

**Change of Zone/Variance/Special Permit/Site Plan Application**

**City of Dunkirk  
City Hall  
342 Central Avenue  
Dunkirk, NY 14048  
(716)366-9858  
FAX: 366-0058**

- VARIANCE
- SPECIAL PERMIT
- SITE PLAN
- ZONING CHANGE

**Please print or type.  
File in Triplicate with the City  
Building Inspector.**

**Date:** \_\_\_\_\_

**Type of Permit/Approval Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Rezoning                 | <input type="checkbox"/> Variance (Use ___ Area ___) |
| <input type="checkbox"/> Site Plan Approval       | <input type="checkbox"/> Special Permit              |
| <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Subdivision                 |
| <input type="checkbox"/> Building Permit          | <input type="checkbox"/> Administrative Review       |

**PART I: PROPERTY INFORMATION**

**Name of Owner:** \_\_\_\_\_

**Address of Owner:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phone of Owner:** \_\_\_\_\_

**Name of Agent:** \_\_\_\_\_

**Address of Agent:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phone of Agent:** \_\_\_\_\_

**Address of Property to be Rezoned/Variance/Special Permit/Site Plan  
(Include Legal Description)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tax Map Number(s):**

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

**List names, addresses and interest of all persons having legal or equitable interest in land subject to this petition (use additional sheets if necessary):**

\_\_\_\_\_  
\_\_\_\_\_

**Existing easements, right of ways, restrictions on site:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Acreage:** \_\_\_\_\_

**Lot Dimension**

**Frontage:** \_\_\_\_\_

**Depth:** \_\_\_\_\_

**Adjacent Property Owned by Applicant**

**Tax Map Number(s):** \_\_\_\_\_

**Total Acreage:** \_\_\_\_\_

**Frontage:** \_\_\_\_\_

**Depth:** \_\_\_\_\_

**Zoning Classification (include overlay districts)**

**Present:** \_\_\_\_\_

**Proposed:** \_\_\_\_\_

**PART II: PROPOSED PROPERTY INFORMATION**

**Proposed Lot Coverage** \_\_\_\_\_

**Proposed Building Coverage** \_\_\_\_\_

**Present Land Use:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Proposed Use:**

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**How does the Application meet the Variance Criteria  
Outlined in the City of Dunkirk Zoning Ordinance?  
(Attach Additional Sheets If Necessary)**

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**Nature and Extent of Relief Sought:  
(Attach Additional Sheets If Necessary)**

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**Reasons for Non-Compliance with Zoning Ordinance:  
(Attach Additional Sheets If Necessary)**

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**Existing Building Information**

**Ground Floor Area:** \_\_\_\_\_

**Gross Floor Area:** \_\_\_\_\_

**Width:** \_\_\_\_\_

**Length:** \_\_\_\_\_

**Height:** \_\_\_\_\_

**Proposed Building Information**

**Ground Floor Area:** \_\_\_\_\_

**Gross Floor Area:** \_\_\_\_\_

**Number of Stories:** \_\_\_\_\_

**Width:** \_\_\_\_\_

**Length:** \_\_\_\_\_

**Height:** \_\_\_\_\_

**Location of All Existing Buildings**

**Distance - Side Lot Line** \_\_\_\_\_

**Distance - Side Lot Line** \_\_\_\_\_

**Distance - Front Lot Line** \_\_\_\_\_

**Distance - Rear Lot Line** \_\_\_\_\_

**Existing Use of Property**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proposed Use of Property**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Land Uses Abutting Property**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART III - SITE INFORMATION**

Answer all questions. Use N/A for Not Applicable

Has SEQRA been initiated? \_\_\_\_\_

Are any trees on site? \_\_\_\_\_

Are any to be removed? \_\_\_\_\_

Are any to be transplanted? \_\_\_\_\_

Please explain: \_\_\_\_\_  
\_\_\_\_\_

Is the site located within 500' of state or county road?  
\_\_\_\_\_

Please identify: \_\_\_\_\_

Is the site adjacent to a railroad right of way?  
\_\_\_\_\_

Please identify: \_\_\_\_\_

Is there an underground storage tank on site?  
\_\_\_\_\_

Is it to be used or abandoned? \_\_\_\_\_

Will project involve toxic/hazardous materials/waste?  
\_\_\_\_\_

Please explain: \_\_\_\_\_  
\_\_\_\_\_

Are there any creeks, rivers or other wetlands adjacent to or within the site?  
\_\_\_\_\_

Is the site located in the Flood Plain/Floodway?  
\_\_\_\_\_

Is any modification proposed to these areas: \_\_\_\_\_

Please explain: \_\_\_\_\_

Will Flood Plain Permit be filed? \_\_\_\_\_

What extent of grading is proposed for the project?

Type \_\_\_\_\_

Purpose \_\_\_\_\_

Number of cubic yards \_\_\_\_\_

Are there any structures on the site? \_\_\_\_\_

Present Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Age: \_\_\_\_\_

Architectural Style: \_\_\_\_\_

Condition: \_\_\_\_\_

Size: \_\_\_\_\_

Will structures be demolished? \_\_\_\_\_

Will Asbestos Survey be conducted? \_\_\_\_\_

Will structures be relocated? \_\_\_\_\_

Are structures listed on the National or State Register? \_\_\_\_\_

**PART IV: ADDITIONAL INFORMATION**

For use variances describe the business. Include number of employees, hours, of operation, deliveries, signage, days of operation.

**PART V: ATTACHMENTS**

Attach a copy of the deed, contract or option which establishes the legal or equitable interest in the property subject to this petition.

Attach a description of the property and reasons for the rezoning request.

Attach a scaled location map that shows the property to be rezoned and all streets, lots and parcels of land within 300 feet of said property.

Attach a list of all land owners within radius of 100 feet of the subject property prepared on a 1" x 3" mailing labels.

Attach a site plan as described in the City of Dunkirk Zoning Code including, but not limited to, dimensions and use of existing and proposed structures, easements, water courses, fences and curb cuts on the property to be rezoned.

Include three sets of New York State Architectural plans.

Attach a completed State Environmental Quality Review Act form as determined by the City of Dunkirk.

Attach other \_\_\_\_\_

*I hereby state that the above statements and accompanying materials are completed and accurate. I understand the process and time frames associated with this application made to the City of Dunkirk.*

\_\_\_\_\_  
*Signature of Owner or Authorized Agent*

(For Official City of Dunkirk Use Only)

Application Number: \_\_\_\_\_ Date of Hearing: \_\_\_\_\_  
Application Fee Paid: \_\_\_\_\_ Date of Action: \_\_\_\_\_  
Date Received: \_\_\_\_\_ Action: \_\_\_\_\_

\_\_\_\_\_  
Received By