\_\_\_\_\_  
Katherine Holt, Village Clerk

Published in pamphlet form this \_\_\_\_ day of October, 2019, under the authority of the Village President and Board of Trustees.

Recorded in the Village records on October \_\_\_\_, 2019.

**EXHIBIT A**

**SECOND AMENDMENT TO A CONCESSION LICENSE AGREEMENT  
(CABOOSE CONCESSION STAND, DEPOT PARK)**

(attached)

**SECOND AMENDMENT TO A CONCESSION LICENSE AGREEMENT  
(CABOOSE CONCESSION STAND, DEPOT PARK)**

This **SECOND AMENDMENT TO A CONCESSION LICENSE AGREEMENT (CABOOSE CONCESSION STAND, DEPOT PARK)** ("Amendment"), is made and entered into this \_\_\_\_ day of May, 2020 by and between the Village of East Dundee, an Illinois home rule municipal corporation ("Village"), and Duke's Blues-N-BBQ LLC, an Illinois limited liability company ("Concessionaire").

**RECITALS**

**WHEREAS**, the Village and Concessionaire entered into a "Concession License Agreement" on March 5, 2018, as amended by the "Second Amendment To A Concession License Agreement (Caboose Concession Stand, Depot Park)" approved by the Village and the Concessionaire on January 8, 2019 (as amended, the "Agreement"), which Agreement sets forth the terms and conditions for, among other things, the operation of the Village-owned caboose located at 112 Railroad, East Dundee, Illinois as a concession stand; and

**WHEREAS**, the Village and the Concessionaire desire to extend the term of the Agreement through March 4, 2025;

**NOW THEREFORE**, in consideration of the foregoing, the covenants and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, the Village and Concessionaire acknowledge and agree as follows:

**I. INCORPORATION OF RECITALS**

The Recitals above are incorporated as though fully set forth herein.

**II. AMENDMENT OF AGREEMENT**

**Amendment One:**

Section 2 of the Agreement is amended to read as follows in its entirety:

The term of this License shall be through March 4, 2025. The term of this License shall not be extended except upon the mutual written agreement of the Concessionaire and the Village, either of which may withhold approval of an extension in their sole and absolute discretion.

**Amendment Two:**

Section 4(A)(1) of the Agreement is amended to read as follows in its entirety:

Five percent (5%) of gross sales per month.

**Amendment Three:**

Section 4(A)(2) of the Agreement is amended to read as follows in its entirety:

In the event that the Concessionaire and the Village approve an extension of the term of this License, the rent for that subsequent term shall be determined by both the Village and the Concessionaire. In the event that the Village and Concessionaire cannot reach an agreement regarding rent for a subsequent term, this License shall terminate.

**III. CONTINUATION OF AGREEMENT**

Except as expressly modified herein, all of the terms, covenants and provisions of the Agreement are hereby confirmed and ratified and shall remain unchanged and in full force and effect. The Village and Concessionaire remain liable to perform all their respective obligations under the Agreement, except as expressly modified herein. Approval of this Amendment does not forgive or cure any default by Concessionaire existing prior to the date of this Amendment.

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be executed by their duly authorized representatives on the date and year first written above.

**VILLAGE:**

**VILLAGE OF EAST DUNDEE**

an Illinois home rule municipal corporation

**ATTEST:**

By: \_\_\_\_\_  
Lael Miller, President

By: \_\_\_\_\_  
Katherine Holt, Village Clerk

**CONCESSIONAIRE:**

**DUKE'S BLUES-N-BBQ LLC,**

an Illinois limited liability company

By: \_\_\_\_\_  
It's Manager



# Village of East Dundee

120 Barrington Avenue, East Dundee, IL 60118

(847) 426-2822

[www.eastdundee.net](http://www.eastdundee.net)

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## MEMORANDUM

**TO:** Village President and Board of Trustees  
**CC:** Jennifer Johnsen, Village Administrator  
**FROM:** Brad Mitchell, Assistant Village Administrator  
Amanda Rafter, Management Analyst  
Tracy Johnson, Finance Assistant  
**DATE:** May 4, 2020  
**RE:** Village Website Redesign

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### **Background**

In the Village's Strategic Plan, an update of the Village's website was identified as part of the rebranding goal for the Village. The Village website, which is owned and maintained by the Village of West Dundee as part of the IT services agreement, has become outdated and no longer is meeting the functional needs of the Village. Also, the Village cannot retain its current website because the Village of West Dundee is moving from IBM Notes to Microsoft Office 365, and, therefore, the Village must secure new website services. In the 2020-2021 Fiscal Year Budget, \$20,000 was budgeted for a new website.

The Village received seven quotes from website vendors including Civic Live, CivicPlus Granicus, Municode, ProudCity, Revize and Townweb. These website vendors specialize in modern websites designed for municipalities. Each vendor held virtual demonstrations for staff to understand how each website is secured, managed and to view their available features in action. While comparing these demonstrations, it became apparent which features would best help Village operations, including a form builder, emergency alert bar on the homepage, calendar and directories. Also, the Village will be able to update and maintain the website in house without additional IT costs.

The simplest way to compare the vendor's quotes was to look at a five-year projection, which ranged from \$14,115 to over \$60,000, depending on the software selected. Please see the table of costs on the following page.

Total 5-Year Cost for Each Vendor

	<b>Civic Live</b>	<b>CivicPlus</b>	<b>Granicus</b>	<b>Municode</b>	<b>Proud City</b>	<b>Revize</b>	<b>Townweb</b>
Basic Website Services	\$27,530.00	\$26,250.00	\$24,740.00	\$15,400.00	\$10,000.00	\$16,300	\$14,115.00
Notification Software	\$7,500.00	\$8,581.50	\$36,063.79	\$3,000.00	\$12,500.00		
Agenda Software		\$33,264.00		\$17,000.00	\$3,500.00		
<b>TOTAL</b>	\$35,030.00	\$68,095.50	\$60,803.79	\$35,400.00	\$26,000.00	\$16,300	\$14,115.00

**Recommendation**

Staff recommends purchasing a website redesign from Revize for a total of \$16,300 over five years. The first year cost is \$8,700 to migrate the Village's current website, design a new website and training. Each year after there is a \$1,900 annual software subscription fee. Please note that the payment schedule on page two of the Sales Agreement is optional. Also included is an optional free website redesign every four years. Revize is a Michigan based company that has created municipal websites for twenty years and has over 1,800 clients, with 70% located in the Midwest. Their websites are visually appealing, accessible and responsive on all major devices.

**Action Requested:**

1. Discussion and selection of a new Village website vendor.
2. Motion to approve a Resolution Approving an Agreement Between the Village of East Dundee and Revize Web Services.

**Attachments:**

Revize Website Proposal, 03.13.20  
 Revize Web Services Sales Agreement, 04.30.20



Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE VILLAGE OF EAST DUNDEE  
APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF EAST DUNDEE AND  
REVIZE WEB SERVICES FOR WEBSITE SERVICES**

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, as follows:

*Section 1.* The Sales Agreement between the Village of East Dundee and Revize Web Services attached hereto as EXHIBIT A, shall be and hereby is approved.

*Section 2.* The Village Administrator shall be and is hereby authorized to execute EXHIBIT A on behalf of the Village.

*Section 3.* This resolution shall take full force and effect upon its passage and approval as provided by law.

*Passed* by the President and the Village Board of Trustees of the Village of East Dundee, Illinois, this 4th day of May, 2020.

AYES:\_\_\_\_\_

NAYS:\_\_\_\_\_

ABSENT:\_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Village President

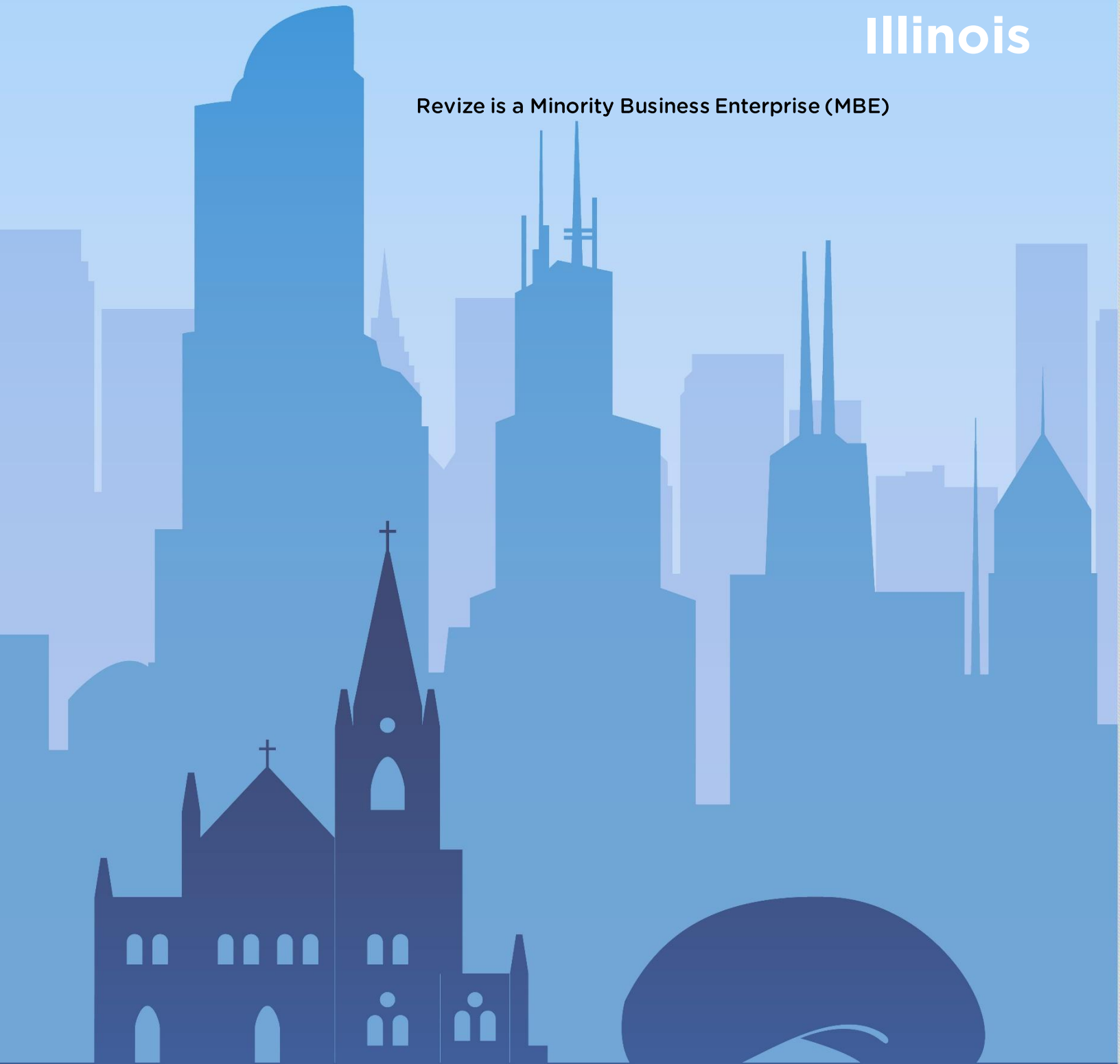
*Attest:*

\_\_\_\_\_  
Village Clerk

## Website Proposal for

# The Village of East Dundee, Illinois

Revize is a Minority Business Enterprise (MBE)



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Dear Village of East Dundee Website Selection Committee

Thank you for considering Revize as your web development partner. For nearly two decades, Revize has been a leader in providing high quality, government-compliant web solutions. A myriad of industry awards and hundreds of satisfied clients stand as testament to the quality and value of our work.

Every member of the Revize team understands that your website is more than a website. It's a valuable resource that can help you build a better community.

Visitors are drawn to websites that are appealing yet functional, user friendly with a plethora of services, and accessible on a wide range of devices. A Revize website will allow your residents and businesses to easily fill out and submit documents, review and pay bills and taxes, perform searches to answer frequently asked questions and perform a suite of other tasks that would otherwise require staff assistance. What's more, a Revize website will enable you to increase staff productivity and decrease costs by reducing off-line departmental operations.

Some of our great clients in include:

- City of Largo, FL [www.largo.com](http://www.largo.com)
- New Bern, NC [www.newbern-nc.org](http://www.newbern-nc.org)
- City of Arcadia, CA [www.arcadiaca.gov](http://www.arcadiaca.gov)
- City of St. Petersburg, FL [www.stpete.org](http://www.stpete.org)
- City of Des Moines, IA [www.dsm.city](http://www.dsm.city)
- And Many More!

We will work closely with you to design and develop a dynamic, functional and easy to navigate website that will perfectly fit your community. Then we empower you to control your digital presence with the industry's best administrative management applications. Revize training ensures that your team has the skills needed to expertly update and manage website content and delivery.

## Government clients select Revize because we can help them

- Effectively engage residents.
- Enhance their web presence and build an online communications center.
- Empower non-technical web content editors and administrators to easily execute changes.
- Implement a scalable solution that allows them to affordably grow their web presence for the long term.

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# “Revize Websites build engagement with your constituents.”

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We have worked hard to establish a reputation for creating online community websites that engage, inform, and increase participation of your community. With our help, your community’s website can serve your residents better, inspire them more, and get them actively involved in your government.

Please contact me if you have any questions at all.

Sincerely,

*Thomas J. Jean*

Thomas J. Jean  
Project Manager  
248-269-9263 x16  
[Thomas.Jean@revize.com](mailto:Thomas.Jean@revize.com)

# Revize Illinois Clients!

- Village of Glencoe, IL [www.villageofglencoe.org](http://www.villageofglencoe.org)
- City of Kewanee, IL [www.cityofkewanee.com](http://www.cityofkewanee.com)
- City of Olney, IL [www.ci.olney.il.us](http://www.ci.olney.il.us)
- Village of Tinley Park, IL [www.tinleypark.org](http://www.tinleypark.org)
- Streator Tourism, IL [www.streator.org](http://www.streator.org)
- Ogle County, IL [www.oglecounty.org](http://www.oglecounty.org)
- City of Jacksonville, IL [www.jacksonvilleil.gov](http://www.jacksonvilleil.gov)
- City of Pekin, IL [www.ci.pekin.il.us](http://www.ci.pekin.il.us)

- Village of Addison, IL
- And Many More!

[www.addisonadvantage.org](http://www.addisonadvantage.org)

**Colleen Roberts, New Bern, NC – Public Information Officer**

“Revize is a beehive of creative thinkers who are interested in putting your organization’s communication objectives front and center. They’re extremely easy to work with and they’re engaged every step of the way. Before, during and after Revize did our site build, they were super responsive any time we had questions or concerns. & they’re always open to new ideas too. We couldn’t be happier!”



# Executive Summary

Thank you for considering Revize Software Systems for your new website project. We understand the importance of this undertaking and know how motivated your government/community is to selecting the right vendor; one who will work with you through all the steps required to build the perfect website featuring a plethora of high quality online services that your constituents will want to use regularly. In more than two decades of working with government leaders, as well as through nationwide surveys, we have learned that the key to choosing a website vendor is finding the right balance between the total cost of the solution and the quality of the design, online apps and user functionality. In simpler terms, you need a solution that works for you and serves your constituents.

## About Us

With more than 1,500 government clients nationwide, Revize Software Systems is one of the industry's leading providers. We credit our rapid growth to our 20-year track record of building award-winning government websites and content management systems. When you work with Revize, you're not just a client, you become part of the Revize family and will receive the service and support you need and expect! We are among the most highly respected government website experts in the United States and we proudly stand by our work.

## Our Innovative Responsive Web Design (RWD) and Web Apps

Revize has been a pioneer in implementing the latest trends in design by using Responsive Web Design (RWD). This technology ensures that site visitors have an optimal viewing experience — easy reading and navigation with a minimum of resizing, panning, and scrolling — across a wide range of devices, from desktop monitors to mobile phones. RWD provides flexible and fluid website layouts that adapt to almost any screen. When you implement a dynamic new website powered by Revize, you will not only get an outstanding look, layout and navigation, but you also receive 24/7 access to our Government Communication Center for residents, business and visitors.



## Here you will find the communication tools you need such as

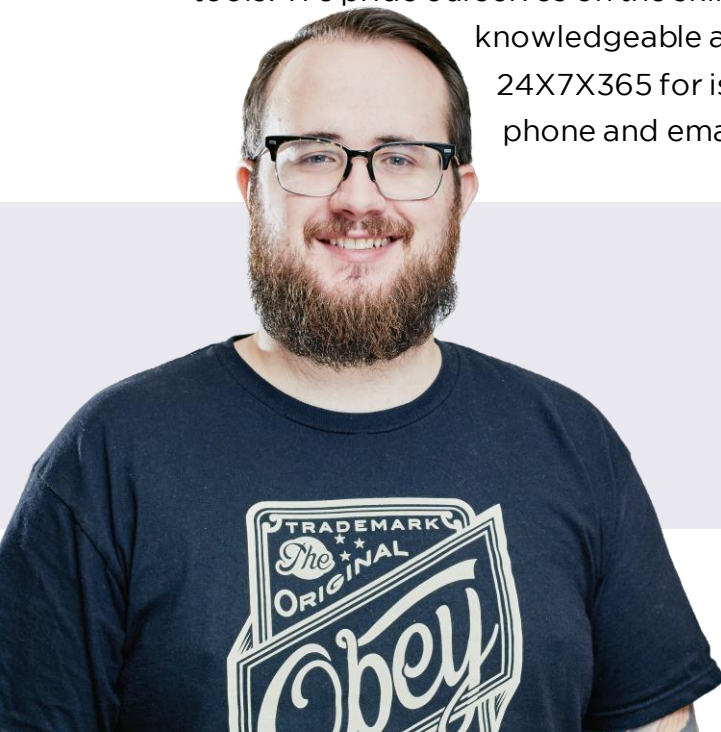
- Public Service Request App
- Calendar of Events
- E-Notification Modules
- On-Line Payment Portal
- Facilities Reservations
- News Center with Facebook/Twitter Integration
- Emergency Alerts
- Online Forms / Survey Tools
- E-Newsletter Applications
- Job Posting and Tracking Module
- Public Records Request Track

## Our Award-Winning Government CMS

Revize is renowned as a leader in providing practical, high-value, easy to use content management software Government CMS. This simple-to-use yet powerful solution enables clients to manage their online presence with high functionality and style. With applications such as an online document center, public service request app, public records request tracker, agendas and minutes, frequently asked questions and more, Revize ensures that our clients have the tools they need to make information and services available for website users at the click of a mouse.

## Quick Deployment, Personalized Training and Support

Revize addresses time concerns by completing websites in considerably less time than our competitors. And because our software is so easy to use, we are also able to effectively train our clients in less than half the time it takes our competitors. Our training program is customized based on each client's needs, and we provide hands on training the way you want it - either onsite or off site through web conferencing tools. We pride ourselves on the skills of our support staff, who are responsive, knowledgeable and helpful. Our online support portal is available 24X7X365 for issue tracking and management. We also provide phone and email support during regular business hours.



### Did you know?

Our technical support staff are trained developers. When you call for tech support, you'll be speaking to staff with direct knowledge of development!

# Company Profile

FOUNDED	HEADQUARTERS	PHONE	WEB SITE
1995	150 Kirts Blvd. Troy, MI 48084	248-269-9263	<a href="http://www.revize.com">www.revize.com</a>

Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM, and video production. Since then, Revize has made an unsurpassed name for itself in the web/internet industry as THE master of government website design, which remains our specialty. We now boast more than 1200 clients in North America and have created acclaimed website designs for hundreds of municipalities and counties, as well as government departments and agencies. In September, 1996 as the Internet was becoming a world-wide reality, Revize began developing a Web Content Management System (CMS) for the government market to enable non-technical contributors to quickly and easily update content on their websites. The result was the creation of our state-of-the-art Revize Government CMS. Our mission has always been to enhance the communications of government organizations nationwide with their varied and valued audiences. This is based on our vision statement, which reads:

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“The empowerment of people through simplified information management technologies.”

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Focused exclusively on creative web design, government web apps and content management technologies, Revize continues to invest in its technology, continually adding new capabilities and features that manifest our vision. While many

municipalities choose Revize to develop and cost-effectively manage their website content, clients also use Revize as an information-sharing platform. Our suite of Revize Government web-based solutions has proven valuable as a powerful technology that empowers clients to build and maintain sophisticated web sites, all while using the Internet and internal Intranets/Extranets to acquire, analyze, process, summarize and share information – ensuring that the right people always have the right information at the right time.

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“We are proud of our award winning web designs, technologies, continued innovations to build government centric modules and apps, web content management, training and support capabilities. We are especially proud of being recognized as one of the industry’s top government website experts and innovators. We are committed to pursuing the continued evolution of all our services to provide increased value to our government clients.”

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**Did you know?**

Revize has won national awards for our websites!

# Government Project Experience

## The City of New Bern, North Carolina

[www.newbernnc.gov](http://www.newbernnc.gov)

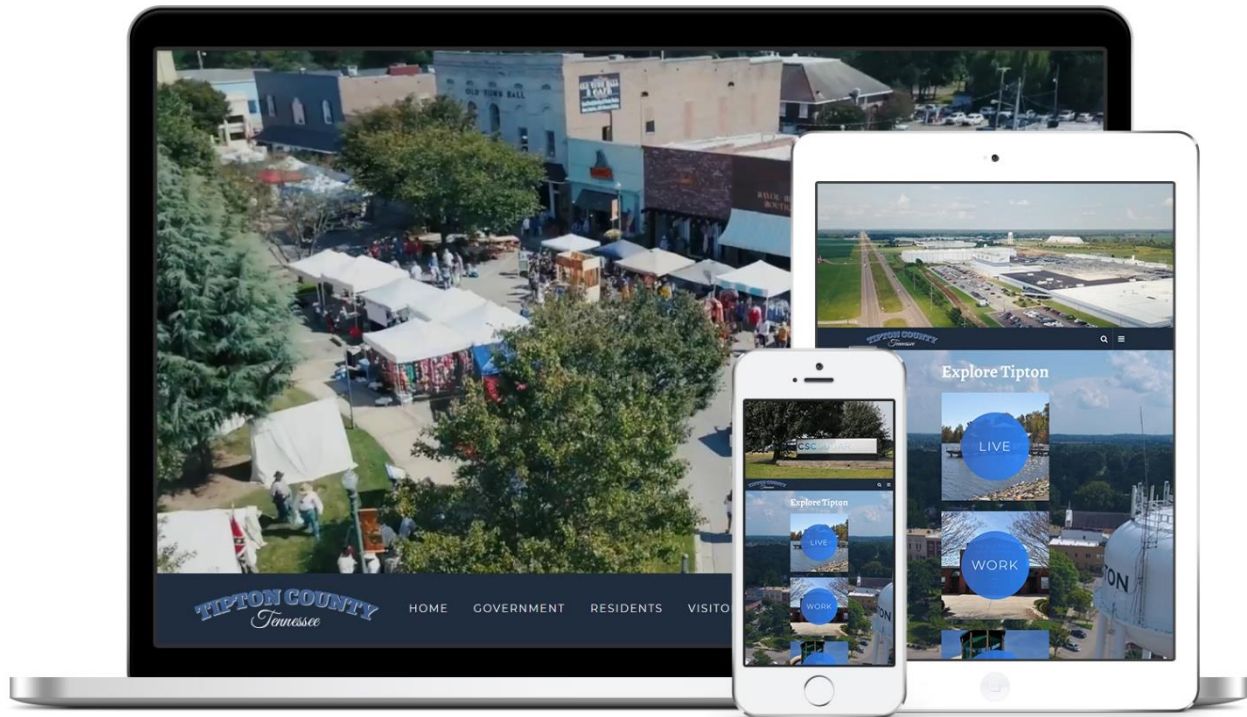


## Details:

New Bern, North Carolina wanted a design unlike any City out there. With this design we pushed the limit of what people think when they see a City website. We integrated a drone video that plays on the full width homepage. In addition, this site features more scrolling than you may notice on more traditional websites. That is a good thing! Users are now, more than ever, viewing websites on their hand-held devices. Some estimates say this is as high as 60% of all internet usage! With more scrolling we are able to give the user a lot of information, without having to squeeze it into such a small space. We use images, icons, and interactive features to create an experience for the user. This type of design also allows us to extend the City's brand in a way that is unmatched in the industry!

## Tipton County, Tennessee

[www.tiptonco.com](http://www.tiptonco.com)



### Details:

Tipton County is located on the Mississippi River north of Memphis and is one of the fastest growing counties in the state. Because of this fact, the website needed to refocus its attention. In addition to resident services, this website has a focus on economic development. To achieve this, we started off by integrating a drone video. That video instantly showcases the growth in industry that Tipton is experiencing. As you scroll down the website, this business-friendly atmosphere is intertwined with resident engagement features. Each department has their own icon that is used to identify them uniquely. The interior pages have distinctive features that make them stand out as if they were stand-alone websites. With its service for residents and its appeal to the business community, this is the next generation of government websites.



## The Village of Glencoe, Illinois

[www.villageofglencoe.org](http://www.villageofglencoe.org)



### Details:

The Village of Glencoe is beautiful community on the shores of Lake Michigan just north of Chicago. This website brings together an amazing design with a full suite of web apps to engage Village residents. Smooth transitions from the home page to interior pages of this website allow users to find exactly what they are looking for easily. The Revize Public Service Request App, Village Manager's Blog, fillable online form database, and a high traffic featured news and headlines area round out this website!

## The City of St. Petersburg, Florida

[www.stpete.org](http://www.stpete.org)



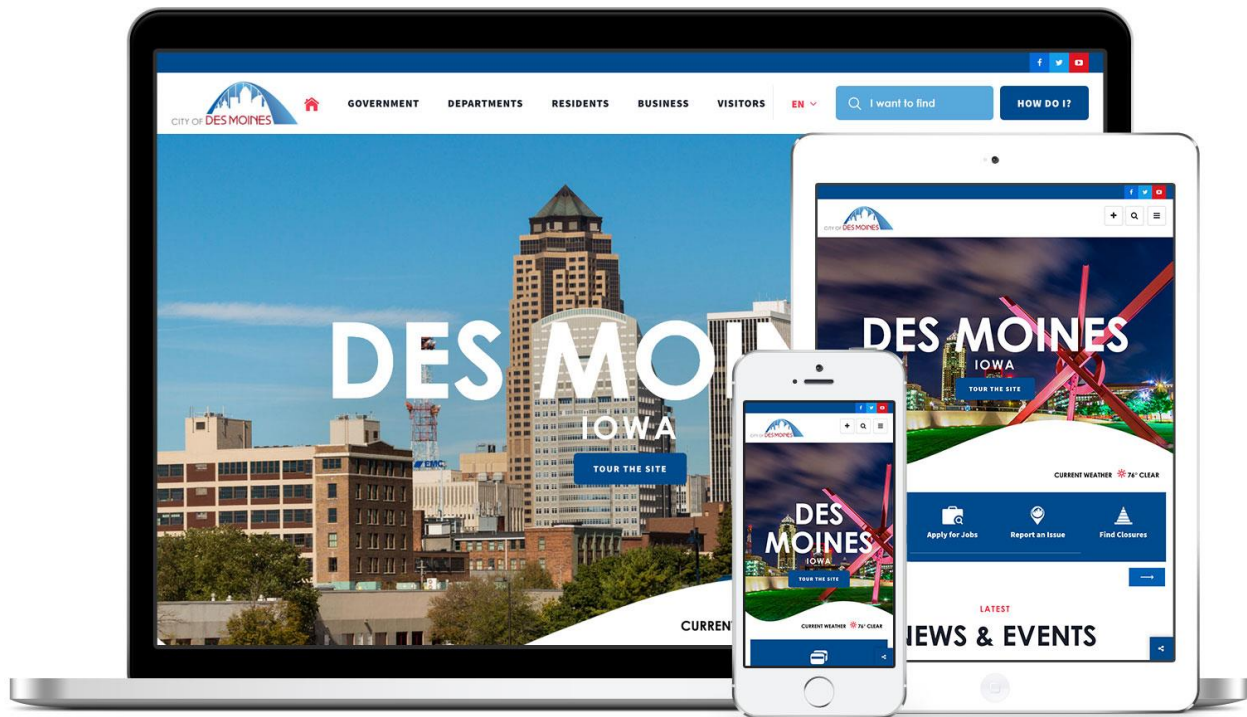
### Details:

As Florida's 5<sup>th</sup> largest, St. Petersburg is an iconic City with something to offer everyone. Because St. Pete is a longtime Revize client, their team worked very closely with ours and actually provided their own design concepts. We did the integration/pre-launch work and their staff was with us every step of the way. Inner pages are flexible to allow departments to have dedicated pages with a cohesive feel across all pages. Social media feeds from Instagram, Flickr, Facebook, Twitter, and YouTube all on the homepage! St. Petersburg also uses the Revize API to develop their own templates. This website is an elite representation of the power and beauty of the Revize process.



## City of Des Moines, Iowa

[www.dsm.city](http://www.dsm.city)



### Details:

The City of Des Moines, Iowa came to Revize for a website that was completely different. Coming from an internally developed site, they wanted to work with a vendor that could lead them to a new way of interacting with their users. Page layouts were created to allow unique interaction with the City. This included board listings, Q&As, interactive park directories, plain language, and a resident focused navigation. We also incorporated some of their internal databases and features that had been built internally. This site improves the online experience for residents, business owners, and visitors!

## City of Largo, Florida

[www.largo.com](http://www.largo.com)

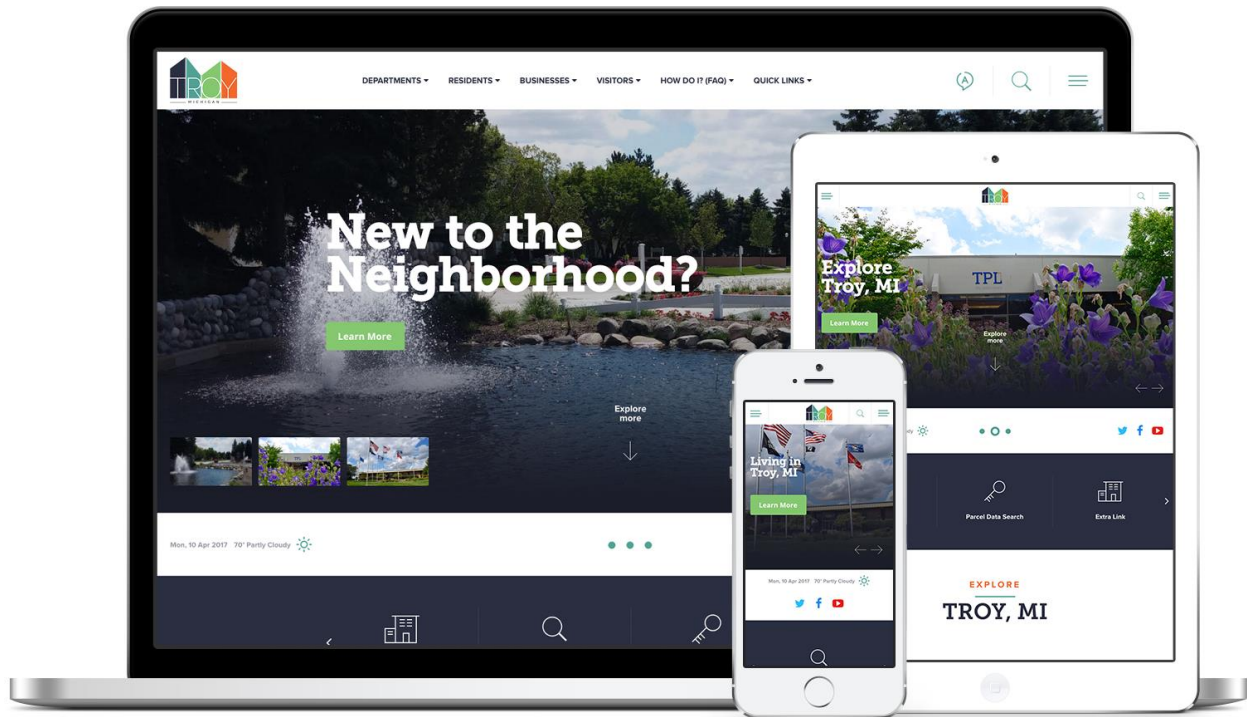


### Details:

Largo, Florida wanted a website like no other. Through a collaboration between the city marketing team and Revize, we were able to create this award winning website. Each page in this website was designed to uniquely fit the needs of the community. We also built unique designs for the city parks, library, and theater. The navigation within this site is built based on services rather than department silos. Overall this website brings together an amazing mix of design expertise and functional clarity to create a great user experience!

## The City of Troy, Michigan

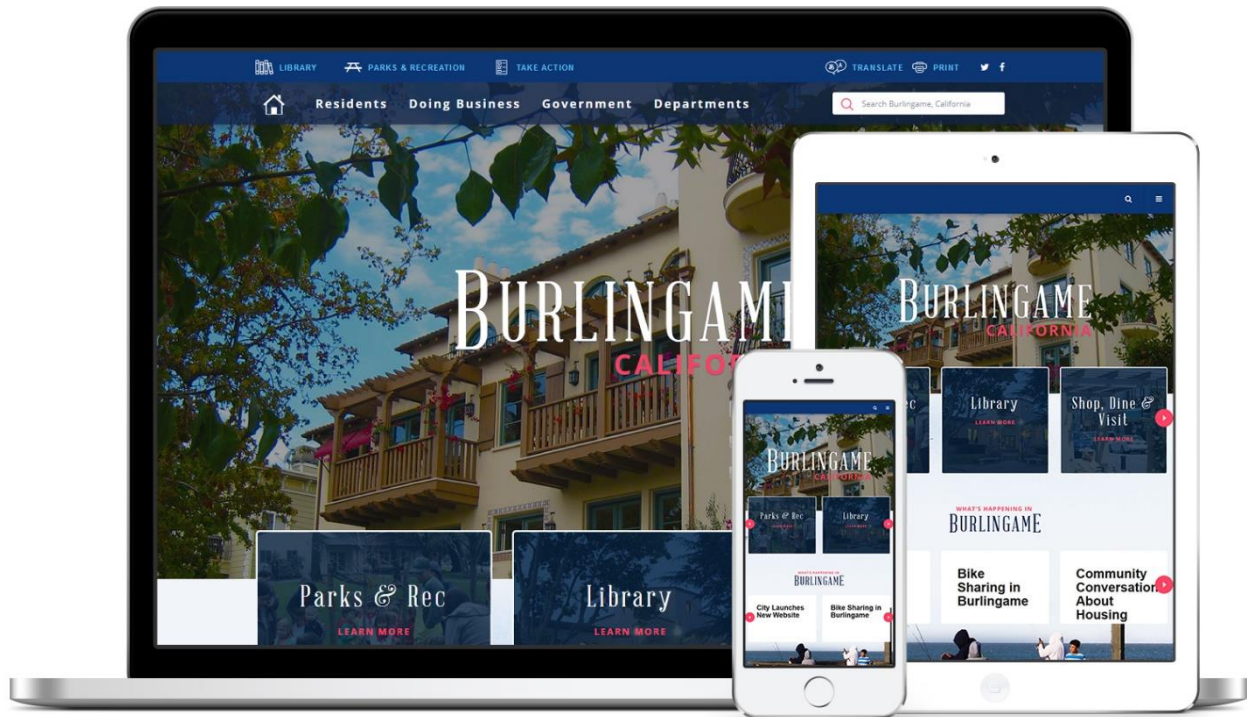
[www.troymi.gov](http://www.troymi.gov)



### Details:

The City of Troy wanted a website to increase ease of communication to all of their audiences. In addition, the city has been experiencing an economic resurgence particularly in the technology sector. In fact, Revize headquarters are in the City of Troy! This project included custom designs for The City, Library, and Recreation Department. Integration with the City's existing 3<sup>rd</sup> party software was a major linchpin of this project. Included is a live-searchable "How Do I" section that narrows down results as the user is typing. This allows any user to easily find what they are looking for regardless of which department it exists under.

## The City of Burlingame, California



### Details:

The City of Burlingame came to Revize after a previous website redevelopment project was stalled. We were able to get their project started quickly and live within the proposed timeframe. In fact, it was three websites. One for the City, one for the Parks and Recreation Department, and one for the Library. Sites include specialized page types built specifically for the needs of each department.

# Government Account References

**Client: City of Wylie, TX**

*Craig Kelly, Public Information Officer*

Office: (972) 516-6016

Email: [craig.kelly@wylietexas.gov](mailto:craig.kelly@wylietexas.gov)

Website: [www.ci.wylie.tx.us](http://www.ci.wylie.tx.us)

**Client: Tipton County, TN**

*Shawn Anderson, GISP Director*

Phone: (901) 476-0234

Email: [sanderson@tiptonco.com](mailto:sanderson@tiptonco.com)

Website: [www.tiptonco.com](http://www.tiptonco.com)

**Client: Flagler County, FL**

*Julie Murphy, Public Information Officer*

Phone: (386) 313-4039

Email: [JMurphy@FlaglerCounty.org](mailto:JMurphy@FlaglerCounty.org)

Website: [www.FlaglerCounty.org](http://www.FlaglerCounty.org)

**Client: City of Acworth, GA**

*Keith Wilson, IT Manager*

Office: (770) 974-8844

Email: [kwilson@acworth.org](mailto:kwilson@acworth.org)

Website: [www.acworth.org](http://www.acworth.org)

**Client: City of Arcadia, CA**

*Michael Bruckner, Assistant to the City Manager*

Office: (626) 574-5433

Email: [mbruckner@ArcadiaCA.gov](mailto:mbruckner@ArcadiaCA.gov)

Website: [www.arcadiaca.gov](http://www.arcadiaca.gov)

## Hosting Service

Revize has partnered with Amazon Web Services (AWS) and Google Cloud Service Platform (GCP) for it's LIVE WEB server hosting infrastructure needs. Both AWS and GCP are industry leaders in high availability cloud server architecture, both server farm infrastructure is highly secured, scalable and redundant for 24/7/365 availability. Snapshot/Mirror Image backups of all of our cloud servers guarantees



100% data protection and recovery in case of any disaster. Also, Revize has dedicated CMS servers in two state-of-the-art physical data centers located in Chicago and Detroit. Onsite/Offsite data backups of all of our dedicated servers are scheduled nightly with R1Soft backup service. Additionally, Revize utilizes multiple Tier 1 bandwidth providers such as Level 3, Wiltel, and Cogent for redundancy and continuous connectivity. These procedures provide our clients with up to 500Mbps of fast fiber optic up-stream connectivity.

Revize hosts your web sites and web applications on redundant (3 TB Hard Drive, 3.2 GHz CPU and 32 GB RAM) servers in order to provide enhanced performance and reliability. The Revize technology architecture physically separates the CMS from the website in order to provide another layer of redundancy/security. With this model, we keep an up-to-the-minute exact duplicate of your website in the event your site must be restored. Revize support staff will simply republish your site within a guaranteed two hours (as opposed to several hours or days time frame our competitors offer).

Revize will host both your Extranet and Intranet; your Intranet is secure and only accessible by authorized users through a login system.

There are no special software requirements to run a Revize hosted website and CMS solution. We make it all very simple. All you need is an internet connection and a browser. We also provide complete maintenance of your website, which includes but is not limited to: OS patches, intrusion prevention, antivirus, and software upgrades.

## Security

Revize takes website security very seriously and we provide our clients with the very best website protection protocols. Our data centers are located on secure premises equipped with card-reader access, security cameras and guards on duty 24/7 to ensure the physical protection from unauthorized entry.

Our web and network administrators monitor network activity 24-hours-a-day to ensure system integrity and protection against threats such as Denial of Service (DoS) attacks that could corrupt your website or block user access. Maintaining the secure configuration of our web servers is managed through application of appropriate patches and upgrades, security testing, vulnerability scans, monitoring of logs, and backups of data and OS. Host-based firewalls to protect CMS servers from unauthorized access.

## Application Security Authentication

- **Role-Based Security:** Role-based authentication to add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers, etc., or department roles and empower the department to assign specific roles to users.
- **Permission-Based Security:** Ability to set up Content Owners/Editors and restrict which site pages they are authorized to update
  - **Global & Department Workflow Management:** Create workflow management and approval processes where authorized department personnel become approvers



### Did you know?

Revize will host your website and CMS in at least two completely separate geographic locations!



# Revize Quote: Custom Design

Phase 1: Project Planning and Analysis, SOW	\$500
Phase 2: Discovery & Design from scratch - One concept, three rounds of changes, home page template and inner page design. Includes Responsive Web Design.	\$1,500
Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with linking to any additional 3rd party web application. You also receive all updates to all CMS modules for the life of your Revize relationship. And you own the technology, design and content!	\$3,300
Phase 5: QA Testing	\$800
Phase 6: Sitemap Development and Content Migration Up to 500 Webpages and Documents	\$1,700
Phase 7: Content editing and site administration training	Included
Phase 8: Go live!	Included
Annual tech support, CMS software updates (unlimited users), and website health checks. website hosting Included free of charge (10GB storage space) 50GB monthly bandwidth limit:	\$1,900
Grand Total (1st year) Second year and onward investment	<b>\$9,700</b> \$1,900/year

## 3 Year Optional Payment Plan

- Year 1: \$ 4,500
- Year 2: \$ 4,500
- Year 3: \$ 4,500
- Year 4: \$ 1,900 (Includes Free Redesign)

# Revize Support Includes

- 8 AM – 8PM EST Phone Support (Monday thru Friday)
- 24X7X365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- E-Newsletter Module support
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets



## Did you know?

Revize updates your Content Management System an average of 4 times per year!

## Revize Web Services Sales Agreement

This Sales Agreement is between The Village of East Dundee, IL ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 4-30-2020

<b>CLIENT INFORMATION:</b>		<b>REVIZE LLC:</b>
Company Name:	<u>Village of East Dundee</u>	Revize Software Systems
Company Address:	<u>120 Barrington Avenue</u>	150 Kirts Blvd.
Company City/State/Zip:	<u>East Dundee, IL 60118</u>	Troy, MI 48084
Contact Name:	<u>Amanda Rafter (847) 426-2822 x6102</u>	248-269-9263
Billing Dept. Contact:	<u><a href="mailto:Arafter@eastdundee.net">Arafter@eastdundee.net</a></u>	
CLIENT Website Address:	<u><a href="http://www.eastdundee.net">www.eastdundee.net</a></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1: Project Planning and Analysis, SOW, onetime fee:	\$500.00
1	Phase 2 – Discovery & Design from Scratch, onetime fee: <ul style="list-style-type: none"> <li>1 mockup with up to 3 rounds of changes</li> <li>Home page template and inner page design and layout.</li> <li>Includes Responsive Web Design</li> </ul>	\$1,500.00
1	Phase 3 & 4 – Revize Template Development, onetime fee: <ul style="list-style-type: none"> <li>Set-up all CMS modules listed in this agreement</li> <li>Integration with all 3rd party web applications</li> </ul>	\$3,300.00
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$800.00
1	Phase 6 – Content Migration up to 500 webpages & documents: <ul style="list-style-type: none"> <li>Site map development and content migration from old website including spell checking and style corrections</li> </ul>	\$1,700.00
1	Phase 7 –Content Editing Training, onetime fee:	Included
1	Phase 8 – Go Live:	Included
1	<b>Special New Client Discount (Expires 5/31/2020)</b>	<b>(\$1,000)</b>
1	Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, Unlimited Users, 10GB website storage, 100GB/Month Bandwidth, SSL Certificate pre-paid annual fee:	\$1,900.00
1	<b>Grand Total First Year</b>	<b>\$8,700.00</b>

## Payment Schedule

Payment Amount	Payment Date	Includes
\$ 4,167.00	7/15/2020	1/3 <sup>rd</sup> Project Costs + Year 1 Annual Hosting and Maintenance
\$ 4,167.00	7/15/2021	1/3 <sup>rd</sup> Project Costs + Year 2 Annual Hosting and Maintenance
\$ 4,166.00	7/15/2022	1/3 <sup>rd</sup> Project Costs + Year 3 Annual Hosting and Maintenance
\$ 1,900.00	7/15/2023	Year 4 of Annual Hosting & Maintenance (Includes Redesign)

## Terms:

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. Revize requires a check for \$4,167.00 on 7/15/2020 to complete this project.
3. Additional content migration, if requested, is available for \$3 per web page or document.
4. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
5. Additional website storage is available at \$1,000 per year for each additional 5GB website storage.
6. This agreement is the only legal document governing this sale & Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Michigan..
7. Both parties must agree in writing to any changes or additions to this Sales Agreement.
8. CLIENT understands that project completion date is highly dependent on their timely communication with Revize. CLIENT also agrees and understands that;
  - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
  - b. During the project, CLIENT will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
  - c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.
9. Revize will provide a free redesign of the website in year 4 of the agreement. This assumes the City agrees to 4 consecutive years of annual software subscription, tech support, CMS updates, and hosting.
10. CLIENT owns design, content, and will receive periodic updates to the CMS for the life of the contract.
11. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout.
12. Storage is limited only to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat/property maps, tax records, GIS data, etc.
13. After content migration, CLIENT is responsible for any additional content cleanup. This includes, but is not limited to, resizing photos, reformatting text, replacing photos/icons, consolidating unwanted content, adding future calendar events, and general prep of the site before go live. CLIENT will also have the ability to add new photos, content, and pages.

## Enterprise Revize CMS License

As part of this agreement Revize Software Systems, LLC. will provide to the CLIENT a full Enterprise Revize CMS Software license. This software is a proprietary software built and maintained by Revize Software Systems LLC. and is intended to allow for the CLIENT to easily update the content of their website. CLIENT agrees that this license will only be used to maintain the websites included in this agreement. Sharing of the content management system, by the CLIENT, with other entities not identified in this agreement is prohibited.

Revize will maintain, update, and host the Revize CMS during the contract period. In the event that the contract is terminated, for any reason, Revize will provide the latest version of the Revize CMS to the CLIENT. This system will then have the ability to be hosted and used by the CLIENT as long as they wish. Revize will provide reasonable support in transferring the CMS system to the CLIENT's decided upon hosting architecture.

## Products CLIENT Owns Include:

- Revize CMS License
- Hosted Website
- Source Files
- All Included Revize Web Applications
- Design & Page Content

**AGREED TO BY:**

**CLIENT**

**REVIZE**

**Signature of Authorized Person:**

\_\_\_\_\_

\_\_\_\_\_

**Name of Authorized Person:**

\_\_\_\_\_

Thomas Jean

**Title of Authorized Person**

\_\_\_\_\_

Project Manager

**Date:**

\_\_\_\_\_

\_\_\_\_\_

Please sign and return to:

Thomas@revize.com

Fax 1-866-346-8880

## **Revize will integrate the following web applications into your website**

### **Citizen's Communication Center Apps**

- Notification Center with Email Alerts
- Bid Posting
- Document Center
- Email Notify
- FAQs
- Job Posting
- News Center with Facebook/Twitter Integration
- Online Forms
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

### **Citizen's Engagement Center Apps**

- Citizen Request Center with Captcha
- Public Records Request App
- Online Bill Pay
- RSS Feed

## Staff Productivity Apps

- Agenda Posting Center
- Job Posting App
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Form Builder
- Staff Directory
- Website Content Archiving
- Website Content Scheduling

## Site Administration and Security Features

- Audit Trail
- Auto Site Map Generator
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

## Mobile Device and Accessibility Features

- Font Size Adjustment
- Alt-Tags
- Responsive Website Design (RWD)





20 N. Wacker Drive, Ste 1660  
Chicago, Illinois 60606-2903  
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DD 312-984-6468

15010 S. Ravinia Avenue, Ste 10  
Orland Park, Illinois 60462-5353  
T 708 349 3888 F 708 349 1506

www.ktjlaw.com

## **MEMORANDUM**

DATE: March 11, 2020

TO: Chief George Carpenter  
Jennifer Johnsen, Village Administrator

FROM: George Wagner

RE: Draft ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AMENDING CHAPTER 37: FEES AND FINES, AND CHAPTER 92: ANIMALS, OF THE VILLAGE OF EAST DUNDEE VILLAGE CODE REGARDING ANIMAL.

Attached to this email is the draft Ordinance referred to above, which was prepared to address the Village's intergovernmental agreement with Kane County that authorizes Kane County personnel to provide animal control services to the Village. Since the draft Ordinance combines various provisions from Kane County's Animal Control Ordinance (the "County Animal Ordinance") and the Village's present Chapter 92, Animals (the "Village Animal Ordinance"), I thought that it might be helpful to summarize the draft Ordinance for your future reference.

Section 92.01 adopts the County Animal Ordinance for enforcement by Kane County in the Village, while authorizing Village personnel to enforce that Ordinance with certain modifications.

Section 92.02 incorporates the definitions in the County Animal Ordinance, while providing additional definitions applicable to Village enforcement. In fact, several of the new definitions are from the Village Animal Ordinance, at least in part, with certain revisions. For example:

- a. "Dangerous Dog or Other Animal; Dangerous Dog; Dangerous Animal," includes "menacing behavior" from Section 92.05D.
- b. "Enclosure" is from Section 92.04A with modification.
- c. "Vicious Animal; Vicious Dog or Animal," is from Section 92.04A.

Section 92.03 adopts the County Animal Ordinance with modifications:

- A. The previous and other definitions are incorporated into the County Animal Ordinance.
- B. Section 5-9, Dog Running At Large; Public Nuisance; Impoundment, is amended to apply to dogs and cats, and includes dog-related requirements from Section 92.08 of the Village Animal Ordinance. Note the revision to exempt duly approved service animals from the dog-related provisions (#5).
- C. Section 5-10(E), Notice of Impoundment: Service of Notice; Redemption of Impounded Dog; Conditions, eliminates an additional impoundment fee for the County's animal control fund if the Police Department apprehends and impounds.

- D. Section 5-12, Animals Exhibiting Signs of Rabies; Notice to Administrator; Confinement of Animal; Animals Exposed; Confinement, provides the Chief of Police with the same authority as the County Administrator.
- E. Section 5-13, Report Of Bite By Animal; Confinement; Report; At End Of Confinement; Confinement In Owner's House; Reduction Of Period; Violations; Expense, provides the Chief of Police with the same authority as the County administrator.
- F. Section 5-14: Prevention Of Spread Of Rabies; Powers, provides the Chief of Police with the authority to order preventive action.
- G. Section 5-15: Enclosure For Vicious Dog Or Other Animal; Leash For Dangerous Dog Or Other Animal; Exemptions; Injunction; Nuisance, is amended as follows:
  - 1. Declares vicious and dangerous animals to be a nuisance;
  - 2. Includes requirements from Sections 92.04 and 92.05 of the Village Animal Ordinance, and addresses vicious or dangerous animals killing chickens (h) – re: Section 92.19L of the Village Animal Ordinance; and
  - 3. Provides additional authority for the Chief of Police, Hearing Officer and Police Department.
- H. Division 2. Prohibited Animals, Sections 5-16 to 5-16-2, is deleted in its entirety, and a new Section 5-16, Dangerous Animals, restates Section 92.03 of the Village Animal Ordinance with some modifications.
- I. A new Section 5-16-1, Potentially Dangerous Dog; Vicious Animal, provides that 3 or more dogs running at large and unsupervised may be deemed dangerous and/or vicious animals.
- J. A new Section 5-16-2, Biting Dogs, restates Section 92.13 of the Village Animal Ordinance with modifications.
- K. A new Section 5-16-3, Damage to Property, restates Section 92.11 of the Village Animal Ordinance.
- L. Sections 5-19 through 22 of the County Ordinance addresses farm animals and this provision makes it clear that such animals are not permitted in the Village, except for chickens pursuant to Section 92.06, Chickens (see below).
- M. Sections 5-19: Prohibited Acts, is amended to permit the purchase of baby chicks to the extent that it complies with Section 92.06: Chickens (see below).

Section 92.04: Limitation On Number Of Dogs And Cats, restates Section 92.17 of the Village Animal Ordinance.

Section 92.05: Farm Animals, restates Section 92.06 of the Village Animal Ordinance.

Section 92.06: Chickens, restates Section 92.19 of the Village Animal Ordinance.

Section 92.07: Enforcement, addresses the enforcement methodology for issuing citations and follow up in the circuit court and administrative adjudication. It also addresses fees and fines.

In addition, Chapter 37: Fees and Fines, is amended to address applicable fees and fines.

I hope that this is helpful. Let me know if you have any questions or need additional assistance.

C: Gregory Smith, Village Attorney

**ORDINANCE NUMBER 20 - \_\_**

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK  
AND KANE COUNTIES, ILLINOIS, AMENDING CHAPTER 37: FEES AND FINES,  
AND CHAPTER 92: ANIMALS, OF THE VILLAGE OF EAST DUNDEE  
VILLAGE CODE REGARDING ANIMAL CONTROL**

**WHEREAS**, the Village of East Dundee ("Village") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, the Village regulates and controls animals within the Village and has entered into an Intergovernmental Agreement with the County of Kane ("Kane County"), pursuant to the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, to provide animal control services to the Village; and

**WHEREAS**, the Village desires to amend the Village Code, adopting Kane County's Animal Control Ordinance to allow the Village's enforcement of its provisions, while clarifying the Village's additional animal control restrictions and regulations; and

**WHEREAS**, the President and Board of Trustees of the Village have determined that granting of said amendments to the Village of East Dundee Village Code ("Village Code") is in the best interest of the Village;

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Incorporation.** That each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

**SECTION 2: Village Code Amendment.** That the Village Code is hereby amended, as follows:

**Amendment #1:**

Chapter 92, Animals, of the Village Code is hereby deleted in its entirety, and the following inserted in its place:

## **92.01: SHORT TITLE/APPLICATION:**

- A. This chapter shall be known and may be cited as the *ANIMAL CONTROL ORDINANCE*.
- B. To establish animal control regulations and procedures, the Animal Control Ordinance adopts Kane County's Animal Control Ordinance, authorizing the Village to enforce its provisions as modified by this Ordinance, and adopts certain additional provisions set forth herein. Kane County also has authority to enforce (within the Village) Kane County's Animal Control Ordinance, without such modifications, pursuant to the Intergovernmental Agreement.

## **92.02: DEFINITIONS:**

The Definitions set forth in Kane County's Animal Control Ordinance, as amended from time to time and as modified by Section 92.03, are incorporated herein as if fully set forth. In addition, as used in this chapter, unless the context otherwise requires, the terms specified in this section have the following meanings:

**ADMINISTRATIVE ADJUDICATION:** Enforcement of this Ordinance by a Hearing Officer, pursuant to Chapter 36, Administrative Adjudication, of this Code.

**ANIMAL CONTROL WARDEN:** The Village's police officers shall be animal control wardens to perform duties pursuant to this chapter.

**CHIEF OF POLICE:** The duly appointed Chief of Police of the Village of East Dundee.

**DANGEROUS DOG OR OTHER ANIMAL; DANGEROUS DOG; DANGEROUS ANIMAL:** Any individual dog or other animal, when unmuzzled, unleashed, or unattended by its owner or custodian that behaves in a manner that a reasonable person would believe poses a serious and unjustified imminent threat of serious physical injury or death to a person or a companion animal in a public place, including menacing behavior.

**ENCLOSURE:** A fence or structure with a design approved by the Village of at least six feet (6') in height, which is covered, forming or causing an enclosure suitable to prevent the entry of young children, and suitable to confine a vicious or dangerous animal in conjunction with other measures that may be taken by the owner or keeper, such as tethering of the vicious or dangerous animal within the enclosure. The enclosure shall be securely enclosed and locked and designed to prevent the animal from escaping from the enclosure. If the enclosure is a room within a residence, the door must be locked. A vicious or dangerous animal may be allowed to move about freely within the entire residence if it is muzzled at all times.

**HEARING OFFICER:** The person appointed by the Village to hear and decide cases brought pursuant to Chapter 36, Administrative Adjudication, of this Code.

INTERGOVERNMENTAL AGREEMENT: The Intergovernmental Agreement between Kane County and the Village for animal control services to be provided by Kane County, which is in effect from and after September 12, 2016, until terminated.

KANE COUNTY/ COUNTY: County of Kane, Illinois.

KANE COUNTY ANIMAL CONTROL ORDINANCE/COUNTY ORDINANCE: Chapter 5, Animal Control Ordinance, of the Kane County Code, as it may be amended from time to time.

POLICE DEPARTMENT: The Village's police department.

VICIOUS ANIMAL; VICIOUS DOG OR ANIMAL:

1. Any individual dog or other animal that when unprovoked bites or attacks a human being or other animal either on public or private property; and
2. Any individual dog or other animal that has a trait or characteristic and a generally known reputation for viciousness, dangerousness, or unprovoked attacks upon human beings or other animals, unless handled in a particular manner with special equipment.

VILLAGE: The Village of East Dundee, Illinois.

VILLAGE POLICE OFFICER; POLICE OFFICER: A sworn law enforcement officer employed by the Village's Police Department, who shall be an animal control warden, may be appointed as a humane investigator, and shall have the authority of a sheriff's deputy under the County Ordinance.

### **92.03: ADOPTION OF KANE COUNTY ANIMAL CONTROL ORDINANCE:**

The Village adopts and incorporates by reference Kane County's Animal Control Ordinance, Chapter 5 of the Kane County Code, with the following exceptions thereto, consisting of certain deletions and changes, which shall control wherever such exceptions are applicable or are in conflict with certain other provisions of that code. In addition, to the extent that any provision of the Kane County Animal Control Ordinance limits its application to the corporate area of the County, outside of a municipality, that provision shall apply within the Village.

#### **A. Section 5-2: Definitions:**

1. The definitions in Section 92.02 of this Ordinance are incorporated into the County Ordinance, subject to the following:
  - a. "Dangerous Dog", as defined in the County Ordinance shall be deleted and replaced with "Dangerous Dog; Dangerous Dog or other Animal; Dangerous Animal", as defined in Section 92.02:

DANGEROUS DOG OR OTHER ANIMAL; DANGEROUS DOG;  
DANGEROUS ANIMAL: Any individual dog or other animal, when unmuzzled, unleashed, or unattended by its owner or custodian that behaves in a manner that a reasonable person would believe poses a serious and unjustified imminent threat of serious physical injury or death to a person or a companion animal in a public place, including menacing behavior.

- b. The definition of “Department” in the County Ordinance shall be amended to include the following:

The Police Department shall have the same authority as the Department for Village enforcement purposes.

- c. The definition of “Enclosure” in the County Ordinance shall be deleted and replaced with the following definition from Section 92.02:

ENCLOSURE: A fence or structure with a design approved by the Village of at least six feet (6') in height, which is covered, forming or causing an enclosure suitable to prevent the entry of young children, and suitable to confine a vicious or dangerous animal in conjunction with other measures that may be taken by the owner or keeper, such as tethering of the vicious or dangerous animal within the enclosure. The enclosure shall be securely enclosed and locked and designed to prevent the animal from escaping from the enclosure. If the enclosure is a room within a residence, the door must be locked. A vicious or dangerous animal may be allowed to move about freely within the entire residence if it is muzzled at all times.

- d. The term and definition of “Vicious Dog” in the County Ordinance shall be deleted and replaced with “Vicious Animal; Vicious Dog or Animal”, as defined in Section 92.02:

VICIOUS ANIMAL; VICIOUS DOG OR ANIMAL:

1. Any individual dog or other animal that when unprovoked bites or attacks a human being or other animal either on public or private property; and
  2. Any individual dog or other animal that has a trait or characteristic and a generally known reputation for viciousness, dangerousness, or unprovoked attacks upon human beings or other animals, unless handled in a particular manner with special equipment.
- e. These new terms and definitions shall be substituted whenever the original term is referenced.

B. Section 5-9: Dog Running At Large; Public Nuisance; Impoundment: shall be amended as follows:

1. The Title shall be revised to read: Dogs/Cats Running At Large; Public Nuisance; Impoundment; and
2. The following shall be inserted at the end of the paragraph:

This paragraph applies to cats, which are not permitted to run at large.

3. The following paragraph shall be added:

The following restrictions apply specifically to dogs:

1. It shall be unlawful to permit any dog, except when on a leash controlled by the owner or his or her agent, to use or be upon any public street, sidewalk, parkway, public area or unenclosed premises within the Village.
2. It shall be unlawful to permit any dog, even though on a leash, to be in or enter upon any public hall, restaurant, confectionery shop, office, store, grocery, tavern or any other store for the sale of food, except any store for the sale of animal pets anywhere within the Village during the time that any of the places are open for use by the public.
3. It shall be unlawful for any dog, even though on a leash, to go or be upon any school premises or public playground within the Village or upon a path or sidewalk extending through or within any school premises or public playground within the Village, unless permitted by their respective authorities.
4. No leash shall be longer than eight (8) feet in length.
5. The provisions of this section shall not apply to dogs leading blind persons or other duly approved service animals in the course of their service.
6. Any waste deposited by a dog on public property or right-of-way, public walks, recreation areas or the private property of others must be immediately removed by the person who has custody or control of the dog unless otherwise authorized by the property owner. Any person violating this section shall be liable for the cost of removal of the waste in addition to the penalty provided for violation of this code.

C. Subsection E of Section 5-10: Notice Of Impoundment: Service Of Notice; Redemption Of Impounded Dog; Conditions, is amended to include the following:



Payment of an additional impoundment fee into the County's animal control fund, as a penalty for the first offense and for each subsequent offense, does not apply if apprehension and impoundment is by the Police Department.

- D. Section 5-12: Animals Exhibiting Signs Of Rabies; Notice To Administrator; Confinement Of Animal; Animals Exposed; Confinement; is amended to be and read as follows:

The owner of any animal which exhibits clinical signs of rabies, whether or not such animal has been inoculated against rabies, shall immediately notify the County administrator or Chief of Police, and shall promptly confine such animal under the direct supervision of a licensed veterinarian for a period of at least ten (10) days. Any animal in direct contact with such animal, whether or not the exposed animal has been inoculated against rabies, shall be confined as ordered by the administrator or Chief of Police.

- E. Section 5-13, Report Of Bite By Animal; Confinement; Report; At End Of Confinement; Confinement In Owner's House; Reduction Of Period; Violations; Expense; shall be amended by inserting the following final paragraph:

The Chief of Police shall have the same authority as the County administrator under this section, and shall work cooperatively with the administrator.

- F. Section 5-14: Prevention Of Spread Of Rabies; Powers; shall be amended by inserting the following final paragraph:

The Chief of Police also may order such preventive action.

- G. Section 5-15: Enclosure For Vicious Dog Or Other Animal; Leash For Dangerous Dog Or Other Animal; Exemptions; Injunction; Nuisance, is amended as follows:

1. A new first paragraph is inserted, to be and read as follows:

A vicious or dangerous animal is declared to be a nuisance and it is unlawful to keep or harbor a nuisance animal, except as specifically provided in this Section.

2. The following additional requirements are added:

- a. Vicious and dangerous dogs shall not be classified in a manner that is specific to breed.
- b. If an animal is found to be vicious or dangerous, it shall be subject to enclosure if deemed appropriate by the Chief of Police. The owner of a

vicious animal or dangerous dog shall allow reasonable access of a police officer to inspect the enclosure for compliance with an enclosure order and the animal shall not be released to the owner until so approved.

The only times that a vicious or dangerous animal is allowed out of the enclosure are:

- (1) if it is necessary for the owner or keeper to obtain veterinary care;
  - (2) in case of an emergency or natural disaster where the animal's life is threatened; or
  - (3) to comply with the order of the court or Hearing Officer, provided that it is securely muzzled and restrained with a leash not exceeding six feet (6') in length, and shall be under the direct control and supervision of the owner or keeper or muzzled in its owner's residence.
- c. No owner or keeper of a vicious or dangerous animal shall sell or give it away without court or Hearing Officer approval.
  - d. Whenever an owner of a vicious or dangerous animal relocates, he or she shall notify the administrator and the Police Department within seven (7) days of relocation.
  - e. A Hearing Officer may find an animal to be vicious and order it to be removed from the Village.
  - f. Any animal that has been found to be a dangerous animal and is not confined to an enclosure shall be impounded by the Police Department, an animal control warden or any law enforcement authority have jurisdiction in that area.
  - g. The Chief of Police may find an animal to be dangerous, pursuant to the same requirements as the County administrator. The owner of a dog or other animal so found to be a dangerous animal may request a hearing to contest the matter in Administrative Adjudication within thirty (30) days of receipt of notification of the determination, for a de novo hearing on the determination.
  - h. No dog or cat or other domesticated animal, which kills a chicken off a permitted tract of land, shall for that reason alone be considered a vicious or dangerous animal.
  - i. The Village may file any complaint in Administrative Adjudication, in accordance with its procedures.
  - j. References to "court" shall be replaced with "court or Hearing Officer;"
  - k. For enforcement purposes, the Chief of Police shall have authority to make determinations otherwise granted to the County administrator.

- H. Division 2. Prohibited Animals, Sections 5-16 to 5-16-2, is deleted in its entirety and replaced with the following:

**5-16: Dangerous Animals.**

It shall be unlawful to keep or harbor in the Village any bear, lion, wildcat, catamount, orangutan, chimpanzee, tiger, poisonous or other dangerous reptile or any other animal which is free by nature or wild by nature in the eyes of the law and dangerous to humankind. It shall also be unlawful for any person to keep or harbor any vicious animal in the Village or any animal which is dangerous because of a propensity to injure persons, except in accordance with Section 5-15 of this Chapter.

- I. A new Section 5-16-1, Potentially Dangerous Dog; Vicious Animal, shall be inserted to be and read as follows:

**Potentially Dangerous Dog; Vicious Animal.**

- A. A dog found running at large and unsupervised with 3 or more other dogs may be deemed a potentially dangerous dog by an animal control warden or Police Officer. Potentially dangerous dogs shall be spayed or neutered and micro-chipped within 14 days of reclaim. The designation of "potentially dangerous dog" shall expire 12 months after the most recent violation of this Section. Failure to comply with this Section will result in impoundment of the dog and/or a fine.
- B. A potentially dangerous dog may be deemed a vicious animal if it, or one or more of those other dogs, committed an unprovoked bite or attack on a human being or other animal on public or private property.

- J. A new Section 5-16-2, Biting Dogs, shall be inserted to be and read as follows:

- A. Biting Dog. A dog which has bitten, scratched or otherwise injured any person so as to cause abrasion to the skin of the person.
- B. Whenever a dog has bitten, scratched or otherwise injured a person within the Village so as to cause an abrasion of the skin and the person so injured was not, at the time, unlawfully trespassing upon the person or property of the owner of the dog, process shall issue and be served upon the owner of the dog.
- C. If the defendant is found guilty, he or she shall be fined for the offense, or the court or Hearing Officer may stay execution and continue the cause subject to an order that defendant have the dog disposed of within the time for which the case is continued. Upon satisfactory showing to the court or Hearing Officer that the dog has been disposed of, the court or Hearing Officer, in its discretion, may dismiss the action.

K. A new Section 5-16-3, Damage to Property, shall be inserted to be and read as follows:

**Damage To Property:**

No person shall, without the consent of the owner of the property concerned, permit any dog or cat in his or her custody or control to enter upon the premises of another within the Village, or permit any dog or cat in his or her custody to injure or carry away any vegetable, plant, fruit, shrub, tree, flower or other thing which may be on the premises or which may be planted or seeded there.

L. Sections 5-19 through 22 shall not be interpreted to infer or imply that the animals protected thereunder are permitted in the Village, because farm animals, other than chickens, are not permitted pursuant to Sections 92.08 and 92.09 of this Chapter.

M. Sections 5-19: Prohibited Acts: shall be amended to permit the purchase of baby chicks to the extent that it complies with Section 92.06: Chickens, of this Chapter.

**92.04: LIMITATION ON NUMBER OF DOGS AND CATS.**

- A. A total of not more than three dogs or three cats or any combination thereof, such that the cumulative total shall not exceed four, is permitted to be or remain in or about any single-family detached residence, building or lot.
- B. Not more than one dog or cat is permitted in any single dwelling unit in any multiple housing dwelling unit within the Village at any one time.
- C. This section applies only to dogs and cats over the age of three months.

**92.05: FARM ANIMALS:**

No person shall keep or allow to be kept upon or about the premises or upon any vacant property or public streets within the Village any cattle, horses, swine, sheep, goats, ducks, geese, or poultry (other than chickens).

**92.06: CHICKENS:**

A. Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CHICKEN. A member of the subspecies Gallus galls domestics, a domesticated fowl.

CHICKEN COOP INCLUDES CHICKEN TRACTOR AND CHICKEN RUN. A structure that is designed to house chickens. A mobile coop is a chicken tractor. A

chicken run is an outdoor area that is enclosed on all vertical sides by fencing. The run must be attached to or must surround a chicken coop with a doorway or hatch that allows access into the space by chickens.

PERMITTED TRACT OF LAND. The tract of land as identified by the application upon which a permit is granted for the keeping chickens.

PERMITTEE. An applicant who has been granted a permit to raise, harbor or keep chickens.

PERMITTING OFFICER. A person appointed by the Village Administrator.

SINGLE FAMILY DWELLING. Any building that contains only one dwelling unit.

TRACT OF LAND. A property that has one single family dwelling located on that property.

B. Permit required.

(1) No person shall raise, harbor or keep chickens within the Village without obtaining a valid chicken coop permit from the Village.

(2) In order to obtain a permit, an applicant must submit a completed application with a fee as established by the annual fee schedule. If for any reason, the permit is not issued, the fee will be refunded. For annual renewal, the permit fee shall be as established by the annual fee schedule.

(3) Requirements to obtain a permit shall include:

(a) That all requirements of this section are met;

(b) That all fees for the permit are paid in full;

(c) That all judgments in the Village's favor and against the applicant have been paid in full;

(d) That the tract of land to be permitted shall contain only one single family dwelling occupied and be used as such by the applicant;

(e) That the applicant has provided notice to the residents of all immediately adjacent dwellings of the applicant's intent to obtain a permit;

(f) That the applicant has successfully completed an approved class in raising chickens in an urban setting;

(g) That a permit shall only be issued after the chicken coop has been inspected and determined to meet all requirements of this section;

(h) That the issuance of a permit will not be detrimental to or endanger the public health, safety, comfort or general welfare of the community or neighboring residents;

(i) That the issuance of a permit will not be injurious to the enjoyment of property by property owners in the immediate vicinity.

(4) If the Permitting Officer concludes as a result of the information contained in the application that the requirements for a permit have been met, then the Officer shall issue the permit.

(5) If the applicant is found to be in violation of this section, he/she will be given a reasonable time to come into compliance and, upon compliance, the permit shall be issued; or, if not in compliance, the application and fee shall be returned and a new application must be filed.

C. Coop permits.

(1) Coop permits are non-transferrable.

(2) If an annual permit is not purchased prior to the beginning of the permit year, the annual permit fee shall double.

(3) The maximum number of permits issued by the Village shall be ten.

D. Suspension or revocation of a coop permit.

(1) The Permitting Officer may seek suspension or revocation of a coop permit pursuant to the applicable regulations and procedures of § [110.12](#), Revocation and Suspension, for the following violations:

(a) False statements on any application or report required by this section;

(b) Failure to pay any fee;

(c) Failure to correct deficiencies noted in notices of violation within the time specified in the notice;

(d) Failure to maintain the chicken coop in compliance with this section;

(e) Failure to comply with the provisions of an approved mitigation or remediation plan ordered by the Village President as a penalty at a violation hearing;

(f) Failure to comply with any provision of this section.

(2) Notification. A decision to revoke, suspend, deny, or not renew a permit, or impose a mitigation or remediation plan shall be in writing, delivered by mail or in person to the address indicated on the application. The notification shall specify reasons for that action.

E. Number and type of chickens allowed. The maximum number of chickens allowed per tract of land is four. Roosters are prohibited.

F. Zoning districts allowed. A chicken coop can only be permitted in those residential areas zoned E-Estate Residence District; or R-1, R-2 or R-3 Single-Family Residence Districts.

G. Enclosures.

(1) Chicken coops shall be located in the rear yard, must be located at least ten feet from the property line and at least 25 feet from any adjacent residential dwelling, church, school, or place of business, and must be closer to the permittee's residence than any adjoining residential dwelling, church, school, or place of business.

(2) Chicken coops will be kept clean, dry, secure, odor free, neat and sanitary at all times. Manure, uneaten and discarded feed, feathers and other waste must be removed from the chicken coop regularly and at a minimum of once per week.

- (3) Chicken coops shall be designed to provide safe and healthy living conditions.
- (4) The chicken tractor shall provide a minimum of four square feet per hen while minimizing adverse impacts to other residents in the neighborhood.
- (5) The chicken run shall provide a minimum of ten square feet of floor area per hen while minimizing adverse impacts to other residents in the neighborhood.
- (6) Chicken coops must provide adequate ventilation, sun and shade, protection from precipitation, protection from cold weather, fresh water and must be impermeable to rodents, wild birds and predators including cats and dogs.
- (7) Chickens must be kept in an enclosure and fenced area at all times and not allowed to run free. Chickens must be secured in a chicken coop or chicken tractor during non-daylight hours.
- (8) A chicken coop or chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked each night. Open windows and vents must be covered with predator and bird proof wire.
- (9) The materials used in making the hen house or chicken tractor shall be uniform for each element of the structure, such that the walls are made of the same material, the roof has the same shingles or other covering and any windows or openings be constructed of the same materials. The use of scrap, washboard, sheet metal or similar materials is prohibited. Chicken coops and chicken tractors shall be well maintained.
- (10) Any enclosed chicken run shall consist of sturdy wire fencing, a minimum of six feet in height, and covered with wire, aviary netting or solid roofing.

H. Odor and noise.

- (1) Odors from chickens, chicken manure or other chicken related substances shall not be perceptible beyond the boundaries of the permitted tract of land.
- (2) Noise from chickens shall not be loud enough to disturb persons of reasonable sensitivity beyond the boundaries of the permitted tract of land at the property boundaries.

I. Predators, rodents, insects and parasites. The permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites. Chickens found to be infested with insects or parasites that may result in unhealthy conditions to humans or chickens shall be removed immediately from the permitted tract of land.

J. Feed and water. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be unavailable to rodents, wild birds and predators. Feed must be stored in a fully enclosed, rodent proof container.

K. Waste storage and removal.

- (1) Manure must be stored and disposed of in compliance with this section and the Village Code. All stored manure shall be covered by a fully enclosed structure with a lid over the entire structure. No more than three cubic feet of manure shall be stored on the permitted tract of land.



- (2) The chicken coop and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.
- L. Chickens at large. The permittee shall not allow the permittee's chickens to run at large upon any street, alley or unenclosed lot within the Village. No dog or cat or other domesticated animal, which kills a chicken off the permitted tract of land, shall for that reason alone be considered a dangerous or aggressive animal or the Village's responsibility to enforce its animal control provisions.
- M. Unlawful acts.
  - (1) It shall be unlawful for any person to keep chickens in violation of any provision of this section.
  - (2) It shall be unlawful for any owner, renter or leaseholder of property to allow chickens to be kept on the property in violation of the provisions of this section.
  - (3) No person shall keep chickens inside a single family dwelling unit, multifamily dwelling unit or rental unit.
  - (4) No person shall slaughter any chickens within the Village of East Dundee.
  - (5) No person shall keep a rooster.
  - (6) No person shall keep chickens on a vacant or uninhabited tract of land.
  - (7) No permittee shall engage in chicken breeding or fertilizer production for commercial purposes.

## **92.07 ENFORCEMENT:**

- A. Citations and complaints regarding violations of the adopted Kane County Animal Control Ordinance shall describe the violation by first indicating this Section 92.07, followed by the Kane County Ordinance number, e.g., 92.07 (5-9-4) for Nuisance Feeding.
- B. In addition to enforcing violations of this Chapter in the Circuit Court, the Village may enforce such violations before a Hearing Officer in Administrative Adjudication, subject to the requirements of this Chapter. The Hearing Officer shall have the powers granted to the Circuit Court under this Chapter, as well as those provided in Chapter 36 of the Village Code.
- C. The Village's enforcement of this Ordinance shall be subject to the fees and fines set forth in Chapter 37: Fees and Fines, and Section 10.99 of the Village Code.

## **Amendment #2:**

Chapter 37: Fees and Fines, is hereby amended, as follows:

### **FEE SCHEDULE** (minimum amounts)

Section 37.01 (M) is deleted in its entirety and the following inserted in its place:

(M) Animals (Chapter 92).

- (1) Cost of impounding: contracted cost to Village
- (2) Chicken coop permit fees:
  - (a) Initial coop permit fees: \$50
  - (b) Annual renewal coop permit fee: \$25
  - (c) Annual renewal coop permit fee purchased after beginning of permit year: \$50

### **FINE SCHEDULE** (minimum amounts)

Sections 92.03 through 92.18, and their respective fines are hereby deleted and the following inserted in its place:

92.04	Limitation of dogs and cats	\$50
92.07 (5-9)	Dog/cat at large	\$75
92.07 (5-9-2)	Bitch in heat	\$75
92.07 (5-9-3)	Animals making noise	\$75
92.07 (5-9-4)	Nuisance feeding prohibited	\$75
92.07 (5-16-1)	Potentially dangerous dog	\$75
92.07(5-16-2)	Biting dog	\$75
92.07(5-16-3)	Damage to Property	\$75
92.07 (5-15, 5-16., 5-16-1)	Dangerous animals	\$75
92.07 (5-15)	Vicious animals	\$75
92.07 (5-37)	Failure to clean animal waste	\$75

### **ADMINISTRATIVE FINES** (minimum amounts)

Sections 92.02 through 92.11, and their respective fines are hereby deleted and the following inserted in its place:

92.07(5-16-2)	Biting dog	Admin
92.07 (5-15, 5-16., 5-16-1)	Dangerous animals	Admin
92.07 (5-15)	Vicious animals	Admin

**SECTION 3: Continuation.** That all provisions of the Village Code not amended herein shall remain in full force and effect.

**SECTION 4: Severability.** That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION 5: Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**SECTION 6: Effect.** That this Ordinance shall be in full force and effect upon its adoption, approval and publication in pamphlet form as provided by law.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2020 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Lael Miller, Village President

**ATTEST:**

\_\_\_\_\_  
Katherine Holt, Village Clerk

Published in pamphlet form this \_\_\_\_ day of \_\_\_\_\_, 2020, under the authority of the Village President and Board of Trustees.

Recorded in the Village records on \_\_\_\_\_, 2020.

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

Vendor	Invoice	Description	Inv. Date	Due Date	Amount
ACE CLEANERS SUNG LEE					
	Invoice: 151020	UNIFORM DRY CLEANING 01-21-5090 UNIFORM DRY CLEAN	01/16/20 \$4.99	05/04/20	\$4.99
	Invoice: 151296	UNIFORM DRY CLEANING 01-21-5090 UNIFORM DRY CLEAN	02/19/20 \$27.00	05/04/20	\$27.00
	Invoice: 162020	UNIFORM DRY CLEANING 01-21-5090 UNIFORM DRY CLEAN	04/07/20 \$151.95	05/04/20	\$151.95
	Invoice: 192020	UNIFORM DRY CLEANING 01-21-5090 UNIFORM DRY CLEAN	03/19/20 \$94.40	05/04/20	\$94.40
Vendor Total for: ACE CLEANERS SUNG LEE					(Fiscal YTD Payments: \$.00)
					\$278.34
AT&T					
	Invoice: 03252020 att	MONTHLY SERVICE 61-34-5320 MONTHLY SERVICE	03/25/20 \$48.61	05/04/20	\$48.61
Vendor Total for: AT&T					(Fiscal YTD Payments: \$.00)
					\$48.61
AXON ENTERPRISES					
	Invoice: SI-1652108	TASER BATTERY PACK 01-21-5630 TASER BATTERY PAC	04/09/20 \$204.00	05/04/20	\$204.00
Vendor Total for: AXON ENTERPRISES					(Fiscal YTD Payments: \$.00)
					\$204.00
CENTURY SPRINGS					
	Invoice: 2464084	ED[D WATER 01-21-5630 EDPD WATER	04/27/20 \$61.00	05/04/20	\$61.00
Vendor Total for: CENTURY SPRINGS					(Fiscal YTD Payments: \$.00)
					\$61.00
COMCAST BUSINESS					
	Invoice: 041820	MONTHLY SERVICE 01-39-5530 MONTHLY SERVICE 01-21-5320 MONTHLY SERVICE 61-34-5320 MONTHLY SERVICE	04/18/20 \$412.46 \$12.71 \$580.22	05/04/20	\$1,005.39
Vendor Total for: COMCAST BUSINESS					(Fiscal YTD Payments: \$.00)
					\$1,005.39
COMED					
	Invoice: 041320	MONTHLY SERVICE 01-31-5510 MONTHLY SERVICE	04/13/20 \$14.80	05/04/20	\$204.60

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

Vendor	Invoice	Description	Inv. Date	Due Date	Amount
		01-31-5510 MONTHLY SERVICE	\$21.00		
		28-01-5510 MONTHLY SERVICE	\$168.80		
Vendor Total for: COMED		(Fiscal YTD Payments: \$.00)			\$204.60
CURRAN CONTRACTING COMPANY					
	Invoice: 18435	ASPHALT	04/16/20	05/04/20	\$526.40
		01-31-5150 ASPHALT	\$526.40		
Vendor Total for: CURRAN CONTRACTING COMPANY		(Fiscal YTD Payments: \$.00)			\$526.40
DOWN TO EARTH LANDSCAPING					
	Invoice: 48982	MULCH	04/22/20	05/04/20	\$252.00
		01-31-5150 MULCH	\$252.00		
Vendor Total for: DOWN TO EARTH LANDSCAPING		(Fiscal YTD Payments: \$.00)			\$252.00
DRYIT RESTORATION, LLC					
	Invoice: 20200452	MICROBRIAL DISINFECTION OF SQUAD	04/28/20	05/04/20	\$200.00
		01-21-5120 MICROBRIAL DISINF	\$200.00		
Vendor Total for: DRYIT RESTORATION, LLC		(Fiscal YTD Payments: \$.00)			\$200.00
ERGOMETRICS & APPLIED PERSONNEL RESEARCH					
	Invoice: 138216	SHIPPING FOR PO ENTRY LEVEL TESTING	04/24/20	05/04/20	\$32.60
		01-16-5290 SHIPPING FOR PO E	\$32.60		
Vendor Total for: ERGOMETRICS & APPLIED PERSONNEL RESEARCH		(Fiscal YTD Payments: \$.00)			\$32.60
FIRST RESPONSE					
	Invoice: 48216	COVID 19 SUPPLIES	04/21/20	05/04/20	\$360.00
		01-39-6010 COVID 19 SUPPLIES	\$360.00		
Vendor Total for: FIRST RESPONSE		(Fiscal YTD Payments: \$.00)			\$360.00
FLOOD BROTHERS					
	Invoice: 4883836	RECYCLING ROLLOFF	03/27/20	05/04/20	\$300.00
		01-31-5570 RECYCLING ROLLOFF	\$300.00		
Vendor Total for: FLOOD BROTHERS		(Fiscal YTD Payments: \$.00)			\$300.00

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

Vendor	Invoice	Description	Inv. Date	Due Date	Amount
H&H ELECTRIC CO.					
	Invoice: 33967	BY MUNICIPAL LOT 01-31-5150 BY MUNICIPAL LOT	11/30/19 \$516.20	05/04/20	\$516.20
	Invoice: 34285	INSPECT STREET LIGHT - INS CLAIM 01-31-5150 LIGHT INSPECTION	12/31/19 \$302.00	05/04/20	\$302.00
	Invoice: 34679	2 STREET LIGHTS AND POLE REPLACED 01-31-5150 2 STREET LIGHTS A	04/01/20 \$18,268.60	05/04/20	\$18,268.60
Vendor Total for: H&H ELECTRIC CO.		(Fiscal YTD Payments: \$.00)			\$19,086.80
HOME DEPOT					
	Invoice: 1011325	COVID 19 SUPPLIES 01-39-6010 COVID 19 SUPPLIES	03/17/20 \$45.05	05/04/20	\$45.05
	Invoice: 2442786	COVID 19 SUPPLIES 01-39-6010 COVID 19 SUPPLIES	03/16/20 \$13.98	05/04/20	\$13.98
	Invoice: 2572934	PW SUPPLIES 01-31-5640 PW SUPPLIES 60-33-5640 PW SUPPLIES 61-34-5640 PW SUPPLIES	03/16/20 \$100.00 \$100.00 \$107.00	05/04/20	\$307.00
Vendor Total for: HOME DEPOT		(Fiscal YTD Payments: \$.00)			\$366.03
IMAGE SPECIALTIES OF GLENVIEW, INC					
	Invoice: 4152020	RETIREMENT PLAQUE - MG 01-21-5630 RETIREMENT PLAQUE	04/15/20 \$60.00	05/04/20	\$60.00
Vendor Total for: IMAGE SPECIALTIES OF GLENVIEW, INC		(Fiscal YTD Payments: \$.00)			\$60.00
KIM DIGIOVANNI					
	Invoice: 042920	DUI PROS MARCH - APRIL 2020 01-21-5230 DUI PROS MARCH -	04/29/20 \$1,102.50	05/04/20	\$1,102.50
Vendor Total for: KIM DIGIOVANNI		(Fiscal YTD Payments: \$.00)			\$1,102.50
M.E. SIMPSON COMPANY INC					
	Invoice: 34947	WTP SERVICE LINE LEAK DETECTION 60-33-5290 WTP SERVICE LINE	03/31/20 \$475.00	05/04/20	\$475.00
Vendor Total for: M.E. SIMPSON COMPANY INC		(Fiscal YTD Payments: \$.00)			\$475.00
METRO WEST COG					
	Invoice: 4315	RENEWAL DUES 5/1/20 - 4/30/2021	05/01/20	05/04/20	\$1,500.00

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

Vendor	Invoice	Description	Inv. Date	Due Date	Amount
		01-12-5420 RENEWAL DUES 5/1/	\$1,500.00		
	Vendor Total for: METRO WEST COG	(Fiscal YTD Payments: \$.00)			\$1,500.00
NICOR GAS					
	Invoice: 032620	MONTHLY SERVICE 01-35-5510 MONTHLY SERVICE 01-35-5510 MONTHLY SERVICE	03/26/20 \$190.69 \$293.15	05/04/20	\$483.84
	Vendor Total for: NICOR GAS	(Fiscal YTD Payments: \$.00)			\$483.84
NIR ROOF CARE					
	Invoice: 143223	611 E MAIN ROOF REPAIR 01-35-5110 611 E MAIN ROOF R	03/16/20 \$1,130.00	05/04/20	\$1,130.00
	Vendor Total for: NIR ROOF CARE	(Fiscal YTD Payments: \$.00)			\$1,130.00
PADDOCK PUBLICATIONS, INC					
	Invoice: 46875	PUBLIC HEARING NOTICE 01-14-5330 PUBLIC HEARING NO	04/11/20 \$115.00	05/04/20	\$115.00
	Vendor Total for: PADDOCK PUBLICATIONS, INC	(Fiscal YTD Payments: \$.00)			\$115.00
RYAN HERCO FLOW SOLUTIONS					
	Invoice: 9433913	RTE 68 WATER TOWER METER 60-33-5130 RTE 68 WATER TOWE	04/07/20 \$2,723.35	05/04/20	\$2,723.35
	Vendor Total for: RYAN HERCO FLOW SOLUTIONS	(Fiscal YTD Payments: \$.00)			\$2,723.35
STAPLES ADVANTAGE					
	Invoice: 8058187072	EDPD TP 01-21-5630 EDPD TP	04/18/20 \$47.67	05/04/20	\$47.67
	Vendor Total for: STAPLES ADVANTAGE	(Fiscal YTD Payments: \$.00)			\$47.67
SUBURBAN LABORATORIES, INC.					
	Invoice: 162955	WW LAB 61-34-5290 WW LAB	02/11/19 \$80.50	05/04/20	\$80.50
	Invoice: 170935	WW LAB 61-34-5290 WW LAB	11/05/19 \$15.00	05/04/20	\$15.00
	Invoice: 171005	WW LAB	11/07/19	05/04/20	\$260.00



# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

Vendor	Invoice	Description	Inv. Date	Due Date	Amount
		61-34-5290 WW LAB	\$260.00		
	Invoice: 171040	WW LAB	12/11/19	05/04/20	\$385.50
		61-34-5290 WW LAB	\$385.50		
	Invoice: 171743	WW LAB	01/02/20	05/04/20	\$15.00
		61-34-5290 WW LAB	\$15.00		
	Invoice: 171784	WW LAB	12/05/19	05/04/20	\$220.00
		61-34-5290 WW LAB	\$220.00		
Vendor Total for: SUBURBAN LABORATORIES, INC.		(Fiscal YTD Payments: \$.00)			\$976.00
TEMPLE DISPLAY, LTD					
	Invoice: 21306	BANNERS	04/22/20	05/04/20	\$11,915.00
		34-01-5876 BANNERS	\$11,915.00		
Vendor Total for: TEMPLE DISPLAY, LTD		(Fiscal YTD Payments: \$.00)			\$11,915.00
US BANK					
	Invoice: 0382 032520	MONTHLY EXPENSE	03/25/20	05/04/20	\$1,011.74
		01-21-5630 SECURITY LOCK BOX	\$99.00		
		01-21-5630 PAPER SHREDDER	\$918.98		
		01-21-5630 4 CARBON MONOXIDE	\$67.36		
		01-39-6010 COVID 19 SUPPLIE	\$26.40		
		01-21-5430 2020 WOMEN IN CJ	-\$100.00		
	Invoice: 2107 032520	UNIFORM HYBRID SLINGH JH	03/25/20	05/04/20	\$63.95
		01-21-5080 UNIFORM HYBRID SL	\$63.95		
	Invoice: 2665 032520	COMMUNITY RELATIONS GIVE AWAYS	03/25/20	05/04/20	\$1,401.75
		01-21-5580 COMMUNITY RELATIO	\$1,401.75		
	Invoice: 5082 032520	SUPPLIES	03/25/20	05/04/20	\$507.49
		01-21-5630 MAGPULL AR-15 PMG	\$389.96		
		01-21-5630 STREAMLIGHT PROTA	\$117.53		
Vendor Total for: US BANK		(Fiscal YTD Payments: \$.00)			\$2,984.93
USA BLUEBOOK					
	Invoice: 185746	COVID 19 SUPPLIES	03/25/20	05/04/20	\$241.08
		01-39-6010 COVID 19 SUPPLIES	\$241.08		
	Invoice: 190207	WWTP LAB SUPPLIES	03/30/20	05/04/20	\$511.93
		61-34-5630 WWTP LAB SUPPLIES	\$217.55		
		60-33-5630 WWTP LAB SUPPLIES	\$294.38		
Vendor Total for: USA BLUEBOOK		(Fiscal YTD Payments: \$.00)			\$753.01
VERIZON WIRELESS					
	Invoice: 9582211795	MONTHLY CELL SERVICE	04/10/20	05/04/20	\$846.94

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

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Vendor	Invoice	Description	Inv. Date	Due Date	Amount
		01-12-5320 MONTHLY CELL SERV	\$148.58		
		01-14-5320 MONTHLY CELL SERV	\$36.28		
		01-21-5320 MONTHLY CELL SERV	\$204.73		
		01-25-5320 MONTHLY CELL SERV	\$36.28		
		01-31-5320 MONTHLY CELL SERV	\$241.05		
		60-33-5320 MONTHLY CELL SERV	\$62.29		
		61-34-5320 MONTHLY CELL SERV	\$80.59		
		01-31-5320 MONTHLY CELL SERV	\$ .29		
		60-33-5320 MONTHLY CELL SERV	\$ .29		
		61-34-5320 MONTHLY CELL SERV	\$ .28		
		01-31-5320 MONTHLY CELL SERV	\$12.34		
		60-33-5320 MONTHLY CELL SERV	\$12.34		
		61-34-5320 MONTHLY CELL SERV	\$11.60		
Vendor Total for: VERIZON WIRELESS		(Fiscal YTD Payments: \$.00)			\$846.94
WEST DUNDEE, VILLAGE OF					
	Invoice: 1877 - 1	IT SUPPORT - FEB MAR APR 2020	04/17/20	05/04/20	\$9,437.50
		01-35-5290 IT SUPPORT - FEB	\$471.88		
		01-14-5290 IT SUPPORT - FEB	\$235.94		
		01-21-5290 IT SUPPORT - FEB	\$2,359.38		
		01-25-5290 IT SUPPORT - FEB	\$471.88		
		01-31-5290 IT SUPPORT - FEB	\$471.88		
		01-12-5290 IT SUPPORT - FEB	\$235.94		
		01-37-5290 IT SUPPORT - FEB	\$471.88		
		60-33-5290 IT SUPPORT - FEB	\$2,359.38		
		61-34-5290 IT SUPPORT - FEB	\$2,359.34		
Vendor Total for: WEST DUNDEE, VILLAGE OF		(Fiscal YTD Payments: \$.00)			\$9,437.50
WINZER FRANCHISE COMPANY					
	Invoice: 6607989	COVID 19 SUPPLIES	04/21/20	05/04/20	\$102.10
		01-39-6010 COVID 19 SUPPLIES	\$102.10		
Vendor Total for: WINZER FRANCHISE COMPANY		(Fiscal YTD Payments: \$.00)			\$102.10

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

Amount

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GENERAL FUND	\$35,086.59
MOTOR FUEL TAX FUND	\$168.80
DOWNTOWN & DUNDEE CROSSINGS BDD	\$11,915.00
WATER OPERATING FUND	\$6,027.03
SEWER OPERATING FUND	\$4,381.19
Grand Total:	\$57,578.61
Total Vendors:	30
 TOTAL FOR REGULAR CHECKS:	 31506.10
TOTAL FOR DIRECT PAY VENDORS:	26072.51

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

## A/P Manual Check Posting List

Postings from all Check Registration runs(NR) since last Check Voucher run(NCR)

Vendor	Invoice	Description	Check: No	Date	Reg #	Amount
ILLINOIS MUNICIPAL RETIREMENT FUND						
	Invoice: APRIL 2020	APRIL 2020 IMRF	109247	04/24/20	845	\$13,638.38
		01-12-5050 APRIL 20 IMRF				\$1,807.60
		01-14-5050 APRIL 20 IMRF				\$1,163.73
		01-16-5050 APRIL 20 IMRF				\$883.08
		01-21-5050 APRIL 20 IMRF				\$469.24
		01-25-5050 APRIL 20 IMRF				\$1,206.32
		01-31-5050 APRIL 20 IMRF				\$2,207.15
		01-35-5050 APRIL 20 IMRF				\$322.28
		01-36-5050 APRIL 20 IMRF				\$244.96
		60-33-5050 APRIL 20 IMRF				\$2,773.95
		61-34-5050 APRIL 20 IMRF				\$2,560.07
	Invoice: MARCH 2020	MARCH 2020 IMRF	109246	04/24/20	845	\$13,812.96
		01-12-5050 MARCH 2020				\$1,807.88
		01-14-5050 MARCH 2020				\$1,165.14
		01-16-5050 MARCH 2020				\$883.08
		01-21-5050 MARCH 2020				\$652.31
		01-25-5050 MARCH 2020				\$1,206.32
		01-31-5050 MARCH 2020				\$2,238.57
		01-35-5050 MARCH 2020				\$321.63
		01-36-5050 MARCH 2020				\$243.66
		60-33-5050 MARCH 2020				\$2,743.05
		61-34-5050 MARCH 2020				\$2,551.32
Vendor Total for: ILLINOIS MUNICIPAL RETIREMENT FUND		(Fiscal YTD Payments: \$.00)				\$27,451.34

# VILLAGE OF EAST DUNDEE BOARD LISTING

For Meeting Dated 05-04-20 FY2019-2020

List #236

A/P Manual Check Posting List

Postings from all Check Registration runs(NR) since last Check Voucher run(NCR)

Amount

GENERAL FUND	\$16,822.95
WATER OPERATING FUND	\$5,517.00
SEWER OPERATING FUND	\$5,111.39
Grand Total:	\$27,451.34
Total Vendors:	1