



DUNKIRK YOUTH & RECREATION DEPARTMENT

342 Central Avenue

Dunkirk, NY 14048

(716) 366-9877

REQUESTED ITEMS NEEDED FOR SOFTBALL FIELD USE:

- **Application for Softball Field Use**
 - Dates/Times
 - Special Request
- **Letter of Request to Dunkirk City Council**
 - Letter of request will be submitted and filed with the City Clerk's office and voted on at the upcoming City Council Meeting (Meetings are held 1st and 3rd Tuesdays of the month)
- **Certification of Insurance (Required 30 Days before event)**
 - \$1,000,000.00- Naming City of Dunkirk as Additional Insured.
- **Registration Fee**
 - \$35.00 Non-Profit /\$50.00 PER SINGLE GAME
 - \$75.00 Non-Profit /\$100.00 PER TOURNAMENT
 - Non-Profits please include a valid 501-C-3 letter
 - **Please include payment with application. If waiver is requested, and granted payment will be returned.**

PLEASE SUBMIT ALL DOCUMENTS AT ONCE TO:

City of Dunkirk Youth & Recreation Department
ATTN: Alexis Tofil
342 Central Avenue
Dunkirk, NY 14048



DUNKIRK RECREATION COMMISSION

342 CENTRAL AVENUE

DUNKIRK, NY 14048

APPLICATION FOR SOFTBALL FIELD USE:

APPLICANT PLEASE SUBMIT TWO (2) COPIES

I, the undersigned, as authorized representative of

_____ (name of organization) _____ (phone number)
do hereby request the use of _____

_____ (specific facilities)
on _____

_____ (month) _____ (day) _____ (year)
from _____ a.m./p.m. to _____ a.m./p.m.

We will use this facility for

(describe event)

Approximately _____ persons and _____ teams are
expected to participate. Special facilities, arrangements, and
equipment requested include: _____

We the sponsoring organization, hereby agree to return all fields,
facilities, and equipment to the Dunkirk Recreation Commission in
the same condition and good repair as when we received them. This
includes the cleanup of all trash in and around areas used. We will

make financial restitution for any damages to the City of Dunkirk or Recreation properties, facilities, or equipment while in charge during the time covered in this application.

We, the sponsoring organization, do hereby for ourselves, our heirs, executors, and administrators, waive, release, and forever discharge any and all rights and claims for damages and/or injuries against the City of Dunkirk, the Dunkirk Recreation Commission, and its employees.

DECLARATION:

I have read the Dunkirk Recreation Commission's statement of policies, regulations, and procedures and I believe this request satisfied the stated conditions for approval of field use.

(date)

(signature of authorized representative)

(title)

(city/town/village) (phone number)

Submit two (2) copies of this application to:

DUNKIRK RECREATION COMMISSION
342 CENTRAL AVENUE
DUNKIRK, NY 14048