Village of East Dundee PRESIDENT AND BOARD OF TRUSTEES

Special Meeting Monday, January 13, 2020 06:00 PM

Police Station 2nd Floor Meeting Room 115 E. 3rd Street, East Dundee, Illinois 60118

Call to Order

Roll Call

Pledge of Allegiance

Public Comment: Agenda items only - Please keep comments to 5 minutes or less

Consent Agenda

- A. Motion to Approve the Special Village Board Meeting Minutes Dated December 9, 2019
- B. Motion to Approve the Regular Village Board Meeting Minutes Dated December 16, 2019
- C. Motion to Approve a Resolution Approving a Reciprocal Agreement on Exchange of Information Between the Village Of East Dundee and the Illinois Department of Revenue
- D. Motion to Approve an Ordinance Amending Section 35.16 of the Village of East Dundee Village Code Regarding the Imposition of a Municipal Cannabis Retailers' Occupation Tax
- E. Motion authorizing the Village to Approve the St. Patrick's Day Fireworks on Saturday, March 7, 2020, the St. Patrick's Day 5K Race & Walk and Parade on Saturday, March 14, 2020, and costs related to Public Works and Police services, as presented and subject to the recommended conditions

Old Business

New Business

A. Proclamation for Piece-A-Cake Bakery

B. Motion to Approve a Resolution Accepting Public Improvements Related to the 811 East Main Street Apartments Development

Financial Reports

A. Warrants List \$331,724.86

Reports: Village President

Reports: Village Trustees

Reports: Village Administrator

Reports: Village Attorney

Reports: Village Engineer

Reports: Chief of Police

Reports: Director of Public Works

Reports: Building Official

Reports: Finance Director

Public Comment - Please keep comments to 5 minutes or less

Executive Session

Closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (c)(21) Discussion of Minutes, (c)(11) Pending Litigation, (c)(1) Personnel, (c)(5) Acquisition of Property and (c)(6) Sale of Property.

Adjournment

1

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Andresen, Kunze and President Miller. Trustees Wood and Mahony were absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Director of Public Works Phil Cotter, Associate Village Attorney Caitlyn Culbertson and Village Clerk Katherine Holt

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda items only): None

Trustee Mahony arrived to the meeting at 6:01 p.m.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion To Approve the Regular Village Board Meeting Minutes Dated November 18, 2019
- B. Motion To Approve A Resolution Establishing the Regular Meeting Dates and Committee of the Whole Meeting Dates for the Board of Trustees and Establishing the Planning and Zoning and Historic Commission Meeting Dates for the Village Of East Dundee for the Calendar Year 2020

Motion to Approve the Consent Agenda by Andresen/Mahony.

Roll: Ayes -5 – Trustees Lynam, Selep, Mahony, Kunze and Andresen. Nays -0. Absent -1 – Trustee Wood. Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. Proclamation for Piece-A-Cake Bakery

In recognition of Piece-A-Cake Bakery's 25 year anniversary, President Miller proclaimed December 14, 2019 as Piece-A-Cake Day.

B. Motion to Direct Staff to Submit an Application for Text Amendments to the Zoning Code to Establish Zoning Use Provisions for Cannabis Dispensaries, Cultivation Centers, Craft Growers, Infusers, Processing, and Transportation Organizations

Motion to Direct Staff to Submit an Application for Text Amendments to the Zoning Code to Establish Zoning Use Provisions for Cannabis Dispensaries, Cultivation Centers, Craft Growers, Infusers, Processing, and Transportation Organizations by Mahony/Andresen.

2

Discussion:

Associate Village Attorney Caitlyn Culbertson gave a presentation on the Cannabis Regulation and Tax Act. Administrator Johnsen mentioned that in 2013, the Board reached a consensus that dispensaries and cultivation centers for medical purposes would be limited to manufacturing districts. However, zoning code legislation was never adopted because no interested parties came before the Board. Johnsen stated that in September, the Board had reached a general consensus on creating an overlay district where cultivation centers and dispensaries would be allowed as a special use. She proposed that zoning regulations be referred to the Planning and Zoning Commission. President Miller stated that he is fine with cultivation centers being in M-1 and M-2 districts and dispensaries/cafes/lounges being in B-1, B-2 and B-3 districts as commercial uses.

Roll: Ayes -4 – Trustees Selep, Mahony, Andresen and Kunze. Nays -1 – Trustee Lynam. Absent -1 – Trustee Wood. Motion carries.

C. Motion to Direct Staff to Draft an Ordinance Amending the Village Code Regarding the Business Regulations for Cannabis Uses

Motion to Direct Staff to Draft an Ordinance Amending the Village Code Regarding the Business Regulations for Cannabis Uses by Kunze/Mahony.

Discussion:

The Board discussed the proposed zoning and business regulations. Staff will draft an ordinance based on the amendments discussed.

Roll: Ayes -4 – Trustees Selep, Mahony, Andresen and Kunze. Nays -1 – Trustee Lynam. Absent -1 – Trustee Wood. Motion carries.

FINANCIAL REPORTS:

Warrants List #1 \$1,774,677.70 Warrants List #2 \$245,674.45

Reports: VILLAGE TRUSTEES

Lynam: None

Selep: Commented that the downtown looked fantastic for the Dickens in Dundee event.

Wood: None

Mahony: Reported that there was a large dumping of garbage bags on Bonnie Dundee Road. She thanked public works for their cleaning up efforts. She stated that the bags contained mail with Carpentersville addresses. She said that the Village of Carpentersville should be made aware of this if it occurs again.

Andresen: None Kunze: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Thanked everyone involved with the Dickens in Dundee event for their efforts. He said the town looked absolutely stunning.

Village Administrator: Johnsen thanked Trustees Mahony and Selep for attending the Chamber's holiday luncheon. She also thanked the Board members that were able to attend the Dickens in Dundee parade. She said that the Village's tree lighting ceremony was the best that she has ever seen. She thanked staff for all of their hard work planning the event. Lastly, she mentioned that there is a Community Events Committee meeting scheduled for December 16 at 4 p.m.

Special Village Board Meeting Village of East Dundee Kane County, Illinois December 9, 2019

3

Assistant Village Administrator: None

Village Attorney: None Village Engineer: None Police Chief: None

Public Works Director: None Building Official: None Finance Director: None

PUBLIC COMMENT (Items not on the Agenda): None

EXECUTIVE SESSION: No

Motion to adjourn the Regular Village Board Meeting at 7:46 by Andresen/Kunze. Motion carries by unanimous vote. Meeting adjourns.

Respectfully submitted,	
Katherine Holt	
	By:
	Village President, Lael Miller
Attest:	
Village Clerk, Katherine Holt	

1

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Village Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Wood, Selep, Mahony, Andresen, Kunze and President Miller. Trustee Lynam was absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Chief of Police George Carpenter, Public Works Director Phil Cotter, Finance Director Brandiss Martin, Village Engineer Joe Heinz, Attorney Gregory Smith and Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE": None

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

OLD BUSINESS: None

NEW BUSINESS:

A. FY2019 Audit Presentation

Tim Gavin of Lauterbach and Amen LLP provided an overview presentation of the Fiscal Year 2019 financial statement audit to the Village Board. He stated that the Village is in a good position with its overall financial condition. Over the past couple of years, the Village has been able to replenish its cash reserves.

B. Motion to Approve an Ordinance Extending the Sunset Clause for the Depot Food Truck Zone Ordinance (Ordinance 19-28)

Motion to Approve an Ordinance Extending the Sunset Clause for the Depot Food Truck Zone Ordinance (Ordinance 19-28) by Wood/Mahony.

Roll: Ayes -5 – Trustees Wood, Selep, Mahony, Andresen and Kunze. Nays -0. Absent -1 – Trustee Lynam. Motion carries.

C. Motion to Approve an Ordinance Amending Chapter 37, Fees and Fine Schedule of the Village of East Dundee Village Code Regarding Liquor License Endorsement Fees

Motion to Approve an Ordinance Amending Chapter 37, Fees and Fine Schedule of the Village of East Dundee Village Code Regarding Liquor License Endorsement Fees by Wood/Mahony.

Roll: Ayes -5 – Trustees Wood, Selep, Mahony, Andresen and Kunze. Nays -0. Absent -1 – Trustee Lynam. Motion carries.

PUBLIC COMMENT (Items not on the Agenda): None

2

FINANCIAL REPORTS:

A. Warrants List \$184,224.54

The Warrants List was noted to the Board.

Reports: VILLAGE TRUSTEES

Lynam: None

Selep: Stated that he read the 2019 Village event recap report and was impressed with how the Village kept costs down and attendance up.

Wood: Stated that she was out of town and unable to attending Dickens in Dundee but heard it was wonderful. She reported that the Events Committee met prior to the Board meeting this evening and discussed the entire 2019 year of events. She said there will be a discussion and decisions made with the local restaurants on how to best have them participate in the summer events.

Mahony: None Andresen: None

Kunze: Asked that although Route 72 snow removal and salting is to be done by IDOT, would it be beneficial if the Village did so instead. He stated that there have been several accidents on the hill and he has experienced one there as well. Chief Carpenter responded that this issue has been discussed in detail by staff recently and in the interest of traffic safety, the Village will salt the roads going forward. Public Works Director Cotter added that he has personally had conversations with the IDOT St. Charles yard, who assigns one driver for the entire territory that East Dundee is part of. He said that the State is just not equipped to maintain the roads like the Village would like them to. He said the Village has in the past, supplemented the salting and plowing when needed. He explained that IDOT will still maintain the roads, but the Village will supplement when needed. The State has and will continue to compensate any road salt the Village uses.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: None

Village Administrator: Johnsen reminded the Board about the Village holiday luncheon this Thursday at noon at River Street Tavern. She reported that the Village has finally received IDOT approval for the traffic signalization at Christina Drive and Route 72. She said she is hoping that construction will begin in spring.

Assistant Village Administrator: None

Village Attorney: None Village Engineer: None

Police Chief: Carpenter shared an incident that occurred over the weekend involving an intoxicated, suicidal man who jumped into the river. Sergeant Haas saw this occur and immediately dispatched for help. The man was pulled out of the river and transported to the hospital.

Public Works Director: Cotter explained that the water treatment plant has 2 wells, a shallow well and a deep well. When the plant was put into service 7-8 years ago, only the shallow well has been in operation to provide water to the community. As of this morning, the deep well is now officially providing water to the distribution system.

Building Official: None

Finance Director: Martin stated that the budget process has begun for next fiscal year. A budget workshop will be scheduled in the near future. Administrator Johnsen added that if anyone has a budget idea, it is best to present it early on in the process.

Regular Village Board Meeting Village of East Dundee Kane County, Illinois December 16, 2019

3

EXECUTIVE SESSION: No

Motion to adjourn the Regular Village Board M Meeting adjourns by unanimous consent.	leeting at 6:45 p.m. by Andresen/Mahony.
Respectfully submitted,	
Katherine Holt	
	By:
Attest:	Village President, Lael Miller
Village Clerk, Katherine Holt	



120 Barrington Ave - East Dundee, IL 60118 Phone: 847-426-2822 Fax 847-426-2956

MEMORANDUM

TO: Village President

Village Board of Trustees

CC: Jennifer Johnsen, Village Administrator

FROM: Brandiss J. Martin, Assistant Village Administrator

DATE: January 8, 2020

RE: Reciprocal Agreement between East Dundee and the Illinois Department of

Revenue

Background

Annually, the Village of East Dundee must enter into a reciprocal agreement with the Illinois Department of Revenue for the release of sales tax information. The Illinois Department of Revenue will provide detailed sales tax information to municipalities and counties provided that the information is shared with a limited number of persons for the purpose of budgeting/planning and the information remains confidential.

Previous Action

N/A

Recommendation

It is the recommendation of Village staff that the Village Board of Trustees adopt the proposed Resolution.

Budgeted Amount

N/A

Action

A motion to approve the Resolution of the Village of East Dundee, Illinois Approving an Agreement Between the Village of East Dundee and the Illinois Department of Revenue on Exchange of Information

Attachments

- 1. Resolution of the Village of East Dundee, Illinois Approving an Agreement Between the Village of East Dundee and the Illinois Department of Revenue on Exchange of Information
- 2. Reciprocal Agreement on Exchange of Information Between the Village of East Dundee and the Illinois Department of Revenue

Resolution No.

A RESOLUTION APPROVING A RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION BETWEEN THE VILLAGE OF EAST DUNDEE AND THE ILLINOIS DEPARTMENT OF REVENUE

WHEREAS, the Village and the Illinois Department of Revenue (IDOR) desire to enter into a Reciprocal Agreement (Agreement) authorizing the exchange of certain tax return information maintained by the respective entities; and

WHEREAS, the Village Board of Trustees has determined that entering into the Agreement with IDOR will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, as follows:

Section 1. The Agreement by and between the Village and IDOR shall be, and is hereby, authorized in substantially the form attached to this Resolution as Exhibit A.

Section 2. The Village President and the Village Clerk shall be, and they are hereby, authorized and directed to execute and attest, on behalf of the Village, the Agreement and all necessary documentation related thereto.

Section 3. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Passed by	the Presiden	t and the Village	e Board of	Trustees of the	e Village of	East Dur	ndee,
Illinois this	_ day of		, 2020.				

Trustee	Motion	Second	Ayes	Nays	Absent	Abstain
Scott Andresen						
Scott Kunze						
Jeff Lynam						
Kathleen Mahony						
Dan Selep						
Kirstin Wood						

		APPROVED:	
		Village President	
Attest:			
Village	Clerk		

RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION BETWEEN THE [TOWN][CITY][VILLAGE][COUNTY]

OF
AND THE
ILLINOIS DEPARTMENT OF REVENUE
_

	The Illinois Depa	artment of Revenu	e (the "D ϵ	epartment'	"), in accordance	with the st	atutes of the
State o	f Illinois, agrees to	share under the ter	ms of this	Reciproca	al Agreement on l	Exchange of	Information
(the	"Reciprocal	Agreement")	with	the	[Town][City][Y	Village][Cou	unty] of
			(the ["N	Municipal	ity"]["County"])	financial	information
obtain	ed pursuant to the	Illinois Retailers' C	Occupation	Tax Act,	the Service Occu	pation Tax	Act, the Use
Tax A	ct, and the Service	e Use Tax Act (the	e "Tax Ac	ets"). For	purposes of this	Reciprocal	Agreement,
"finan	cial information"	means the follow	wing info	rmation 1	for each retailer	or service	man in the
[Muni	cipality][County]:	(1) the business na	ame; (2) tl	he busines	ss address; (3) th	e standard o	classification
numbe	r assigned to the b	usiness; (4) net rev	enue distr	ibuted to	the requesting [m	unicipality]	[county] that
is dire	ctly related to the	requesting [munici	ipality's][c	county's] 1	ocal share of the	proceeds un	nder the Use
Tax A	ct, the Service Use	e Tax Act, the Ser	vice Occu	pation Ta	x Act, and the Re	etailers' Occ	cupation Tax
Act di	stributed from the	Local Governmen	t Tax Fun	d, and, if	applicable, any le	ocally impo	sed retailers'
occupa	tion tax or service	ce occupation tax;	; and (5)	a listing	of all businesse	s within th	e requesting
[munio	cipality][county] by	y account identifica	ation numl	ber and ad	ldress.		

It is further agreed that all information exchanged will be used only for the official purposes of the State and of the [Municipality][County] and shall be kept confidential in accordance with the Tax Acts. Each party agrees to take appropriate steps to protect from unauthorized disclosure the tax information obtained pursuant to this Reciprocal Agreement and to destroy it when no longer needed by shredding or other appropriate means.

The [Municipality][County] agrees to follow the procedures to protect the confidentiality of information provided in "Minimum Standards Required to Safeguard Information Given as a Result of a Reciprocal Agreement on the Exchange of Information," which is incorporated into this Reciprocal Agreement as Attachment A. Both parties understand and agree that the Department will not provide any information under this Reciprocal Agreement to the [Municipality][County] unless and until the [Municipality][County] signs Attachment A.

It is agreed that only the chief executive officer of the [Municipality][County] will initiate a Reciprocal Agreement with the Department. Information provided to the [Municipality][County] under this Reciprocal Agreement may be shared with or viewed by only persons who are directly involved in the financial operations of the [Municipality][County], including [Municipal][County] employees, and persons, such as attorneys or accountants, retained by the [Municipality][County]. The information provided shall not, however, be shared with or viewed by any person who is compensated by the [Municipality][County] for services rendered on a contingent basis or any other similar method that may impair that person's independence or the perception of that person's independence. The chief executive officer shall provide the Department with a list of names and official titles of persons designated by him or her as persons exclusively authorized to request, view, or receive financial information on his or her behalf. The list shall be on [Municipal][County] letterhead and shall be signed by the chief executive officer. The information provided by the Department shall not be viewed by or shared with anyone who

is not on the list. Each person designated to request, view, or receive financial information must acknowledge to the Department that he or she received and reviewed this Reciprocal Agreement and understands the legal and contractual obligation to maintain the confidentiality of this information by signing and returning Attachment B, which attachment shall be incorporated into this Reciprocal Agreement. The Department agrees to provide the [Municipality][County] with a written list showing the names and official titles of Department employees designated by it to request, view, or receive financial information from the [Municipality][County]. Both parties agree to furnish additions to and deletions from the lists as they occur. It is agreed that no information provided under this Reciprocal Agreement will be provided by telephone or pursuant to a telephone request.

Both parties understand and agree that the Department will not provide any information under this Reciprocal Agreement to the [Municipality][County] unless and until the [Municipality][County] provides:

- a signed copy of this Reciprocal Agreement;
- a signed copy of Attachment A;
- a list of names and official titles of persons exclusively authorized to request, view, or receive financial information on [Municipal][County] letterhead, signed by the chief executive officer; and
- a completed and signed Attachment B for each person designated by the chief executive officer of the [Municipality][County] as authorized to request, view, or receive financial information.

It is further agreed that either party for administrative reasons may refuse to share information.

This Reciprocal Agreement may be canceled by either party at any time and will be canceled in the event of any unauthorized use or disclosure (verbally, in writing, or by any other means) of confidential financial information obtained pursuant to this Reciprocal Agreement or failure to abide by the procedures set forth by the Department for safeguarding the confidentiality of such confidential financial information.

Illinois Department of Revenue	
1	[Municipality][County]
Director	Chief Executive of the [Municipality][County]
Date	Clerk of the [Municipality][County]
	Date

ATTACHMENT A

MINIMUM STANDARDS REQUIRED TO SAFEGUARD INFORMATION GIVEN AS A RESULT OF A RECIPROCAL AGREEMENT ON THE EXCHANGE OF INFORMATION

- 1. All requests for information under the Reciprocal Agreement on the Exchange of Information (the "Reciprocal Agreement") will be in writing, on letterhead of the [Municipality][County] and addressed to the Local Tax Allocation Division at the Illinois Department of Revenue (the "Department").
- 2. Information received under the Reciprocal Agreement will be kept in a locked storage facility, e.g., locked file cabinet, closet, or desk that is only accessible by persons authorized under the Reciprocal Agreement to receive information. Any information stored in an electronic format shall be password protected and restricted to only those persons authorized under the Reciprocal Agreement to receive information.
- 3. Any [Municipality][County] that receives information under the Reciprocal Agreement will promptly notify the Department when a person who has been authorized to receive information under the Reciprocal Agreement, leaves employment of the [Municipality][County] or otherwise is no longer authorized by statute or by the [Municipality][County] to receive the information.
- 4. Any [Municipality] [County] that receives information under the Reciprocal Agreement will report to the Department any possible or suspected breach of confidentiality of the information as soon as possible, but no later than the close of business on the business day following the date of discovery.
- 5. The proper method for destruction of information that is no longer needed is shredding or destruction of the CDs.
- 6. Any [Municipality][County] that receives information under the Reciprocal Agreement will not share the information with or allow the information to be viewed by any person who is compensated by the Municipality or County for services rendered on a contingent basis or any other similar method that may impair that person's independence or the perception of that person's independence.

- 7. Any person who divulges confidential information in any manner, except in accordance with a proper judicial order or as otherwise provided by law, is guilty of a Class B misdemeanor with a fine not to exceed \$7,500.00 per disclosure. Confidential information includes any information collected by the Department from any return or investigation other than name and address of the taxpayer. Disclosure of confidential information to [Municipal][County] Employees, contractors, or vendors who are not explicitly authorized to view such information under the Reciprocal Agreement constitutes unauthorized disclosure.
- 8. Information received under the Reciprocal Agreement is exempt from disclosure under section 7(1)(a) of the Freedom of Information Act (FOIA). Section 11 of the Retailer's Occupation Tax Act (ROTA) specifically prohibits disclosure of this information. To ensure uniform responses among recipients of confidential tax information, a [Municipality][County] that receives a FOIA request for information received under the Reciprocal Agreement shall (a) deny the request pursuant to section 7(1)(a) of FOIA; (b) notify the Department of Revenue of the request; and (c) keep the Department apprised of any proceedings instituted to compel the release of information under FOIA.

agrees to abide by the
e information that it receives pursuant to the Reciprocal
Illinois Department of Revenue.
-
Signature
Title
Date

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial **Information**

I,	, am c	urrently employe	d as [a][an]	
	_ with [the [Town][Ci	ty][Village][Cou	nty] of	(the
["Municipality"]["County'	[])][name of non-gover	nment entity]. I a	am authorized under the R	Reciprocal
Agreement on Exchange of	f Information between	[name of Munici	pality][name of County] a	and the
Illinois Department of Rev	enue to request, view,	or receive confid	ential financial informati	on on behalf
of the [Municipality][Cour	ty]. I have received an	d reviewed the R	eciprocal Agreement on t	the Exchange
of Information and I under	stand its terms.			
By my signature be	low I acknowledge tha	t the unauthorize	ed use or disclosure of con	ıfidential
financial information obtai	ned under the Reciproc	cal Agreement is	prohibited by law. I furth	er
acknowledge that any pers	on who divulges confid	dential financial	information in any manne	er, except
pursuant to a court order or	as otherwise authorize	ed by law, is guil	ty of a Class B misdemea	nor and
subject to a fine of up to \$7	,500 per disclosure. I	understand that d	isclosing confidential fina	ancial
information to persons who	are not explicitly auth	norized under the	Reciprocal Agreement co	onstitutes
unauthorized use and discl	osure.			
Employer: (Ple	ase print)			
Position/Title: (Plea	ase print)			
	·	[Signa	iture]	
		[Date]	_	

Village of East Dundee Memorandum

To: Village President and Board of Trustees

From: Jennifer Johnsen, Village Administrator

Subject: Cannabis Tax Ordinance – Housekeeping Item

Date: January 13, 2020

Background

On September 16, 2019, the Village Board adopted Ordinance 19-29 imposing a 3% municipal cannabis retailers' occupation tax. The cannabis trailer bill, effective December 4, changed the statutory reference for the tax (from 65 ILCS 5/8-11-22 to 65 ILCS 5/8-11-23). Attached, please find an ordinance which amends Section 35.16 of the Village Code to amend the statutory reference and remove a reference to "Pilot" that was stricken from the title of a related State law referenced in the ordinance.

Action Requested: Discussion and approval of an Ordinance Amending Section 35.16 of the

Village Code Regarding the Imposition of a Municipal Cannabis

Retailers' Occupation Tax.

Attachment: Ordinance Amending Section 35.16 of the Village Code Regarding the

Imposition of a Municipal Cannabis Retailers' Occupation Tax.

ORDINANCE NUMBER 20 - ___

AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AMENDING SECTION 35.16 OF THE VILLAGE OF EAST DUNDEE VILLAGE CODE REGARDING THE IMPOSITION OF A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX

WHEREAS, the Village of East Dundee ("Village") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, on September 16, 2019, the President and Board of Trustees of the Village adopted Ordinance 19-29, entitled "An Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Creating Section 35.16 of the Village of East Dundee Village Code Regarding the Imposition of a Municipal Cannabis Retailers' Occupation Tax," which created a new Section 35.16 of the East Dundee Village Code ("Village Code") which imposes a tax on the retail sale of recreational use cannabis at a rate of three percent (3%); and

WHEREAS, on December 4, 2019, pursuant to Public Act 101-593, the section number for the section of the Illinois Municipal Code that authorizes the municipal cannabis retailers' occupation tax, 65 ILCS 5/8-11-22, was revised to be 65 ILCS 5/8-11-23; and

WHEREAS, as Section 35.16 of the Village Code makes reference to the prior section of the Illinois Municipal Code authorizing the municipal cannabis retailers' occupation tax, the reference therein needs to be revised; and

WHEREAS, on August 9, 2019, pursuant to said Public Act 101-363, the word "Pilot" was deleted from the title of the "Illinois Compassionate Use of Medical Cannabis Pilot Program Act;" and

WHEREAS, as Section 35.16 of the Village Code makes reference to the "Illinois Compassionate Use of Medical Cannabis Pilot Program Act," the reference therein to said Act needs to be revised; and

WHEREAS, the President and Board of Trustees of the Village find that amending Section 35.16 of the Village Code to comply with Public Act 101-593 and Public Act 101-363 best serves the public's health, safety and welfare;

NOW THEREFORE BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

424865 2

SECTION 1: **Incorporation.** That the recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

SECTION 2: **Amendments.** That the Village Code is hereby amended as follows:

Section 35.16 of the Village Code, entitled "Municipal Cannabis Retailer's Occupation Tax," is hereby amended and shall read in its entirety as follows:

- "A. Whenever used herein, unless the context requires otherwise, the words, terms and phrases used herein shall have the meaning ascribed to them in the Illinois Cannabis Regulation and Tax Act, 410 ILCS 705/1, et seq., as amended.
- B. If the Village permits the retail sale of cannabis in the Village, a tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Illinois Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/1, et seq., at retail in the Village at the rate of three percent (3%) of the gross receipts from these sales made in the course of that business. Retailers may reimburse themselves for their tax liability hereunder by separately stating the tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that retailers are required to collect. The imposition of this tax is in accordance with the provisions of Section 8-11-23 of the Illinois Municipal Code, 65 ILCS 5/8-11-23, as amended, which is incorporated as though fully set forth herein. The tax levied herein is in addition to any and all other taxes and charges.
- C. The tax hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be remitted to, collected by and enforced by the Department of Revenue of the State of Illinois in accordance with the provisions of Section 8-11-23 of the Illinois Municipal Code, 65 ILCS 5/8-11-23, as amended. The Department of Revenue of the State of Illinois shall have full power to administer and enforce the provisions of this Section. The failure to timely collect or remit all taxes due hereunder is a violation of the Village of East Dundee Village Code, and may be subject to the penalties hereunder."

SECTION 3: **Continuation.** That all provisions of the Village Code not amended herein shall remain in full force and effect.

<u>SECTION 4</u>: Severability. That if any Section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or

424865_2

unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 5: **Repeal.** That all ordinances, resolutions, motions or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

SECTION 6: **Effect.** That this Ordinance shall be in full force and effect upon its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED this 13th day of January, 2020 pursuant to a roll call vote as follows:

AYES:
NAYES:
ABSENT:
APPROVED by me this 13th day of January, 2020.
Lael Miller, Village President
ATTEST:
Katherine Holt, Village Clerk
Published in pamphlet form this day of January, 2020, under the authority of the Village President and Board of Trustees.
Recorded in the Village records on January, 2020.

424865 2 3

Village of East Dundee Memorandum

To: Village President and Board of Trustees

CC: Jennifer Johnsen, Village Administrator

From: Brad Mitchell, Assistant Village Administrator

Amanda Rafter, Management Analyst

Date: January 13, 2020

Re: 2020 St. Patrick's Day Celebration

The Village has received a request for the Thom McNamee Memorial St. Patrick's Day Celebration that has taken place annually for nearly a decade and has grown substantially since its start. The 2020 Celebration is anticipated to consist a fireworks display on Saturday, March 7th and of a 5K Run and Walk and a parade on Saturday, March 14th.

St Patrick's Day Fireworks

This year's fireworks are expected to take place on Saturday, March 7th at approximately 6:30 PM and last until 7:00 PM. The event will require the closure of Water Street from 6:00 PM to 7:00 PM to prevent spectators from entering the fallout zone. The fireworks have typically been hosted by Bandito Barney's. The request for a Fireworks Permit has not yet been received.

Kilted 5K Race & Walk

The Kilted 5K Race & Walk will take place on Saturday, March 14th with a race start time of 8:00 AM and registration beginning at 6:00 AM. The race will both begin and end at Lifeline Plumbing, Heating & Cooling and will be a straight out and back along the Fox River Trail path. The Race and Walk is anticipated to have approximately 400 participants and is anticipated to be concluded by 9:30 AM. The organizer has secured approval from the Immanuel Lutheran Church for the use of their parking lots.

Thom McNamee Memorial St Patrick's Day Parade

The parade will take place on Saturday, March 14th. It is anticipated that there will be approximately 5,000 spectators at the parade. The parade line-up will begin at 9:00 AM and will take place along Lincoln Avenue, Wenholz Avenue, Water Street and Washington Street in Carpentersville. Should the Village of Carpentersville deny the closure of closure of Washington Street, the parade lineup will take place in its traditional location, along First Street, Lincoln Avenue, and Wenholz Avenue.

Simultaneous to the parade line-up, numerous pre-parade activities will take place at the main grandstand, located directly in front of the East Dundee Depot. Activities include a Pet Parade, Chalk Art, Circus Acts, Irish Dancers, and the recognition of the Parade Grand Marshall. The

parade will begin at 11:15 AM at Rosie O'Hare's Public House and will proceed down Water Street before turning left onto Barrington Avenue, right onto N. River Street, and concluding at Bandito Barney's Beach Club. Floats will then exit down Jackson Street and exit East Dundee via Water Street. Floats that wish to unload attendees will do so utilizing the public parking lot located behind the Caboose. The parade is anticipated to last approximately two (2) hours and completely conclude by 1:00 PM.

To enable the parade, it will be necessary to utilize Village staff and resources to close numerous streets and impose parking restrictions for the parade route and exit area. For a complete listing of the associated Village tasks and costs, including the number of associated Village staff hours, see the attached summaries. The size of the event on Saturday, March 14th requires sufficient public restroom facilities. The petitioner will secure public restroom facilities, with the location and order remaining consistent with last year's event.

Due to the large number of attendees in town for the parade, several East Dundee businesses host related events that take place throughout the day on March 14th. Rosie O'Hare's Public House has historically requested the closure of Michigan Avenue from 5 Michigan Avenue to Water Street for parade viewing and related celebrations. In addition, Diamond Jim's has historically requested the use of four parking spaces in front of 325 Meier Street for several tents, storage, and a beer trailer. Finally, Bandito Barney's has historically requested the closure of Jackson Street from 10 N. River Street to 310 Jackson Street for use as extra seating and service area. These Special Event Permit Applications have not yet been received.

Petitioner Request

The Petitioner is requesting the following from the Village:

• The Village incur the costs related to Public Works and Police services for the fireworks on Saturday, March 7th and the 5k Race and Walk, and Parade on Saturday, March 14th. The total cost for these services is approximately \$5,572.

Village Staff Recommendation

Village staff recommends approval of the petitioner request due to the large regional draw and the publicity the event attracts, as well as the general economic impact of the event. In addition, Village staff would offer the following additional conditions for approval:

- 1. The Village shall have discretion in the staging of the parade line-up and associated street closures based on any concerns from the Public Works and Police Departments and the East Dundee Fire District.
- 2. An ambulance shall be located onsite during the entire parade event. It is anticipated that the Police Station will be utilized as the Command Post for the event.
- 3. The Petitioner shall send a notice to all affected property owners impacted by the parade line-up staging and parade route.
- 4. The Petitioner shall secure sufficient public restroom facilities for the 5K lineup area, parade lineup area, and parade viewing area. The Petitioner is working to get these

- restroom facilities donated for the event at no cost. If needed, the Village will pay for the public restroom facilities as part of the Village's partnership with this event.
- 5. The Petitioner shall secure refuse containers to be placed in various locations for the event. All debris created by the event shall be cleaned up during and after the event. If needed, the Village will pay for the refuse services as part of the Village's partnership with this event.
- 6. The volunteers shall carry cellular phones or radios to contact 911 in case of an emergency. Volunteers are not to direct traffic.
- 7. Per the Village Board's discretion at last year's event, paper/biodegradable confetti will be allowed at the grandstand during the parade by parade participants at this year's parade.
- 8. Per the Village Board's discretion at last year's event, parade participants may launch/shoot any objects or giveaways from a float at this year's parade.
- 9. Per the Special Event Permit Application, the Petitioner shall provide a Certificate of Insurance naming the Village as an additional insured.
- 10. The Petitioner and volunteers agree to adhere and accept responsibility to all Village ordinances including, but not limited to, traffic and littering regulations.

Action Requested:

Motion authorizing the Village to approve the St. Patrick's Day Fireworks on Saturday, March 7, 2020 and the St. Patrick's Day 5K Race & Walk, and Parade on Saturday, March 14, 2020, and costs related Public Works and Police services, as presented and subject to the recommended conditions.

Attachment: Task and Expense Summary

Task and Expense Summary

	Parade at	nd 5K		
ngoyawa a mayayayayaya ay ay ay ay ay ay ay	#PW Hrs	# PD Hrs	Hourly Rate	Total Cost
Thursday, March 12, 2020	316 [1] 111	12-60		
Setup of Barricades	12		\$25.00	\$300.00
Placement of Signs	15		\$25.00	\$375.00
Setup of Cones	1	5 y	\$25.00	\$25.00
Friday, March 13, 2020		5		
Placement of Signs	1		\$25.00	\$25.00
Placement of Garbage Cans	2		\$25.00	\$50.00
Block/Reserve Parking Spaces	2		\$25.00	\$50.00
Street Sweeping	2		\$25.00	\$50.00
Misc	4		\$25.00	\$100.00
Saturday, March 14, 2020	3	9		
Setup of Fence	5		\$25.00	\$125.00
Misc - Parade & 5K	8		\$37.50	\$300.00
6 Police Officers for Parade	16 3	18	\$48.91	\$880.38
7am-3pm Officer Holdover to 6		3	\$48.91	\$146.73
2 Additional Overnight Officers		24	\$48.91	\$1,173.84
Monday, March 16, 2020		<u>.</u>		
All Cleanup	16		\$25.00	\$400.00
	V.9		Total Parade/5K	\$4,000.95

Fireworks					
Friday, March 06, 2020	1,112.11	11111		100	
Fireworks Setup	4		\$37.50	\$150.00	
Saturday, March 07, 2020		16			
7am-3pm Officer Holdover to 6		3	\$48.91	\$146.73	
2 Additional Overnight Officers		24	\$48.91	\$1,173.84	
Monday, March 09, 2020		16	27777830771		
Fireworks Cleanup, Barricades	4		\$25.00	\$100.00	
			Total Fireworks	\$1,570.57	

Total Non Admin Hours	148
Total PD Hours	72
Total PW Hours	76

Grand Total	\$5,571.52
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Special Event Permit Application

Village of East Dundee - 120 Barrington Ave. East Dundee, IL 60118 Phone: 847-426-2822 - Fax: 847-426-2956

APPLICANT INFORMATION			
Date of Application: 1/2 / 2020	Permit #:		
Sponsoring Organization: Barneys			
Event Organizer/Contact Person: Fileen MCNA	mee		
Organizer Address: P.O. Box 52	the same and the same and the same about		
City: Dundee State:	IL :	Zip Code:	60118
E-Mail Address: Dundee stpats agraw	, com	and Kanada (Maran and Andre	
Phone: 636,750.5005 Fax:	Cell:		
Event Day On-Site Person in Charge: Eileen M	CNamee		Sent about 11 to 10 to 1
(if different from event organizer) Phone:Fax:			
EVENT INFORMATION			
Event Name: Thom Mc Amee Memori	al St. Patrick	& Day	Parade
Description and Purpose of Event: Parade			
Location: Down town			
Date of event: 3-14-2020	Time: 11200 AM	to	
(if multiple dates and/or times are requested, please attach a	detailed list) Rain Da	ate:	
Set-Up Date: 3-13-2020	Time:	_ to	
Teardown Date: 3-14-2020	Time:	_ to	
Estimated Attendance 8,000 Is the event open	to the general public?	Yes	No
ADDITIONAL PERMITS AND APPROVAL			
Please check the following items that are included in the ever	nt.		Office Only
Alcoholic beverages (Requires approval from the Liquor Comm	mission)		
Use of public streets, sidewalks or other public property (Requires approval from Pul	olic Works)	
Fireworks (Requires approval from the Fire District)			
Amusement rides, amusement attractions, carnival or fair	(Requires separate permit)		
Food Vendors (Requires certificate from Kane County Health)	Department; Please attach fo	or all vendors)	

Please check the following items that apply and submit information.	Office Only Approval:
Notification of Residents (Attach plans/letters to notify residents)	
Traffic Control (Please List devices you might need, i.e., barricade, police, cones, signs, fencing) Barricades, Corres, Signs, Fencing, police	DPW
Parking (Please list parking areas to accommodate attendees, employees, volunteers and other vehicles)	
	EDPD
Portable Restroom Facilities (Please indicate on a separate site map where the Port-O-Potties will be located) Royal Flush Name of Provider: Flood Brothers Phone:	
Signage and Publicity (Please refer to the temporary sign permit and Village's sign regulations)	Building
Road Closures (Please indicate a list of road closures needed for the event)	
- Macreel	EDPD
	DPW
Garbage Removal (<i>Please indicate plans for garbage removal</i>) Name of Provider: Flood Byothers Phone:	
Parade (Please attach route of parade, starting point, stop point, location of platforms, time of parade, street parade will be on, assembly points and times, and if parade will cover whole street)	EDPD
Street or parking lot closures (Please list proposed closures)	
	EDPD
Tent (Requires Separate Permit J.U.L.I.E. must be notified at least two working days prior to	D.: 11 II.
installation at 1-800-892-0123)	Building

SPECIAL EVENTS PERTMIT REQUIREMENTS

Insurance Requirements: The Village of East Dundee requires a \$1,000,000 Certificate of Insurance listing the Village of East Dundee as an additional insured. This insurance is mandatory for all events.

Police Requirements: Any event needing the use of East Dundee Police will be billed the sum of \$44.00 per officer per hour.

Garbage/Clean-Up: Clean-up is the responsibility of the applicant group/organization. Any clean-up that is not done properly will be completed by Village staff and billed back to the event organizer at \$25.00 per person/per hour.

Approval Time Line: The Village of East Dundee requests a minimum of thirty (30) days to review application of special event. The applicant is required to have security deposit and all necessary forms completed and in the Village Administrator's Office no later than thirty (30) days prior to the date of event. Thirty (30) days following the date of event, the Village will return applicant's security deposit minus any fees incurred during the event.

HOLD HARMLESS AGREEMENT AND SIGNATURE

The undersigned hereby agrees to defend, indemnify and hold harmless the Village of East Dundee, its officials, agents and employees, against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the Village of East Dundee, its officials, agents and employees, arising in whole or in part or in consequence of the organizer's event or which may in anywise result therefore, except that arising out of the sole legal cause of the Village of East Dundee, its agents or employees. The undersigned shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or in-curred in connections therewith, and, if any judgment shall be rendered against the Village of East Dundee, its officials, agents and employees, in any such action, the undersigned shall, at its own expense, satisfy and discharge the same.

I HAVE THE AUTHORITY FROM MY ORGANIZATION TO SIGN AND SUBMIT THIS APPLICATION ON THEIR BEHALF. I UNDERSTAND THAT ANY CHANGES MADE TO THIS APPLICATION AFTER APPROVAL ARE SUBJECT TO VILLAGE APPROVAL. I HAVE READ AND FULLY UNDERSTAND THE APPLICATION FORM AND ALL REQUIREMENTS AND PROCEDURES NECESSARY IN OBTAINING A SPECIAL EVENT PERMIT.

Print Applicant's Name and Title:	Eileen	McNamee,	Director
Applicant Signature:	Namee		Date: 1/2/2020
For Village Use Only:			
Date Received:			
Community Events Committee	Date of approva	al:	
Liquor Commission	Date of approva	al:	
Administration			
Date of Approval:			



Proclamation for "Piece-A-Cake Bakery's 25th Anniversary" Honoring Roger and Diane Ahrens

WHEREAS, Roger and Diane Ahrens opened Piece-A-Cake Bakery on December 14, 1994; and

WHEREAS, prior to opening the bakery, Diane spent four seasons selling her homemade goods at the Depot Farmers Market; and

WHEREAS, Roger and Diane are both Marine Corp. veterans and have always had the desire to help members of the military, and found a way to combine baking and their love for veterans; and

WHEREAS, Since 2004, the duo has been sending boxes of cookies and baked goods monthly to troops stationed all over the world, an initiative they call 'Operation Sweet Tooth'; and

WHEREAS, Diane is a member of Dundee VFW Post 2298 Ladies Auxiliary, having once held the position of President, and has assisted in a variety of projects including collecting basic needs for veterans entering housing assistance programs and throwing an annual baby shower for expectant veteran mothers; and

WHEREAS, Diane's extraordinary dedication and labor of love to the community has earned her recipient of the 2016 Thom McNamee Citizen of the Year Award and the 2017 Northern Kane County Chamber Community Service Award; and

WHEREAS, Roger, also having a strong devotion to the community, held a seat on the East Dundee Village Board as Trustee from 1996-2001 and then as Village President from 2001-2005; and

WHEREAS, Piece-A-Cake Bakery and the Ahrens have been a staple in this community for two and a half decades; and

WHEREAS, after making countless confections for weddings, funerals, baby showers, birthdays, graduations and other celebrations, the Ahrens feel it is time to hang up the apron; and

WHEREAS, Roger and Diane have made the bittersweet decision to retire the bakery business and take time to focus on family, health and their continued initiative of 'Operation Sweet Tooth'.

NOW, THEREFORE, I, Lael Miller, as Village President of the Village of East Dundee, in recognition of Piece-A-Cake's 25 years of service, do hereby proclaim December 14th 2019 as:

"Piece-A-Cake Day"

in the Village of East Dundee.

IN WITNESS WHEREOF:

I have hereunto set my hand and caused this Seal of the Village of East Dundee be affixed hereto this 9th day of December in the year Two Thousand and Nineteen.

Lael Miller, Village President

Village of East Dundee Memorandum

To: Village President and Board of Trustees

CC: Jennifer Johnsen, Village Administrator

From: Chris Ranieri, Building Inspector

Subject: 811 Main St. Apts LLC; Acceptance of Public Improvements, refund of the Cash

Bond and approval of the Maintenance Bond.

Date: January 10, 2020

The Village has received a letter from 811 Main St. Apts LLC requesting Village Board Acceptance of Public Improvements and the release of the \$243,000 Cash Bond for 811 E. Main St. Apartments. The public improvements have been inspected by Gerald L. Heinz & Associates, Inc. and found to be in compliance with the approved engineering plans.

Upon the approval and execution of Resolution Number ___01_-20 the Cash Bond shall be refunded and replaced with a \$36,450.00 Maintenance Bond for a period of 15 months.

Chris Ranieri Building Inspector

RESOLUTION NUMBER _____-20

A RESOLUTION OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, ACCEPTING PUBLIC IMPROVEMENTS RELATED TO THE 811 EAST MAIN STREET APARTMENTS DEVELOPMENT

WHEREAS, the Village of East Dundee ("Village") is a home rule unit of local government pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the owner of 811 East Main Street ("Property) redeveloped the Property with multifamily apartment dwellings; and

WHEREAS, the redevelopment of the Property required that the Property be improved with certain public improvements, including ______; and

WHEREAS, it is deemed necessary and desirable for the Village to accept the public improvements related to the Property development depicted in **Exhibit A** attached hereto and made a part hereof ("Public Improvements"), pursuant to Village's authority to do so in Section 155.099 of the Village of East Dundee Village Code;

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: **Incorporation.** Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

<u>SECTION 2</u>: Acceptance. Subject to the conditions in Section 3 below, the President and Board of Trustees of the Village accept the Public Improvements. The Village President and the Village Clerk, and their designees, are authorized and directed to execute such documents as necessary to accept the Public Improvements on behalf of the Village.

<u>SECTION 3</u>: Conditions. The Village's acceptance of the Public Improvements in conditioned upon the following, and the Village's acceptance shall not occur until all of the following conditions have been met:

A. A maintenance guarantee in the amount of Fifteen Percent (15%) of the value of the Public Improvements, as determined by the Village Engineer, has been posted covering fifteen (15) months from the date of acceptance of the Public Improvements by the Village.

429321 2

- B. A bill of sale has been given to the Village executed by the owner of the Public Improvements, in a form acceptable to the Village Attorney, conveying the Public Improvements to the Village.
- C. The owner of the Property has signed an agreement, in a form approved by the Village Attorney, committing the owner of the Property to waive objections to, and to obtain waivers of objections from all necessary persons to, the creation by the Village of a dormant special service area ("SSA") for the maintenance of the Property.
- D. The owner of the Property has granted the Village an easement, in a form approved by the Village Attorney, to access the Property to conduct maintenance of the Property.
- E. All conditions for conveyance of the Public Improvements in the Village of East Dundee Village Code have been satisfied.
- **SECTION 4**: **Severability.** If any Section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such Section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.
- **SECTION 5**: **Repeal.** All resolutions, motions or parts thereof in conflict with this Resolution shall be and the same are hereby repealed.
- **SECTION 6**: **Publication.** This Resolution shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

[THIS SPACE INTENTIONALLY LEFT BLANK]

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ADOPTED this 13th day o	f January, 2020, pursuant to a roll call vote as follows:
AYES:	
NAYES:	
ABSENT:	
APPROVED by me this 13	8th day of January, 2020.
ATTEST:	Lael Miller, Village President
Katherine Holt, Village Clerk	_
Published in pamphlet form this Village President and Board of Tr	day of January, 2020, under the authority of the ustees.
Recorded in the Village records of	on January, 2020.

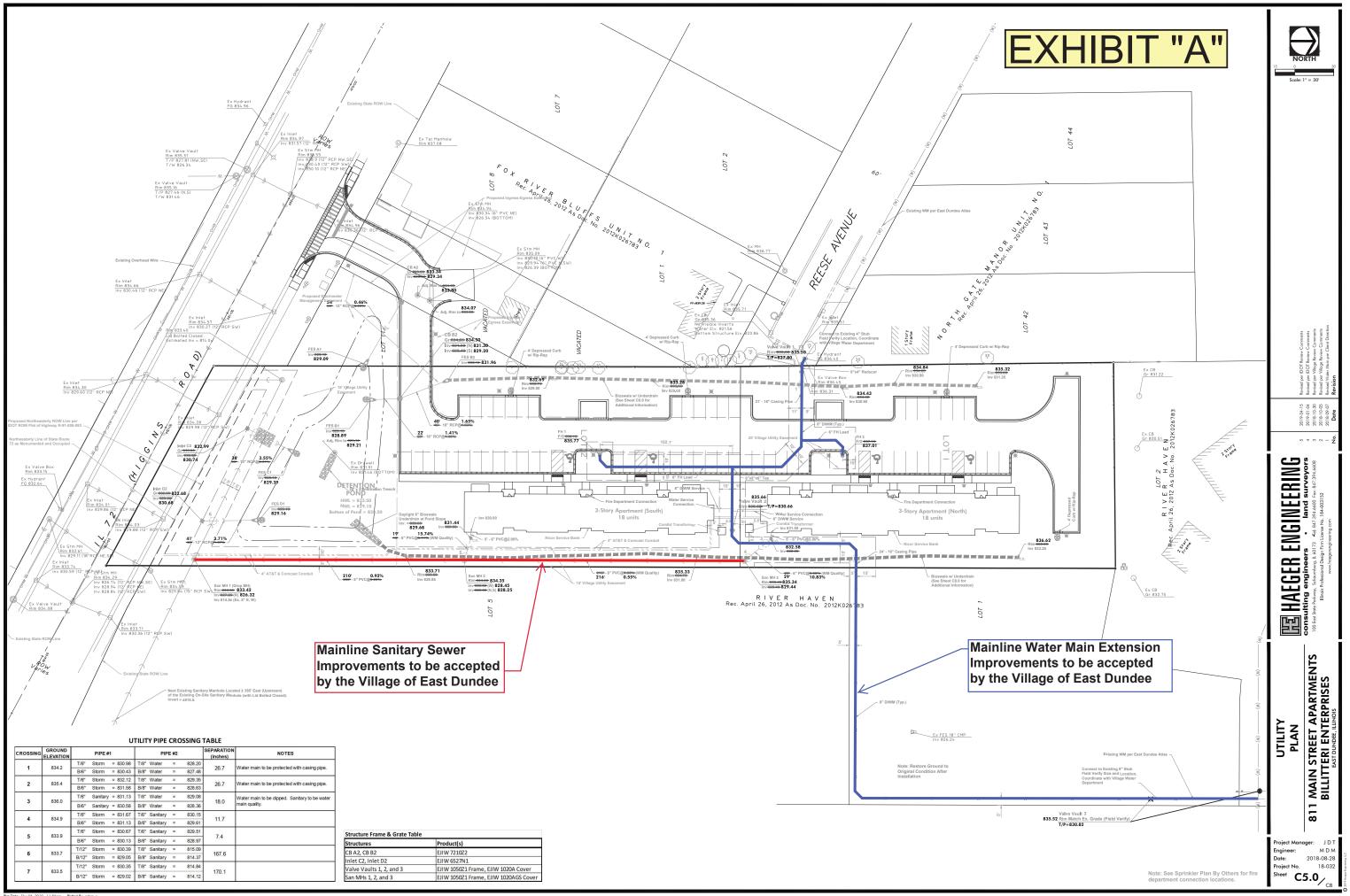
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EXHIBIT A

PUBLIC IMPROVEMENTS

(attached)

429321_2 4



	For Meeting Dated 01-06-20 FY2019-2020					
endor	Invoice	Description	Inv. Date	Due Date	Amount	
207 BARR	INGTON					
	Invoice: ORD#15-08 2019	ORDINANCE 15-08 TIF REDEVELOP 39-01-5876 ORD 15-08	12/12/19 \$11,620.28	01/06/20	\$11,620.28	
Vend	or Total for: 207 BARRINGTON	(Fiscal YTD Pay	ments: \$.00)		\$11,620.28	
ACE HAR	DWARE					
	Invoice: 63063	DOOR STOP WALL 01-35-5110 DOOR STOP WALL	11/21/19 \$5.46	01/06/20	\$5.46	
Vend	or Total for: ACE HARDWARE	(Fiscal YTD Pay	ments: \$549.52)		\$5.46	
APWA						
	Invoice: 11/13/19	MEMBERSHIP RENEWAL 01-31-5410 MEMBERSHIP RENEWA 61-34-5410 MEMBERSHIP RENEWA 60-33-5410 MEMBERSHIP RENEWA	11/13/19 \$116.66 \$116.66 \$116.68	01/06/20	\$350.00	
Vend	or Total for: APWA	(Fiscal YTD Pay	ments: \$.00)		\$350.00	
AT&T						
	Invoice: 12/30/19	DECEMBER 19 ATT SERV 60-33-5320 DEC 19 SERV	12/30/19 \$703.85	01/06/20	\$703.85	
Vend	or Total for: AT&T	(Fiscal YTD Pay	ments: \$5,970.96)		\$703.85	
CARDUNA	AL OFFICE SUPPLY					
	Invoice: 619094-0	NOTARY STAMP 01-25-5630 NOTARY STAMP GH	12/11/19 \$17.99	01/06/20	\$17.99	
Vend	or Total for: CARDUNAL OFFICE SU	JPPLY (Fiscal YTD Pay	ments: \$35.98)		\$17.99	
CARGILL	INCORPORATED - SALT DIVISION	ſ				
	Invoice: 2905117771	SALT 28-01-5160 SALT	12/02/19 \$8,711.33	01/06/20	\$8,711.33	
Vend	or Total for: CARGILL INCORPORA	TED - SALT DIVISION (Fiscal YTD Pay	ments: \$1,657.77)		\$8,711.33	
CENTRISY	YS CORPORATION					
	Invoice: PSI-23353	REPAIR CENTRIFUGE 61-34-5130 REPAIR CENTRIFUGE	11/10/19 \$29,660.00	01/06/20	\$29,660.00	

For Meeting Dated 01-06-20 FY2019-2020 Vendor Invoice Description Inv. Date Due Date							
/endor	Invoice	Description	Description Inv. Date				
Vendor To	tal for: CENTRISYS CORPORATION	ON (Fiscal YTD Payme	ents: \$1,700.00)		\$29,660.00		
CENTURY SPR	INGS						
	Invoice: 2374242	WATER DELIVERY PD 01-21-5630 WATER DELIVERY PD	12/23/19 \$61.00	01/06/20	\$61.00		
	Invoice: 2374243	WATER BOTTLES TO VH 01-35-5630 WATER TO VH	12/23/19 \$37.00	01/06/20	\$37.00		
Vendor To	tal for: CENTURY SPRINGS	(Fiscal YTD Payme	ents: \$1,751.50)		\$98.00		
CINTAS FIRST	AID & SAFETY						
	Invoice: 4038469498	CLEAN MATS REPLACEMENT 01-35-5260 MAT REPLACEMENT	12/26/19 \$26.11	01/06/20	\$26.11		
Vendor To	tal for: CINTAS FIRST AID & SAF	FETY (Fiscal YTD Payme	ents: \$469.98)		\$26.11		
COMCAST							
	Invoice: 12/18/19	CLABE SERV PD 01-21-5130 CABLE SERV PD	12/18/19 \$12.66	01/06/20	\$12.66		
Vendor To	tal for: COMCAST	(Fiscal YTD Payme	ents: \$12.66)		\$12.66		
COMCAST BUS	SINESS						
	Invoice: 12/17/19	DECEMBER 19 COMCAST BUSS SERV 01-39-5530 DEC 19 BUSS SERV 60-33-5320 DEC 19 BUSS SERV 61-34-5320 DEC 19 BUSS SERV	12/30/19 \$39.94 \$195.88 \$195.88	01/06/20	\$431.70		
Vendor To	tal for: COMCAST BUSINESS	(Fiscal YTD Payme	ents: \$9,614.80)		\$431.70		
COMED							
	Invoice: 12/30/19	DECEMBER 19 COMMED SERV 01-31-5510 DEC 19 SERV 28-01-5510 DEC 19 SERV	12/30/19 \$214.29 \$3,470.36	01/06/20	\$3,684.65		
Vendor Total for: COMED (Fiscal YTD Payn		ents: \$22,799.77)		\$3,684.65			
CREATIVE PRO	OMOTIONAL APPAREL						
	Invoice: 7133	HATS FOR PW 01-31-5080 HATS FOR PW	11/20/19 \$56.25	01/06/20	\$168.75		

		For Meeting Dated 01-06-20 FY2019-2020				List #228
endor	Invoice	D	escription	Inv. Date	Due Date	Amount
		60-33-5080 HATS FOR F 61-34-5080 HATS FOR F		\$56.25 \$56.25		
Vendor T	otal for: CREATIVE PROMOTIONAL	L APPAREL	(Fiscal YTD Paym	ents: \$422.00)		\$168.75
CRITICAL RE	ACH, INC.					
	Invoice: 20-148	2020 RENEWAL SE 01-21-5410 2020 RENEV		12/20/19 \$250.00	01/06/20	\$250.00
Vendor T	otal for: CRITICAL REACH, INC.		(Fiscal YTD Paym	ents: \$.00)		\$250.00
DUNDEE FOR	RD.					
	Invoice: 820439	#38 ENGINE & ELE 01-21-5120 #38 ENGINE		11/01/19 \$100.00	01/06/20	\$100.00
	Invoice: 820595	#33 LOF 01-21-5120 #33 LOF		11/01/19 \$40.45	01/06/20	\$40.45
	Invoice: 821625	#36 LOF & TIRE RC 01-21-5120 #36 LOF & T	OTATION IRE RO	11/25/19 \$62.40	01/06/20	\$62.40
Vendor T	otal for: DUNDEE FORD		(Fiscal YTD Paym	ents: \$18,417.59)		\$202.85
DW - SERVAN	NT FUND (EAST DUNDEE), LLC					
	Invoice: DEC-19 #1	DECEMBER 19 PAS 33-01-5876 DECEMBER	YMENT 19 PMT	12/26/19 \$4,166.67	01/06/20	\$4,166.67
Vendor T	otal for: DW - SERVANT FUND (EA	ST DUNDEE), LLC	(Fiscal YTD Paym	ents: \$33,333.36)		\$4,166.67
EAST DUNDE	E FIRE					
	Invoice: 690394	EVP REPAIR 01-21-5130 EVP REPAIR	8	11/13/19 \$186.00	01/06/20	\$186.00
Vendor T	otal for: EAST DUNDEE FIRE		(Fiscal YTD Paym	ents: \$100,750.00)	\$186.00
EAST DUNDE	EE, PETTY CASH - POLICE					
	Invoice: 12/03/19	PETTY CASH REFU 01-21-5420 HOT BEVER 01-21-5420 COFFE FC 01-21-5630 BIN CONTA	AGE GC	12/10/19 \$3.50 \$3.25 \$20.97	01/06/20	\$27.72
Vendor T	otal for: EAST DUNDEE, PETTY CA	SH - POLICE	(Fiscal YTD Paym	ents: \$184.81)		\$27.72
GALLS, AN A	RAMARK COMPANY					
•	Invoice: 014469354	CLIP TOURNIQUE	↑ & CASE JACKET	12/09/19	01/06/20	\$58.02

For Meeting Dated 01-06-20 FY2019-2020 List #228							
endor	Invoice		Description	Inv. Date	Due Date	Amount	
		01-21-5080 CLIP T	01-21-5080 CLIP TOURNIQUET &				
Vendor Total	for: GALLS, AN ARAMARI	COMPANY COMPANY	(Fiscal YTD Paymen	nts: \$1,320.92)		\$58.02	
HAASE, JOHN							
In	voice: 12/20/19	FBI LEEDA TR 01-21-5420 GAS R	AINING GAS REIMBURST EIMBURSTMENT	12/31/19 \$78.30	01/06/20	\$78.30	
Vendor Total	for: HAASE, JOHN		(Fiscal YTD Paymen	nts: \$.00)		\$78.30	
HAWKINS, INC.							
In	voice: 4626764	CHEMICALS F 60-33-5650 CHEM	OR CENTRIFUSE ICALS FOR CEN	12/05/19 \$2,002.54	01/06/20	\$2,002.54	
In	voice: 4631939		OR GRAVITY THICKER	12/12/19 \$1,091.71	01/06/20	\$1,091.71	
Vendor Total	for: HAWKINS, INC.		(Fiscal YTD Paymen	nts: \$26,591.31)		\$3,094.25	
ILLINOIS MUNIC	IPAL RETIREMENT FUND						
In	voice: DEC 19 IMRF	DEC 19 IMRF I 01-12-5050 DEC 19 01-16-5050 DEC 19 01-14-5050 DEC 19 01-21-5050 DEC 19 01-25-5050 DEC 19 01-31-5050 DEC 19 01-35-5050 DEC 19 01-36-5050 DEC 19 60-33-5050 DEC 19 61-34-5050 DEC 19	O IMRF EMPR	12/31/19 \$1,312.12 \$634.58 \$893.30 \$441.93 \$866.88 \$1,860.76 \$230.43 \$173.45 \$2,110.01 \$1,950.66	01/06/20	\$10,474.12	
Vendor Total	for: ILLINOIS MUNICIPAL	RETIREMENT FUND	(Fiscal YTD Paymen	nts: \$127,508.78)	\$10,474.12	
·	AND JENKINS, LTD						
In	voice: KH121119	NOVEMBER 1 01-12-5230 NOV 1 38-01-5230 NOV 1 36-01-5230 NOV 1 47-01-5230 NOV 1 01-21-5230 NOV 1	9 SERV 9 SERV 9 SERV 9 SERV	12/11/19 \$2,589.40 \$444.55 \$168.25 \$645.00 \$1,676.69	01/06/20	\$5,523.89	
Vendor Total	for: KLEIN, THORPE AND	JENKINS, LTD	(Fiscal YTD Paymen	nts: \$59,652.35)		\$5,523.89	

For Meeting Dated 01-06-20 FY2019-2020						List #228
endor 1	nvoice	Descri	ption Inv. Date		Due Date	Amount
LAUTERBACH & AMEN	I, LLP					
Invoice: 4	2210	AUDIT SERV FYE 18-19 01-14-5210 SERV FYE 18-19)	12/16/19 \$3,350.00	01/06/20	\$3,350.00
Vendor Total for: LA	UTERBACH & AMEN, L	LP	(Fiscal YTD Pay	ments: \$17,150.00)		\$3,350.00
LAYNE CHRISTENSEN	COMPANY					
Invoice:	726006	WELL 6 CONTROLS SE 60-33-5290 WELL N.6 SERV (RV CALLS CAL	12/20/19 \$1,544.00	01/06/20	\$1,544.00
Vendor Total for: LA	YNE CHRISTENSEN CO	MPANY	(Fiscal YTD Pay	ments: \$4,400.00)		\$1,544.00
MARTELLE WATER TR	EATMENT INC					
Invoice:	9240	PHOSPATO FOR WTP 60-33-5650 PHOSPATO FOR	WTP	12/04/19 \$313.80	01/06/20	\$313.80
Vendor Total for: M	ARTELLE WATER TREA	TMENT INC	(Fiscal YTD Pay	ments: \$7,017.68)		\$313.80
MIGRATE 311 CORP						
Invoice: 1	XH122619	MIGRATE LIQUOR LIC 01-09-4110 MIGRATE LICQ I	REFUND IC	12/26/19 \$1,875.00	01/06/20	\$1,875.00
Vendor Total for: M	GRATE 311 CORP		(Fiscal YTD Pay	ments: \$.00)		\$1,875.00
NICOR GAS						
Invoice:	2/26/19	DECEMBER 19 NICOR S 60-33-5510 DEC 19 SERV	SERV	12/30/19 \$344.18	01/06/20	\$344.18
Invoice:	2/26/19-2	DECEMBER 19 NICOR S 01-35-5510 DEC 19 SERV	SERV	12/30/19 \$646.22	01/06/20	\$646.22
Vendor Total for: NI	COR GAS		(Fiscal YTD Pay	ments: \$18,082.58)		\$990.40
OTTO ENGINEERING						
Invoice: (9/06/19	220 RIVER BDD ORD # 34-01-5876 ORD# 17-45 TIF R	7-45 E	09/06/19 \$217,500.00	01/06/20	\$217,500.00
Vendor Total for: O	TO ENGINEERING		(Fiscal YTD Pay	ments: \$.00)		\$217,500.00
PIECE A CAKE BAKER	<u> </u>					
Invoice: 6	79570	CHRISTMAS COOKIES 01-37-5630.1 CHRISTMAS CO	OOKIES	12/06/19 \$840.00	01/06/20	\$840.00

	For Meeting Dated 01-06-20 FY2019-2020 List #228					
Vendor	Invoice	Descr	iption	Inv. Date	Due Date	Amount
Vendor	Total for: PIECE A CAKE BAKERY		(Fiscal YTD Paymer	nts: \$.00)		\$840.00
REMODELIN	NG EXPO LLC					
	Invoice: 201-19	VILLAGE HALL CABIN 32-15-5948 VH CABINETRY	NETRY	12/13/19 \$2,805.00	01/06/20	\$2,805.00
Vendor	Total for: REMODELING EXPO LLC		(Fiscal YTD Paymer	nts: \$2,805.00)		\$2,805.00
RIVER HAVE	EN PLACE LP					
	Invoice: TJ121619	UTILITY BILL OVERPA 60-01-2100 UTILITY BILL O		12/16/19 \$1,659.42	01/06/20	\$1,659.42
Vendor 7	Total for: RIVER HAVEN PLACE LP		(Fiscal YTD Paymer	nts: \$.00)		\$1,659.42
SITEONE LA	ANDSCAPE SUPPLY, LLC					
	Invoice: 96403123-001	MAIN BREAK RESTOR 60-33-5140 RESTORATION 6	ATION RT 68/72	12/08/19 \$201.35	01/06/20	\$201.35
	Invoice: 96420029-001	SOIL FOR 68/72 WATE 60-33-5140 SOIL 68/72 RTS		12/11/19 \$230.11	01/06/20	\$230.11
Vendor	Total for: SITEONE LANDSCAPE SUP	PLY, LLC	(Fiscal YTD Paymer	nts: \$100.00)		\$431.46
SLIWA SUPE	ERIOR HOME IMPROVEMENTS, LLC					
	Invoice: 11/14/19	ROOF REPAIR 61-34-5110 ROOF REP		11/14/19 \$3,750.00	01/06/20	\$3,750.00
Vendor	Total for: SLIWA SUPERIOR HOME IN	IPROVEMENTS, LLC	(Fiscal YTD Paymer	nts: \$.00)		\$3,750.00
SNI SOLUTIO	ONS INC					
	Invoice: 139785	BAT JUICE 01-31-5160 BAT JUICE		12/17/19 \$1,634.00	01/06/20	\$1,634.00
Vendor 7	Total for: SNI SOLUTIONS INC		(Fiscal YTD Paymer	nts: \$.00)		\$1,634.00
STAN'S LPS	MIDWEST					
	Invoice: 349884	WATER TREATMENT 60-33-5340 WATER TREATM	IENT	12/04/19 \$335.00	01/06/20	\$335.00
Vendor 7	Total for: STAN'S LPS MIDWEST		(Fiscal YTD Paymer	nts: \$2,286.82)		\$335.00

For Meeting Dated 01-06-20 FY2019-2020 List #2						List #228	
endor	Invoice	Descrip	tion	Inv. Date	Due Date	Amount	
STAPLES AI	DVANTAGE						
	Invoice: KH092819	OFFICE SUPPLIES 01-21-5610 OFFICE SUPPLIES		12/30/19 \$2.91	01/06/20	\$2.91	
Vendor	Total for: STAPLES ADVANTAGE		(Fiscal YTD Payme	nts: \$1,787.65)		\$2.91	
STARK AND	SON TRENCHING INC.						
	Invoice: 54360	547 REESE AVE REPAIR 60-33-5140 547 REESE AVE W	WATER MAIN M	11/29/19 \$1,859.78	01/06/20	\$1,859.78	
Vendor	Total for: STARK AND SON TRENCHI	NG INC.	(Fiscal YTD Payme	nts: \$1,590.79)		\$1,859.78	
STEPHEN D	. TOUSEY LAW OFFICES						
	Invoice: DECEMBER 19	DECEMBER 19 SERVICE 01-21-5230 DEC 19 SERV	ES	12/30/19 \$750.00	01/06/20	\$750.00	
Vendor	Total for: STEPHEN D. TOUSEY LAW	OFFICES	(Fiscal YTD Payme	nts: \$5,250.00)		\$750.00	
SYNAGRO T	TECHNOLOGIES						
	Invoice: 11190	CAKE LAND APP 61-34-5290 CAKE LAND APP		11/30/19 \$1,202.80	01/06/20	\$1,202.80	
Vendor	Total for: SYNAGRO TECHNOLOGIES	3	(Fiscal YTD Payme	nts: \$19,079.20)		\$1,202.80	
UNIQUE PRO	ODUCTS (ELGIN PAPER COMPANY)						
	Invoice: 380576	OFFICE SUPPLIES 01-21-5630 OFFICE SUPPLIES		12/23/19 \$154.59	01/06/20	\$154.59	
Vendor	Total for: UNIQUE PRODUCTS (ELGIN	N PAPER COMPANY)	(Fiscal YTD Payme	nts: \$1,157.77)		\$154.59	
US BANK							
	Invoice: 12/26/19 BM	DECEMBER 19 US BNK 01-14-5430 IGFOA CHARGE	BRANDISS M	12/26/19 \$460.00	01/06/20	\$460.00	
Vendor	Total for: US BANK		(Fiscal YTD Payme	nts: \$52,170.18)		\$460.00	
US BANK E	QUIPMENT FINANCE						
	Invoice: 401630348	MONTHLY COPIER CON 01-37-5350 DEC 19 COPIER CO 01-21-5130 DEC 19 COPIER CO	ON	12/30/19 \$107.97 \$157.14	01/06/20	\$265.11	
Vendor	Total for: US BANK EQUIPMENT FINA	ANCE	(Fiscal YTD Payme	nte: \$2 1/15 71)		\$265.11	

For Meeting Dated 01-06-20 FY2019-2020 List #228					
ndor Invoice	Description	Inv. Date	Due Date	Amount	
VERIZON WIRELESS					
Invoice: 12/30/19	DECEMBER 19 VRZ SERV	12/30/19	01/06/20	\$921.38	
111/01001 12/00/17	01-12-5320 DEC 19 SERV	\$170.13	01/00/20	Ψ>=1.00	
	01-14-5320 DEC 19 SERV	\$56.71			
	01-21-5320 DEC 19 SERV	\$226.84			
	01-25-5320 DEC 19 SERV	\$56.71			
	01-31-5320 DEC 19 SERV	\$149.61			
	60-33-5320 DEC 19 SERV	\$82.87			
	61-34-5320 DEC 19 SERV	\$100.84			
	01-31-5320 DEC 19 SERV	\$7.13			
	60-33-5320 DEC 19 SERV	\$7.13			
	61-34-5320 DEC 19 SERV	\$6.71			
	01-31-5320 DEC 19 SERV	\$19.28			
	60-33-5320 DEC 19 SERV	\$19.28			
	61-34-5320 DEC 19 SERV	\$18.14			
Vendor Total for: VERIZON WIRELESS	(Fiscal YTD Paym	nents: \$8,777.10)		\$921.38	
WAL-MART					
Invoice: KH120319	OFFICE SUPPLIES	12/09/19	01/06/20	\$90.11	
	01-12-5610 ADMIN SUPPLIES	\$16.42		,	
	01-14-5610 FINAN SUPPLIES	\$8.61			
	01-35-5630 VH SUPPLIES	\$16.06			
	01-14-5610 FINAN SUPPLIES	\$49.02			
Vendor Total for: WAL-MART	(Fiscal YTD Payments: \$743.17)			\$90.11	
WEST DUNDEE, VILLAGE OF					
Invoice: 1953	IT SERV (NOV, DEC 19 AND JAN 20) 01-35-5290 IT 3RD QRTR SERV	12/27/19 \$471.87	01/06/20	\$9,437.50	
	01-14-5290 IT 3RD QRTR SERV	\$235.95			
	01-21-5290 IT 3RD QRTR SERV	\$2,359.37			
	01-25-5290 IT 3RD QRTR SERV	\$471.87			
	01-31-5290 IT 3RD QRTR SERV	\$471.87			
	01-12-5290 IT 3RD QRTR SERV	\$235.95			
	01-37-5290 IT 3RD QRTR SERV	\$471.88			
	60-33-5290 IT 3RD QRTR SERV	\$2,359.37			
	61-34-5290 IT 3RD QRTR SERV	\$2,359.37			
Vendor Total for: WEST DUNDEE, VILLAGI	E OF (Fiscal YTD Paym			\$9,437.50	

Amount **GENERAL FUND** \$27,542.90 MOTOR FUEL TAX FUND \$12,181.69 CAPITAL IMPROVEMENT PROJECTS \$2,805.00 **DUNDEE GATEWAY BDD** \$4,166.67 DOWNTOWN & DUNDEE CROSSINGS BDD \$217,500.00 CHRISTINA DRIVE TIF FUND \$168.25 **DUNDEE CROSSINGS TIF FUND** \$444.55 DOWNTOWN REDEVELOPMENT TIF \$11,620.28 North Cook County TIF \$645.00 WATER OPERATING FUND \$14,141.50 SEWER OPERATING FUND \$40,509.02 Grand Total: \$331,724.86 **Total Vendors:** 46

List #228

TOTAL FOR REGULAR CHECKS: 65869.45
TOTAL FOR DIRECT PAY VENDORS: 265855.41

List #228

A/P Manual Check Posting List
Postings from all Check Registration runs(NR) since last Check Voucher run(NCR)

Vendor **Description** Check: No Date Reg# Amount Invoice TWO BROTHERS CONSTRUCTION EXPERTS

HANGING DRYWALL 32-15-5948 HANGING DRYWALL Invoice: 12232019-1 109986 12/23/19 829 \$800.00 \$800.00

Vendor Total for: TWO BROTHERS CONSTRUCTION EXPERTS (Fiscal YTD Payments: \$800.00) \$800.00

A/P Manual Check Posting List
Postings from all Check Registration runs(NR) since last Check Voucher run(NCR)

List #228

	Amount
CAPITAL IMPROVEMENT PROJECTS	\$800.00
Grand Total:	\$800.00
Total Vendors:	1