

Revisions herein meet the criteria for Substantial Amendments described in the City of Dunkirk's CDBG Citizen Participation Plan, namely the change in the scope of any project such that there is a 20% increase or decrease in the amount of money allocated to the project.

Highlighted sections indicate additions or changes

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Dunkirk is designated as an entitlement community based on the amount of its population suffering with poverty. The CDBG entitlement program allocates annual grants to assist in the development of viable communities by providing decent housing, a suitable living environment, and to expand economic opportunities, principally for low and moderate income persons. To receive an annual allocation of federal funds from HUD, the City is required to create a five-year Consolidated Plan (strategic plan) with an annual Action Plan. Subsequently, the five-year Plan will be updated with the Annual Action Plan for years two through five to describe how our community will achieve the goals in our Consolidated Plan. This is the final year for our current Consolidated Plan; a new one will be drafted and put into place for 2018.

The Consolidated Plan includes the amount of assistance the City expects to receive and the range of activities that may be undertaken including the estimated benefit to persons of low and moderate-income. The Annual Action Plan is required to include project or program information, such as location, cost, proposed outcome, and any additional descriptive information. Federal regulations require that funds be aimed where the greatest benefit may be attained for low and moderate income residents. To acquire ample public engagement in all aspects and phases of Plan development, the City of Dunkirk attempted to interact with various stakeholders in meetings, workshops, public hearings, and with written correspondence. We attended other public meetings to announce the meeting dates, published them in the newspaper, created a bi-lingual poster to be distributed all over the city, and enlisted other organizations to get involved by hosting meetings and acting as translators. Prior to the adoption of the Consolidated Plan/Action Plan, a 14 calendar-day public comment period was observed and an additional public meeting held. This has been changed from previous years by a waiver from HUD of 24 CFR 91.105(b)(4) and 24 CFR 91.115 (b)(4) due to late adoption of the federal budget. Under 24 CFR 91.15(a)(2), HUD cannot accept an Annual Action Plan submission after August 16th, so the 30 day comment period has been reduced to 14 days. All comments will be recorded and considered in the formulation of the Plan. In addition, all comments and responses will be included in the appendix of the Plan and will be forwarded to HUD upon adoption.

#### **2. Summarize the objectives and outcomes identified in the Plan**

Annual Action Plan  
2017

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This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Although the City has many needs, this plan identifies and prioritizes the following critical components to the City's development strategy:

**Infrastructure Improvements** - In order to maintain a safe and healthy environment, the City needs to improve and to modernize its infrastructure, including roadways, streetscapes, fire hydrants, and water lines. Approximately 500 low-moderate income residents will benefit from these activities.

The Consolidated Plan also focuses on blight remediation and housing rehabilitation, strengthening neighborhoods and property values with the hope of attracting new residents and businesses. Due to timeliness issues and money unspent from previous program years, there will be no additional funds allocated to housing in this Plan.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Dunkirk achieved the following accomplishments in 2016:

Chautauqua Home Rehabilitation and Improvement Corp: Through two different programs, one being newly funded in 2016, CHRIC has one first time home buyer that will receive housing counseling, closing cost and down payment assistance in 2017 Program Year, with more entering the process. Four homeowners have been assisted through the Emergency Home Repair program, four throughout 2016 with more under contract. Emergency Home Repairs totaled just over \$20,000. Of those four homeowners assisted in 2016, three were disabled, three were female head of household, one black, one hispanic, one extremely low, two very low income and one low income residents.

Career Explorers: The Boys & Girls Club of Northern Chautauqua County was awarded \$15,000.00 in 2016 to operate its Career Explorers Program. A total of 75 low-income youth ages 13-18 participated in exploration and research of career areas of interest. Of those 75 youth, 37 were Hispanic, 10 were multi-racial, and 14 were Black/African American, reflecting the diversity of our City more accurately than in previous years. Together, the students have contributed 60 hours of community service and each of those students are participating in internship placement, college visits, or job readiness workshops.

Life Skills Program (Student Mentoring & Tutoring): Another of 2016's newly funded programs was Chautauqua Strider's tutoring and mentoring program which is geared toward assisting 47 students in grades K-12. Of those 47 students, 21 are Hispanic, four identified as multi-racial or "other" and two

were black/ African American. Through the program, the students have brought their grades up dramatically and have a renewed interest in learning.

Street Improvements: During 2016, the 300 block of Hoyt Street, was fully reconstructed. This included the replacement of 14 lead waterlines, drainage, pavement, and the replacement of three non-operational fire hydrants, giving clean water service and fire protection to more than 22 households. Street paving will be completed later this summer, benefitting more than 200 residents.

Housing Rehabilitation: In conjunction with Chautauqua Opportunities, Inc., the City is in the process of assisting five low-moderate income residents with Owner Occupied Housing Rehabilitation. These are under contract with work to begin soon and include foundation repairs, roof replacements, and handicap accessibility.

Demolition: The City has demolished three vacant homes with CDBG funding. An asbestos survey and abatement has been completed with demolition completed in early July. A total of 10 homes were demolished in 2016 with assistance from the Chautauqua County Landbank.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Dunkirk adopted a Citizen Participation Plan (CPP) which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105. The CPP has been amended to make this process even more effective, and was formally adopted on April 7, 2015 after a 30-day public comment period.

The City held five public hearings during the drafting of the 2017 Annual Action Plan on November 14, 2016, May 9th, 18th, 24th and June 28th of 2017. The comments from all five meetings can be found below. The City also held a technical assistance meeting for potential CDBG subrecipients on November 18, 2016. The City held Public Hearings on May 9th, 18th, 24th and June 28th of 2017 to review the Draft 2017 Annual Action Plan and a draft was posted on our website, in the planning office, the City Clerk's office, and at the Public Library on June 16th, 2017, with a public notice published on June 16th and 18th, 2017. Written and verbal comments were accepted until June 30th of 2017 at 5:00PM in City Hall by email, phone call, in writing, or in person.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Dunkirk did not receive any written, emailed, or telephone comments in reference to the 2017 Annual Action Plan. We did, however, receive comments at two of the public meetings. Notes and sign-in sheets from the meetings are also attached.

5/9/17: Attendees expressed concerns about the difficulty of transportation for residents in the area, since most of them don't drive or have access to cars. The regional transportation service, CARTS, stops service at 5:30. They cited a need for a shuttle to take people to the D&F Plaza and other shopping locations just outside of the City limits so that people could shop but also take jobs there. Many of the stores close well after the 5:30 CARTS stop time.

There was also discussion of the need for access to tools, such as a Tool Library. It should be located in a central location so that residents can easily walk to get what they need and have the ability to fix small projects around their homes.

The need for a community center was discussed at this meeting of three attendees as well. There is currently no place for large community gatherings. Organizations such as the Boys and Girls Club and Chautauqua Striders are also looking for larger space within the City that makes it easier to conduct their youth programs and can bring a larger variety of activities than their current location. They are both looking for a more centrally located building so that their programming can be more easily accessible to school age children.

Job training was also a concern. Many industries in Dunkirk have closed, leaving a skilled workforce without work. These are manufacturing and blue collar jobs. With job training or skill development courses partnered with business classes, there may be an opportunity to create jobs and to develop new businesses.

There was also worry about when CDBG funds would be available to spend. Since the program year begins on from April 1st, we're already over two months in and still don't know what our allocation is, who is funded, or for what amount. Last year, the money wasn't available until August after approvals, leaving our home repair programs scrambling to start exterior repairs before the weather turned and the rest of the activities trying to spend enough of their allocations to meet the timeliness test.

5/18/17: There was only one attendee that couldn't stay. She wanted to know if CDBG could fund a community center and needed office space for the Dunkirk Housing Authority.

5/24/17: One attendee and the Dunkirk Observer. His concern was Fair Housing and how to educate landlords and tenants on their rights. We discussed how to involve more of the public in our meetings and events and where the best places to reach out may be, such as baseball games and Music on the Pier.

We also talked about Dunkirk's old housing stock and how to make it affordable and safe. It is estimated that 46% of properties fail the Section 8 inspection the first time. We also talked about the city's plan to

register rental properties and what role CDBG may play in that. The attendee's opinion was regular inspections would make housing conditions safer and encourage maintenance.

Another issue brought to light was the need for a homeless shelter in Dunkirk. The Willow Mission closed and nothing has come about to take its place.

The need for more applicants to the CDBG program was also raised. More education and outreach may be needed to get different applicants and programs as options.

6/28/17- No one attended this public meeting.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments are accepted as we're always looking for feedback from non-profits, businesses, and residents. However, some ideas or concerns can't be acknowledged in the 2017 Annual Action Plan due to the course of actions outlined in the 2013-2017 Consolidated Plan. We have filed these suggestions and will revisit them while crafting our new three year 2018-2020 Consolidated Plan later this year.

At this time the city has not received any comments or views that have been denied for any reason.

## **7. Summary**

The City of Dunkirk strives to recognize the issues currently facing residents of the City of Dunkirk, and address these issues to the best of its ability. Community Development Block Grant (CDBG) funds, in conjunction with other resources, give the City of Dunkirk the opportunity to improve the lives of people within Dunkirk. In 2017, we will look to undertake a number of planning projects as well as those involving infrastructure development and redevelopment within the City, with the stated goal of creating a happier, healthier community and environment throughout the City.

Dunkirk will also be undertaking heavily researched plans, including a Comprehensive Plan, residential conditions survey, and new Consolidated Plan to provide a clearer picture of its community as a whole. We have also applied for a tree inventory grant to allow us to assess the condition of our trees and take a critical look at the City's environmental health. Citizen participation and community input has been, and will continue to be, essential for developing targeted strategies to shape the City's vision and to ensure that federal resources provide the maximum benefit to those citizens in need.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Dunkirk	
CDBG Administrator	Dunkirk	Department of Planning & Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

### Narrative (optional)

The City of Dunkirk is designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD) and is the lead agency for overseeing the City's Community Development Block Grant (CDBG).

The City of Dunkirk's Department of Planning and Development is committed to improving the health of the economy, environment, and overall community of the City of Dunkirk. The City of Dunkirk Department of Development believes the City has a golden opportunity to improve its economic and socio-economic status by improving the housing stock and infrastructure around the city. Due to changes in staff, the Consolidated Plan and 2016 Action Plan was drafted by Lauri Gawronski with program years 2016 and 2017 carried out by Christina Lincoln.

### Consolidated Plan Public Contact Information

Rebecca Yanus, Director of Planning & Development: 366-9879 [ryanus@cityofdunkirk.com](mailto:ryanus@cityofdunkirk.com)

Christina Lincoln, Community Development Planner & CDBG Program Administrator: 366-9878 [clincoln@cityofdunkirk.com](mailto:clincoln@cityofdunkirk.com)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Dunkirk recognizes the importance of coordination and consultation with institutions within the community. As a result, in formulating this plan, the City of Dunkirk made all attempts to work with all organizations through public meetings and hearings, as well as working with organizations at their best convenience. The City also hosts a Business Roundtable in which City businesses and non- profits are invited to voice concerns and contribute ideas for the overall success of the City.

Dunkirk is required by the U.S. Department of Housing and Urban Development (HUD) to create its own Five-Year Consolidated Plan and Annual Action Plan in order to be considered for entitlement grant funding. Five years ago, the City of Dunkirk completed its 2013-2017 Consolidated Plan, which clarifies and defines the City's future objectives and illustrates how those objectives align with CDBG program objectives. This Annual Action Plan utilizes the priorities outlined in the Consolidated Plan and specifies the intended uses of CDBG funding for Dunkirk's fifth and final program year (2017) under the current plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Dunkirk strives to provide fair and accurate copies of its plans at every stage of their development. As such, the City provided public notices about public hearings via local media sources including print, online, social media, community meetings, posters, and word of mouth sources. The City also worked with, and made all attempts to work with, housing providers such as Chautauqua Opportunities, Inc., the Dunkirk Housing Authority, as well as other agencies involved in healthcare and housing in some form. Notices of public meetings and copies of the City's 2017 CDBG Application were mailed to: Boys & Girls Club of Northern Chautauqua County, Dunkirk Housing Authority, Dunkirk-Fredonia Meals on Wheels, Chautauqua County Office for the Aging, Chautauqua County Department of Health & Human Services, Chautauqua County Department of Mental Hygiene, Chautauqua County Rural Ministry, Chautauqua Opportunities, Inc., Chautauqua Home Rehabilitation and Improvement Corp., Northern Chautauqua Community Foundation, Senior Center of Dunkirk, Southern Tier Environments for Living, the Resource Center, Chautauqua Striders, and Revitalize Dunkirk. Copies of the draft 2017 Annual Action Plan will be sent to these same agencies to garner their input and feedback. No one was intentionally left out and we encourage interactions, questions, and suggestions from all agencies.

The City of Dunkirk does not currently manage any public housing. Public housing within the City's jurisdiction is managed by the Dunkirk Housing Authority (DHA). The DHA currently maintains 243



housing units. City staff also maintains close relationships with local Community Housing Development Organizations (CHDO), including Chautauqua Opportunities, Inc. (COI).

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Homelessness and chronic homelessness are issues individuals face throughout the United States. Residents of Dunkirk are, unfortunately, no exception to this rule. While efforts are ongoing to improve data collection on the exact amount of homelessness and chronic homelessness exists within the City, a support network has been established for those experiencing homelessness, chronic homelessness, or risk of becoming homeless. Chautauqua Opportunities, Inc. (COI) is the City's Continuum of Care provider. In October of 2014 the Chautauqua County Homeless Coalition signed and adopted a 10-year plan to end homelessness in Chautauqua County.

Chautauqua Lake Central School District, which is within the CoC geography, has a McKinney-Vento funding award from the NYS education Department to provide educational services to homeless children. The McKinney-Vento Liaisons in all of the county's 18 school districts have been contacted and asked to join the CoC or be provided with information about homeless services. Chautauqua County has a NY State licensed runaway and homeless youth shelter that is funded by the U.S. Department of Health and Human Services and operated by the CoC lead agency.

Providers regularly refer families to other providers when their family composition does not allow them to be accommodated in their facility. The CoC has also held a McKinney-Vento training in coordination with local school districts to improve coordination of services with school districts, and whenever possible, keep children in their school of origin.

If housing is not available for a specific family type, the local Department of Social Services will utilize a local hotel to keep the family together while other housing options are explored.

The Veteran's Administration's regional representative is a member of the CoC decision-making body.

The lead agency also coordinates with VASH as the Section 8 Housing Choice Voucher administrator for the county, and was recently awarded a Supportive Services for Veteran Families grant from the U.S. Department of Veteran Affairs to prevent homelessness among veteran families. The CoC participated in the Veteran's Administration needs assessment. All HUD-funded agencies in the CoC serve veterans as an integrated service.

The CoC lead agency operates a NYS licensed Runaway and Homeless Youth Shelter that is funded with

DHHS Basic Center funding, as well as a DHHS funded Street Outreach Program that makes contact with over 7,500 youth in the county annually, and a Transitional Living Program for youth ages 16-21 (DHHS funding). These programs frequently collaborate with other providers that serve the youth population such as Boys and Girls Clubs, YMCA's and YWCA's, church teen groups, municipal recreation programs, and other non- profit organizations. The lead organization and other youth serving providers will participate in strategic planning meetings to ensure that the needs of homeless youth are addressed in future plans.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Dunkirk does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CHAUTAUQUA OPPORTUNITIES INC. (COI)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless Services-Health Services-Education Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to Chautauqua Opportunities, Inc. (COI) along with a copy of the 2017 CDBG Application. Josiah Lamp did attend the public meeting on May 24th. We are also in contact with Bill Vogt via phone and email on a regular basis. COI also leads the County in Fair Housing efforts, Continuum of Care, and hosts the Homeless Coalition meetings, in which the City of Dunkirk attends.
2	<b>Agency/Group/Organization</b>	Dunkirk Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to the Dunkirk Housing Authority (DHA) along with a copy of the 2017 CDBG Application. Our CDBG Administrator has also met with their Executive Director and board president. Board President Donna Brisky came to the public meeting on May 18th and also met in our offices on June 7th and 28th with questions about CDBG funding and eligible activities. The DHA is also involved in the Homeless Coalition meetings, hosted by COI, which also include the Chautauqua County Department of Social Services and the Chautauqua- Cattaraugus Library System.
3	<b>Agency/Group/Organization</b>	Revitalize Dunkirk
	<b>Agency/Group/Organization Type</b>	Civic Leaders Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to Revitalize Dunkirk along with a copy of the 2017 CDBG Application. Members of Revitalize Dunkirk are in constant communication with Planning & Development officials and visit our offices frequently. A member of Revitalize Dunkirk attended the first public meeting on May 9th and the group is active in taking small initiatives to beautify the City.
4	<b>Agency/Group/Organization</b>	Chautauqua County Rural Ministry
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to Chautauqua County Rural Ministry (CCRM) along with a copy of the 2017 CDBG Application. No representatives of CCRM have attended the public meetings or technical training sessions.
5	<b>Agency/Group/Organization</b>	Boys and Girls Club of Northern Chautauqua County
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Youth Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to Boys & Girls Club of Northern Chautauqua County along with a copy of the 2017 CDBG Application. Executive Director Kate Piazza has attended Business Roundtable meetings and the public meeting on May 9th. We are also in regular communication via email.
6	<b>Agency/Group/Organization</b>	SOUTHERN TIER ENVIRONMENTS FOR LIVING, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to Southern Tier Environments for Living (STEL) along with a copy of the 2017 CDBG Application. Two members of STEL attended the first public hearing. They are in constant communication with our office and even hosted one of the public meetings for the Annual Action Plan.
7	<b>Agency/Group/Organization</b>	Meals on Wheels
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Senior Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to Dunkirk-Fredonia Meals on Wheels (MOW) along with a copy of the 2017 CDBG Application. A representative from MoW was in communication over the phone but they ultimately decided not to apply for funding. They have not attended any of the public meetings.
8	<b>Agency/Group/Organization</b>	CHAUTAUQUA HOME REHABILITATION AND IMPROVEMENT PROGRAM (CHRIC)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City mailed a notice of public hearing to CHRIC along with a copy of the 2017 CDBG Application. Two representatives from CHRIC attended the first public hearing and one attended the technical assistance presentation and the May 9th public meeting. We are in constant communication with CHRIC representatives by phone and email. We are working together to come up with a strategy to offer increased services in the future.

9	<b>Agency/Group/Organization</b>	CHAUTAUQUA COUNTY LAND BANK CORP
	<b>Agency/Group/Organization Type</b>	Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Blight Elimination
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City is in constant contact with the Land Bank, consulting each other on demolitions and rehabs of housing in the City. We are also working on a housing fair for city residents and other local housing organizations, including COI and CHRIC.
10	<b>Agency/Group/Organization</b>	LOCAL INITIATIVES SUPPORT CORP
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Service-Fair Housing Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City was awarded \$125,500 for the LISC Zombie Properties grant in which we are conducting a residential housing survey. We consult with them on a regular basis.
11	<b>Agency/Group/Organization</b>	CHAUTAUQUA COUNTY DEPT OF PLANNING & ECONOMIC DEVELOPMENT
	<b>Agency/Group/Organization Type</b>	Other government - County Regional organization Planning organization

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults with the County Planning Dept. for all plans and grant applications.
12	<b>Agency/Group/Organization</b>	NYS PARKS, RECREATION & HISTORIC PRESERVATION OFFICE
	<b>Agency/Group/Organization Type</b>	Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Environmental Review Consultation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Send materials in for historic resource (section 106, 14.09) review for CDBG projects. James Finelli also came to Dunkirk to talk about obtaining Certified Local Government status.
13	<b>Agency/Group/Organization</b>	New York State Department of State
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	State Codes
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	We are working with the Dept. of State on our Comprehensive Planning process, for which we got a grant through the CFA process in 2016.
14	<b>Agency/Group/Organization</b>	NEW YORK STATE DEPT OF ENVIRONMENTAL CONSERVATION
	<b>Agency/Group/Organization Type</b>	Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Brownfields



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consult on an as needed basis for Phase II of our Brownfield Opportunities Area and tree inventory grant.
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### Identify any Agency Types not consulted and provide rationale for not consulting

The City of Dunkirk contacted agencies and organizations associated with housing rehabilitation, economic development, community development, infrastructure development, or skills development. All applicable agencies were consulted and no person or group was intentionally omitted. Any and all agencies involving the needs of the people of the City of Dunkirk are always welcome to discuss the plan with City Department of Planning and Economic Development staff and were given advance notice regarding the public hearings, release of draft plan, and public comment period.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Chautauqua Opportunities Inc. (COI)	In consultation with the Chautauqua County Continuum of Care provider (COI), the City has designed its consolidated plan to reflect the needs and concerns laid out in the CoC. We are working with them to find other solutions to the homeless problem including finding shelters for heating and cooling centers in inclement weather.
Visualizing Our Options: Creating a Better Future	Chautauqua County Department of Planning & Economic Development	This plan is of design guidelines that will allow growth to continue in Chautauqua County communities while maintaining and protecting rural community character and working landscapes. The City of Dunkirk abides by the design guidelines dictated in this plan, and has used it to help spur our goal of economic development.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Brownfield Opportunity Area (BOA)	TVGA Consultants	This plan is going to be used by the City of Dunkirk to identify and remediate brownfields throughout the City of Dunkirk. We have held numerous public meetings to discuss parcels with which to concentrate development and the consultants and City officials have been regularly meeting with stakeholders and property owners to discuss next steps in redeveloping brown field sites. A final plan is due to the City in the coming month.
Waterfront Enhancement Planning	Woolpert	This is a historical plan for the waterfront of the City of Dunkirk which shows the sheer potential economic development within the City of Dunkirk utilizing Lake Erie as its primary resource
Central Business District Development Strategy	City of Dunkirk Dept. of Planning	This is the current comprehensive development plan for the City of Dunkirk. We analyzed this plan and took into consideration design and economic development guidelines put in place in this plan. The City was also recently awarded funds through a CFA to complete a full comprehensive plan for the city which will be completed in the next year to year and a half.
CBD Market Assessment	Belden Associates	This plan is a market analysis of potential development opportunities within the City of Dunkirk specifically relating to downtown central business district areas. This plan was used to view historical use and view historic economic development opportunities within the City of Dunkirk.
Water Systems Analysis	Chadwick Bay Regional Development	The purpose of this plan was to determine the current condition of the City of Dunkirk's water transmission system, which serves the City of Dunkirk and surrounding Chadwick Bay municipalities. The purpose of the study was to determine the condition of the water infrastructure and identify immediate water supply problems and future needs. We used this plan to help determine target areas for where infrastructure redevelopment would be most necessary.
Roberts Road Redevelopment Plan	City of Dunkirk Dept. of Planning	This plan is for the redevelopment of a road within the City of Dunkirk where there was once a heavy emphasis on industrial uses. We are currently using this plan to determine where potential economic development opportunities exist within the City of Dunkirk and have even directed a major warehouse project to this site. If approved, that project could be completed as early as spring of 2018.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Community Needs Assessment 2014	Chautauqua Opportunities, Inc.	This very thorough annual assessment researches and analyzes Chautauqua County's strengths and weaknesses in the following areas: Economy & Employment, Housing, Health, Family Life, Early Education & Childcare, Education & Youth, Public Assistance, Transportation, Community Development, Public Safety, and Volunteerism. This data and assessment is very beneficial to the City when it is determining which areas to focus on and what strategies to utilize.

**Table 3 – Other local / regional / federal planning efforts**

### **Narrative (optional)**

The City continually consults with Chautauqua Opportunities, Inc., Dunkirk Housing Authority, and Chautauqua Home Rehabilitation & Improvement Corporation (CHRIC) executives to better understand their needs. Through continued partnership with these organizations, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low/moderate-income persons.

We have also undertaken new initiatives to further economic development as well as housing conditions within the City. We were awarded a LISC Zombie Property grant which we will use for a survey of housing conditions in the City as well as taking a look at utility bills, sidewalk conditions, foreclosure information, and build dates for the homes. We're using this information in conjunction with the Chautauqua County Landbank and Chautauqua Opportunities in order to direct homeowners on the verge of foreclosure to programs that can keep them in their homes, thereby preventing increased vacancy. This will also allow us to identify where the greatest needs are and to better allocate CDBG funding in the future.

The City is also exploring Certified Local Government (CLG) status. This will allow the city and its residents to control the future of its historical building stock, protect what's important, and guide future development and reuse proposals, including infill in historic neighborhoods. It is the goal of some neighborhood groups to use this tool to establish historic districts which would afford property owners historic tax credits for rehabilitation of their homes.

This year was the first year that the City hosted a Small Business Saturday event. We had over 30 local businesses offer a special that day and were able to activate vacant storefronts by hosting eight pop-up vendors. We paired this with a parade celebrating the Dunkirk High School

football team and the City's annual holiday tree lighting. By hosting this event, we brought hundreds of people downtown on a rainy, cold November Saturday and showcased the importance of shopping at our locally owned businesses and restaurants.

Perhaps the biggest accomplishment this year, was the CFA award dedicated to create our first Comprehensive Plan in more than three decades. This will be used to develop a planning road map and guide future development in the City.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Dunkirk adopted a Citizen Participation Plan (CPP) which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105. A DRAFT Amended Citizen Participation Plan was put out for a 30-day public comment period and was formally adopted on April 7, 2015.

The City held five Public Hearings/ Meetings during the drafting of its 2017 Annual Action Plan, one on November 14, 2016 and the others on May 9th, 18th, 24th and June 28th of 2017. The City also held one Technical Assistance meeting for potential CDBG subrecipients on November 18, 2016. Legal Notices were published in the Observer on November 6th and 10th, 2016, April 21st and 23rd and June 16th and 18th, 2017 to announce the public hearing and comment period. A draft Annual Action Plan was posted on June 16th and was also available in the Planning office, City Clerk's office and the public library.

Notices of public meetings and copies of the City's 2017 CDBG Application were mailed to: Boys & Girls Club of Northern Chautauqua County, Dunkirk Housing Authority, Dunkirk-Fredonia Meals on Wheels, Chautauqua County Office for the Aging, Chautauqua County Department of Health & Human Services, Chautauqua County Department of Mental Hygiene, Chautauqua County Rural Ministry, Chautauqua Opportunities, Chautauqua Home Rehabilitation and Improvement Corp., Northern Chautauqua Community Foundation, Salvation Army, Senior Center of Dunkirk, Southern Tier Environment for Living, Revitalize Dunkirk, and Chautauqua Striders.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				11/14/16: basic budget items in regards to the CDBG application, when we expected funding to come through for the 2017 Program Year in order to know whether or not to apply. Attendees expressed concerns about the difficulty of transportation for residents in the area, since most of them dont drive or have access to cars. They cited a need for a shuttle to take people to the D&F Plaza and other shopping locations just outside of the City limits so that people could shop but also take jobs there. There was also discussion of the need for access to tools, such as a Tool Library. It		
OMB Control No:	2506-0117 (exp. 06/30/2018)		Annual Action Plan 2017		23	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	Two people requested copies of the Action Plan for review. It was sent to all local non-profits, Dunkirk Councilpersons, and community development non-profits, posted on our webpage, and hard copies were distributed to the local library, Clerk's office, and the Planning & Development office.		At this time the city has not received any comments or views that have been denied for any reason.	
3	Legal Notice in Dunkirk Observer	Non-targeted/broad community	We had no response to the Legal Notices.	n/a	n/a	

**Table 4 – Citizen Participation Outreach**





## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

To ensure federal funds are spent effectively throughout the community, the U.S. Department of Housing and Urban Development (HUD) requires recipients of Community Development Block Grant (CDBG) funds to prepare a five-year Consolidated Plan. The Consolidated Plan describes the needs of a community and how those needs will be met using CDBG funds as well as other federal and local funding. Each year of the Consolidated Plan term, the recipient of CDBG funds must prepare a one-year Action Plan. The Action Plan outlines the activities that will be funded using CDBG funds and other federal and local funding sources.

The City completed the \$300,000.00 repayment to its HUD line of credit in 2015. These funds were used for the complete reconstruction of East Seventh Street. For 2016, we were awarded a reduced amount of \$386,801.00 as part of the payback deal. For 2017, the City's disbursement is \$448,163.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	448,163	0	48,000	496,163	0	There is \$166,477 remaining in prior program year funds that were already allocated.*Revised: An additional \$48,000 in prior program year funding has been reallocated to supplement 2017 park improvements.
Other	public - state	Admin and Planning Public Improvements Public Services	544,620	0	0	544,620	0	This money was awarded through the NY Consolidated Funding Application. The Dept. of State awarded \$45,000 to the City for a new Comprehensive Plan and Parks, Recreation and Historic Preservation awarded the City \$499,620 for Wright Park improvements. These projects are moving forward in summer of 2017.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will use the \$448,163 from the United States Department of Housing and Urban Development's Community Development Block Grant program to address the needs listed in the Action Plan.

Many of the non profits applying for CDBG funding receive funding from other areas to make their programs work. Chautauqua Opportunities receives various federal, state, and local grants for the operation of its community development programs. The City will continue to partner with local organizations, non profits, and businesses to administer its CDBG program.

The City of Dunkirk will use NYS Consolidated Local Street and Highway Improvement Program (CHIP) funds in conjunction with CDBG funding to help defray the cost of infrastructure projects within the City. The Chautauqua County Land Bank received a grant from the NYS Housing Trust Fund for the demolition of vacant properties across Chautauqua County. The Land Bank will be using some of these funds to demolish approximately 10 properties within the City of Dunkirk. These funds combined with LISC Zombie Property grant and left over demolition funds from CDBG, will make a huge difference in reducing the number of vacant, abandoned, and blighted properties in the City.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The only publically owned land or property to be used will be the streets, sidewalks, and street right of ways within the City's qualified census tracts.

**Discussion**

Beyond the funded programs and projects listed above, the City is also home to a wide variety of other ongoing projects. The following is a list of these projects:

- Dredging/ weed cutting of the Dunkirk City Harbor- Funded by the bed tax, general funds, and a newly awarded \$1 million grant, the City is working on dredging the Harbor as well as finding sustainable ways to keep the weeds at a minimum.
- Chautauqua County Land Bank- As mentioned above, the mission of this organization is to address the increasing number of vacant and abandoned properties in Chautauqua County and the City of Dunkirk. They are funded by the Housing Trust Fund.
- Chautauqua County Health Network- Funded by a New York State Department of Health Grant, this project involves creating healthy places to live, work, and play (Creating Healthy Schools and Communities). Increasing the availability of place to be physically active as well as have access to fresh produce. This project includes farmers markets, community gardens, walkability studies, and more. The Dunkirk Farmers Market was just extended for 2017 to include two additional weeks and also accepts SNAP benefit cards for the purchase of produce.
- SUNY Fredonia Technology Incubator- Funded by the Faculty Student Association at SUNY Fredonia, this project offers business resources to start up technology entrepreneurs.
- LEED Certified Neighborhood/ Energy Efficiency- The City of Dunkirk is working with SUNY Fredonia and other interested organizations to improve the energy efficiency of the housing stock, commercial operations, and the City as a whole. This is funded by NYSERDA.
- Brownfield Opportunity Area (BOA)- The City was awarded money from the NYS Department of Environmental Conservation for redeveloping brownfield sites within the City. Together with our consultants, we have identified key areas in which reinvestment should occur. The final report is due in the summer of 2017.
- Point Gratiot was awarded \$500,000 from DASNY for park improvements such as the rebuilding and securing of the pavilions, frequently rented out by City residents during the summer. That project is in the planning phase and should be completed in summer of 2017.
- Wright Park was awarded \$449,620 for improvements to the park including more activities, benches, and ADA accessible restroom facilities. This was funded by the NYS Dept of Parks, Recreation and Historic Preservation.
- Comprehensive Plan- This year, the City will utilize a \$45,000 grant from NYS Department of State to complete its first comprehensive plan in almost 40 years. This plan will serve as a road map for development, preservation, and growth for the City.

- LISC Zombie Properties Grant- The City was awarded \$125,500 from LISC to be used for a city-wide residential survey of conditions and data collection, use various mailings and public meetings to inform the public of the new law in NY and their rights and state programs available to avoid foreclosure. We will also form a Vacant Property Task Force of volunteers to monitor vacant properties, with the future plan to get these properties into responsible hands for redevelopment or demolition.
- Although small, another development is utilizing a \$10,000 grant from Purina to construct a dog park. Construction will begin soon and should be up and running by the end of the summer. This will be only the second dog park in the County.

## **Annual Goals and Objectives**

### **AP-20 Annual Goals and Objectives**

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Development	2013	2017	Non-Homeless Special Needs Non-Housing Community Development Infrastructure	DUNKIRK	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs	CDBG: \$350,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted

Annual Action Plan  
2017

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Housing Rehabilitation	2013	2017	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	DUNKIRK	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs	CDBG: \$0 CFA: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 9 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 0 Persons Assisted Jobs created/retained: 0 Jobs Businesses assisted: 0 Businesses Assisted

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**Table 6 – Goals Summary**

**Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Infrastructure Development
	<b>Goal Description</b>	In the final year of our Consolidated Plan, we will continue to focus on infrastructure and ensuring that our water lines, fire hydrants, and roadways and sidewalks are working properly in our target area. We will also include handicap accessible sidewalks and curbing on a street that previously had no sidewalks, which has been identified through public comments at a council meeting, as a community concern.
<b>2</b>	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Our sub recipients will be using unspent funds that were allocated in previous years for both emergency and owner occupied housing rehabilitation. Because of timeliness issues, we did not allocate any additional CDBG funds to housing programs this program year. This activity aims to provide decent, safe housing by rehabilitating and performing emergency repairs to keep individuals and families warm, safe, and dry. This will also involve demolition of vacant, abandoned, and dilapidated housing. There were no addition demolition funds awarded in the 2017 Program Year due to allocations that have gone unspent in previous years.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City utilized a four-week open application process which opened on November 10th, 2016 and closed on December 9, 2016. The City received a total of 14 proposals for funding in the amount of \$1,656,000. Like previous years, the applications were reviewed at the staff level for basic eligibility, then the Director of Development, CDBG Administrator and Mayor were tasked with deciding how to allocate the funds appropriately. The Common Council were welcomed to provide input at any point in the process.

#### Projects

#	Project Name
1	Street Reconstruction
2	Wright Park Improvements
3	Program Administration
4	Boys and Girls Club Career Explorers
5	Youth Programming- Life Skills
6	Pocket Park

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Like most cities in the "Rust Belt" region of the United States, the City of Dunkirk is facing problems with an aging housing stock and infrastructure and a decrease in the amount of manufacturing jobs. It is for this reason the primary focus of our funds is public facilities/infrastructure and housing, instead of other programs. We also focused on youth activities to better educate and mentor local youth and give them skills to successfully move forward with their lives within our community. The goal of the allocation of this money is to make the City of Dunkirk a desirable place to work, live, and play for generations to come.

Obstacles addressing underserved needs include insufficient data regarding the underserved population, particularly the homeless population, in Chautauqua County. We are also having difficulty with participation, not only among the underserved community but within the community in general. We are developing plans to not only reach out and get the public to participate in meetings and other events but to make sure we talk to the most underserved who may not have access to resources such as computers. We have created a bi-lingual poster that was sent to all of our awardees, the SUNY Fredonia Technology Incubator, and other interested parties in which we have contact information in order to

generate attention and garner a response.

Another challenge has been the timeliness in spending with some of the previously awarded activities. Because of the late passage of the federal budget, our cold climate, and RFP requirements, it is sometimes the end of the program year before construction and other activities can occur, surpassing the time that most of our funds should be spent. It is because of this that housing rehabilitation programs are not funded for program year 2017. Both organizations that provide housing programs for the city, have unexpended funds from previous years.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Street Reconstruction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure Development
	<b>Needs Addressed</b>	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	<b>Funding</b>	CDBG: \$419,818.46  REVISED 12/2018: Funding increased by \$70,000, from \$349,818.46, due to higher than expected project costs. This increase in funding is being reallocated from 2018 funding for Sidewalk Repair/Replacement.
	<b>Description</b>	This project involves the replacement of lead water lines, "dead" fire hydrants, the installation of sidewalks, and street reconstruction of Seel Street, on the City's south west side.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	This project will involve replacing lead water service lines, activating new fire hydrants where there are currently no working hydrants, installing a sidewalk on the southern portion of the street, and repaving the roadway.
2	<b>Project Name</b>	Wright Park Improvements
	<b>Target Area</b>	DUNKIRK
	<b>Goals Supported</b>	Infrastructure Development
	<b>Needs Addressed</b>	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	<b>Funding</b>	CDBG: \$85,000

	<b>Description</b>	Funds will be used to create ADA accessible restroom facilities during the Wright Park reconstruction, to create necessary planning documents, and to assist with the construction of other park improvements.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	<p>Redesign the restrooms in the park to be ADA accessible to the Park's hundreds of nearby neighborhood residents.</p> <p>*REVISED 02/2018: Funds will be used to create ADA accessible restroom facilities during the Wright Park reconstruction, to create necessary planning documents, and to assist with the construction of other park improvements. The funding amount of \$85,000 has been revised up from the original allocation of \$45,000. The additional \$40,000 comes from a reallocation of 2016 Planning and Administration and Street Improvement funding, which represented excess funding for those activities. The additional funding will help fund improvements as part of the larger Wright Park Improvements project.</p>
<b>3</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	DUNKIRK
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	This activity will fund staffing to administer the City's CDBG program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	



	<b>Planned Activities</b>	Administering CDBG funding for the City of Dunkirk, an entitlement community.
<b>4</b>	<b>Project Name</b>	Boys and Girls Club Career Explorers
	<b>Target Area</b>	DUNKIRK
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Boys and Girls Club of Northern Chautauqua County has developed the Career Explorers program for Dunkirk youth, ages 6-18. The program aligns career interests with real-life work experiences for Club members ages 14-18. It also provides opportunities for younger Club members to explore options in STEAM-related careers by providing them early exposure and hands-on, experiential learning opportunities in after-school and summer programming. The program will serve approximately 55 Dunkirk youth.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Program will assist 50 low to moderate income youth, ages 13-18, in career exploration, internships, and community development activities.
<b>5</b>	<b>Project Name</b>	Youth Programming- Life Skills
	<b>Target Area</b>	DUNKIRK
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs

	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Life Skills program, administered by Chautauqua Striders, will assist approximately 45 youth with tutoring and mentoring.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Mentoring and tutoring of mostly middle and high school age students. They have also been successful in increasing grades and getting girls excited about science, math and engineering programs.
6	<b>Project Name</b>	Pocket Park
	<b>Target Area</b>	DUNKIRK
	<b>Goals Supported</b>	Infrastructure Development
	<b>Needs Addressed</b>	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	<b>Funding</b>	CDBG: \$21,163
	<b>Description</b>	The City of Dunkirk will create a pocket park on a vacant parcel of land owned by the Department of Transportation and cared for by the City of Dunkirk. This is a highly distressed area of the City and will serve as a safe meeting place for youth and adults. The interactive artwork will be safely fenced and lit and will include benches and chess boards for adults.*REVISED 02/2018: Due to safety concerns raised regarding the initial project site and to logistical difficulties in utilizing DOT-owned land, the pocket park/playground will now be created inside the existing Washington Park, three blocks from the original project location. Using additional grant funding, game tables and picnic tables will still be sited in the original project location.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	<p>The City of Dunkirk and Revitalize Dunkirk will create a pocket park on a vacant parcel of land owned by the Department of Transportation and cared for by the City of Dunkirk. This is a highly distressed area of the City and will serve as a safe meeting place for youth and adults. The interactive artwork will be safely fenced and lit and will include benches and chess boards for adults.</p> <p>*REVISED 02/2018: Due to safety concerns raised regarding the initial project site and to logistical difficulties in utilizing DOT-owned land, the pocket park/playground will now be created inside the existing Washington Park, three blocks from the original project location. Using additional grant funding, game tables and picnic tables will still be sited in the original project location. The funding amount of \$21,163 has been revised up from the original allocation of \$13,163. The additional \$8,000 comes from a reallocation of 2016 Planning and Administration and Street Improvement funding, which represented excess funding for those activities. The additional funding will allow for an enhanced playground.</p>

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City has recognized geographic regions with populations in need of affordable housing options and improved public facilities and infrastructure and had developed a wave program, this year focusing on the southern portion of the City. This area includes a portion of Census Tract 357.00. This area has a dense population of low- to moderate-income families. Based on the 2013 American Community Survey, the percentage of persons within those census tracts whose income was below to poverty level range from 22.6 - 32.5%. The percentage of Hispanic or Latino persons in the same tracts range from 25.0% - 28.8%.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
DUNKIRK	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The rationale for the priorities for allocating investments geographically is to meet the primary objective of the CDBG Program which is to benefit low-income and moderate-income residents.

All (100%) of the City's CDBG allocation will be spent in the following prequalified census tracts: 354.00, 355.00, and 357.00. These areas have dense populations of low- to moderate-income families and growing minority concentrations. Based on the 2013 American Community Survey, the percentage of persons within those census tracts whose income was below to poverty level range from 22.6 - 32.5%. The percentage of Hispanic or Latino persons in the same tracts range from 25.0% - 28.8%. Between 16.9 - 36.7% of the households within these census tracts receive food stamps or SNAP benefits.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

With a plurality of residents of the City of Dunkirk having low to moderate incomes and with 38.1% of the population being below poverty levels, concerns do exist for affordable housing for Dunkirk residents. Fortunately, numerous programs have effectively targeted low-income populations who are searching for affordable housing. In the coming years, Dunkirk will continue to support the Dunkirk Housing Authority, as well as continue its housing rehabilitation programs, so those living in sub-standard conditions will see improvements, not only to their homes, but to their community.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	5
Special-Needs	0
Total	5

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	9
Acquisition of Existing Units	0
Total	9

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## Discussion

Housing conditions in Dunkirk reflect the poor local economy. A whopping 82.7% of the City's housing stock was built prior to 1959. Compare this with 57.1% for the rest of New York State and 30% for the nation as a whole (2013 American Community Survey). This statistic indicates that older homes are not being replaced. Older homes also require regular maintenance. This is not being done due to a number of factors. The two primary reasons are the aging population and the lack of financial resources to make necessary repairs. Around 18.3% of household owners are spending more than 30% of their monthly income on housing costs. Median monthly owner costs are estimated at \$860. The vast majority of owners experiencing cost burdens over 30% of their annual income are seniors aged 62 years and older. It is likely that these people are on a fixed income and therefore have a more difficult time competing with the rate of inflation.

The National Low-Income Housing Coalition's 2015 Out of Reach report on housing costs states that the Fair Market Rent for a one bedroom apartment in the City of Dunkirk is \$550. In order to afford this level of rent and utilities without paying more than 30% of income on housing a household must earn \$1,720 monthly or \$21,050 annually. With a state minimum wage of \$9.70/hour, that equates to a minimum wage earner working 54 hours per week, more than the average full time job. Currently 51.9% of the City's rental population is spending 30% or more of their income on housing.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Dunkirk does not administer a public housing program nor does it administer the Section 8 Housing Choice Voucher Program. The City's public housing is administered by the Dunkirk Housing Authority (DHA) whose mission is to provide low-income families with decent, safe and sanitary shelter at a price they can afford. The DHA has multiple complexes designated as public housing, with 243 units spread throughout the City. There are also numerous Section 8 housing subsidies which are mostly fulfilled through privately owned housing. Currently, there are no City of Dunkirk residents on a waiting list for public housing. In fact, the DHA has a surplus of eight units.

### **Actions planned during the next year to address the needs to public housing**

The City of Dunkirk will continue to work with the Dunkirk Housing Authority by providing homeownership education to individuals in the community. This has, and will encourage public housing residents to become more involved in the management of their own homes and participate in homeownership.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority of the City of Dunkirk is a member of the Chautauqua County Homeless Coalition. The purpose of this group is to create strategies for creating housing options for those people in need. The City will continue to support this organization's goals and mission.

The City also funded a first time homebuyer down payment assistance and closing cost assistance program with its 2016 CDBG funds. Chautauqua Home Rehabilitation and Improvement Corp (CHRIC) is administering that program which also includes homebuyer and financial counseling, strengthening the ability of homeowners in Dunkirk to make sound financial decisions regarding their homes.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Dunkirk Housing Authority is not designated as troubled.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Chautauqua County Homeless Coalition is a comprehensive network of diverse organizations that addresses the needs of, and provides intervention and prevention services for, the homeless and those at risk of homelessness. There are several other agencies in this area that serve individuals or families who are homeless or at risk of becoming homeless. The City of Dunkirk is, and will continue to be, involved with these organizations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City has partnered with the Chautauqua County Homeless Coalition to work on a plan to affect homelessness. One of the key strategies is to address chronic homelessness and provide outreach. The Homeless Coalition is represented by agencies that specifically target the homeless and assist individuals with accessing mainstream mental health and chemical dependency services. Part of this outreach is education of both the service providers and the communities to assist in eradicating homelessness.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

While the City does not receive emergency shelter grants, there are a variety of local non-profits which do provide these types of services which the City will continue to be involved in and supportive of. The Chautauqua County Homeless Coalition continually performs assessments to identify the needs of homeless/at-risk of homeless persons within the county.

The Dunkirk Housing Authority has multiple complexes designated as public housing, with 243 units spread throughout the City.

Chautauqua Opportunities, Inc. (COI) operates a NYS licensed runaway and homeless youth shelter that is funded by the U.S. Department of Health and Human Services.

Chautauqua County Rural Ministries currently has 19 low-income apartments for homeless and transitional housing. They also operate a soup kitchen and a garment gallery.

Willow Mission, which was operated through the Dunkirk First United Methodist Church, has closed, leaving a gap in care for the homeless population. This is not something that our small city staff could handle and new options are being looked at by Chautauqua Opportunities.



**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will continue to work with the Continuum of Care to address the housing and supportive services needs of homeless persons making the transition to permanent housing and independent living.

The City has also worked with Southern Tier Environments for Living (STEL) which is planning a large scale, \$16 million housing rehab and development project along Main Street which will rehabilitate or demolish and rebuild on more than 25 lots to turn into housing for low income, disabled and impaired residents.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The members of the Chautauqua County Homeless Coalition provide a wide array of services to complement homeless services. The mission of Chautauqua Opportunities, Inc. (COI), the county's Continuum of Care provider, is "leading the fight against poverty by mobilizing resources and creating partnerships to promote empowerment, economic independence and opportunities." Some of the services they provide are:

#### Health Services

- Home Health Care
- Health Screenings
- Mental Health Services
- Health Insurance Education and Access
- Services for Pregnant Women & Minorities

#### Youth Services

- Safe House
- Transitional Independent Living Program

- After School Programs
- Teen Pregnancy and Parenting Services
- Transitional Work Force Services

#### Housing & Community Development

- Housing Rehab/Rental Rehab
- Energy Audits
- Homeless Prevention
- Veterans Services
- Homeownership Education
- Houses/Apartments for Rent

#### Economic Development

- Business Loans
- Incubator Services
- Small Business Counseling

The City of Dunkirk will continue its ongoing efforts to help rehabilitate homes that would otherwise be destined for condemnation and provide assistance with emergency repairs. We feel it is imperative to keep our housing stock in good shape and to prevent anyone from becoming homeless due to the condition of their home. We are working with housing non-profits in Chautauqua County on programs that will take care of the most urgent needs of the most of our residents.

Southern Tier Environments for Living (STEL) is also building on more than 25 parcels to introduce those who have previously been living in mental health and health care facilities into everyday life. They will be given support services to transition them successfully into the working and homeowner world while making sure they are comfortable in their surroundings.

#### **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

After reviewing 2005 - 2009 CHAS data regarding housing within the City of Dunkirk, we have determined that the leading barrier to affordable housing in the City of Dunkirk is that extremely-low income individuals simply do not have the means to keep and maintain homes. With large percentages of the population spending between 30% and 50% of their annual income on housing within the City of Dunkirk, we recognize that this is a real problem that needs to be addressed. These problems have not changed eight years later and have become even more exacerbated by the recent closings of several manufacturing facilities and the shut down of the NRG Energy plant.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

For a few years, Dunkirk saw a drop in home prices that put more homes within reach for the low to moderate-income families and individuals; however, getting qualified for a mortgage was a huge barrier to the prospective low/moderate-income home owner.

At this time, home prices are slowly beginning to rise, making it even more difficult for potential homeowners to secure a mortgage. The economy is also a barrier to affordable housing making it harder for low-income families and individuals to save for a down payment. The City will continue working towards preparing low/moderate-income residents for becoming homeowners and help them through the mortgage process. CHRIC was awarded \$30,000 in 2016 CDBG funds to help potential first time home buyers with down payment assistance, closing costs, and also provide the homeowner with education and financial counseling.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Dunkirk has other actions planned for the use of CDBG funds in this five year plan including increasing partnerships with local institutions, improving public transportation opportunities and protecting our most valuable resource - our waterfront on Lake Erie. We are also using these suggestions in planning our next Consolidated Plan which is due in 2018.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Dunkirk has funded multiple activities for the 2017 Program Year that address infrastructure and public services. One obstacle is the lack of data specific to Dunkirk in these areas, making the amount of need in the City difficult to measure.

We have been awarded a LISC Zombie Properties grant and will be conducting a residential housing survey that will include home conditions, occupancy, ownership, utility costs, sidewalk conditions and other vital information that will give us an idea of where there are infrastructure, vacancy and blight challenges within the City.

Another challenge that we're looking to resolve this year, is how to reach more members of our community. In order for CDBG programs and other planning initiatives to be successful, we need the input of all of our residents. We're putting together a public outreach plan with the goal of doing just that- reaching out to all members of our population where they feel the most comfortable, including holding meetings in social clubs, bars and churches. Notices will continue to be published in the local newspaper but other options are being explored as well such as passing out information at public events and creating short surveys.

### **Actions planned to foster and maintain affordable housing**

There is still leftover money for the Emergency Repair and Owner Occupied Rehabilitation Programs for eligible homeowners and repairs. Since timeliness is an issue we had to consider, no new 2017 CDBG funds will go toward these programs due to outstanding money from previous program years. However, we will revisit these programs for the upcoming Consolidated Plan and 2018 application year. We are already working with local housing agencies to assess the needs in the community and how we can best address them in partnership with the residential survey.

### **Actions planned to reduce lead-based paint hazards**

Actions will be continued in the City of Dunkirk to evaluate and reduce the number of houses containing lead-based paint hazards. The Chautauqua County Environmental Health Services division responds to reports of children with elevated blood lead levels and performs environmental assessments to identify

hazardous areas with lead-based paint in the child's home. Lead hazard control activities may be suggested or ordered to be performed dependent on the child's blood lead level. Education of parents, landlords and renovators on how to prevent lead poisoning and properly deal with lead hazards is a priority.

The Health Department and the Chautauqua Home Rehabilitation and Improvement Corporation (CHRIC) have partnered to implement a third HUD - funded Lead Hazard Control grant. The program offers grants to landlords and homeowners to address lead-based paint hazards in rental properties and homes in Chautauqua County. Due to this initiative, lead-based paint has thankfully become a limited concern in the City of Dunkirk. The City will continue to work with its partners to improve the quality of housing in relation to these concerns.

### **Actions planned to reduce the number of poverty-level families**

The City of Dunkirk has a plan implemented to reduce poverty levels within the City:

#### **1: Promote Affordable Housing**

- Preserve and maintain existing affordable housing opportunities through the City of Dunkirk's Housing Rehabilitation programs and address problems such as high utility bills by implementing cost savings measures
- Promote the development of new affordable housing units
- Support foreclosure prevention programs and services
- Assist in the purchase of homes for owner occupied individuals and families through down payment and closing cost assistance.

#### **2: Foster Employment and Economic Opportunities for the low and moderate income residents of the City of Dunkirk**

- Work collaboratively to promote employment training opportunities that prepare low to moderate income individuals for jobs that provide a living wage. The training programs should focus on the opportunities that actually exist here and the talents and skills of existing residents. We expect this to be a focus in our upcoming 2018-2020 Consolidated Plan.

#### **3: Support the delivery of Human Services**

- Champion public service programs that support anti-poverty efforts including: financial literacy, programs that assist vulnerable populations, for example the homeless or abused and/or neglected children, youth programs, feeding programs, new public transportation programs,

and programs aimed to assist low income elderly.

4: Seek Partnerships that improve the cost-effectiveness and quality of programs to assist low/moderate income individuals and families

- The City of Dunkirk will continue to develop stronger partnerships with community agencies that assist with low/moderate income individuals and families.

### **Actions planned to develop institutional structure**

During the program year covered by this Action Plan, the City will review the gaps listed in the Consolidated Plan and determine methods to strengthen the institutional structure in order to eliminate those gaps; review current services and processes to determine what may be streamlined; review the delivery systems of the City Departments and external agencies that utilize federal funding to determine how to strengthen the coordination of services; and meet with program partners to determine what gaps may exist and how best to eliminate those gaps.

The Community Development Planner /CDBG Administrator has been meeting regularly with our HUD representative in Buffalo and has also applied for and received other funding to partner with CDBG funds in order to maximize our impact on residents and properties within the city, including the LISC Zombie Properties grant.

The City of Dunkirk is home to many public and private institutions that the residents of the City of Dunkirk are able to take advantage of. It is with plans like this CDBG five year plan that help coordinate these institutions to better serve the community as a whole. Educational, religious, service based, and other institutions all have purposes in the community, we intend to continue to reach out to these institutions within the community to help them coordinate services more efficiently, and better serve the community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City continues its support of the local nonprofit organizations that are members of the Chautauqua County Homeless Coalition. The Coalition is "a comprehensive network of diverse organizations that addresses the needs of, and provides intervention and prevention services for, the homeless and those at risk of homelessness." The Homeless Coalition members that address the City of Dunkirk's population are: Chautauqua Opportunities, Inc., Chautauqua Home Rehabilitation Improvement Corp., Chautauqua County Department of Health & Human Services, and the Dunkirk Housing Authority.

Our primary goal for CDBG funds for the FY 2013 -2017 plan is to enhance the community through infrastructure development and housing rehabilitation. We also recognize the importance of improving

other services and connections around the City of Dunkirk. It is for this reason that we include in our plan areas where we can improve our coordination with private and public institutions in and around our City.

**Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

A small portion of the City's 2017 CDBG funds will be used for Administration and Planning costs, as we try to spend down excess funds from past years. The City's goal is to use 100% of the funds to assist low and moderate income families and Limited Clientele, as determined by HUD.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%





