

ON THIS THE 17TH DAY OF DECEMBER 2018, BEING THE THIRD MONDAY OF THE MONTH, THE HONORABLE DIMMIT COUNTY COMMISSIONERS COURT CONVENED IN REGULAR SESSION, AT THE DIMMIT COUNTY COURTHOUSE "ANNEX", WITH MEMBERS PRESENT TO-WIT :

FRANCISCO G. PONCE
COUNTY JUDGE

MIKE URIEGAS
COMMISSIONER PCT. 1

JUAN R. CARMONA
COMMISSIONER PCT. 3



ALONSO G. CARMONA
COMMISSIONER PCT. 2

VALERIE RUBULCABA
COMMISSIONER PCT. 4

MARIO Z. GARCIA
COUNTY CLERK & EX-OFFICIO CLERK
OF COMMISSIONERS COURT

VISITORS SIGNED-IN: Richie Griffin Patrick Charlton Osvaldo Perez Antonio Rodriguez Daniel Estrada Christine Guerrero Myranda Medina Ruth A. Ceniseros Rodolfo Lopez Mary Sandoval Erik Olivarez Chris Plaster Ricardo Ramirez, Jr. Andres Arambula Daniel M. Gonzalez Estanislado Martinez Carlos Pereda
OTHER VISITORS: Cindy Montes Kenedy Whitely

<<>>> THE FOLLOWING SUBJECTS DISCUSSED, CONSIDERED, PASSED OR ADOPTED TO-WIT :

1. ADMINISTRATIVE

- 1.1 CALL MEETING TO ORDER
- 1.2 ROLL CALL
- 1.3 PLEDGE OF ALLEGIANCE AND SALUTE TO THE TEXAS FLAG
- 1.4 TESTIMONIAL OATH FOR PRESENTERS

County Judge **Francisco G. Ponce** Called the Meeting to Order [10:00 AM];County Clerk **Mario Z Garcia** conducted Roll Call of Court Members with a full quorum present and so duly noted for the Record. Court Members led the Pledge of Allegiance and Salute to The Texas Flag. Presenters addressing the Court acknowledged the Testimonial Oath.

1.5 PUBLIC COMMENT

- a) **Juan Carmona**-Commsr. Pct. 3, RE:-- **1)** receiving calls from public for assistance to remove fallen trees obstructing their property after recent high wind weather (can assist ?)—COURT : if deemed as an Emergency; proceed—**2)** requests to use the Big Wells Gym for Christmas Children Event(s)—COURT: follow present Policy
- b) **Alonso Carmona**-Commsr. Pct. 2, RE:--can oil company drivers whom remove barricades on county road and proceed to drive thru, be arrested ?—COURT: Yes
- c) **Valerie Rubalcaba**-Commsr. Pct. 4, RE:--to Host Annual Santa Event for children at Asherton Recreation Center, Sunday, December 23, at 2:00 PM—Invitation

1.6 APPROVED: MINUTES OF REGULAR MEETING – NOVEMBER 26, 2018

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT **APPROVE :**
MINUTES of Regular Meeting held on November 26, 2018 as presented . **MOTION CARRIED.**

1.7 APPROVED: MINUTES OF SPECIAL MEETING – NOVEMBER 28, 2018

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**
MINUTES of Special Meeting held on November 28, 2018 as presented . **MOTION CARRIED.**

2. PERSONNEL & POLICY

2.1 APPROVED: BONDS

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

BOND(s) for :

Daniel M. Gonzalez – County Attorney Mike Uriegas – County Commissioner Pct. 1

Maricela G. Gonzalez – District Clerk Juan R. Carmona – County Commissioner Pct. 3

Estanislado Martinez – County Treasurer Alfredo P. Martinez – Justice of The Peace, Pct. 4

Marion Boyd – Sheriff Erik B. Torres – Deputy Clerk, County Treasurer, as presented. MOTION CARRIED.

JOINT AGENDA ITEMS :

2.2 APPROVED: MONTHLY REPORT – AG EXTENSION AGENT

2.3 APPROVED: TRAVEL REQUEST(s) – AG EXTENSION AGENT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

a) REPORT for Month of November 2018 from Ag Agent Ritchie Griffin as presented. b) TRAVEL request/expenses to attend :

San Antonio Livestock Show & Rodeo to assist Youth, February 12-23, 2019 in San Antonio, TX and c) TRAVEL expenses to

attend : Houston Livestock Show & Rodeo to assist Youth, March 5-15, 2019 in Houston, TX.

NOTED:-- vacant FCS Agent position Ad has gone statewide for 2 more months MOTION CARRIED. *attachment(s)

2.4 APPROVED: MONTHLY REPORT – RODEO ARENA EVENT COORDINATOR

MOTION: Valerie Rubalcaba SECOND: Mike Uriegas

THAT THE COMMISSIONERS COURT APPROVE :

REPORT for Month of November 2018 from Event Coordinator Myranda Medina. MOTION CARRIED. *attachment

2.5 APPROVED: MONTHLY REPORT – CONSTABLE PCT. 1

MOTION: Alonso Carmona SECOND: Mike Uriegas

THAT THE COMMISSIONERS COURT APPROVE :

REPORT for Months of October, November 2018 from Constable Pct. 1 Rodolfo Lopez. MOTION CARRIED. *attachment(s)

2.6 APPROVED: MONTHLY REPORT – CONSTABLE PCT. 2

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

REPORT for Months of October, November 2018 from Constable Pct. 2 Andres Arambula. MOTION CARRIED. *attachment(s)

2.7 APPROVED: MONTHLY REPORT – CONSTABLE PCT. 3

MOTION: Juan Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

REPORT for Month of November 2018 from Constable Pct. 3 as presented. MOTION CARRIED. *attachment

2.8 APPROVED: TRAVEL REQUEST – CONSTABLE PCT. 3

MOTION: Juan Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

TRAVEL request/expenses for Constable Pct. 3 Ruth Ceniseros to attend : PATC Understanding Sexual Deviant Behaviors to

Conduct Successful Interviews, January 8-10, 2019 in Humble, TX .

MOTION CARRIED. *attachment

2.9 TABLED: MONTHLY REPORT – CONSTABLE PCT. 4

MOTION: Juan Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

To TABLE this Item

MOTION CARRIED.

2.10 APPROVED: MONTHLY REPORT – MEDSHIELD AMBULANCE

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba

THAT THE COMMISSIONERS COURT APPROVE :

REPORT for Month of November 2018 from Erik Olivarez for Medshield Ambulance as presented.

NOTED: --Emergency Plans begins in January 2019

MOTION CARRIED. *attachment

2.11 APPROVED: REINSTATE BURN BAN

MOTION: Valerie Rubalcaba SECOND: Juan Carmona

THAT THE COMMISSIONERS COURT APPROVE :

To Reinstate the BURN BAN, i.e., ORDER Prohibiting Outdoor Burning for next 90-days due to current dry conditions as

presented

MOTION CARRIED. *attachment

2.12 APPROVED: CSHS J.R.O.T.C. USE OF CONFERENCE CENTER

MOTION: Valerie Rubalcaba SECOND: Juan Carmona

THAT THE COMMISSIONERS COURT APPROVE :

CSHS Junior ROTC use of the DC Conference Center for their Military Ball, January 12, 2019 from 7:00 pm to 12:00 am as

presented

MOTION CARRIED.

2.13 APPROVED: SALE OF COUNTY PROPERTY IN CARRIZO HILL, a/k/a OLD RADIO STATION

[RE:--in response to request from Adrian Avila interest to purchase county property]

MOTION: Juan Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT APPROVE :
A) to sell property, i.e. Property ID: 15568, Carrizo Hill Subdivision #, Lot PT TR 3, 0.23 acres, Palo Verde Street and B) determine property value at minimum BID of \$10,000.00 "as is" and C) proceed to Advertise for BIDS for the sale of this property, as presented.

NOTED:--designate Daniel Estrada for updates on this authorization MOTION CARRIED. *attachment(s)

2.14 APPROVED: 2019 EMPLOYEE CHRISTMAS SAVINGS PROGRAM

[RE:--an option offered to employees to participate by authorizing certain deduction from each of 23 payroll periods]

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT APPROVE :
2019 Employee Christmas Savings Program as presented . MOTION CARRIED. *attachment

2.15 APPROVED: EXTEND VACATION TIME – COUNTY JUDGE ADMINISTRATIVE SECRETARY

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
To Extend Vacation Time for EMPLOYEE-County Judge Administrative Secretary : Leticia Carmona as presented.

FOR : Francisco G. Ponce, Mike Uriegas, Valerie Rubalcaba

ABSTAIN : Alonso Carmona, Juan Carmona MOTION CARRIED.

2.16 APPROVED: (subject to) 1) PURCHASE OF MOWER FOR GOLF COURSE, 2) DONATION FROM BUSINESS

[RE:--Donation not confirmed as of Meeting to-date]

MOTION: Mike Uriegas SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
PURCHASE of a Greens Mower (Toro Greensmaster 3250-D, estimate: \$32,192.76) through BUY BOARD for the Carrizo Springs Golf Course and to accept DONATION from Black Mountain Sand Mine Co. ...subject to as an alternative if no donation occurs then the County will make up for the balance as presented . MOTION CARRIED. *attachment

2.17 APPROVED: CONTRACTOR – NEW COUNTY BUILDING IN BIG WELLS

[RE:--Bid Quotes reviewed on 11/26/2018]

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
To Award CONTRACT for the construction of a building to house Commodities Office and Commissioner Pct. 3 & 6 Office in Big Wells, TX to Federico Jimenez (a/k/a FJ Construction) as presented . MOTION CARRIED.

2.18 APPROVED: HIRING – ROAD & BRIDGE PCT. 3 and 6

MOTION: Mike Uriegas SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
HIRING of two (2) Part-Time Employees, effective: 12/7/2018 and 12/11/2018 as presented. MOTION CARRIED.

2.19 APPROVED: FUNCTIONS, RULES – TIME CLOCKS POLICY

[RE: --effective immediately the "7 " MINUTE RULE i.e., the earliest for employees to clock-in and clock-out—stemming from discoveries of comp time being generated before 8am and after 5pm]

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT APPROVE :
Time Clocks POLICY for the "7 Minute Rule" and General Rules, effective: immediately, as presented .

NOTED:--MEMO to be delivered to all Departments MOTION CARRIED. *attachment

2.20 APPROVED: FILL CLERK VACANCY – COUNTY AUDITOR OFFICE

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
County AUDITOR Office to fill clerk vacancy as presented . MOTION CARRIED.

2.21 APPROVED: EXTEND VACATION TIME – ASSISTANT COUNTY AUDITOR

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
To Extend Vacation Time for Assistant County Auditor-Alma Galvan as presented. MOTION CARRIED.

2.22 APPROVED: DECLARE PUBLIC PURPOSE – DPS OFFICERS

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
DECLARE as a Public Purpose for participation of Texas DPS Officers at the Dimmit County In-Training on December 21, 2018 as presented .

NOTED:--to add the Game Warden Officer ...NEXT AGENDA MEETING ITEM MOTION CARRIED.

2. PERSONNEL & POLICY, contd.,

2.23 APPROVED: TRAVEL REQUEST – COUNTY CLERK

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
TRAVEL request/expenses for County Clerk Mario Z Garcia to attend : County & District Clerks Association Winter Conference, January 28-31, 2019 in San Marcos, TX (for CEU credit) as presented . MOTION CARRIED. *attachment

2.24 APPROVED: TRAVEL REQUEST – COUNTY JUDGE

MOTION: Mike Uriegas SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
TRAVEL request/expenses for County Judge Francisco G. Ponce attending : Mediation in Cause No. 17-18-13240-DCV, Dimmit County vs. Texas Energy Services, LLC, et al, on November 30, 2018 in Laredo, TX. MOTION CARRIED. *attachment

A D D E N D U M

2.25 APPROVED: PROCEED WITH PLANS FOR ASHERTON JUSTICE CENTER PROJECT - AUSLAND ARCHITECTS

[RE:-- Kenedy Whitely from Ausland Architects addressed court w/Schematic Plans and noted add-on items per court members, i.e., extend Driveway, add Gazebo-type structure outside, planters w/watering system. NOTED : Office for the County Commissioner will be housed inside the Commodities Bldg.—Contract has been sent to Donato Ramos Law Office for review and report]

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
AUTHORIZATION for AUSLAND ARCHITECTS to proceed with the Plans for the new Asherton Justice Center and for the Commodities Building as presented . MOTION CARRIED.

3. **LAW ENFORCEMENT**

3.1 APPROVED: HIRING FULL TIME DISPATCHER -- SHERIFF'S OFFICE

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
HIRING of Emily Saucedo as Full-Time Dispatcher for DC Sheriff's Office as presented. MOTION CARRIED.

3.2 APPROVED: NOTARY PUBLIC APPOINTMENTS – SHERIFF'S OFFICE

MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT APPROVE :
APPOINTMENT of Notary Public for Sheriff Office EMPLOYEES : Norma Puente, Monica Quintero, Juan Cardona as presented . MOTION CARRIED.

3.3 APPROVED: PROCEED TO NEGOTIATE FOR PURCHASE OF JAIL INMATE TRANSPORT CARGO VAN, RADIO

[RE:--considering a basic Van; to obtain Quotes—estimating Radio and Lights as more costly. To research if this in the current Jail Budget]

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
Sheriff's Office to proceed and obtain Quotes for the purchase of a 2019 Chevrolet 3500 Express EXT Cargo Van CG33705 for Jail Inmate Transport and Quotes for a Mobile Radio for same 2019 Cargo Van as presented. MOTION CARRIED. *attachment

3.4 APPROVED: JAIL MONTHLY STATUS REPORT, SHERIFF MONTHLY ACTIVITY REPORT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
JAIL Status Report for Month of November 2018 from Jail Administrator-Osvaldo Perez and Sheriff's Office Activity Report for Month of November 2018 as presented .

NOTED:--COURT ADVISORY: Traffic Officers only for Traffic Control—Code Compliance report listed as illegal dumping in the Sheriff's Report—Stonegarden Vehicles all in use MOTION CARRIED. *attachment(s)

A D D E N D U M

3.5 APPROVED: OPEN-CLOSE BIDS FOR INMATE TELEPHONE PROVIDER

[RE:--County Judge Francisco G. Ponce duly opened and read aloud the two (2) Bids timely submitted :

1. Prodigy Solutions (Victoria, TX)
2. Securus Technologies (Carrollton, TX)

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
Opening of and Closing of all BIDS for Inmate Telephone Provider and designate the County Auditor to analyze Bids for best value recommendation and Report as presented . MOTION CARRIED. *attachment(s)

4. GRANTS & PLANNING / REGULATORY COMPLIANCE DEPARTMENTS

4.1 APPROVED; (subject to) **OPEN RIGHT-OF-WAY ON PROPERTY ADJACENT TO PCT. 4 COUNTY YARD**
MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**
To Open Right-of-Way (ROW) on property for measurements adjacent to R&B Pct. 4 County Yard in Asherton with permission from property owner Hector Galvan and ...subject to agreement to the purchase of estimated 1 and one-half Acre from Hector Galvan and authorize County Judge Francisco G. Ponce to proceed w/Earnest Money Contract as presented .
MOTION CARRIED.

4.2 NON-ACTION ITEM : TDHCA GRANT NO. 1002481 (HOME RECONSTRUCTION)
[RE:--paperwork unclear from last Grants & Planning employee for ability to provide Court with Information—other than the HOME Project contact : Ken Coignet is still conducting Inspections and the houses that did score all are located in Asherton --COURT ADVISORY: schedule Mr. Coignet to Meet with Commissioners Court] NO MOTION PRESENTED.

4.3 STATUS REPORTS
[RE:--First Well up and running—Second Well to energize Meter Loop—Landfill : permits in process]
NON-ACTION ITEM

5. FINANCIAL

5.1 APPROVED: **REIMBURSEMENT -- 365TH JUDICIAL DISTRICT CRIMINAL COURT COORDINATOR**
MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT **APPROVE :**
REIMBURSEMENT for 365th Criminal Court Coordinator Valeria Muñoz for expenses incurred w/Meals from October 2, thru November 27, 2018 as presented .
MOTION CARRIED.

5.2 APPROVED: **REIMBURSEMENT -- 365TH JUDICIAL COURT COORDINATOR**
MOTION: Alonso Carmona SECOND: Mike Uriegas THAT THE COMMISSIONERS COURT **APPROVE :**
REIMBURSEMENT for 365th Court Coordinator Melissa Garcia for expenses incurred w/Meals from September 12, 2018 to December 3, 2018 as presented .
MOTION CARRIED.

5.3 APPROVED: **CLAIMS**
MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT **APPROVE :**
List of CLAIMS as presented .
MOTION CARRIED. *attachment

5.4 APPROVED: **CLAIM DOCKET**
MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT **APPROVE :**
GENERAL FUND docket (\$126,503.02), the AIRPORT FUND docket (\$366.82), RECORDS MGMT. FUND docket (\$3.37) the RODEO ARENA & CONFERENCE FUND docket (\$320.40) and LOCAL BORDER SECURITY FUND docket (\$ 72.58) as presented.
MOTION(s) CARRIED. *attachment(s)

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT **APPROVE :**
UTILITIES FUND docket (\$4,068.31), DC PAYROLL FUND docket (\$48,811.78) .
MOTION(s) CARRIED. *attachment(s)

MOTION: Mike Uriegas SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**
PUBLIC SAFETY FACILITIES FUND docket (\$90.52) as presented .
MOTION CARRIED. *attachment

MOTION: Alonso Carmona SECOND: Juan Carmona THAT THE COMMISSIONERS COURT **APPROVE :**
EQUITABLE SHARING FO FUND docket (\$1,500.00) as presented .

AGAINST: Valerie Rubalcaba
NOTED:--a/k/a Forfeiture Monies **MOTION CARRIED. *attachment**

6. EXECUTIVE SESSION NON-ACTION ITEM

7. RECONVENE IN OPEN SESSION NON-ACTION ITEM

8. ADJOURNMENT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT **APPROVE :**
To Adjourn Meeting [12:29 PM] .
MOTION CARRIED.

APPROVED:

ATTEST:

FRANCISCO G. PONCE, COUNTY JUDGE

MARIO Z. GARCIA, COUNTY CLERK