

Excess funds are proposed for reallocation from 2016 Rehab Activity #747 to other projects.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

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The City of Dunkirk achieved the following accomplishments in 2015:

Meals on Wheels: During the three of four quarters reported on in 2015, a total of 6 low/moderate-income elderly persons received a total of 1252 meals. 540 hot noon meals, 464 cold evening meals, and 248 frozen weekend meals were delivered. Of the clients that received meals throughout this period 4 were male, 2 were Female, 4 were Hispanic, 1 was African American, and 2 were Female Head of Household.

Career Explorers: Boys & Girls Club of Northern Chautauqua County was awarded \$15,000.00 in 2015 to operate its Career Explorers Program. A total of 90 low-income youth ages 6-18 participated in exploration and research of career areas of interest over 24 30-minute lessons. Of those 90, 19 of the youth were Hispanic, 23 were multi-racial, and 10 were Black/African American.

Street Improvements: During 2015, East Seventh Street which is located in a targeted area was fully reconstructed. This included the replacement of waterlines, drainage, pavement and the replacement of non-operational fire hydrants.

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Housing Rehabilitation: In conjunction with Chautauqua Opportunities, Inc. the city was able to assist nine low-moderate income residents with Owner Occupied Housing Rehabilitation.

Demolition: The city was able to demolish seven vacant homes through CDBG funding. A total of 14 homes were demolished with matching funds from the Chautauqua County Landbank.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Summary from citizen participation section of plan.

The City believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Dunkirk adopted a Citizen Participation Plan (CPP) which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105. The CPP has been amended to make this process even more effective, and was formally adopted on April 7, 2015 after a 30-day public comment period.

The City held three public hearings during the drafting of the 2016 Annual Action Plan on November 17, 18 and 19, 2015. The comments from both meetings can be found below. The City also held two technical assistance meetings for potential CDBG subrecipients on November 23 & 25, 2015. The City held a Public Hearing on March 16, 2016 to review the Draft 2016 Annual Action Plan and accepted comments until April 9, 2016 at 12:00PM in City Hall

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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The City of Dunkirk did not receive any written comments in reference to the 2016 Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

At this time the city has not received any comments or views that have been denied for any reason.

7. Summary

The City of Dunkirk strives to recognize the issues currently facing the people of the City of Dunkirk, and address these issues to the best of its ability. CDBG funds, in conjunction with other resources, give the City of Dunkirk the opportunity to better help improve the lives of people in the Dunkirk area. In 2016, we will look to undertake a number of demolition projects as well as those involving infrastructure development / redevelopment within the City, with the stated goal of creating a happier, healthier community and environment throughout the City of Dunkirk.

The City will also be undertaking heavily researched plans, including this FY2016 Annual Action Plan, to provide a clearer picture of its community as a whole. Citizen participation and community input has been, and will continue to be, critical for developing targeted strategies to shape the City's vision and to ensure that federal resources provide the maximum benefit to those citizens in need.

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PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Dunkirk	
CDBG Administrator	Dunkirk	Department of Planning & Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 - Responsible Agencies

Narrative (optional)

The City of Dunkirk is designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD) and is the lead agency for overseeing the City's Community Development Block Grant (CDBG).

The City of Dunkirk Department of Development is committed to improving the health of the economy and community of the City of Dunkirk. The City of Dunkirk Department of Development believes the City of Dunkirk has a golden opportunity to improve its economic and socio-economic status by improving housing stock around the city, and improving infrastructure around the city.

Duane Beard, Director of Planning & Development 366-9879 dbeard@cityofdunkirk.com

Lauri Gawronski, CDBG Program Administrator 366-9878 lgawronski@cityofdunkirk.com

Consolidated Plan Public Contact Information

The City of Dunkirk recognizes the importance of coordination and consultation with institutions within the community. As a result, in formulating this plan, the City of Dunkirk made all attempts to work with all organizations through public meetings and hearings, as well as working with organizations at their best convenience.

The City is required by the U.S. Department of Housing and Urban Development (HUD) to create its own Five-Year Consolidated Plan and Annual Action Plan in order to be considered for entitlement grant funding. Four years ago the City of Dunkirk completed its 2013-2017 Consolidated Plan, which clarifies and defines the City's future objectives and illustrates how those objectives align with CDBG program objectives. This Annual Action Plan utilizes the priorities outlined in the Consolidated Plan and specifies the intended uses of CDBG funding for Dunkirk's fourth program year (2016).

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Dunkirk strives to provide fair and accurate copies of its plans at every stage of their development. As such, the City provided public notices about public hearings via local media sources including print, online, and word of mouth sources. The City also worked with, and made all attempts to work with housing providers such as Chautauqua Opportunities, Inc., the Dunkirk Housing Authority, Chautauqua County Rural Ministries, as well as other agencies involved in healthcare and housing in some form. Notices of public meetings and copies of the City's 2016 CDBG Application were mailed to: Boys & Girls Club of Northern Chautauqua County, Dunkirk Housing Authority, Dunkirk-Fredonia Meals on Wheels, Chautauqua County Office for the Aging, Chautauqua County Department of Health & Human Services, Chautauqua County Department of Mental Hygiene, Chautauqua County Rural Ministry, Chautauqua Opportunities, Inc., Chautauqua Home Rehabilitation and Improvement Corp., Northern Chautauqua Community Foundation, Senior Center of Dunkirk, Southern Tier Environment for Living and the Resource Center. Copies of the DRAFT 2016 Annual Action Plan will be sent to these same agencies to garner their input and feedback.

The City of Dunkirk does not currently manage any public housing. Public housing within the City's jurisdiction is managed by the Dunkirk Housing Authority (DHA). The DHA currently maintains 207 housing units. City staff also maintains close relationships with local Community Housing Development Organizations (CHDO), including Chautauqua Opportunities, Inc. (COI).

Describe coordination with the Continuum of Care and efforts to address the needs of

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homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Homelessness and chronic homelessness are issues individuals face throughout the United States. Residents of Dunkirk are unfortunately no exception to this rule. While efforts are ongoing to improve data collection on the exact amount of homelessness and chronic homelessness exists within the City, a support network has been established for those experiencing homelessness, chronic homelessness, or risk of becoming homeless. Chautauqua Opportunities, Inc. (COI) is the City's Continuum of Care provider. In October of 2014 the Chautauqua County Homeless Coalition signed and adopted a 10-year plan to end homelessness in Chautauqua County.

Chautauqua Lake Central School District, which is within the CoC geography, has a McKinney-Vento funding award from the NYS education Department to provide educational services to homeless children. The McKinney-Vento Liaisons in all of the county's 18 school districts have been contacted and asked to join the CoC or be provided with information about homeless services. Chautauqua County has a NY State licensed runaway and homeless youth shelter that is funded by the U.S. Department of Health and Human Services and operated by the CoC lead agency.

Providers regularly refer families to other providers when their family composition does not allow them

to be accommodated in their facility. The CoC has also held a McKinney-Vento training in coordination with local school districts to improve coordination of services with school districts, and whenever possible, keep children in their school of origin.

If housing is not available for a specific family type, the local Department of Social Services will utilize a local hotel to keep the family together while other housing options are explored.

The Veteran's Administration's regional representative is a member of the CoC decision-making body.

The lead agency also coordinates with VASH as the Section 8 Housing Choice Voucher administrator for the county, and was recently awarded a Supportive Services for Veteran Families grant from the U.S. Department of Veteran Affairs to prevent homelessness among veteran families. The CoC participated in the Veteran's Administration needs assessment. All HUD-funded agencies in the CoC serve veterans as an integrated service.

The CoC lead agency operates a NYS licensed Runaway and Homeless Youth Shelter that is funded with DHHS Basic Center funding, as well as a DHHS funded Street Outreach Program that makes contact with over 7,500 youth in the county annually, and a Transitional Living Program for youth ages 16-21 (DHHS funding). These programs frequently collaborate with other providers that serve the youth population such as Boys and Girls Clubs, YMCA's and YWCA's, church teen groups, municipal recreation programs, and other non-profit organizations. The lead organization and other youth serving providers will participate in strategic planning meetings to ensure that the needs of homeless youth are addressed in future plans.

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Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Dunkirk does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 - Agencies, groups, organizations who participated

1	Agency/Group/Organization	BOYS AND GIRLS CLUB
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Service Youth Programming
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
2	Agency/Group/Organization	Meals on Wheels
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Health and Nutrition Programming
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Dunkirk contacted agencies and organizations associated with housing rehabilitation, economic development, community development, infrastructure development, or skills development. Any and all agencies involving the needs of the people of the City of Dunkirk are always welcome to come discuss the plan with City Department of Planning and Economic Development staff and were given advance notice

regarding the public hearings, release of draft plan, and public comment period.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?

Continuum of Care		The City continually consults with Chautauqua Opportunities, Inc., Dunkirk Housing Authority, Chautauqua County Rural Ministry, Chautauqua Home Rehabilitation & Improvement Corporation (CHRIC) executives to better understand their needs. Through continued partnership with these organizations, the City anticipates improved quality and quantity of services and affordable housing for the homeless and low/moderate-income persons.
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Table 3 - Other local / regional / federal planning efforts

Narrative (optional)

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AP-12 Participation - 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Dunkirk adopted a Citizen Participation Plan (CPP) which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105. A DRAFT Amended Citizen Participation Plan was put out for a 30-day public comment period and was formally adopted on April 7, 2015.

The City held three Public Hearings during the drafting of its 2016 Annual Action Plan on November 17, 18 & 19 2015. The comments from these meetings can be found below. The City also held two Technical Assistance meeting for potential CDBG subrecipients on November 23 & 24, 2015. The City will hold a Public Hearing to review the Draft 2016 Annual Action Plan and accept comments. Legal Notices were published in the Observer on November 7, 10 & 13 to announce the public hearings and comment period. A DRAFT Annual Action Plan Public Hearing was hosted on March 16, 2016. Public notices for this meeting were published in the Observer newspaper on March 8&10.

Notices of public meetings and copies of the City's 2016 CDBG Application were mailed to: Boys & Girls Club of Northern Chautauqua County, Dunkirk Housing Authority, Dunkirk-Fredonia Meals on Wheels, Chautauqua County Office for the Aging, Chautauqua County Department of Health & Human Services, Chautauqua County Department of Mental Hygiene, Chautauqua County Rural Ministry, Chautauqua Opportunities, Chautauqua Home Rehabilitation and Improvement Corp., Northern Chautauqua Community Foundation, Salvation Army, Senior Center of Dunkirk, Southern Tier Environment for Living, The Resource Center, Willow Mission, and Workforce Investment Board, Inc.

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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Table 4 - Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.220(c)(1,2)

Introduction

To ensure federal funds are spent effectively throughout the community, the U.S. Department of Housing and Urban Development (HUD) requires recipients of Community Development Block Grant (CDBG) funds to prepare a five-year Consolidated Plan. The Consolidated Plan describes the needs of a community and how those needs will be met using CDBG funds as well as other federal and local funding. Each year of the Consolidated Plan term, the recipient of CDBG funds must prepare a one-year Action Plan. The Action Plan outlines the activities that will be funded using CDBG funds and other federal and local funding sources.

The City completed the \$300,000.00 repayment to its HUD line of credit in 2015. These funds were used for the complete reconstruction of East Seventh Street.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing						All funds will be used for housing rehabilitation, infrastructure improvements in low-income census tracts, and

		Public Improvements Public Services						providing services to low-income individuals and families. All expected funds in the Action Plan will come from CDBG funding. City will provide funding to help with the infrastructure projects.
Housing Trust Fund	public -	Admin and Planning	386,801	71,000	331,363	789,164		

	state	Economic Development Public Improvements	0	0	0	0	0
Other	public - federal	Admin and Planning Economic Development Public Improvements	0	0	0	0	0
Other	public - state	Admin and Planning Economic Development Public Improvements	0	0	0	0	0
Other	public - state	Admin and Planning Public Improvements	0	0	0	0	0

Table 1 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

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The City will use the \$386,801.00 from the United States Department of Housing & Urban Development's Community Development Block Grant Program to address the needs listed in the Action Plan.

Many of the non-profits applying for CDBG funding receive funding from other areas to make their programs work. Dunkirk-Fredonia Meals on Wheels receives State and County funds to help administer its program. Chautauqua Opportunities, Inc. receives various Federal, State, and Local grants for the operation of its Community Development programs. The City will continue to partner with local organizations, non-profits, and businesses to administer its CDBG programs.

The City of Dunkirk will use NYS Consolidated Local Street and Highway Improvement Program (CHIP) funds in conjunction with CDBG funding to help defray the cost of the infrastructure projects within the City. The Chautauqua County Land Bank received a grant from the NYS Housing Trust Fund for the demolition of vacant properties across Chautauqua County. The Land Bank will be using some of these funds to demolish approximately 20 properties within the City of Dunkirk. These funds combined with CDBG funds allocated for demolition will help to make a substantial difference in addressing the number of vacant/dilapidated properties in the City.

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If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The only publically owned land or property to be used will be one public park, Wright Park, the streets, sidewalks, and street right of ways within the City's qualified census tracts.

Discussion

Beyond the funded programs and projects listed above, the City is also home to a wide variety of other ongoing projects. The following is a list of these projects:

- Dredging / Weed cutting of Dunkirk City Harbor - Funded by bed tax as well as general funds, the City is working on dredging the harbor as well as finding sustainable ways to keep the weeds at a minimum.
- Chautauqua County Land Bank - Funded by the Housing Trust Fund, this project involves addressing the increasing number of vacant and abandoned properties within the City of Dunkirk.
- Chautauqua County Health Network - Funded by a New York State Department of Health Grant, this project involves creating healthy places to live, work and play (Now called 'Creating Healthy Schools & Communities'). Increasing the availability of places to be physically active as well as have access to fresh produce. Creating and maintaining places for physical activity. This project includes farmers markets, community gardens, walkability studies, and more.
- SUNY Fredonia Technology Incubator - Funded by the Faculty Student Association at SUNY Fredonia, this project offers business resources to start up technology entrepreneurs.
- Slum and Blight Plan - This project is to identify key areas of focus for housing and commercial reinvestment within the City of Dunkirk.
- LEED Certified Neighborhood / Energy Efficiency - The City of Dunkirk is working with SUNY Fredonia and other interested organizations to improve the energy efficiency of the housing stock, commercial operations, and the City as a whole. A long term goal is to improve one of the neighborhoods identified in the slum and blight plan to LEED certified status, as a model not just for the City, but for the region as a whole. This is funded by NYSERDA.
- Bertges Site / Flickinger Building / Marina / Brownfields - The City (and Dunkirk Local Development Corporation) are working to clean up environmentally contaminated sites so that they are able to be put back into productive use. This includes the strategically important Bertges, Flickinger and Marina properties. Funding for this is provided by the New York State department of environmental conservation, as well as the regional economic development council.

- Recreational / Tourism - Funded by the City's General Budget, the City is working on improving tourism opportunities within its boundaries. Part of this is infrastructure development (including dredging). This also includes an increase in the number of events and the scale of both the events themselves as well as the marketing of those to the immediate area. The City is also looking at opportunities to increase the usage of its three large waterfront parks - Point Gratiot, Memorial Park, and Wright Park.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Development	2013	2017	Non-Homeless Special Needs Non-Housing Community Development Infrastructure		Year 2 Needs Year 3 Needs Year 4 Needs		
2	Housing Rehabilitation	2013	2017	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		Year 3 Needs Year 4 Needs		

Table 2 - Goals Summary

Goal Descriptions

1	Goal Name	Infrastructure Development
	Goal Description	
2	Goal Name	Housing Rehabilitation
	Goal Description	

Projects

AP-35 Projects - 91.220(d)

Introduction

September, 2020 Amedment reduces the Rehab activity #747 by \$17,239.52. This activity completed under budget so the City is reallocating those funds.

The City utilized a four-week open application process which opened on November 4, 2015 and closed on December 4, 2015. The City received a total of 6 proposals for funding in the amount of \$308,160. Like previous years, the applications were reviewed at the staff level for basic eligibility, then the Director of Development, Economic Development Committee and City Council were tasked with deciding how to allocate the funds appropriately.

Projects

#	Project Name
1	Planning & Administration
2	COI Owner Occupied Housing Rehabilitation
3	Water Line & Street Improvements
4	Youth Services

	5	Chautauqua Striders Mentoring Program
	6	Kosciuszko Park
	7	Demolition
	8	CHRIC Down Payment & Closing Cost Assistance

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Planning & Administration
	Target Area	DUNKIRK
	Goals Supported	
	Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	Funding	CDBG: \$21,274
	Description	Planning and Administration funds will be used to support the costs of staff involved in the administration of the City's CDBG program. These funds will also be used for developing community plans & studies.
	Target Date	3/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City Hall 342 Central Avenue Dunkirk, NY 14048
	Planned Activities	General Administration \$1,274.69 *REVISED: This number has been revised down from an original allocation of \$40,000. Due to an excess in Planning and Administration funding from previous program years, \$38,725.31 from the original allocation of \$40,000 has been reallocated to 2017 Park Improvement projects to be completed in the spring of 2018. Other Plans & Studies \$20,000

2	Project Name	COI Owner Occupied Housing Rehabilitation
	Target Area	DUNKIRK
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	Funding	CDBG: \$80,760
	Description	The purpose of this project is to provide repairs to owner-occupied homes to create safer, healthier, and happier living environments within the City of Dunkirk. Approximately 5 housing units will be repaired under this project.
	Target Date	1/1/2017
	Estimate the number and type of families that will benefit from the proposed activities	5 low/moderate-income households will benefit from this program
	Location Description	Addresses have not been chosen for this program yet. They will be chosen on a first come first serve basis.
	Planned Activities	Energy efficiency and weatherization techniques
3	Project Name	Water Line & Street Improvements
	Target Area	DUNKIRK
	Goals Supported	Infrastructure Development
	Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs

Funding	CDBG: \$147,272
Description	The Hoyt Street water line is extremely corroded, causing a decreased capacity of water to households being served by the line. Many of the fire hydrants on Hoyt Street are "dead" making them useless in the event of a fire. This project involves excavation of

	the road in the 300 block of Hoyt Street, replacing the current water line to a new and higher capacity line, putting the fire hydrants back into service and reconstructing the road.
Target Date	1/1/2017
Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 persons located within the street service area will benefit from this program.
Location Description	Hoyt Street is located in the target area of the city.
Planned Activities	Street Improvements and Waterline Replacement \$147,271.64. *REVISED: The original allocation of \$100,000.00 for this project gained an additional \$51,801.00 that had been reallocated from 2016 Demolition activities, bringing the total funding to \$151,801.00. With Hoyt Street improvements now completed, the remaining balance of \$4,529.36 for this project has been reallocated to 2017 Park Improvement activities.
4	Project Name Youth Services

Target Area	DUNKIRK
Goals Supported	
Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
Funding	CDBG: \$15,000
Description	CDBG funds are allocated to the Boys & Girls Club of Northern Chautauqua County towards the operation of a Career Explorers Program. The purpose of this program is to promote exploration and research into broad career areas for 55 low/moderate-income youth ages 6-18. The program will offer career planning, academic enrichment, and goal setting activities
Target Date	10/31/2016
Estimate the number and type of	Approximately 55 low/moderate-

families that will benefit from the proposed activities	income youth will participate in this program.	
Location Description	296 Lake Shore Drive East Dunkirk, NY 14048	
Planned Activities	Career Explorers Program \$15,000	
5	Project Name	Chautauqua Striders Mentoring Program
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$10,000
	Description	Chautauqua Striders will match 10

	lower income youth with a caring adult volunteer mentor, one-to-one or in small groups of three to five youth. Activities will be asset based to provide an opportunity for the mentee to build a connection to Dunkirk and the surrounding community.	
Target Date	10/31/2016	
Estimate the number and type of families that will benefit from the proposed activities	10 low-income households will benefit from this program.	
Location Description	296 Lakeshore Drive East Dunkirk, NY 14048	
Planned Activities	Chautauqua Striders Mentoring Program \$10,000.00	
6	Project Name	Kosciuszko Park
	Target Area	
	Goals Supported	Infrastructure Development
	Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	Funding	CDBG: \$20,000
	Description	Kosciuszko Park, a neighborhood park located in the 4th Ward, currently offer no amenities and has very limited uses. To increase usage by members of this neighborhood, the City has allocated \$20,000 in 2016 CDBG funds to purchase and install amenities such as playground equipment, benches and trash receptacles.

Target Date	10/31/2016	
Estimate the number and type of families that will benefit from the proposed activities	Approximately 415 households located within the Park Service Area will benefit from this project.	
Location Description	Kosciusko Park Dunkirk, NY 14048	
Planned Activities	Kosciusko Park Development - \$20,000.00	
7	Project Name	Demolition
	Target Area	DUNKIRK
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
	Funding	:
	Description	2016 CDBG funds have been allocated for the demolition of vacant dilapidated residential properties in the City's CDBG Spot Basis Demolition Plan.
	Target Date	3/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	2 housing units will be demolished as part of this program.
	Location Description	The locations of these demolitions have not been chosen yet.
	Planned Activities	Demolition \$0.00 *REVISED: The \$51,801 originally allocated for Demolition activities was reallocated to Hoyt St. improvements due to a surplus of funds for Demolition from past program years.

8	Project Name	CHRIC Down Payment & Closing Cost Assistance
	Target Area	DUNKIRK

Goals Supported	Housing Rehabilitation
Needs Addressed	Year 1 Needs Year 2 Needs Year 3 Needs Year 4 Needs Year 5 Needs
Funding	CDBG: \$30,000
Description	CHRIC will provide closing cost/down payment assistance for eight individuals and families in the City of Dunkirk. The assistance in the amount of two-thousand, five-hundred dollars will provide first time homebuyers who have incomes at or below eighty-percent of median income.
Target Date	10/31/2016
Estimate the number and type of families that will benefit from the proposed activities	8 low-income households will benefit from this program.
Location Description	All eight will be located within the CDBG target area
Planned Activities	Down payment assistance and closing cost assistance.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City has recognized geographic regions with populations in need of affordable housing options and improved public facilities and infrastructure and had developed two target areas: Eastern Entrances and Washington Park. These areas include Census Tract 354.00, 355.00, and 357.00. These areas have dense populations of low- to moderate-income families and growing minority concentrations. Based on the 2013 American Community Survey, the percentage of persons within those census tracts whose income was below to poverty level range from 22.6 - 32.5%. The percentage of Hispanic or Latino persons in the same tracts range from 25.0% - 28.8%.

Geographic Distribution

Target Area	Percentage of Funds
DUNKIRK	

Table 4. Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for the priorities for allocating investments geographically is to meet the primary objective of the CDBG Program which is to benefit low-income and moderate-income residents.

100% of the City's CDBG allocation will be spent in the following prequalified census tracts: 354.00, 355.00, and 357.00. These areas have dense populations of low- to moderate-income families and growing minority concentrations. Based on the 2013 American Community Survey, the percentage of persons within those census tracts whose income was below to poverty level range from 22.6 - 32.5%. The percentage of Hispanic or Latino persons in the same tracts range from 25.0% - 28.8%. Between 16.9 - 36.7% of the households within these census tracts receive food stamps/SNAP benefits.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.220(g)

Introduction

With a plurality of residents of the City of Dunkirk being low to moderate income and with 38.1% of the population being below poverty levels, concerns do exist for affordable housing for Dunkirk residents. Fortunately, numerous programs have effectively targeted low-income populations who are searching for affordable housing. In the coming years, Dunkirk will continue to support the Dunkirk Housing Authority, as well as continue its housing rehabilitation programs, so those living in sub-standard conditions will see improvements, not only to their home, but to their community.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	22
Special-Needs	0
Total	22

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0

The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

Discussion

Housing conditions in Dunkirk reflect the poor local economy. 82.7%% of the City's housing stock was built prior to 1959. This compares with 57.1% for the rest of New York State and to only 30% for the nation as a whole. (2013 American Community Survey) This statistic indicates that older homes are not being replaced. Also, homes are not being adequately maintained. This is due to a number of factors. The two primary reasons are the aging population and the lack of financial resources to make necessary repairs. 18.3% of household owners are spending more than 30% of their monthly income on housing costs. Median monthly owner costs are estimated at \$860. The vast majority of owners experiencing cost burdens over 30% of their annual income are elderly (62 years old or older). It is likely that these people are on a fixed income, and therefore have a more difficult time competing with the rate of inflation.

The National Low-Income Housing Coalition's 2015 Out of Reach report on housing costs states that the Fair Market Rent for a one bedroom apartment in the City of Dunkirk is \$550. In order to afford this level of rent and utilities without paying more than 30% of income on housing a household must earn \$1,720 monthly or \$21,050. annually. With a state minimum wage of \$9.00/hour, that equates to a minimum wage earner working 54 hours per week or 1.20 full-time jobs. Currently 51.9% of the City's rental population is spending 30% or more of their income on housing.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Dunkirk does not administer a public housing program nor does it administer the Section 8 Housing Choice Voucher Program. The City's public housing is administered by the Dunkirk Housing Authority (DHA) whose mission is to provide low-income families with decent, safe, and sanitary shelter at a price they can afford. The DHA has multiple complexes designated as public housing, with 207 units spread throughout the City. There are also numerous Section 8 housing subsidies which are mostly fulfilled through privately owned housing. Currently, 35 City of Dunkirk residents' are on a waiting list for public housing.

Actions planned during the next year to address the needs to public housing

Actions planned during the next year to address the needs to public housing

The City of Dunkirk will continue to work with the Dunkirk Housing Authority by providing homeownership education to individuals in the community. This has, and will encourage public housing residents to become more involved in the management of their own homes and participate in homeownership.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority of the City of Dunkirk is a member of the Chautauqua County Homeless Coalition. The purpose of this group is to create strategies for creating housing options for those people in need. The City will continue to support this organization's goals and mission.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Dunkirk Housing Authority is not designated as troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Chautauqua County Homeless Coalition is a comprehensive network of diverse organizations that addresses the needs of, and provides intervention and prevention services for, the homeless and those at risk of homelessness. There are several other agencies in this area that serve individuals or families who are homeless or at risk of becoming homeless. The City of Dunkirk is, and will continue to be involved with these organizations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

individual needs

The City has partnered with the Chautauqua County Homeless Coalition to work on a plan to affect homelessness. One of the key strategies is to address chronic homelessness and provide outreach. The Homeless Coalition is represented by agencies that specifically target the homeless and assist individuals with accessing mainstream mental health and chemical dependency services. Part of this outreach is education of both the service providers and the communities to assist in eradicating homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

While the City does not receive emergency shelter grants, there are a variety of local non-profits which do provide these types of services which the City will continue to be involved in and supportive of. The Chautauqua County Homeless Coalition continually performs assessments to identify the needs of homeless/at-risk of homeless persons within the county.

The Dunkirk Housing Authority has multiple complexes designated as public housing, with 207 units spread throughout the City.

Chautauqua Opportunities, Inc. (COI) operates a NYS licensed runaway and homeless youth shelter that is funded by the U.S. Department of Health and Human Services.

Chautauqua County Rural Ministries currently has 19 low-income apartments for homeless and

transitional housing. They also operate a soup kitchen and a garment gallery.

Willow Mission, which is operated through the Dunkirk First United Methodist Church, has emergency shelter, as well as showers, a garment boutique, and washer/dryer facilities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue to work with the Continuum of Care to address the housing and supportive services needs of homeless persons making the transition to permanent housing and independent living.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The members of the Chautauqua County Homeless Coalition provide a wide array of services to complement homeless services. The mission of Chautauqua Opportunities, Inc. (COI), the county's Continuum of Care provider, is "leading the fight against poverty by mobilizing resources and creating partnerships to promote empowerment, economic independence and opportunities." Some of the

partnerships to promote empowerment, economic independence and opportunities. Some of the services they provide are:

Health Services

- Home Health Care
- Health Screenings
- Mental Health Services
- Health Insurance Education and Access
- Services for Pregnant Women & Minorities

Youth Services

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OMB Control No: 2506-0117 (exp. 06/30/2018)

- Safe House
- Transitional Independent Living Program
- After School Programs
- Teen Pregnancy and Parenting Services
- Transitional Work Force Services

Housing & Community Development

- Housing Rehab/Rental Rehab
- Energy Audits
- Homeless Prevention
- Veterans Services
- Homeownership Education
- Houses/Apartments for Rent

Economic Development

- Business Loans
- Incubator Services
- Small Business Counseling

The City of Dunkirk will continue its ongoing efforts to help rehabilitate homes that would otherwise be destined for condemnation and provide assistance with emergency repairs. We feel it is imperative to keep our housing stock in good shape and to prevent anyone from becoming homeless due to the condition of their home.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

After reviewing 2005 - 2009 CHAS data regarding housing within the City of Dunkirk, we have determined that the leading barrier to affordable housing in the City of Dunkirk is that extremely-low income individuals simply do not have the means to keep and maintain homes. With large percentages of the population spending between 30% and 50% of their annual income on housing within the City of Dunkirk, we recognize that this is a real problem that needs to be addressed.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

For a few years, Dunkirk saw a drop in home prices that put more homes within reach for the low to moderate-income families and individuals; however, getting qualified for a mortgage was a huge barrier to the prospective low/moderate-income home owner.

At this time home prices slowly beginning to rise, making it even more difficult for potential homeowners to secure a mortgage. The economy is also a barrier to affordable housing making it harder for low-income families and individuals to save for a down payment. The City will continue to allocate funding for Homeownership Education to prepare low/moderate-income residents for becoming homeowners and help them through the mortgage process.

The City will also continue its Housing Rehabilitation Program and Emergency Repairs Program to help keep people in their homes and assist with the maintenance of the City's older housing stock.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Dunkirk has other actions planned for the use of CDBG funds in this five year plan including increasing partnerships with local institutions, improving public transportation opportunities, and protecting our most valuable resource - our waterfront on Lake Erie.

Actions planned to address obstacles to meeting underserved needs

The City of Dunkirk has funded multiple activities for the 2016 Program Year that address housing, infrastructure, and public services. One obstacle is the lack of data specific to Dunkirk in these areas, making the amount of need in the City difficult to measure.

The City intends on increasing communication with non-profits serving underserved individuals. It also has been campaigning to increase its public participation rate, and community outreach to underserved individuals within the community. Progress has been made in effort to improve communications between underserved individuals and the City, but we will continue to work on this obstacle. The City has amended its Citizen Participation Plan (CPP) to make it more effective. The CPP was formally adopted in April of 2015.

Meeting notices were sent to many local non-profits and service providers to inform them of the public hearings and comment periods. They were also advertised in the Observer newspaper, on the City of Dunkirk's website, and on the Public Access television station.

Actions planned to foster and maintain affordable housing

The City will continue to use CDBG funding for an Emergency Repair Program. The program will provide grants to households with more direct repair needs such as electrical, roof, and furnace emergencies.

Actions planned to reduce lead-based paint hazards

Actions will be continued in the City of Dunkirk to evaluate and reduce the number of houses containing lead-based paint hazards. The Chautauqua County Environmental Health Services division responds to reports of children with elevated blood lead levels and performs environmental assessments to identify hazardous areas with lead-based paint in the child's home. Lead hazard control activities may be suggested or ordered to be performed dependent on the child's blood lead level. Education of parents, landlords and renovators on how to prevent lead poisoning and properly deal with lead hazards is a priority.

The Health Department and the Chautauqua Home Rehabilitation and Improvement Corporation (CHRIC) have partnered to implement a third HUD - funded Lead Hazard Control grant. The program offers grants to landlords and homeowners to address lead-based paint hazards in rental properties and homes in Chautauqua County. Due to this initiative, lead-based paint has thankfully become a limited concern in the City of Dunkirk. The City will continue to work with its partners to improve the quality of housing in relation to these concerns.

Actions planned to reduce the number of poverty-level families

The City of Dunkirk has a plan implemented to reduce poverty levels within the City:

1: Promote Affordable Housing

- Preserve and maintain existing affordable housing opportunities through the City of Dunkirk's Housing Rehabilitation programs and address problems such as high utility bills by implementing cost savings measures
- Promote the development of new affordable housing units
- Support foreclosure prevention programs and services
- Assist in the purchase of homes for owner occupied individuals and families

2: Foster Employment and Economic Opportunities for the low and moderate income residents of the City of Dunkirk

- Work collaboratively to promote employment training opportunities that prepare low to moderate income individuals for jobs that provide a living wage. The training programs should focus on the opportunities that actually exist here.

3: Support the delivery of Human Services

- Champion public service programs that support anti-poverty efforts including: financial literacy, programs that assist vulnerable populations, for example the homeless or abused and/or neglected children, youth programs, feeding programs, new public transportation programs, and programs aimed to assist low income elderly.

4: Seek Partnerships that improve the cost-effectiveness and quality of programs to assist low/moderate income individuals and families

- The City of Dunkirk will continue to develop stronger partnerships with community agencies that assist with low/moderate income individuals and families.

Actions planned to develop institutional structure

During the program year covered by this Action Plan, the City will review the gaps listed in the Consolidated Plan and determine methods to strengthen the institutional structure in order to eliminate the gaps; review current services and processes to determine what may be streamlined; review the delivery systems of the City Departments and external agencies that utilize federal funding to determine how to strengthen the coordination of services; and meet with program partners to determine what gaps may exist and how best to eliminate those gaps.

The CDBG Administrator has also been taking advantage of the trainings hosted by the HUD Buffalo Field Office, including Technical Assistance (TA) Thursdays and Rehab Rap, which are hosted on a monthly basis.

The City of Dunkirk is home to many public and private institutions that the residents of the City of Dunkirk are able to take advantage of. It is with plans like this CDBG five year plan that help coordinate these institutions to better serve the community as a whole. Educational, religious, service based, and other institutions all have purposes in the community, we intend to continue to reach out to these institutions within the community to help them coordinate services more efficiently, and better serve the community.

Actions planned to enhance coordination between public and private housing and social service agencies

service agencies

The City continues its support of the local nonprofit organizations that are members of the Chautauqua County Homeless Coalition. The Coalition is "a comprehensive network of diverse organizations that addresses the needs of, and provides intervention and prevention services for, the homeless and those at risk of homelessness." The Homeless Coalition members that address the City of Dunkirk's population are: Chautauqua Opportunities, Inc., Chautauqua Home Rehabilitation Improvement Corp., and Chautauqua County Department of Health & Human Services.

Although our primary goal for CDBG funds for the FY 2013 -2017 plan is to enhance the community through infrastructure development and housing rehabilitation, we also recognize the importance of improving other services and connections around the City of Dunkirk. It is for this reason that we include in our plan areas where we can improve our coordination with private and public institutions in and

around our City.

The City has allocated \$20,000 for studies and planning to fund well researched plans that will provide a better picture of the City and how to address the issues it is plagued with. These plans include an 'Analysis of the Impediments to Fair Housing Choice' and a Comprehensive Plan.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	71.00%

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In the 2016 program year noted in this Plan, the total amount allocated to low and moderate income persons (less the 15 percent Administration and Planning cost) will be \$326,801. From that total, the City anticipates that 71 percent of the funds will be used to benefit low and moderate income persons through its outlined projects. 13 percent will be used to address slums and blight in the City through demolition of vacant dilapidated properties.

Housing rehabilitation and infrastructure development are the highest priorities identified in the City of Dunkirk's Consolidated Plan. Therefore, the City has programmed most of its 2016 CDBG funds to programs that will address the needs of these two priorities.