

ON THIS THE 26<sup>TH</sup> DAY OF MAY 2020, BEING THE FOURTH MONDAY OF THE MONTH, THE HONORABLE DIMMIT COUNTY COMMISSIONERS COURT CONVENED IN REGULAR SESSION, AT THE DIMMIT COUNTY COURTHOUSE "ANNEX", WITH MEMBERS PRESENT TO-WIT :

MIKE URIEGAS  
COMMISSIONER PCT. 1

FRANCISCO G. PONCE  
COUNTY JUDGE

JUAN R. CARMONA  
COMMISSIONER PCT. 3



ALONSO G. CARMONA  
COMMISSIONER PCT. 2

VALERIE RUBALCABA  
COMMISSIONER PCT. 4

MARIO Z. GARCIA  
COUNTY CLERK & EX-OFFICIO CLERK  
OF COMMISSIONERS COURT

VISITORS SIGNED-IN: Chris Moody (ES&S) Danny Estrada Chris Castañeda Christine Cardona-Guerrero Dan Hejl Maricela Gonzalez  
Michelle Garcia (MRGDC) Daniel M. Gonzalez

OTHER VISITORS: Carlos Pereda Chris Plaster

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THE FOLLOWING SUBJECTS DISCUSSED, CONSIDERED, PASSED OR ADOPTED TO-WIT :

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1.

## ADMINISTRATIVE

1.1 CALL MEETING TO ORDER

1.3 PLEDGE OF ALLEGIANCE AND SALUTE TO THE TEXAS FLAG

1.2 ROLL CALL

1.4 TESTIMONIAL OATH OF PRESENTERS

County Judge **Francisco G. Ponce** Called the Meeting to Order [10:00 AM]; County Clerk **Mario Z Garcia** conducted Roll Call of Court Members with a Full Quorum present and so duly noted for the Record. Court Members led the Pledge of Allegiance and Salute to The Texas Flag. Presenters addressing the Court acknowledged the Testimonial Oath.

### 1.5 PUBLIC COMMENT

a) **Mike Uriegas**-Commsr. Pct. 1, RE:--comments from participating in the virtual Public Meeting: "Ports-To-Plains" Corridor Feasibility Study hosted by TxDOT, May 11, 2020-4PM; affecting 6 counties

b) **Juan Carmona**-Commsr. Pct. 3, RE:--NEXT AGENDA ITEM: request from STRHS Director for assistance w/opening of new access to connect 9<sup>th</sup> Street to Hwy. 83; new clinic will be located in this area

c) **Alonso Carmona**-Commsr. Pct. 2, RE:--DCVFD response to call at midnight Monday, May 25 to fire at Historical Catarina Hotel

d) **Francisco G. Ponce**-County Judge, RE:-- successful Food Bank distribution w/assistance from National Guard on Thursday, May 22 at Pct. 1 Yard for economic relief due to COVID-19 pandemic for the Public (estimated bags : 637 Carrizo Springs, 274 Asherton and 125 in Big Wells )

### 1.6 APPROVED: MINUTES OF REGULAR MEETING – MAY 11, 2020

MOTION: Alonso Carmona SECOND: Mike Uriegas

MINUTES of Regular Meeting held on May 11, 2020 as presented

THAT THE COMMISSIONERS COURT **APPROVE** :  
**MOTION CARRIED.**

2.

## PERSONNEL & POLICY

### 2.1 APPROVAL OF BOND(s)

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE** :  
**BOND for Ruby Tristan-Deputy Clerk for County Clerk's Office and Abraham Garza-Sheriff Dept. Deputy.** **MOTION CARRIED.**

### JOINT AGENDA ITEMS :

2.2 **APPROVED:** **MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 1**

2.3 **APPROVED:** **MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 2**

2.4 **APPROVED:** **MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 3**

2.5 **APPROVED:** **MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 4**

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT **APPROVE** :  
**REPORT(s) for Month of April 2020 as submitted by JP 1-Sonia Guerrero-Perez, JP 2-Alberto Esquivel, JP 3- Leticia Hernandez**  
**and JP 4-Alfredo Martinez .** **MOTION CARRIED. \*attachment(s)**

2.6 **APPROVED:** **MONTHLY REPORT – DISTRICT CLERK**

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE** :  
**REPORT for Month of April 2020 from District Clerk Maricela Gonzalez as presented.** **MOTION CARRIED. \*attachment**

2.7 **APPROVED:** **MONTHLY REPORT – COUNTY CLERK**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE** :  
**REPORT for Month of April 2020 from County Clerk Mario Z Garcia as presented .** **MOTION CARRIED. \*attachment**

2.8 **APPROVED:** **ADDITIONAL USER ACCOUNT –LGS CASE MANAGEMENT SYSTEM IN COUNTY CLERK'S OFFICE**

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE** :  
**Additional, new User Account to the Case Management System/Local Government Solutions(LGS) in County Clerk's Office for**  
**Court Coordinator: Marisel Muñoz at location : Dimmit County Courthouse "Annex" and APPROVE Quote for the Monthly Fee**  
**of \$235.00 for License of the LGS Court Software-Judges Version and License of LGS Court Software-Coordinator Version**  
**as presented .** **MOTION CARRIED. \*attachment**

2.9 **APPROVED:** **(subject to)PURCHASE AND AGREEMENT w/ELECTION SYSTEMS & SOFTWARE – UPGRADE : 1) BALLOT SCANNER, 2) ADA COMPLIANCE VOTE TERMINALS, 3) EMS WORKSTATION and 4) TRADE-IN ALLOWANCE FOR CURRENT EQUIPMENT FOR DIMMIT COUNTY SPECIAL, GENERAL ELECTIONS**

[RE:--County Clerk/County Elections Officer **Mario Garcia** and **Chris Moody** Director, Texas Sales & Operations w/ ES&S jointly addressed Clerk's request to consider upgrading equipment in use since 2002'; and adjustment(s) to language in the Agreement on itemized figures ]

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE** :  
**PURCHASE of and AGREEMENT w/ELECTION SYSTEM AND SOFTWARE (ES&S) to upgrade current Ballot Scanner and Tabulator**  
**to : 1) DS450 High Speed Digital Scanner, 2) upgrade current AUTOMark (ADA Compliance for special needs voters) to EXPRESS**  
**VOTE BMD Terminals, 3) Dell Optiplex 5050 (desktop) EMS Workstation (for mandate, digital Election Night Reporting and 4)**  
**Accept the trade-in allowance and additional Tabulation Hardware Discount for current equipment for Dimmit County Special**  
**and General Elections...subject to : a "lock-in" on any/all Maintenance Fees and no increase in the yearly software fees for the**  
**scanner and Express Vote equipment(s)with no/any payment in-full for the initial 3-Year Service Agreement, as presented .**  
**MOTION CARRIED \*attachment**

2.10 **APPROVED:** **TRAVEL REQUEST – COUNTY CLERK**

MOTION: Valerie Rubalcaba SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE** :  
**TRAVEL request/expenses for County Clerk Mario Z Garcia to attend : County&District Clerks Association of Texas (CDCAT) Fall**  
**Conference, September 13-17, 2020 in College Station,TX (CEU credit) .** **MOTION CARRIED. \*attachment**

2.11 **APPROVED:** **MONTHLY REPORT- COUNTY COMMISSIONERS**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE** :  
**REPORTS for Month of April 2020 from County Commissioners: Pct.1-Mike Uriegas, Pct.2-Alonso Carmona, Pct.3-Juan**  
**Carmona and Pct. 4-Valerie Rubalcaba as presented .** **MOTION CARRIED. \*attachment(s)**

2. PERSONNEL & POLICY, contd.,

2.12 APPROVED: HIRING – ONE SECRETARY FOR ROAD & BRIDGE PRECINCTS

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :  
HIRING of one (1) Secretary for Road & Bridge Precincts, i.e., exclusively for County Commissioners at an hourly rate of \$10.00 and supervised by the County Judge, as presented MOTION CARRIED.

2.13 APPROVED: FLOOR PROJECT – ASHERTON RECREATION CENTER

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :  
to apply anti-slip epoxy floor and repaint the lines at the Asherton Recreation Center as presented. MOTION CARRIED.

2.14 APPROVED: CARPORT BAY PROJECT – ROAD & BRIDGE PCT. 4 YARD

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT APPROVE :  
R&B Pct. 4 to add a concrete base to one of the Carport Bay areas at Pct. 4 Yard. MOTION CARRIED.

2.15 APPROVED: MONTHLY REPORT – DCVFD ASSISTANT FIRE CHIEF

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :  
REPORT for Month of April 2020 as submitted by DCVFD Asst. Fire Chief David Torres. MOTION CARRIED. \*attachment

2.16 APPROVED: QUARTERLY REPORT – CARRIZO SPRINGS GOLF COURSE

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :  
Quarterly Financial REPORT (Feb.-March-April 2020) as submitted by David Smith for the Carrizo Springs Golf Course. MOTION CARRIED. \*attachment

2.17 APPROVED: PROCLAMATION – COMMUNITY COUNCIL OF SOUTH TEXAS, INC.

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :  
PROCLAMATION to proclaim May 2020 as Community Action Month in recognition of the hard work and dedication of all Dimmit County Community Action Agencies as presented. MOTION CARRIED. \*attachment

2.18 APPROVED: ADVERTISE FOR BIDS – FIRE EXTINGUISHERS FOR DIMMIT COUNTY

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :  
ADVERTISE for Bids for Fire Extinguishers Service for Dimmit County. MOTION CARRIED.

2.19 APPROVED: ADVERTISE FOR BIDS – PEST CONTROL FOR DIMMIT COUNTY

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :  
ADVERTISE for Bids for Pest Control Service for Dimmit County. MOTION CARRIED.

2.20 APPROVED: TRAVEL REQUEST – COUNTY AUDITOR

MOTION: Juan Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :  
TRAVEL request/expenses for County Auditor Carlos Pereda to attend : County Auditor's Training, June 10-12, 2020 in Graham, TX as presented MOTION CARRIED. \*attachment

2.21 APPROVED: APPOINTMENT – CIVIL RIGHTS OFFICER FOR DIMMIT COUNTY / TxCDBG COLONIA FUND

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :  
APPOINT Christine Guerrero as Civil Rights Officer for the Dimmit County TxCDBG Colonia FUND : Construction CONTRACT NO# 7219035 as presented MOTION CARRIED. \*attachment

2.22 APPROVED: AUTHORIZATION – SIGNATORIES RESOLUTION DIMMIT COUNTY / TxCDBG COLONIA FUND

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :  
AUTHORIZE Signatories RESOLUTION for the County of Dimmit TxCDBG Colonia FUND : Construction CONTRACT NO# 7219035 as presented MOTION CARRIED. \*attachment

2.23 APPROVED: ADOPT – CIVIL RIGHTS POLICIES FOR DIMMIT COUNTY / TxCDBG COLONIA FUND

MOTION: Mike Uriegas SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :  
POLICIES for the County of Dimmit TxCDBG Colonia FUND : Construction CONTRACT NO# 7219035, i.e., 1) Excessive Force Policy, 2) Section 3 Policy, 3) Fair Housing Policy, 4) Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures as presented MOTION CARRIED. \*attachment

2. **PERSONNEL & POLICY, contd.,**

2.24 **APPROVED: PROCLAMATION – JUNE 2020 “FAIR HOUSING MONTH”**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**  
PROCLAMATION to proclaim June 2020 as FAIR HOUSING MONTH for County of Dimmit TxDBG Colonia FUND : Construction  
CONTRACT NO# 7219035 as presented . **MOTION CARRIED. \*attachment**

2.25 **APPROVED: PUBLICATION – FAIR HOUSING NOTICE and CIVIL RIGHTS NOTICES**

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE :**  
Publication of the Fair Housing NOTICE and Civil Rights NOTICES in the local newspaper as required by the County of Dimmit  
TxCDBG Colonia FUND : Construction CONTRACT NO# 7219035 as presented . **MOTION CARRIED.**

2.26 **APPROVED: RESOLUTION – CIVIL RIGHTS FOR FIRST TIME SEWER CONNECTION PROJECT**

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE :**  
RESOLUTION NO. 05262020 regarding Civil Rights for the County of Dimmit First Time Sewer Connection PROJECT TxCDBG  
CONTRACT NO# 7219035 as presented . **MOTION CARRIED. \*attachment**

2.27 **APPROVED: APPOINTMENT – LABOR STANDARDS OFFICER FOR COUNTY OF DIMMIT**

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE TO :**  
APPOINT Michelle García , MRGDC Planner, as Labor Standards Officer for the County of Dimmit TxCDBG Colonia FUND  
Construction CONTRACT NO# 7219035 as presented . **MOTION CARRIED. \*attachment**

2.28 **APPROVED: BANK ACCOUNT – COUNTY OF DIMMIT / TxCDBG COLONIA FUND**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE TO :**  
Set-up (open) a Bank Account for the County of Dimmit TxCDBG Colonia FUND : Construction CONTRACT NO# 7219035 as  
presented . **MOTION CARRIED.**

3. **LAW ENFORCEMENT**

3.1 **STATUS REPORTS [ NON-ACTION ITEM ]**

4. **GRANTS & PLANNING / REGULATORY COMPLIANCE**

4.1 **APPROVED: QUOTE – CARPET TILE FOR DISPATCHERS STATION / SHERIFF OFFICE**

[RE:--compliant w/obtaining three (3) Quotes ]

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT **APPROVE :**  
Best Value QUOTE for carpet tiles from LOWE'S (\$687.60) to be installed at the Dispatchers Station-Sheriff's Office as  
presented . **MOTION CARRIED. \*attachments**

4.2 **APPROVED: HIRING – TWO (2) EMPLOYEES FOR THE PUBLIC SAFETY FACILITY**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**  
HIRING of two (2) Employees for the Public Safety Facility as presented .

NOTED:-- 1 employee for the Jail, 1 employee for Border Patrol Station; can be utilized elsewhere when in downtime—  
Employee assigned to General Maintenance (\$10 per hour); other Employee as handyman (\$12 per hour and \$14 if has a CDL)  
--current employee : Tony Villarreal (½ salary from PFC ) **MOTION CARRIED.**

4.3 **APPROVED: SUMMER MONTHS WORK HOURS – UTILITIES DEPT. AND SANITATION DEPT.**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**  
Utilities Department and Sanitation Department employees to start workday at 7:00 AM and end workday at 3:30 PM (half-  
hour off for Lunch) for the Summer months, as presented . **MOTION CARRIED.**

4.4 **APPROVED: PURCHASE -- EQUIPMENT FOR UTILITIES DEPARTMENT**

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**  
PURCHASE of a) 2020 Freightliner-14 Yard Dump Body, b) 2020 Case 580 Backhoe, c) 40000 lb. capacity tag-along trailer with  
Beavertail & ramps as presented . **MOTION CARRIED. \*attachment**



#### 4.5 STATUS REPORTS

[ NON-ACTION ITEM ]

[RE:-- **LANDFILL:** (Dan Hejl) Application completed, TxDOT approved; next is advertisement of Public Notice; announcement from TxDOT in June for completion of Administrative part--**COMMSR. PCT. 2:** webcam installation--**ASHERTON PROJECT:** provide schedule of work done to-date by Fisher-Heck Architects--**HOME PROJECT:** entails a TDA process to remove Ken Coignet w/Public Management in order to consider a replacement (NEXT AGENDA ITEM)--**FIRE STATION:** on-going issues w/ the Bay Doors; await status from Donato Ramos, Atty. ]

5.

### FINANCIAL

#### JOINT AGENDA ITEMS :

5.1 APPROVED: BUDGET ADJUSTMENT NO. 19 – ROAD & BRIDGE PCT. 1

5.2 APPROVED: BUDGET ADJUSTMENT NO. 18 – RODEO ARENA & CONFERENCE CENTER

5.3 APPROVED: BUDGET ADJUSTMENT NO. 15 – GRANTS & PLANNING

5.4 APPROVED: BUDGET ADJUSTMENT NO. 21 – UTILITIES DEPARTMENT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

BUDGET Adjustments : NO.19(\$5,000.-), NO.18(\$1,000.-), NO. 15(\$240.-), NO. 21(\$100,000.-), as presented .

MOTION CARRIED. \*attachment

#### JOINT AGENDA ITEMS :

5.5 APPROVED: BUDGET ADJUSTMENT NO. 25 – OTHER EXPENSES (AUTOPSY SERVICES)

5.6 APPROVED: BUDGET ADJUSTMENT NO. 22 – SHERIFF OFFICE

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

BUDGET Adjustments : NO. 25 (\$20,000.-), NO. 22 (\$17,435.35) as presented .

MOTION CARRIED. \*attachments

5.7 APPROVED: MONTHLY REPORT – COUNTY TREASURER

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

REPORT for Month of April 2020 as submitted by the County Treasurer Office.

MOTION CARRIED. \*attachment

5.8 APPROVED: FINANCIAL REPORT – COUNTY AUDITOR

MOTION: Alonso Carmona SECOND: Mike Uriegas

THAT THE COMMISSIONERS COURT APPROVE :

Financial REPORT for Month of April 2020 from County Auditor Carlos Pereda as presented. MOTION CARRIED. \*attachment

5.9 APPROVED: CLAIMS

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona

THAT THE COMMISSIONERS COURT APPROVE :

List of CLAIMS as presented .

MOTION CARRIED \*attachment

5.10 APPROVED: CLAIM DOCKET

MOTION: Alonso Carmona SECOND: Mike Uriegas

THAT THE COMMISSIONERS COURT APPROVE :

Claim Dockets: General Fund (\$69,023.88), Airport Fund (\$2,750.00), Courthouse Security Fund(\$3,115.98), RCDS/MGMT County Clerk Fund (\$1,286.25), Utilities Fund (\$61,304.44), Equitable Sharing Fund (\$2,202.02), Rodeo Arena Fund(\$3,542.15), Stonegarden Grant Fund(\$33,994.00), Local Border Security (\$2,241.09), Dimmit County Payroll(\$371,804.76), CO's-2017 Fund (\$1,245.00), CO's-2018 Fund (\$142,163.16), CO's-2019 Fund (\$151,326.63)—Grand Total: \$1,340,631.36 as presented .

MOTION CARRIED. \*attachments

6. EXECUTIVE SESSION

[NON-ACTION ITEM]

7. RECONVENE IN OPEN SESSION

[NON-ACTION ITEM]

### 8. PUBLIC SAFETY CORPORATION

8.1 NEW BUSINESS [ NON-ACTION ITEM]

8.2 PERSONNEL [NON-ACTION ITEM]

8.3 APPROVED: CLAIM DOCKET

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

Public Safety Corp. Fund (\$1,416.54) as presented .

MOTION CARRIED. \*attachment

### 9. ADJOURNMENT

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona

THAT THE COMMISSIONERS COURT APPROVE TO :

Adjourn Meeting [ 12:00 PM ] .

MOTION CARRIED.

APPROVED:

ATTEST:

FRANCISCO G. PONCE, COUNTY JUDGE

MARIO Z. GARCIA, COUNTY CLERK