

ON THIS THE 27TH DAY OF FEBRUARY, 2023, BEING THE FOURTH MONDAY OF THE MONTH, THE HONORABLE DIMMIT COUNTY COMMISSIONERS COURT CONVENED IN REGULAR SESSION, AT THE DIMMIT COUNTY COURTHOUSE "ANNEX", 212 N. 4th St., CARRIZO SPRINGS, TEXAS, WITH MEMBERS PRESENT TO-WIT :

MARTHA ALICIA GOMEZ PONCE
COUNTY JUDGE

JOSE A. URENDA
COMMISSIONER PCT. 1

JUAN R. CARMONA
COMMISSIONER PCT. 3



ALONSO G. CARMONA
COMMISSIONER PCT. 2

VALERIE C. RUBALCABA
COMMISSIONER PCT. 4

MARIO ZUVIA GARCIA
COUNTY CLERK & EX-OFFICIO
CLERK OF COMMISSIONERS COURT

VISITORS SIGNED-IN: Marko De Leon Marcos Mendez Dan Hejl Oscar Ortiz Carissa Munoz Alfredo Castaneda III Maricela Gonzalez Noel Galvan Leticia Hernandez Alyssa Cruz Christine Cardona Guerrero Mirtha Hernandez Julissa S. Alvarado Alfredo Martinez Carlos Pereda David Torres Alicia Sanchez Sonia G. Perez Mary Sandoval Daniel M. Gonzalez Francisco R. Ponce Frank Picazo Richard Ramirez Cynthia Montes

OTHER VISITORS: Steve Ortiz Manuel Jaime Rebecca Lira

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THE FOLLOWING SUBJECTS DISCUSSED, CONSIDERED, PASSED OR ADOPTED TO-WIT :

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ADMINISTRATIVE

1.

1.1 CALL MEETING TO ORDER

1.2 ROLL CALL

1.3 PLEDGE OF ALLEGIANCE AND SALUTE TO THE TEXAS FLAG 1.4 TESTIMONIAL OATH FOR PRESENTERS

County Judge Martha Alicia Gomez Ponce Called the Meeting to Order [10:00 AM]; County Clerk Mario Z Garcia conducted Roll Call of Court Members with a Full Quorum present so duly noted for the Record. Court Members led the Pledge of Allegiance and Salute to The Texas Flag. Presenters addressing the Court acknowledged the Testimony of Oath.

1.5 PUBLIC COMMENT

a) Mario Z Garcia-County Clerk, RE: Presented Certificate of Election from the Governor's Office to County Officials elected to their respective Offices at the General Election of November 8, 2022

1.6 APPROVED: MINUTES OF REGULAR MEETING – FEBRUARY 13, 2023

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE : MINUTES of Regular Meeting held on February 13, 2023 [as presented].

NOTED: FTR, RE: Comm'r Alonso Carmona w/supporting-sample document : MINUTES dated 10-10-2022, Agenda Item 2.31 to clarify protocol for obtaining Legal Counsel in Commissioners Court decisions, business.

MOTION CARRIED. *attachment

2.

PERSONNEL & POLICY

2.1 APPROVAL OF BOND(s)

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE : BOND for JP Pct. 4 Court Clerk Marina Carmona [as presented]. MOTION CARRIED.

ABSTAIN: Alonso Carmona

02 : 27 : 2023

2. PERSONNEL & POLICY, contd.,

2.2 APPROVED : MONTHLY REPORT – COUNTY EXTENSION AGENT

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Alyssa Cruz [as presented]. MOTION CARRIED. *attachment

2.3 APPROVED: MONTHLY REPORT – FCH EXTENSION AGENT

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Carissa Muñoz [as presented]. MOTION CARRIED. *attachment

2.4 APPROVED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 1

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Sonia Guerrero-Perez [as presented].

NOTED:-- 1)Office assisting local Wellness Coalition—2) Citations in “written” format from Deputy Constable Pct. 3
MOTION CARRIED. *attachment

2.5 TABLED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 2

MOTION: Alonso Carmona SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
TABLE this Item . MOTION CARRIED.

2.6 APPROVED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 3

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Leticia Hernandez [as presented].

NOTED:--Citations in “written” format from Constable Pct. 3 MOTION CARRIED. *attachment

2.7 APPROVED: MONTHLY REPORT – JUSTICE OF THE PEACE PCT. 4

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Alfredo Martinez [as presented]. MOTION CARRIED. *attachment

2.8 APPROVED: MONTHLY REPORT – DISTRICT CLERK

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Maricela Gonzalez [as presented].

NOTED:--as of 02/23/2023, 57 Smuggling Cases; assigned to 365th District CRT MOTION CARRIED. *attachment

2.9 APPROVED: HIRING – DISTRICT CLERK

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
HIRING a Full-Time Deputy Clerk for Office of the District Clerk (to fill Vacancy), effective : February 20, 2023
[as presented] . MOTION CARRIED. *attachment

2.10 APPROVED: ADDENDUM 6 NON-EXCLUSIVE LICENSE and SERVICE AGREEMENT – DISTRICT CLERK
[RE:--to amend existing CONTRACT w/vendor : Local Government Solutions, L.P.]

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
Addendum 6 Non-Exclusive License and Services AGREEMENT with LOCAL GOVERNMENT SOLUTIONS,L.P. with
increase in monthly commitment total : \$1,703.00 [as presented] .

NOTED: 1) request for two(2) additional phones in office relocated to Courthouse “ANNEX”
MOTION CARRIED. *attachment

2.11 APPROVED: MONTHLY REPORT – COUNTY CLERK

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from Mario Z Garcia [as presented].

NOTED:--set-up completed for Defendants to pay Fines/Court Costs during County Court Docket Sessions
MOTION CARRIED. *attachment

2. PERSONNEL & POLICY, contd.,

2.12 APPROVED: DEPUTY CLERK STATUS CHANGE – COUNTY CLERK’S OFFICE

MOTION: Juan Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
Status Change for Records/Management Deputy Clerk Janie Campos from Part-Time to Full-Time, effective :
February 21, 2023 [as presented] . MOTION CARRIED.

2.13 APPROVED: REIMBURSEMENT(s) – DEPUTY CLERKS, COUNTY CLERK’S OFFICE

MOTION: Jose Urenda SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
REIMBURSEMENT to Deputy Clerks-County Clerk’s Office : Clelia Alfaro, Janie Campos for Travel Expenses
incurred w/Meal, Mileage, Registration Fee for : Compliance w/State Registrar DSHS for fingerprint, background
check to access Vital Records Electronic Registration System on February 10, 2023 in Eagle Pass, TX [as presented].
MOTION CARRIED. *attachments

2.14 APPROVED: MONTHLY REPORT(s) – COUNTY COMMISSIONERS

MOTION: Juan Carmona SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from County Commissioners: Pct. 1 Jose Urenda, Pct. 2 Alonso Carmona,
Pct. 3 Juan Carmona and Pct. 4 Valerie Rubalcaba [as presented] .

NOTED: *Okay to utilize social media means to notify Public of Hazardous Road Conditions*Valley St. patching to
seek by Contract*FM 1452 and Tocquiney Lane reconnected by undeveloped brush land as designated county
road; to seek Surveyor * culvert issues in Pct. 4 : Martinez RD, Brown RD and Waldrum RD*twelve (12)Street Lights
now fully installed in Catarina MOTION CARRIED. *attachments

2.15 APPROVED: TRAVEL REQUEST – COUNTY COMMISSIONER PCT. 4

MOTION: Juan Carmona SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
TRAVEL request/expenses for Valerie Rubalcaba to attend : COUNTY MANAGEMENT & RISK CONFERENCE, March
22-23-24, 2023 in Round Rock, TX [as presented] . MOTION CARRIED. *attachment

2.16 APPROVED: INSTALL SEPTIC TANK – LANDFILL

MOTION: Juan Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE TO :
[sic] install a new Septic Tank at the Landfill [as presented] .
NOTED: Vendor: Chavarria’s Septic (Quote: \$8,500.-) MOTION CARRIED. *attachment

2.17 APPROVED: CONTRACT – INSTALLATION OF FENCE AT (new) CSA BUILDING

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
CONTRACT w/JOHNNY GLORIA CONSTRUCTION (Quote: \$7,200.00) for installation of fence at the CSA Building.
NOTED: to fence side of building facing the cemetery MOTION CARRIED. *attachment

2.18 APPROVED: HIRING – DIMMIT COUNTY PARKS

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :
HIRING of Two (2) Full-Time Employees for the Parks [as presented] . MOTION CARRIED.

2.19 APPROVED: AWARD BID – HENRICHSON ROAD IMPROVEMENT PROJECT

[RE:--Engineer for County Projects Dan Hejl addressed Court w/recommendation]
MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
Award BID for the HENRICHSON ROAD IMPROVEMENT PROJECT (a road bond project funded with 2021 and 2022
Bond Funds from Pct. 3) to : Bega Paving, Inc. (\$2,860,842.00) [as presented]. MOTION CARRIED. *attachment

2.20 APPROVED: FINAL COMPLETION DOCUMENTS – MARTIN ROAD IMPROVEMENT PROJECT

MOTION: Valerie Rubalcaba SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE TO :
Accept the MARTIN ROAD IMPROVEMENT PROJECT as being construction complete, Authorize the County Judge to
execute Final Completion Documents and Accept the Road Improvements into the County Road & Drainage
Operation and Maintenance Program [as presented]. MOTION CARRIED.

2. PERSONNEL & POLICY, contd.,

2.21 APPROVED: BUDGET ADJUSTMENT NO. 8 – GOLF COURSE

MOTION: Juan Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
BUDGET Adjustment NO. 8 (Golf Course - \$40,000.00) [as presented]. MOTION CARRIED. *attachment

2.22 APPROVED: DONATION – GOLF COURSE

MOTION: Juan Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
[sic] DONATION of Liners from NOW to the Golf Course [as presented]. MOTION CARRIED.

2.23 APPROVED: PURCHASE – GOLF COURSE

[RE:--for security purposes]

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
PURCHASE of cameras for the Golf Course [as presented]. MOTION CARRIED.

2.24 APPROVED: HIRING – UTILITY DEPARTMENT

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
HIRING to fill One (1) vacant position for Utility Department, i.e., 1-Full Time for Field/Labor work
[as presented]. MOTION CARRIED.

2.25 APPROVED: AMEND AGREEMENT FOR USE OF GOLF COURSE CONFERENCE ROOM

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
Amend Golf Course AGREEMENT for Use Of the Conference Room to a Lower Rate of \$50.00 for 1 To 2 Hour
Meetings [as presented]. MOTION CARRIED.

2.26 APPROVED: FINAL COMPLETION DOCUMENTS – CASTELLAW ROAD IMPROVEMENT PROJECT

MOTION: Alonso Carmona SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
Accept the CASTELLAW ROAD IMPROVEMENT PROJECT as construction complete, Authorize the County Judge to
execute Final Completion Documents and Accept the Road Improvements into the County Road and Drainage
Operation Maintenance Program [as presented]. MOTION CARRIED. *attachment

2.27 APPROVED: MONTHLY REPORT(S) – DCVFD ASSISTANT FIRE CHIEF

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of December 2022, January 2023 for DCVFD from David Torres [as presented].

DISCUSSION: caution from DPS regarding posting photos of vehicle accidents on Social Media

MOTION CARRIED. *attachments

2.28 APPROVED: PURCHASE – DCVFD ASSISTANT FIRE CHIEF

MOTION: Juan Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
PURCHASE : 2023 International Wildland Pumper (Brush Truck) from SIDDONS MARTIN EMERGENCY GROUP, LLC
for the amount of \$439,472.00, thru Buy Board #FS12-19 [as presented].

NOTED: --using CO's 2022' Fund for the Purchase

MOTION CARRIED.

2.29 APPROVED: MONTHLY REPORT(S) – GOLF COURSE

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
REPORT(S) for Month of November, December 2022, January 2023 for the Golf Course. MOTION CARRIED.

2.30 APPROVED: TRAVEL REQUEST – COUNTY AUDITOR

MOTION: Valerie Rubalcaba SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
TRAVEL request/expenses for County Auditor Carlos Pereda to attend : COUNTY MANAGEMENT & RISK
CONFERENCE, March 22-24, 2023 in Round Rock, TX [as presented]. MOTION CARRIED. *attachment

2.31 APPROVED: TAC CYBERSECURITY COURSE 2023 – DIMMIT COUNTY PARTICIPATION

[RE:--email/Information provided by County Treasurer Office]

MOTION: Jose Urenda SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE :
Dimmit County to participate in the Texas Association of Counties (TAC) Free Cybersecurity Course for Year 2023
[as presented] _____ . **MOTION CARRIED.**

[NOTE: THE FOLLOWING AGENDA ITEMS TAKEN OUT OF SEQUENCE] :

6. EXECUTIVE SESSION [11:55 AM]

7. RECONVENE IN OPEN SESSION [12:56 PM]

[RE: -- No Motion(s) Presented]

2.32 APPROVED: [subject to] REVIEW and APPROVAL OF REVISED and UPDATED PERSONNEL POLICY MANUAL 2023

MOTION: Valerie Rubalcaba SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
Review of and the Revised and updated Dimmit County Personnel Policy 2023 ...subject to [sic] reflect all changes
as requested [as presented] _____ . **MOTION CARRIED. *attachment**

3. LAW ENFORCEMENT

3.1 NON-ACTION ITEM : TRAVEL FOR DEPUTY CESAR MARTINEZ TO ATTEND DIAP 24 HOUR ON MARCH 7-8-9, 2023 IN ROUND ROCK, TEXAS [NOTED: Class "cancelled"]

3.2 APPROVED: ADVERTISE FOR BIDS – DC JAIL COMMISSARY VENDOR

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE TO :
Advertise for BIDS for Dimmit County Jail Commissary Vendor [as presented]. **MOTION CARRIED.**

3.3 NON-ACTION ITEM : STATUS REPORTS

4. GRANTS & PLANNING

4.1 APPROVED: RATIFY RESOLUTION – OFFICER TRAINING GRANT NO. 4787301

MOTION: Jose Urenda SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE TO :
Ratify RESOLUTION for the VIOLENCE AGAINST WOMAN JUSTICE & TRAINING PROGRAM-Officer Training GRANT
NO. 4787301 [as presented] _____ . **MOTION CARRIED. *attachment**

4.2 STATUS REPORTS

[RE:--Christine C Guerrero : --update on Grant(s), i.e., for FCH Extension Agent Munoz on Garden, Citrus Tree
Projects and also Grant(s) for County Park Project(s)]

MOTION: Juan Carmona SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
Status Report [as presented] _____ . **MOTION CARRIED.**

5. FINANCIAL

5.1 APPROVED: MONTHLY REPORT – COUNTY TREASURER

MOTION: Jose Urenda SECOND: Alonso Carmona THAT THE COMMISSIONERS COURT APPROVE :
REPORT for Month of January 2023 from County Treasurer Oscar Ortiz [as presented] _____ .
MOTION CARRIED. *attachment

5.2 APPROVED: MONTHLY REPORT – COUNTY AUDITOR

MOTION: Alonso Carmona SECOND: Juan Carmona THAT THE COMMISSIONERS COURT APPROVE :
Financial REPORT for Month of January 2023 from County Auditor Carlos Pereda [as presented] .
NOTED: City Law Enforcement maintaining Quarterly Payment **MOTION CARRIED. *attachment**

5. FINANCIAL, contd.,

5.3 APPROVED: EXTEND HELIFOX CONTRACT

[NOTED : --to allow County it Dept. to catch-up with issues]

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE TO :
Extend the HELIFOX **CONTRACT** for One (1) Month [as presented] . **MOTION CARRIED.**

5.4 APPROVED: CLAIM DOCKET

MOTION: Alonso Carmona SECOND: Jose Urenda THAT THE COMMISSIONERS COURT APPROVE :

CLAIM DOCKET : GENERAL FUND(\$610,347.55), DC AIRPORT(\$3,395.21), DC GOLF COURSE(\$8,084.36)
COURTHOUSE SECURITY(\$1,565.98), RCDS/MGMT CO. CLERK(\$1,019.67), UTILITIES(\$39,705.56)
RODEO ARENA(\$1,900.00), STONE GARDEN(\$23,824.38), LOCAL BORDER S.S.(\$2,451.54),
DC PAYROLL(\$242,534.31), CO's 2018(\$7,400.00), CO'S 2019(\$13,420.00), GRAND TOTAL: \$955,648.55
[as presented] . **MOTION CARRIED. *attachment**

8. ADJOURNMENT

MOTION: Alonso Carmona SECOND: Valerie Rubalcaba THAT THE COMMISSIONERS COURT APPROVE TO :
Adjourn Meeting [1:18 PM] . **MOTION CARRIED.**

APPROVED:



MARTHA ALICIA GOMEZ PONCE, COUNTY JUDGE

ATTEST:


MARIO ZUVIA GARCIA, COUNTY CLERK

SEAL:
COMMISSIONERS COURT
COUNTY OF DIMMIT, TEXAS