

ON THIS THE 24TH DAY OF JANUARY, 2022 BEING THE FOURTH MONDAY OF THE MONTH, THE HONORABLE DIMMIT COUNTY COMMISSIONERS COURT CONVENED IN REGULAR SESSION, AT THE DIMMIT COUNTY COURTHOUSE "ANNEX", 212 N. 4th St., CARRIZO SPRINGS, TEXAS, WITH MEMBERS PRESENT TO-WIT :

FRANCISCO G. PONCE
COUNTY JUDGE

JOSE A. URENDA
COMMISSIONER PCT. 1

JUAN R. CARMONA
COMMISSIONER PCT. 3



ALONSO G. CARMONA
COMMISSIONER PCT. 2

VALERIE RUBALCABA
COMMISSIONER PCT. 4

MARIO Z. GARCIA
COUNTY CLERK & EX-OFFICIO CLERK
OF COMMISSIONERS COURT

VISITORS SIGNED-IN: Chris Plaster Alicia Sanchez Alberto Esquivel David Torres Eric Olivarez Maricela G. Gonzalez Leticia Hernandez Leticia Carmona Alfredo Martinez Ernest Martinez Christine Cardona-Guerrero Mary Sandoval Ricardo Ramirez, Jr. Daniel Estrada Osvaldo Perez Estanislado Martinez Erik B. Torres Thomas G. Posey Daniel M. Gonzalez Dan Hejl Rodrigo Jaime Carlos Pereda

OTHER VISITORS: Austin Jaramillo

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THE FOLLOWING SUBJECTS DISCUSSED, CONSIDERED, PASSED OR ADOPTED TO-WIT :

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1.**ADMINISTRATIVE****1.1 CALL MEETING TO ORDER****1.3 PLEDGE OF ALLEGIANCE AND SALUTE TO THE TEXAS FLAG****1.2 ROLL CALL****1.4 TESTIMONIAL OATH OF PRESENTERS**

County Judge **Francisco G. Ponce** Called the Meeting to Order [10:00 AM]; County Clerk **Mario Z Garcia** conducted Roll Call of Court Members with a Full Quorum present so duly noted for the Record. Court Members led the Pledge of Allegiance and Salute to The Texas Flag. Presenters addressing the Court acknowledged the Testimony of Oath.

1.5 PUBLIC COMMENT

- a) **Juan Carmona**-Commsr. Pct. 3, RE:--employee absent due to COVID; missed COVID check: COURT: eligibility for anyone whom worked during COVID pandemic
b) **Alonso Carmona**-Commsr. Pct. 2, RE:--leftover TxDOT road material; need location for storage
c) **Valerie Rubalcaba**-Commsr. Pct. 4, RE:--improvements on Palo Verde DR.(Carrizo Hill), Austin St. (Asherton) completed

1.6 APPROVED: MINUTES OF SPECIAL MEETING – JANUARY 4, 2022

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
MINUTES of Special Meeting held on January 04, 2022, as presented. MOTION CARRIED.

1.7 APPROVED: MINUTES OF REGULAR MEETING – JANUARY 10, 2022

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
MINUTES of Regular Meeting held on January 10, 2022 as presented. MOTION CARRIED.

2. PERSONNEL & POLICY

2.1 APPROVAL OF BONDS

[RE:-- no Bond(s) timely submitted for approval]

[NON-ACTION ITEM]

2.2 TABLED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 1

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
TABLE this Item MOTION CARRIED.

2.3 APPROVED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 2

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of November, December 2021 from JP 2 Alberto Esquivel as presented .
MOTION CARRIED. *attachments

2.4 APPROVED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 3

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of October-November-December 2021 from JP 3 Leticia Hernandez as presented .
MOTION CARRIED. *attachments

2.5 APPROVED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 4

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2021 from JP 4 Alfredo Martinez as presented . MOTION CARRIED. *attachment

2.6 APPROVED: HIRING – JUSTICE OF THE PEACE PCT. 4

MOTION: Jose Urenda SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
--the HIRING of a Full-Time Clerk for the JP Pct. 4 Office, effective: 01/18/2022 as presented . MOTION CARRIED.

2.7 APPROVED: MONTHLY REPORT – DISTRICT CLERK

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of November, December 2021 from District Clerk Maricela Gonzalez as presented .
MOTION CARRIED. *attachments

2.8 APPROVED: MONTHLY REPORT – COUNTY CLERK

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2021 from County Clerk Mario Z Garcia as presented .
MOTION CARRIED. *attachment

2.9 APPROVED: HIRING – TRANSFER CLERK FOR COUNTY CLERK'S OFFICE

[RE:--County Employee formerly Court Clerk in the JP Pct. 4 Office to assist in Elections Dept.]

MOTION: Juan Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
--the HIRING of Transfer Clerk FROM the JP Pct. 4 Office TO Office of the County Clerk, as Temporary Full-Time Clerk (effective: 01/18/2022) as presented .
MOTION CARRIED.

2.10 APPROVED: MONTHLY REPORT(s) – COUNTY COMMISSIONERS

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORTS for Month of December 2021 from County Commissioners: Pct. 1-Jose Urenda, Pct.2- Alonso Carmona, Pct. 3-Juan Carmona, Pct. 4-Valerie Rubalcaba including Report for Month of November 2021 from Pct. 4- Valerie Rubalcaba as presented .
MOTION CARRIED. *attachments

2.11 APPROVED: CONCRETE LABOR QUOTE – MIDWAY PARK

[RE:-- 3 Quote Compliance obtained]

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
Best Quote Value (Bryan Davila-\$21,300.--) [sic] to contract for the labor of the concrete at Midway Park (Pct. 3) as presented .
MOTION CARRIED. *attachments

2. PERSONNEL & POLICY, contd.,

2.12 APPROVED: HIRING- ROAD & BRIDGE PCT. 3

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
--the HIRING of one Part-Time Employee for R&B Pct. 3, effective: 01/13/2022 as presented. MOTION CARRIED.

2.13 APPROVED: ALLOCATION OF 2020 and 2021 CERTIFICATES OF OBLIGATION

[RE:-- Discussion on the broad spectrum, i.e., how to use these funds]

MOTION: Juan Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
Allocation of the 2020 and 2021 Certificates of Obligation, i.e., 2021 (\$5MM) to be allocated \$1 Million per each (Commissioners') Precinct as presented.

NOTED: NEXT AGENDA ITEM: Allocation for the 2020 Certificates MOTION CARRIED.

2.14 APPROVED: MONTHLY REPORT – DC ASSISTANT FIRE CHIEF

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2021 for DCVFD from Assistant Fire Chief David Torres as presented.

NOTED: one Fire Truck down; will require to "take to" location for repairs—**COURT ADVISORY** : proceed to deliver, place order for the parts needed MOTION CARRIED. *attachment

2.15 APPROVED: MONTHLY REPORT – VICTORY/MEDSHIELD AMBULANCE

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2021 from Supervisor Eric Olivarez for Victory/Medshield Ambulance as presented.

MOTION CARRIED. *attachment

2.16 APPROVED: BASE PAY, ALTERNATIVE FOR DEPUTY CLERKS – COUNTY TAX OFFICE

[RE:--County Tax A&C Mary Sandoval addressed Court w/request to clarify the starting rate for new clerks hired in her Office adding, that it has always been \$12 since on or about 2016—however, was advised to seek assurance due to Policy established for the base rate at \$10—COURT recognized how Tax Office gets paid more since bound by contracts by other entities and did not take into account this extra work when approving the \$10 rate —DISTRICT CLERK made aware to court of a F/T Deputy Clerk in her office, after 3-years, at \$11 rate; also making reference to the extra work maintaining two (2) District Courts—COUNTY ATTORNEY cautioned Court needs consistency in maintaining Policy(s)]

MOTION: Juan Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
[sic] Starting Pay Rate of \$10.00 (as per Policy) and specify (alternative) for the County Tax Office : new rate after 3-months employment at \$12.00 as presented.

MOTION CARRIED.

2.17 APPROVED: RENEWAL OF AIRPORT MANAGER CONTRACT AGREEMENT – 2022'

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
AIRPORT Manager Contract AGREEMENT for Year 2022 (One Year Term) as presented.

Discussion:--crash landing of a single engine plane on 1/16/22—**COURT ADVISORY**: present Quarterly Report to Commissioners Court Meetings (2nd Monday of each Month)—**FOR THE RECORD** : Commissioner Pct. 4 – Valerie Rubalcaba did not know an Airport Board existed nor, that she was a Member

ABSTAIN: Alonso Carmona

MOTION CARRIED. *attachment

2.18 NON-ACTION ITEM : OPEN BIDS FOR LEASING OIL & GAS MINERALS EXPLORATION LOCATED IN DIMMIT COUNTY, TX

[RE:--No Bid(s) timely submitted for approval; to Re-Advertise]

NO MOTION PRESENTED.

2.19 APPROVED: AUTHORIZE – FIELD NOTES, SKETCHES FOR ZAMBRANO ROAD PROJECT

MOTION: Jose Urenda SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :
AUTHORIZE HEJL, LEE & ASSOCIATES, INC. to prepare Field Notes and Sketches for two (2) temporary working / construction EASEMENTS on the Littlefield Properties for the Zambrano Road PROJECT in the total amount of \$2,500.00 as presented.

MOTION CARRIED.

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2.20 NON-ACTION ITEM : AWARD THE TXCDBG CONTRACT NO. 729035 – DIMMIT COUNTY CATARINA WATER LINE PHASE 2 IMPROVEMENT PROJECT TO ALVIN E. STOCK CONTRACTORS, LLC IN THE AMOUNT OF \$425,066.65
NO MOTION PRESENTED.

3. **///:// LAW ENFORCEMENT ///://**

3.1 APPROVED: TRANSFER OF ASSIGNMENTS – DEPUTIES

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
Transfer of Deputy Luis Rabgo to Patrol and Deputy Rogelio Garza to Courthouse Security, effective: January 4, 2022 as presented
MOTION CARRIED.

3.2 APPROVED: APPLICATIONS – EDWARD BYRNE MEMORIAL GRANT, BORDER SECURITY GRANT, FY'2023

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
Apply for the Edward Byrne Memorial Justice Assistance GRANT FY'2023 and the Local Border Security Grant for FY'2023 as presented

3.3 APPROVED: PURCHASE – PADDED CELL DOOR

[RE:--3 Quote Compliance obtained...]

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
PURCHASE of a Padded Door for Cell 24 at the County Jail as presented.

NOTED:--Vendor-Hotfoil-EHS, Inc. / \$4,250.00 (+shipping charge \$750.-) MOTION CARRIED. *attachments

3.4 APPROVED: (subject to) PURCHASE – TABLE FOR JAIL KITCHEN

[RE:--3 Quote Compliance obtained...]

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
PURCHASE of Custom Serving Counter (Vendor: MISSION Restaurant Supply-\$23,326.28) subject to deduction of the Tax (8.25%) from Total Price as presented

NOTED:--vendor does not provide electrical work—Fund Source: CO's 2018(Jail) MOTION CARRIED. *attachment

3.5 STATUS REPORT(s) [NON-ACTION ITEM]

4. **GRANTS & PLANNING ///:// REGULATORY COMPLIANCE**

4.1 APPROVED: HIRING – UTILITY/SANITATION DEPARTMENT

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
the HIRING of one Full-Time Employee (to fill vacancy) for Utility/Sanitation Department, effective : January 18, 2022 as presented
MOTION CARRIED.

4.2 APPROVED: PURCHASE – PARTS FOR SANITATION TRUCK

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
PURCHASE of parts to repair the Sanitation Truck, per Best Value Quote : RUSH TRUCK CENTERS(\$9,823.05) as presented
MOTION CARRIED. *attachments

4.3 APPROVED: (subject to) RE-ROOFING FINANCIAL BUILDING

[RE:--3-Quote Compliance obtained..]

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
Re-Roofing of the County Financial Building (Auditor/Treasurer Offices), per Best Value Quote : Tri-Lam Roofing – \$148,216.00 ...subject to purchase thru Buy Board, deduction of the Tax and review of contractor terms by the County Auditor as presented

AGAINST: Valerie Rubalcaba

MOTION CARRIED. *attachment

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4.4 STATUS REPORTS

[RE:--new CSA NUTRITION CNTR.: currently leveling ground---LANDFILL : primary excavation; waiting on Density Testing; to start fencing, perimeter draining; to leave as much can of vegetation at fence line; smooth grade transition at entrance from the highway---COVID : 823 cases; Emergency Drive-Thru Food Distribution set for Tuesday, February 8---SCHOOL PROPERTIES : have started on Title document work] NON-ACTION ITEM

5. **///:// FINANCIAL ///://**

5.1 NON-ACTION ITEM : BUDGET ADJUSTMENT – PUBLIC FACILITIES

5.2 APPROVED: BUDGET ADJUSTMENT – SHERIFF DEPARTMENT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
BUDGET Adjustment NO. 7 (Sheriff Dept.- \$26,000.00) as presented . MOTION CARRIED. *attachment

5.3 APPROVED: MONTHLY REPORT – COUNTY TREASURER

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2021 from County Treasurer Estanislado Martinez as presented .

NOTED:--increase in Sales Tax; County share as outcome of Lawsuit Settlement MOTION CARRIED. *attachments

5.4 APPROVED: FINANCIAL REPORT – COUNTY AUDITOR

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
Financial REPORT for Month of December 2021 from County Auditor Carlos Pereda as presented .

NOTED:--all income projected for County Depts. on target MOTION CARRIED. *attachment

5.5 APPROVED: CLAIM DOCKET

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
CLAIM DOCKET : General Fund (\$1,190,489.07), Airport Fund (\$3,230.17), Law Library (\$396.00), Courthouse Security (\$7,323.56), RCDS/MGMT County Clerk (\$1,214.65), Utilities (\$80,327.80), Equitable Sharing (\$1,900.56), Stone Garden (\$51,194.44), Local Border Sec. Sheriff (\$5,337.87), CTIF-TXDOT (\$8,000.00), CO's 2019(\$44,542.75) DC Payroll (\$1,076,593.83), American Rescue Plan (\$855,414.33)..Grand Total: \$3,325,965.03, as presented.

MOTION CARRIED. *attachment

6. EXECUTIVE SESSION

[NON-ACTION ITEM]

7. RECONVENE IN OPEN SESSION

[NON-ACTION ITEM]

8. ADJOURNMENT

MOTION: Valerie Rubalcaba SECOND: Jose Urenda

THAT THE COMMISSIONERS COURT APPROVE TO :

Adjourn Meeting - [12:25 PM] .

MOTION CARRIED.

///:// PUBLIC FACILITIES CORPORATION ///://

PUBLIC FACILITIES CORPORATION

JANUARY 2022 TERM

ON THIS THE 24TH DAY OF JANUARY, 2022, THE DIMMIT COUNTY PUBLIC FACILITIES CORPORATION
CONVENED IN REGULAR SESSION, AT THE DIMMIT COUNTY COURTHOUSE "ANNEX", WITH MEMBERS PRESENT
TO-WIT :

FRANCISCO G. PONCE
COUNTY JUDGE

JOSE URENDA
COMMISSIONER PCT. 1

ALONSO G. CARMONA
COMMISSIONER PCT. 2

JUAN R. CARMONA
COMMISSIONER PCT. 3

VALERIE RUBALCABA
COMMISSIONER PCT. 4

VISITORS: Christine Cardona-Guerrero Leticia Carmona Daniel Estrada Dan Hejl Chris Plaster

THE FOLLOWING SUBJECTS, DISCUSSED, CONSIDERED, PASSED OR ADOPTED-WIT :

ADMINISTRATIVE

1.1 CALL MEETING TO ORDER

1.2 ROLL CALL

County Judge Francisco G. Ponce Called the Meeting to Order [12:26 PM]; County Clerk Mario Z. Garcia conducted Roll Call of Corporation Members with a Full Quorum Present, do duly noted for the Record.

PUBLIC FACILITIES CORP., contd.,

1. ADMINISTRATIVE

1.3 APPROVED: MINUTES OF REGULAR MEETING – JANUARY 10, 2022

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
MINUTES of Regular Meeting held on January 10, 2022 as presented . MOTION CARRIED.

2. PERSONNEL & POLICY

2.1 NEW BUSINESS

[NON-ACTION ITEM]

2.2 APPROVED: MONTHLY REPORT

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2021 as presented . MOTION CARRIED. *attachment

3. FINANCIAL

3.1 APPROVED: CLAIM DOCKET

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
Claim Docket (\$6,572.32) as presented . MOTION CARRIED. *attachment

4. ADJOURNMENT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :
Adjourn Meeting [12:31 PM] . MOTION CARRIED.

APPROVED:



FRANCISCO G. PONCE, COUNTY JUDGE

ATTEST:



MARIO ZUVIA GARCIA, COUNTY CLERK

SEAL:

COMMISSIONERS COURT
COUNTY OF DIMMIT, TEXAS

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