

**DICKINSON COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
Monday, July 25, 2022
Courthouse – Circuit Courtroom**

AGENDA

1. Call to Order.
2. Pledge of Allegiance to the Flag.
3. Roll Call by Clerk, announcement of Quorum.
4. Accept Agenda and stipulate additions, if any.
5. Approval of meeting minutes:

Regular – July 11th
Finance – July 21st

6. **COMMUNICATIONS AND LEGISLATION:**

- A. Citizens' Time: (Limited to five minutes per person)
- B. Resolutions and Legislation – Commissioner Martin

7. **REPORTS OF STANDING COMMITTEES:**

- A. **Finance Committee** – Finance Chairperson Kramer
 1. *Approve/Deny:* The check register from July 8, 2022 to July 21, 2022 in the amount of \$1,432,055.24.
- B. **A-95 Review** – Commissioner Kramer
- C. **Six County Employment Alliance** – Commissioner Stevens
- D. **Planning and Zoning Committee** – Commissioner Kramer
- E. **DHHS / DICSА** – Commissioner Kramer
 1. DICSА meeting minutes of June 9th.
 2. DICSА special meeting minutes of June 9th.

F. **Dickinson-Iron Health Department** – Commissioner Stevens

1. Board of Health meeting minutes of May 25th.

G. **Northpointe** – Commissioner Martin

H. **Pinecrest** – Commissioner Degenauer

1. Pinecrest meeting agenda of May 26th.
2. Pinecrest meeting minutes of May 26th.

I. **Equalization Committee** – Commissioner Degenauer

J. **Building & Supply/Real Estate-Remodeling** – Commissioner Degenauer

K. **Public Safety and Judiciary** – Commissioner Wender

L. **Parks Committee** – Commissioner Stevens

M. **Airport Committee** – Commissioner Wender

1. *Approve/Deny:* Right of Entry agreement between Dickinson County Ford Airport and Spectrum Enterprise to install a fiber link to be utilized by the FAA.

N. **Fair Board** – Commissioner Degenauer

O. **Library Board** – Commissioner Martin

P. **Employee Relations** - Commissioner Degenauer

Q. **Dickinson County Road Commission** – Commissioner Wender

1. DCRC 2021 Act 51 Report.

R. **Construction Code Commission** – Commissioner Degenauer

1. Construction Code meeting agenda of July 19th.
2. Construction Code meeting minutes of May 17th.

S. **Bay West Advisory Committee** - Commissioner Degenauer

T. **Veterans' Affairs Committee** – Commissioner Stevens

8. **UNFINISHED BUSINESS & OLD BUSINESS:** Commissioner Martin

9. **PETITIONS AND NEW BUSINESS:** - Commissioner Martin

- A. *Approve/Deny:* The Norway River Meadows Road Project. This is a Dickinson County ARPA Fund project with a maximum funding amount of \$100,000.00 for Norway Township.

- B. *Approve/Deny*: The reimbursement amount of \$3,600.00 to the City of Marquette for Hazmat Training. Funds to be dispersed from account number 218-000-812.007 Region 8 Homeland Security Grant FY 2020.
- C. *Approve/Deny*: The acceptance of the fuel system estimates #0896 from Great Lakes Petroleum, Inc. in the amount of \$41,980.00.
- D. *Approve/Deny*: The acceptance of the estimate to paint the Fair Grandstand from Steve Johnson & Sons Painting in the amount not to exceed \$83,170.00.
- E. *Approve/Deny*: A title search for the Camp Molinare property to be paid for by Dickinson County.
- F. *Approve/Deny*: The third quarter payment request from Medical Care Access Coalition and Prescription Assistance in the amount of \$22,500.00.
- G. The bid from _____ in the amount of \$ _____ for the purchase of windows for the eastside of the Courthouse.

Company	Bid Amount
1) Pella	\$53,748.46
2) St. Gorge Glass	\$53,086.25

10. Accept Committee Reports and Correspondence and Place on File.
11. Controller's Report.
12. Citizen's Time (Limited to five minutes per person)
13. Commissioners' Personal Privilege.
14. Adjournment, Subject to Call of Chairman.

Join Zoom Meeting

<https://us02web.zoom.us/j/86158193460>

Meeting ID: 861 5819 3460

Dial In:

+1 312 626 6799 US (Chicago)

Meeting ID: 861 5819 3460

**DICKINSON COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
Monday, July 11, 2022, - 6:00PM
Courthouse - Circuit Courtroom**

1. The meeting was called to Order by Chairperson Wender at 6:00 PM.
2. Pledge of Allegiance to the Flag of the United States of America was said by all.
3. Roll Call was taken by County Clerk Carol Bronzyk and a quorum was present.
Present: Chairperson Henry Wender, Vice Chair Barb Kramer, Commissioners John Degenauer and Ann Martin. (4)
Absent: Joe Stevens excused
Also, Present: Controller Brian Bousley, County Clerk Carol Bronzyk, Sheriff Scott Rutter.
4. Motion by Commissioner Martin seconded by Commissioner Kramer to accept the agenda as written. All Ayes, Motion Carried.
5. Motion by Commissioner Kramer seconded by Commissioner Martin to approve the following meeting minutes: Commissioner Kramer had one correction on #11 to add zeroes.
Regular – June 27th All Ayes, Motion Carried.
6. **COMMUNICATIONS AND LEGISLATION:**
 - A. Citizens' Time: (Limited to five minutes per person)
Chairperson Wender opened the floor to Citizens Time; Lynn Wilson addressed the Board. She stated she is against the banning of books at the library, re our 1st amendment rights. Erin Polkinghorne addressed the Board, she is against the banning of books and questioned why it was only the LGBTQ books in question and not the heterosexual books which are just as graphic, she read some examples. She also stated that the banning of books or not has nothing to do with the millage for the library.
Tina Pirlot, Norway, address the Board. She stated as a resident of this County she is against the banning of books and the blanket phrase she believes is how it is being used. She believes it is a dereliction of this Boards duty to threaten to take away funding for the library over morality issues.
Adam Hayes, Iron Mountain, address the Board, he is against the banning of books from the Library. This is unacceptable.
They all stated they will be attending the Library meeting tomorrow night.
 - B. Resolutions and Legislation – Commissioner Degenauer
 1. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve Resolution 2022-11. U.P. Area Agency on Aging. All Ayes, Motion Carried.

**DICKINSON COUNTY RESOLUTION 2022-11
U.P. AREA AGENCY ON AGING**

2023-2025 MULTI-YEAR PLAN FOR SERVICES TO THE ELDERLY

WHEREAS UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year (FY 2023-2025) Area Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the Multi-Year Area Plan development process, UPCAP conducted needs surveys, two public hearings, and received input from service providers, older adults, county officials, human services organizations, and other interested parties; and
WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Commissioners; and
WHEREAS, the UPCAP Board of Directors has unanimously approved the proposed Multi-Year Area Plan; and
WHEREAS, the AAA Multi-Year Plan also requires review by individual county boards.
THEREFORE, BE IT RESOLVED that the Dickinson County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2022-2023 Multi-Year Plan.
BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

Henry Wender -Chair

Carol Bronzyk – Clerk

Date: July 11, 2022

7. **REPORTS OF STANDING COMMITTEES:**

- A. **Finance Committee** – Finance Chairperson Kramer
1. Motion by Commissioner Kramer seconded by Commissioner Degenauer to approve the check register from June 24, 2022 to July 7, 2022 in the amount of \$671,678.37.
Roll Call Vote: Commissioners:
Kramer Aye
Martin Aye
Wender Aye
Degenauer Aye Motion Carried.
- B. **A-95 Review** – Commissioner Kramer-None
- C. **Six County Employment Alliance** – Commissioner Stevens-None
- D. **Planning and Zoning Committee** – Commissioner Kramer-None
- E. **DHHS / DICS A** – Commissioner Kramer
1. DHHS meeting minutes of May 26, 2022.
- F. **Dickinson-Iron Health Department** – Commissioner Stevens -None
- G. **Northpointe** – Commissioner Martin-None
- H. **Pinecrest** – Commissioner Degenauer -None
- I. **Equalization Committee** – Commissioner Degenauer-None
- J. **Building & Supply/Real Estate-Remodeling** – Commissioner Degenauer-None
- K. **Public Safety and Judiciary** – Commissioner Wender
1. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve the appointment of Undersheriff Aaron Rochon to be the alternate member to represent Dickinson County on the U.P. 911 Authority. All Ayes, Motion Carried.

2. Dickinson County Sheriff's Department monthly report for June 2022.

L. **Parks Committee** – Commissioner Stevens-None

M. **Airport Committee** – Commissioner Wender -None

N. **Fair Board** – Commissioner Degenauer
Commissioner Degenauer stated the Fair is coming up fast.

O. **Library Board** – Commissioner Martin
Commissioner Martin reminded all about the meeting tomorrow night at 5 PM.

P. **Employee Relations** - Commissioner Degenauer-None

Q. **Dickinson County Road Commission** – Commissioner Wender -None

R. **Construction Code Commission** – Commissioner Degenauer
1. June 2022 Building Permits.

S. **Bay West Advisory Committee** - Commissioner Degenauer-None

T. **Veterans' Affairs Committee** – Commissioner Stevens-None

8. **UNFINISHED BUSINESS & OLD BUSINESS:** Commissioner Degenauer-None

9. **PETITIONS AND NEW BUSINESS:** - Commissioner Degenauer

A. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve the third quarter payment to DICS in the amount of \$70,250.00. Roll Call Vote: Commissioners:

Martin Aye

Wender Aye

Degenauer Aye

Kramer Aye Motion Carried.

B. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve Breitung Township County allocated ARPA funds to purchase a vehicle for township use in the amount of \$25,887.00. Invoice will be turned into the Controller's Office for payment.

Roll Call Vote: Commissioners:

Wender Aye

Degenauer Aye

Kramer Aye

Martin Aye Motion Carried.

C. Motion by Commissioner Degenauer seconded by Commissioner Martin to approve the payment of \$250.00 to the Dickinson Area Economic Development Alliance for the Loyal 2 Local pledge. Roll Call Vote; Commissioners:

Degenauer Aye

Kramer Aye

Martin Aye

Wender Aye Motion Carried.

D. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve the request from the Rotary Club to serve beer and wine at the Pine Mountain 500 event, pending approval of liquor license from Michigan Department of Licensing and Regulatory Affairs. All Ayes, Motion Carried.

E. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve the bid amount of \$112,707.00 from BACCO for the Kramer Drive Road improvement project. Lance from the Road Commission stated that since the County is paying for this project, they would like to request the motion to state "award" the bid as it will make everything easier paper/bill wise. Jim Harris from the Road Commissioner also spoke on this project. Motion by Commissioner Degenauer seconded by Commissioner Kramer to rescind the above motion. All Ayes, Motion Carried.

Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve the award amount of \$112,707.00 from BACCO for the Kramer Drive Road improvement project. Roll Call Vote: Commissioners:

Kramer	Aye	
Martin	Aye	
Wender	Aye	
Degenauer	Aye	Motion Carried.

F. Motion by Commissioner Degenauer seconded by Commissioner Kramer to approve the Michigan Association of Counties (MAC) 2022-2023 dues in the amount of \$6,723.84.

Roll Call Vote: Commissioners:

Martin	Aye	
Wender	Aye	
Degenauer	Aye	
Kramer	Aye	Motion Carried.

G. Motion by Commissioner Degenauer seconded by Commissioner Martin to make the following appointments:

1. Lake Antoine Park Partners

Two three-year terms to expire 6/30/2025

Nancy deKoster
Dan Jaspen

All Ayes, Motion Carried.

Nancy deKoster and Dan Jaspen were appointed.

Motion by Commissioner Degenauer seconded by Commissioner Martin to make the following appointment.

2. Dickinson County Fair Board

One partial term to expire 3/1/2023

Tom Bedard

All Ayes, Motion Carried, Tom Bedard was appointed.

This appointment is pending per the Fair Board receiving the resignation letter from the past Board member. The appointment needed to be made asap as they need a full Board due to the Fair being so close now.

Motion by Commissioner Degenauer seconded by Commissioner Kramer to make the following appointment.

3. Dickinson County Veterans Affairs Committee

One partial term to expire 12/31/2024

Matt Donovan

All Ayes, Motion Carried. Matt Donovan was appointed.

H. Commissioner Kramer read a letter from Lake Antoine Park Partners regarding mooring of pontoon boats at Lake Antoine Park, there were also photos of this issue.
A long discussion ensued. Commissioner Kramer is asking the Board to create an Ordinance concerning this issue so it can be enforced. They don't really want to get a Marina License to charge everyone. Commissioner Degenauer added his concerns that people that are paying for a campsite be able to moor their boats there.
Commissioner Wender asked Controller Bousley to add some more barriers there so vehicles cannot get in there.

I. Motion by Commissioner Kramer seconded by Commissioner Degenauer to accept the letter from Carney Lake Association regarding milfoil treatment. All Ayes, Motion Carried.

J. Approval letter for FY21 audit extension and F-65 report extension.

10. Motion by Commissioner Martin seconded by Commissioner Kramer to accept the Committee Reports and Correspondence and place on file. All Ayes, Motion Carried.

11. Controller's Report.
Controller Bousley went over the audit extension letter. The hangar at the airport is going up. Merma appraisals for our buildings to update the coverage for our insurance. He is working on the Mental Health round table, so everyone is able to attend.

12. Citizen's Time (Limited to five minutes per person)
Chairperson Wender opened the floor to Citizens Time; Daniel Cody addressed the Board. He wanted to speak about how he feels about the books at the library issue and put it on the record. He also wanted to thank Commissioner Kramer for all she has done for Lake Antione Park, and how it has been in a decline for many years, and how nice it is now.

13. Commissioners' Personal Privilege.
Commissioner Degenauer wanted to thank all the Citizens for being here tonight and how close this issue is to him as well. It was very strong of everyone. If you want to talk about offensive, he feels it is more offensive to display a flag stating ---- our President.!

14. Closed Session
A. Motion by Commissioner Martin seconded by Commissioner Kramer to approve the County Board going into Closed Session at 6:46 PM with the County Clerk, and County Controller under Michigan Open Meetings Act 15.268, Sec 8 (d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. (Roll Call Vote, 2/3 Vote Required)

Wender	Aye	
Degenauer	Aye	
Kramer	Aye	
Martin	Aye	Motion Carried.

B. Motion by Commissioner Martin seconded by Commissioner Degenauer to approve the County Board to reconvene in open session at 7:10 PM. (Roll Call Vote)

Degenauer	Aye	Martin	Aye	
Kramer	Aye	Wender	Aye	Motion Carried.

15. Motion by Commissioner Martin seconded by Commissioner Degenauer to adjournment, subject to the Call of the Chairman at 7:11 PM.

Henry Wender Chairperson

Carol Bronzyk County Clerk

DICKINSON COUNTY BOARD OF COMMISSIONERS

FINANCE COMMITTEE MEETING

Thursday, July 21, 2022 – 10:00 a.m.

Conference Room, Dickinson County Correctional Center

1. The meeting was called to Order by Chairperson Barb Kramer at 10:00 AM.
2. Pledge of Allegiance to the Flag of the United States of America was said by all.
3. Roll Call was taken by County Clerk Carol Bronzyk and a quorum was present.
Present: Chairperson Barb Kramer, Commissioners Henry Wender, John Degenauer, Joe Stevens and Ann Martin. (5)
Absent: None
Also, Present, Controller Brian Bousley, County Clerk Carol Bronzyk and Admin. Asst. Christy Paul.
4. Citizens' Time: (Limited to 5 minutes per person)
Chairperson Kramer opened the floor to Citizens Time and there was no participation.
5. Finance Chair Items
The Board went over the fund balance report.
6. Items before the Committee:
 - A. Construction Code
 - a. Board Appointments
 - b. Bylaw ReviewA discussion was had over who is responsible for these Boards and how they are appointed, and they will review the bylaws and discuss how to update them at a later date.
 - B. Road Commission Invoice Norway Township – ARPA Project
This will be voted on at Monday night's meeting.
 - C. Road Commission signage for ARPA Projects
A sample sign was shown and it was agreed a sign would be nice for all these projects.
 - D. Land Acquisition
This is a long process and will be discussed at a later date. Also, our property for parking at the bottom of the ski jumps and its use is being discussed. Commissioner Kramer stated she heard from Ed McBroom that the Kiwanis was turned down for their loan being forgiven thru the State. Commissioner Martin stated she would like to attend the next meeting in Lansing, they should be there to state their case.
 - E. Bath House update
The engineer has been contacted and we will be meeting soon.
 - F. Boat mooring policy
A discussion was had, and it is being reviewed by the sheriff dept. Brian is hoping to have an ordinance by Spring. Commissioner Kramer stated she would like something done now as it is a hazard for people walking and lawn mowers. The damaged boat launch was also discussed.
 - G. Courthouse Windows
There were samples at the meeting, they all preferred the Pella windows and will choose the color at Mondays meeting.

- H. Homeland Security RRTN Training Payment
This is a grant and will be voted on at Mondays meeting.
- I. County Fuel Farm
Brian will get what the discounted rate will be for a bulk purchase. This can be located at the airport. It is getting hard for the Sheriff vehicles to get gas on night shift. The Road Commission uses this company. This will be on Monday nights agenda.
- J. Art in the Park 2023
We received a letter wanting to reserve Lake Antoine Park for Aug 19, 2023 for this.
- K. Fair Grandstand Painting
A discussion was had over this project, Commissioner Degenauer would like it to be done this year before the Fair. This will be voted on at Mondays meeting.
7. Other Business
County Clerk brought up the Medical Examiner, and how we need to proceed with this. She will contact other counties to see who will be interested in this service with us.
Also, a warrant issue was brought up that the FOC should be taking care of and this has been turned over to Judge Barglind to be taken care of.
Controller Bousley stated he is working on the Mental Health roundtable and has been in touch with Mc Broom. Brian received a letter from Sandy Adams, Fumee Lake Commission, and she stated that fencing is needed around the Indiana Mine pit. Kids are getting in there, it is a liability/safety issue
Commissioner Stevens stated they are going out there to try and repair the fence that is there, maybe a grant could be obtained to place a new one out there, it is very dangerous.
8. Citizens' Time: (Limited to 5 minutes per person)
Chairperson Kramer opened the floor to Citizens Time and there was no participation.
9. Commissioners' Personal Privilege
Commissioner Degenauer stated he would like to know who the oversight is for the Construction Code office? There needs to be some accountability and transparence. It was agreed that it is this Board.
Commissioner Kramer stated the Mental Health transportation bill has passed and been signed. It comes without any funding. We will have to investigate costs/savings of using them and not the Sheriff Dept. She also stated she would like an ordinance in regards to these big trucks and jake brakes/compression brakes. She has had complaints from the people living on Lake Antoine Rd and in the campground as well. We can look into posting signs once an ordinance is in place. Commissioner Degenauer asked who will enforce it, this happens in Norway all the time even though there is an ordinance.
She asked about Camp Molinaire, Brian went to a meeting with their board. They have no funding to keep this going. This will be on Monday's agenda to pay for a title search., as it probably would revert back to the county if 4-H gives it up.
Commissioner Degenauer talked about the washout from the rain at the Fairgrounds. It is 12 feet deep. They cannot do a pond there; the neighbors had contacted EGLE. They should put a load of gravel on our side. It is in the hands of the DNR/DEQ.
10. Chairperson Kramer adjourned the meeting at 11:24 AM.

Barb Kramer Chairperson

Carol Bronzyk County Clerk

07/22/2022 10:11 AM
User: BBOUSLEY
DB: Dickinson County

CHECK REGISTER FOR DICKINSON COUNTY
CHECK DATE FROM 07/08/2022 - 07/21/2022
GL #

7-A-1
7,25,22

Check Date	Check	Vendor Name	Description	Amount
Bank GENCK GENERAL CHECKING				
07/11/2022	88332	TREGILLIS, ALLYSON	UNIFORMS	30.00
07/11/2022	88333	IRON MOUNTAIN AUTOMOTIVE	VEH REPAIR	43.80
07/11/2022	88334	SUMMIT FOOD SERVICE, LLC	JAIL	4,745.79
			JAIL	4,843.27
				9,589.06
07/11/2022	88335	INTEGRITY CARE	MED EXAM TRANSPORT-T. WITTOCK	200.00
07/11/2022	88336	ADVANCED CORRECTIONAL HEALTHCARE	JAIL	11,581.01
			JAIL	29,486.31
				41,067.32
07/11/2022	88337	FULKS, ALAN, DDS	RESTITUTION/IVAN ALLEN 2015-5103	87.10
07/11/2022	88338	JOHN DEERE FINANCIAL	AIRPORT	201.88
07/11/2022	88339	UP PATHOLOGY SERVICES, PC	AUTOPSY/D. POWALISH	2,000.00
07/11/2022	88340	RADIO RESULTS NETWORK	ADS	250.00
			ADS	333.00
				583.00
07/11/2022	88341	DIVE RESCUE INTERNATIONAL	DIVE TEAM	705.00
07/11/2022	88342	TECK SOLUTIONS	RESTITUTION/IVAN ALLEN 2015-5105	12.44
			911 EQUIP	1,200.00
			JAIL	130.00
			COMPUTERS	150.00
				1,492.44
07/11/2022	88343	FIRST EVANGELICAL LUTHERAN CHURCH	RESTITUTION/IVAN ALLEN 2015-5106	12.44
07/11/2022	88344	OUR REDEEMER LUTHERAN CHURCH	RESTITUTION/IVAN ALLEN 15-5109	12.40
07/11/2022	88345	SAIGH-MC GUIRE FAMILY DENTIST	RESTITUTION/IVAN ALLEN 15-5110	12.40
07/11/2022	88346	HARRY'S LLC	BLDG REPAIR	12.90
			BLDG REPAIR	78.67
				91.57
07/11/2022	88347	CLAAS FINANCIAL SERVICES, LLC	AIRPORT	823.14
07/11/2022	88348	KAUKOLA, MELISSA	TRANSCRIPTS	37.60
			TRANSCRIPTS	44.65
			TRANSCRIPTS	51.70
			TRANSCRIPTS	70.50
			TRANSCRIPTS	77.55
			TRANSCRIPTS	1,097.45
			TRANSCRIPTS	120.95
				1,500.40
07/11/2022	88349	BERTOLDI OIL, INC.	IAP	556.46
07/11/2022	88350	BUSINESS CARD	SHERIFF	986.11
07/11/2022	88351	CLOOTS & SWANSON SUPPLIES	JAIL	1,235.90
			JAIL	209.00
				1,444.90
07/11/2022	88352	DICKINSON COUNTY ROAD COMMISSION	ROAD COMMISSION-EXPENSES	650,000.00

Check Date	Check	Vendor Name	Description	Amount
07/11/2022	88353	ELCOM SYSTEMS	BLDG REPAIR 911 RADIOS	57.50 73.00 301.00 431.50
07/11/2022	88354	TADYCH'S MARKETPLACE FOODS	ELECTIONS TRAINING JAIL	46.33 107.39 153.72
07/11/2022	88355	ERICKSON, ROCHON, AND NASH FUNERAL	AUTOPSY TRANSPORT AUTOPSY TRANSPORT	650.00 650.00 1,300.00
07/11/2022	88356	FIRST NATIONAL BANK	AIRPORT-BUILDING REPAIR/EQUIPMENT REPAIR	2,914.91
07/11/2022	88357	LAFAYE OIL COMPANY	GAS GAS	75.01 2,731.83 2,806.84
07/11/2022	88358	MARKELL COMPANY	RESTITUTION/IVAN ALLEN 2015-5104	12.49
07/11/2022	88359	PENINSULA-LAFAYE OIL COMPANY, INC.	AIRPORT GAS	445.56 3,460.42 3,905.98
07/11/2022	88360	PRO TECH LUBE AND WASH, INC.	VEH REPAIRS	216.59
07/11/2022	88361	STATE OF MICHIGAN	TAX	984.00
07/11/2022	88362	STATE OF MICHIGAN	BOOKING FEE	309.41
07/11/2022	88363	WE ENERGIES	AIRPORT AIRPORT AIRPORT AIRPORT AIRPORT C&G	37.54 317.27 70.05 22.77 98.00 1,266.04 1,811.67
07/11/2022	88364	RESULTS BROADCASTING	ADS	500.00
07/11/2022	88365	KUBICK AVIATION SERVICES, INC.	AIRPORT	2,128.49
07/11/2022	88366	713 DESIGNS	UNIFORMS	20.00
07/11/2022	88367	MICHIGAN DEPARTMENT OF TREASURY	REMONUMENTATION	2,935.30
07/11/2022	88368	STATE OF MICHIGAN	TAXES	3,342.37
07/11/2022	88369	MICHIGAN ASSOC OF COUNTY TREASURERS	TREASURER-SUMMER CONFERENCE REGISTRATION	175.00
07/11/2022	88370	UNIFORM SHOPE OF GREEN BAY, INC.	UNIFORMS	89.90
07/11/2022	88371	SPECTRUM BUSINESS	AIRPORT AIRPORT VETERANS JAIL	268.96 89.99 237.17 161.03 757.15
07/11/2022	88372	FEDEX	MED EXAM-POSTAGE	10.95
07/14/2022	88373	SHERWIN WILLIAMS CO.	C&G-CORREC CTR BLDG REPAIR	74.39
07/14/2022	88374	DE WOLF AND ASSOCIATES	911-TRAINING	795.00
07/14/2022	88375	ELECTIONSOURCE	ELECTION SUPPLIES	126.25
07/14/2022	88376	NORTHERN LIGHTS YMCA	VETS-OFFICE RENT	431.81
07/14/2022	88377	COOPER OFFICE EQUIPMENT INC.	41ST PROBATION/PAROLE-COPIER CONTRACT	505.02

Check Date	Check	Vendor Name	Description	Amount
07/14/2022	88378	CONSTELLATION NEMENERGY, INC.	C&G-POWER C&G-POWER	3,519.88 1,452.37
07/14/2022	88379	NOBLE CAUSE LAW & RESEARCH CENTER	PROBATE COURT-LEGAL FEES	2,117.93
07/14/2022	88380	HEARTLAND BUSINESS SYSTEMS	ROD-OFFICE SUPPLIES	742.50
07/14/2022	88381	EHIM	HOSPITAL INSURANCE HOSPITAL INSURANCE	489.00 5,048.24
07/14/2022	88382	LEXISNEXIS CLAIMS SOLUTIONS INC	SHERIFF-EQUIPMENT TECHNOLOGY	572.40
07/14/2022	88383	TRI-TOWNSHIP AMBULANCE	MED EXAM TRANSPORT-J LARLAUNT	200.00
07/14/2022	88384	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER MAINTENANCE COPIER MAINTENANCE	125.01 40.00
07/14/2022	88385	CAIN, KIANNA	DISPATCH-MILEAGE	165.01
07/14/2022	88386	RADIO RESUTLS NETWORK	AIRPORT-ADVERTISING	758.00 V
07/14/2022	88387	NORTHSIDE NOODLE COMPANY	VETERAN'S-GRANT EXPENDITURES	416.66 680.00
07/14/2022	88388	KAUKOLA, MELISSA	DISTRICT COURT-TRANSCRIPTS DISTRICT COURT-TRANSCRIPTS DISTRICT COURT-TRANSCRIPTS 21-6591-FY, 2	319.60 138.65 30.55
07/14/2022	88389	ALLEGHANY SHERIFF DEPT	PROBATE COURT-PROCESS SERVICE	488.80
07/14/2022	88390	COUNTRY MILE DOCUMENT DESTRUCTION	C&G-SHREDDING	75.00 281.73
07/14/2022	88391	MIDWAY RENTALS AND SALES	AIRPORT-EQUIPMENT RENTAL PARKS-EQUIPMENT RENTAL	617.04 1,309.00
07/14/2022	88392	STOHL, DAVE	VETERAN'S-PICNIC PRIZES	1,926.04
07/14/2022	88393	QUINTIN OLSON ENTERPRISES LLC	C&G-TREE TRIMMING	635.00
07/14/2022	88394	CITY SALES AND SERVICE	PARKS-STORE MERCHANDISE	420.00 70.00
07/14/2022	88395	DAILY NEWS	BOC-ADVERTISING ELECTIONS	189.20 1,419.00
07/14/2022	88396	DICKINSON COUNTY LIBRARY	LIBRARY-EXPENSES LIBRARY-EXPENSES LIBRARY-EXPENSES	1,608.20 11,704.07 8,457.38 17,594.19
07/14/2022	88397	DICKINSON-IRON DISTRICT HEALTH DEPT	DISTRIBUTE LOCAL STABILIZATION MONIES AN	37,755.64
07/14/2022	88398	DICKINSON COUNTY FAIR TREASURER	FAIR-EXPENSES	70,000.00
07/14/2022	88399	DICKINSON AREA CONSTRUCTION	CONSTRUCTION CODE-EXPENSES	1,441.19
07/14/2022	88400	DICKINSON COUNTY SOLID WASTE MANAGE	C&G-GARBAGE	12,485.23
07/14/2022	88401	TADYCH'S MARKETPLACE FOODS	PARKS-STORE MERCHANDISE	134.75 95.16
07/14/2022	88402	FINCH LAW, P. C.	PROBATE COURT-LEGAL FEES PROBATE COURT-LEGAL FEES PROBATE COURT-LEGAL FEES	1,735.00 675.00 110.00
07/14/2022	88403	HALL'S TRUE VALUE HARDWARE	PARKS-VEHICLE REPAIR	2,520.00 489.05

Check Date	Check	Vendor Name	Description	Amount
07/14/2022	88404	IAFAIVE OIL COMPANY	PARKS-GAS/OIL	3,006.20
07/14/2022	88405	PTNEY BOWES INC	POSTAGE MACHINE SUPPLIES	484.47
07/14/2022	88406	POMP'S TIRE SERVICE, INC.	PARKS-FLAT REPAIR	31.80
07/14/2022	88407	OULL LLC	SHERIFF-OFFICE SUPPLIES; 911-OFFICE SUPP	69.99
07/14/2022	88408	CAMPIONI TRUE VALUE	C&G-BLDG REPAIR, CORRECTIONAL CENTER BLD	537.69
07/14/2022	88409	SCHAUB, NANCY	PROBATE COURT-LEGAL FEES	160.00
			PROBATE COURT-LEGAL FEES	70.00
			PROBATE COURT-LEGAL FEES	1,040.00
				1,270.00
07/14/2022	88410	STATE OF MICHIGAN	PROBATE COURT JUNE 2022	175.00
07/14/2022	88411	TECK SOLUTIONS, INC.	911-EQUIPMENT; SHERIFF-COMPUTERS; COMPUT	3,401.25
			911-EQUIPMENT; SHERIFF-COMPUTERS; JAIL-I	2,466.25
			SHERIFF-COMPUTERS; 911-EQUIPMENT; HARDWA	1,552.00
			SOFTWARE/HARDWARE	595.00
				8,014.50
07/14/2022	88412	WE ENERGIES	AIRPORT-POWER	1,881.13
			PARKS-UTILITIES	10.72
			PARKS-UTILITIES	209.83
			PARKS-UTILITIES	710.50
			PARKS-UTILITIES	752.06
			PARKS-UTILITIES	643.19
			PARKS-UTILITIES	22.62
				4,230.05
07/14/2022	88413	REDWOOD TOXICOLOGY LAB INC.	JAIL-INMATE PROGRAMS	452.86
			PROBATE-IN HOME CARE	567.87
				1,020.73
07/14/2022	88414	BAY DE NOC COMMUNITY COLLEGE	LOCAL STABILIZATION MONIES AND DNR PILT	167,000.00
07/14/2022	88415	STENBERG BROTHERS, INC.	PARKS-VAC TRUCK SERVICES	850.00
07/14/2022	88416	KINGSFORD ACE HARDWARE	C&G-JANITORIAL SUPPLIES, BLDG REPAIR	657.51
			AIRPORT-JANITORIAL SUPPLIES, EQUIPMENT R	970.93
			PARKS-JANITORIAL SUPPLIES AND SUPPLIES	2,098.96
				3,727.40
07/14/2022	88417	AIRGAS USA, LLC	AIRPORT-SUPPLIES	70.23
07/14/2022	88418	M & D MOBIL INC.	PARKS-VEHICLE REPAIR	336.09
07/14/2022	88419	UNITED STATES POSTAL SERVICE	BULK MAIL PERMIT	265.00
07/14/2022	88420	SPECTRUM BUSINESS	C&G-INTERNET	114.98
07/18/2022	88421	BRONZYK, CAROL	MILEAGE-CANVASS BOARD TRAINING	53.00
07/18/2022	88422	NMS LABS	MED EXAM-LABS	344.00
07/18/2022	88423	TITLE CHECK, LLC	TREASURER-FORECLOSURE FUND	1,180.83
			TREASURER-FORECLOSURE FUND	5,065.00
				6,245.83
07/18/2022	88424	NORTH ALERT AMBULANCE AUTHORITY	TAXES	212.96
07/18/2022	88425	KAUKOLA, MELISSA	DISTRICT COURT-TRANSCRIPTS	389.55
07/18/2022	88426	HALL, ANGELA	CANVASS BOARD-MILEAGE	53.00
			CANVASS BOARD-MILEAGE	6.00
				59.00

Check Date	Check	Vendor Name	Description	Amount
07/18/2022	88427	STOCK, ROBERT	CANVASS BOARD-MILEAGE	53.00
07/18/2022	88428	BREITUNG TOWNSHIP TREASURER	DISTRIBUTE 2021 CFR TAXES	318.87
07/18/2022	88429	BREEN TOWNSHIP TREASURER	DISTRIBUTE 2021 CFR TAXES	4,053.05
07/18/2022	88430	BREITUNG TOWNSHIP SCHOOL DISTRICT	DISTRIBUTE 2021 CFR TAXES	68.08
07/18/2022	88431	CJ GRAPHICS, INC	PROBATE COURT-OFFICE SUPPLIES	377.15
07/18/2022	88432	DICKINSON-IRON INTERMEDIATE SCHOOL	DISTRIBUTE 2021 CFR TAXES	6,599.66
07/18/2022	88433	FELCH TOWNSHIP TREASURER	DISTRIBUTE 2021 CFR TAXES	626.06
07/18/2022	88434	MICHIGAN ASSOCIATION OF DISTRICT CO	DISTRICT COURT-2022 ANNUAL MAGISTRATE CO	175.00
07/18/2022	88435	NORMAN-VULCAN SENIOR CENTER	TAXES	212.89
07/18/2022	88436	NORMAY TOWNSHIP TREASURER	TAXES	288.17
07/18/2022	88437	NORMAY-VULCAN SCHOOL DISTRICT	DISTRIBUTE 2021 CFR TAXES	1,793.53
07/18/2022	88438	NORTH DICKINSON SCHOOL DISTRICT	DISTRIBUTE 2021 CFR TAXES	3,622.92
07/18/2022	88439	STATE OF MICHIGAN	DISTRIBUTE 2021 CFR TAXES	81,181.50
07/18/2022	88440	SAGOLA TOWNSHIP TREASURER	DISTRIBUTE 2021 CFR TAXES	4,210.39
07/18/2022	88441	TEINER WORLDWIDE, INC.	TELEPHONE	636.02
07/18/2022	88442	WAUCEDAH TOWNSHIP TREASURER	TAX	1,111.52
07/18/2022	88443	WEST BRANCH TOWNSHIP TREASURER	DISTRIBUTE 2021 CFR TAXES	280.44
07/18/2022	88444	PITNEY BOWES BANK INC RESERVE ACCT	POSTAGE	4,300.00
07/18/2022	88445	BALDINELLI, DENNIS	CANVASS BOARD-MILEAGE	5.00
07/18/2022	88446	CHAPUT, ADAM	SHERIFF-MEALS KUENZER, POLZIEU, WYLE, ET	70.00
07/21/2022	88463	GREAT LAKES RECOVERY CENTERS, INC.	PROBATE COURT-IN HOME CARE	192.00
07/21/2022	88464	MISDU	26043/2020020333DM/355-82-0576/ERIC PANN	500.00
07/21/2022	88465	HOUSE ARREST SERVICES, INC.	DRUG CRT	862.50
07/21/2022	88466	IRON MOUNTAIN AUTOMOTIVE	VEH REPAIRS	1,543.81
07/21/2022	88467	VERIZON WIRELESS	PHONES	484.66
07/21/2022	88468	SUMMIT FOOD SERVICE, LLC	JAIL	4,596.81
			JAIL	4,543.96
			JAIL	9,140.77
07/21/2022	88469	UNITED STATES TREASURY	INSURANCE	72.54
07/21/2022	88470	KINGSFORD HARDWARE	WORK VAN	96.72
07/21/2022	88471	HEARTLAND BUSINESS SYSTEMS	SCANNING	14,243.47
07/21/2022	88472	METCOM	SUPPLIES DC	179.50
07/21/2022	88473	ADVANCED CORRECTIONAL HEALTHCARE	JAIL	11,581.01
07/21/2022	88474	IDENTISYS	CCW SUPPLIES	219.43
07/21/2022	88475	PAUL, CHRISTY	AIRPORT-POSTAGE	11.50
07/21/2022	88476	PRIMARY AIRPORT SERVICES	AIRPORT	479.60
07/21/2022	88477	MIDWAY RENTALS AND SALES	MARINE EQUIP	13.06
07/21/2022	88478	STOHL, DAVE	VETERANS-PICNIC PRIZES	750.00
07/21/2022	88479	IMAGE MAKERS, INC.	911	66.68
07/21/2022	88480	ULTRA CONSTRUCTION	AIRPORT	5,426.00
07/21/2022	88481	BLUE CROSS/BLUE SHIELD OF MICHIGAN		23,101.14
07/21/2022	88482	CJ GRAPHICS, INC	SHERIFF	106.00
			SUPPLIES DC	146.00
				252.00
07/21/2022	88483	DICKINSON COUNTY LIBRARY	LIBRARY-EXPENSES	20,000.51
07/21/2022	88484	DICKINSON COUNTY FAIR TREASURER	EXPENSES	3,205.58
07/21/2022	88485	FIRST NATIONAL BANK	AIRPORT/LAP/FOC/BOC/HOMELAND	4,860.81
07/21/2022	88486	FIRST NATIONAL BANK OF IR	RETIREMENT	138,518.08
07/21/2022	88487	CITY OF KINGSFORD - WATER	AIRPORT	2,713.00
07/21/2022	88488	NAPA AUTO PARTS	MARINE	8.29
07/21/2022	88489	SCHLITZ, PETER	MED EXAM	325.00
07/21/2022	88490	SLAGLE, THOMAS	PROBATE-2022 MPJA CONFERENCE	938.45
07/21/2022	88491	713 DESIGNS	UNIFORMS	108.00
07/21/2022	88492	SOLUTIONS TELECOMMUNICATION	PHONE	285.00
07/21/2022	88493	STATE OF MICHIGAN	CONNIE CHICHA/SUSAN BISHOP/BARBARA SCHET	90.00
07/21/2022	88494	CRISPIGNA-SCHIEBE, BARBARA	TRANSCRIPTS	51.25

Check Date	Check	Vendor Name	Description	Amount
07/21/2022	88495	FEDEX	MED EXAM	30.22
GENCK TOTALS:				
Total of 148 Checks:				1,433,608.24
Less 2 Void Checks:				1,553.00
Total of 146 Disbursements:				1,432,055.24

Approved 7-14, 2022

7-E-1
7-25-22

The regular meeting of the DICSA Governing Board was held on Thursday, June 9, 2022 at the DICSA Conference Room, Iron Mountain, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am. Attendees were present in-person unless otherwise noted.

MEMBERS PRESENT

Pete Schlitt
Patti Peretto
Barb Kramer
Dawn Pisoni
Steve Reese
Larry Rusch
Nancy Pellegrini

MEMBERS ABSENT

Dolly Cook
Thalei Burke

ALSO PRESENT

Kristin Sommerfeld - DICSA
Dana Waara - DICSA
Jackie Safford - DICSA

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Barb Kramer and supported by Nancy Pellegrini to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT - AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

None

COMMITTEE REPORTS

- a. Executive Committee - None
- b. Planning and Evaluation Committee - None
- c. By-Laws and Membership Committee - None
- d. Finance and Audit Committee
 - i. It was moved by Nancy Pellegrini and supported by Dawn Pisoni to approve the DICSA Finance and Audit Committee Report for April 2022. Motion carried unanimously.
 - ii. It was moved by Nancy Pellegrini and supported by Barb Kramer to approve the UPCS Finance and Audit Committee Report for April 2022. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF MAY 12, 2022

It was moved by Patti Peretto and supported by Nancy Pellegrini to receive and file the Governing Board minutes of May 12, 2022. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF MAY 12, 2022

It was moved by Barb Kramer and supported by Patti Peretto to receive and file the Finance and Audit Committee minutes of May 12, 2022. Motion carried unanimously.

APPROVAL OF THE DICSА ACCOUNTS PAYABLE FOR MAY 2022

It was moved by Barb Kramer and supported by Larry Rusch to approve the DICSА accounts payable in the amount of \$156,881.56 for May 2022. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				4
Barb Kramer	✓				5
Larry Rusch	✓				6
Nancy Pellegrini	✓				7
Dawn Pisoni	✓				1
Thalei Burke				✓	
Dolly Cook				✓	
Steve Reese	✓				2
Patti Peretto	✓				3

APPROVAL OF THE UPCSІ ACCOUNTS PAYABLE FOR MAY 2022

It was moved by Patti Peretto and supported by Steve Reese to approve the UPCSІ accounts payable in the amount of \$44,247.79 for May 2022. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				3
Barb Kramer	✓				4
Larry Rusch	✓				5
Nancy Pellegrini	✓				6
Dawn Pisoni	✓				7
Thalei Burke				✓	
Dolly Cook				✓	
Steve Reese	✓				1
Patti Peretto	✓				2

APPROVE UPCSІ MISSION STATEMENT

It was moved by Barb Kramer and supported by Larry Rusch to approve the UPCSІ Mission Statement. Motion carried unanimously.

AUTHORIZE DICSА TO SUBMIT A LETTER OF INTENT TO APPLY FOR FY 2023-2025 FUNDING FROM UPCAP

It was moved by Nancy Pellegrini and supported by Dawn Pisoni to authorize a letter of intent to apply for FY 2023-2025 funding from UPCAP. Motion carried unanimously.

DIRECTOR'S REPORT

In addition to her written report, Kristin Sommerfeld discussed:

- In-Home Services and Family Ties have received reallocated funds from UPCAP.
- DICSА was very grateful to be the recipient of a generous \$5,000 Nourishing Neighbors donation from Sysco Corporation.
- Received \$500 from the Dickinson Area Community Foundation for Denim Heart.
- Job openings – Head Cook, Amasa Senior Center, Assistant Cook, Baraga Senior Center and Kitchen Assistant, Iron River Senior Center.
- RSVP had their volunteer appreciation event last night with good attendance.
- Family Ties is working on ideas for a fundraiser to help purchase new chairs for their clients.

It was moved by Larry Rusch and supported by Steve Reese to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Patti Peretto – None

Nancy Pellegrini – Said to keep her in your prayers for safe travels for her mission trip she is taking tomorrow.

Larry Rusch – None


Steve Reese – None

Barb Kramer – Said the Dickinson County Master Plan Survey is on the website and to please take part in it.

Dawn Pisoni – None

Pete Schlitt – Said that two weeks ago ProMedica had a mercury spill in their kitchen and had to shut down. Pete said he asked Kristin to reach out to ProMedica to see if we could offer our kitchen as a service to them while they were shut down.

It was moved by Larry Rusch and supported by Barb Kramer to adjourn the meeting at 10:30 am. Motion carried unanimously.

Minutes certified by  on 7/15-2022
Board Secretary Date

Approved 7-14-2022

7-E-2

A special meeting of the DICSA Governing Board was held on Thursday, June 9, 2022 at the DICSA Conference Room, Iron Mountain, Michigan. The meeting was called to order by Pete Schlitt at 10:37 am. Attendees were present in-person unless otherwise noted. 7-25-22

MEMBERS PRESENT

Pete Schlitt
Barb Kramer
Larry Rusch
Nancy Pellegrini
Dawn Pisoni
Steve Reese

MEMBERS ABSENT

Dolly Cook
Thalei Burke
Patti Peretto

ALSO PRESENT

Kristin Sommerfeld – DICSA
Dana Waara - DICSA
Jackie Safford - DICSA
Don Tramontin - DICSA
Joan B. Ball – Legal Services
Kathryn Bushong – WX Client

APPROVAL OF THE AGENDA

It was moved by Barb Kramer and supported by Larry Rusch to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

CONSIDER THE CLIENT APPEAL OF THE DECISION TO DEFER WEATHERIZATION SERVICES

Discussion was had between the client and board on their appeal for the weatherization program.

It was moved by Barb Kramer and supported by Steve Reese to ask the contractor if they'll be willing to complete the project with the following conditions: the client will not be on the premises during work (no interactions with contractor); Don Tramontin will be on site and monitor the work of the contractor; and he will take a video of work done at the end of each day. If the contractor agrees and the client's lawyer agrees, work will proceed. If either party does not agree, then the client's appeal will be denied. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				2
Barb Kramer	✓				3
Larry Rusch	✓				4
Nancy Pellegrini	✓				5
Dawn Pisoni	✓				6
Thalei Burke				✓	
Dolly Cook				✓	
Steve Reese	✓				1
Patti Peretto				✓	

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

None

It was moved by Larry Rusch and supported by Nancy Pellegrini to adjourn the meeting at 11:40 am. Motion carried unanimously.

Minutes certified by  on 7-15-2022 Date

Board Secretary

Date

6a

7-F-1
7-25-22

**Board of Health Meeting
Minutes
May 25, 2022**

The regular meeting of the Dickinson-Iron District Board of Health was **Called to Order** by Mr. Stevens on Wednesday, May 25, 2022 at 10:00 a.m. at the Dickinson County office in Kingsford, Michigan.

Roll Call was taken: Present were Board Members: Joe Stevens, Chairperson; Mike Stafford, Vice-Chairperson; Patti Peretto; Mark Stauber; Barbara Kramer; and Henry Wender. Also present were Dr. Robert Van Howe, Medical Director; Daren Deyaert, RS, Health Officer; Ruth Manier, RN, Community Health Services Director; Tina Edlund, Finance Director; Wade Dishaw, Environmental Health Director; Kristina Santilli, Office Supervisor; Angela Applekamp, RN; and Kelly Rumpf, Health Educator.

M/S/C (Wender/Stafford) to **Adopt the Agenda** as presented.

M/S/C (Peretto/Kramer) to **approve the April 27, 2022 Minutes**.

M/S/C (Kramer/Stauber) to accept the **Director Reports**.

Mr. Deyaert provided a staffing update. He also explained how he continues to search for a new **Iron County building**. Mr. Deyaert discussed upcoming maintenance that will be done to the Iron County boiler to hopefully make it run more effectively. He is still waiting to receive additional bids on a new generator for the Kingsford office. Mr. Deyaert introduced the next Community Health Service Director, Angela Applekamp.

The Board would like to wish Ms. Manier well in her next chapter; she has been an asset to the Department.

Ms. Manier spoke about the upcoming **Community Health Services staff training day**. Staff will cover mandatory topics such as Laboratory Safety, Bloodborne Pathogens, HIPAA, Emergency Scenarios, and Emergency preparedness responsibilities. The **STD/HIV** program recently completed their **virtual site** visit on May 19th; positive feedback was received. Ms. Manier provided **COVID-19 statistics update**.

Mr. Dishaw brought to the attention of the board, that the **well at Lake Antoine campground** did not finalize the pre-opening water sampling process and an inspection for approval to operate from the DIDHD. Mr. Stevens stated he would check with campground manager so the approvals can be done before Friday, May 27. The EH division is waiting for notice that they can complete a final inspection prior to the campground opening for the season. Mr. Dishaw's report discussed **tick identification** and the process of how the public can submit them for identification.

Dr. Van Howe discussed the process in which our communities are surveyed when it comes to assessments such as the **Community Health Needs Assessment**. He addressed different barriers we see in the Upper Peninsula when trying to determine community needs by surveys and/or telephone calls.

M/S (Stafford/Wender) to **approve the April 2022 Finance Report**. Roll Call Vote: All Ayes.

Ms. Edlund informed the Board that the **annual finance audit on-site review** has been completed; there were no issues mentioned and no single audits performed.

The actual cash balance at 04/30/2022 is \$1,982,278.55.

M/S (Stauber/Peretto) Approved **May 2022 Vouchers**. Roll Call Vote: All Ayes. May: Payroll Expense \$129,816.06; General Expense \$ 108,110.50 and Travel Expense \$342.83. Total Claims: \$238,269.39.

There was no **Public Comment**.

There was no **Old Business**.

Under **New Business**:

M/S (Wender/Stauber) to approve an **unpaid twelve week leave** for a staff member. Roll Call Vote: All Ayes.

M/S (Stauber/Kramer) to approve a **contractual agreement** of \$65.00 per hour without benefits for Ruth Manier. Roll Call Vote: All Ayes.

M/S (Stafford/Kramer) to approve a **Non-Corporate Resolution for CDs** through Multi-Bank Securities, Inc. Roll Call Vote: All Ayes.

Under **Educational Presentation**:

The Health Educator, Kelly Rumpf, provided a presentation on the **harm reduction and HCV programs**. She provides program services to both Dickinson and Iron counties.

Under **Other Information**:

The Board requested that the **next meeting** scheduled for June 29, 2022 be moved to the Bates community center so that those in attendance do not need to wear masks, since masks are currently required in the Health Department buildings due to MIOSHA requirements for healthcare settings.


Under **Other Business**:

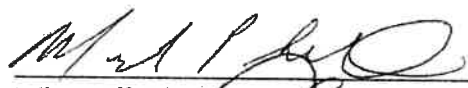
Mr. Stevens shared information on an upcoming Spaghetti dinner. The event is scheduled for May 31 from 11 a.m. to 6 p.m. at the knights of Columbus in Kingsford. Dishes are \$5 per person; proceeds will benefit Ukrainian relief.


M/S/C (Kramer/Stauber) to **Adjourn** at 11:00 a.m. The next Board of Health Meeting will be held on Wednesday, June 29, 2022 at 10:00 a.m. at the Bates Township Hall in Bates, Michigan.

Respectfully Submitted:


Kristina Santilli, Office Supervisor


Joe Stevens, Chairperson


Mike Stafford, Vice-Chairperson


Board Member

**PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
May 26th, 2022
2:00 p.m. Central Time**

7-4-1
7.25.22

CALL TO ORDER

1. ROLL CALL

TRUSTEES

Mary Olson
Donna Schomin
Theresa Nelson
Dana Smith- Administrator

Winnie Fornetti
Catherine Driscoll
John Degenauer, Jr.

Jeff Naser
Sheila Veraghen
Nick Hanchek

2. Approval of the May 2022 Agenda
3. Board Action on Minutes of the April 2022 Meeting
4. Board Action on the April 2022 Manifest of Invoices

5. BOARD COMMITTEE REPORT:

- a. Whispering Pines Committee

6. BOARD ACTION ITEMS/RESOLUTIONS

7. UNFINISHED AND NEW BUSINESS

- a. Director of Nursing report
- b. Resident/Resident Council Report
- c. Safety Committee
- d. Administrator's Report
- e. CFO Report

8. COMMENTS FROM THE PUBLIC – Limited to 5 minutes per person

9. **ADJOURNMENT:** The next meeting is scheduled for Thursday, June 23rd, 2022, at 2:00 p.m. Central Time.



**PINECREST MEDICAL CARE FACILITY
BOARD MINUTES**

15881 US Highway 41, Spalding Township Hall
May 26th, 2022

7-4-2
7-25-22

1. Call to Order

John Degenauer, Jr. called the meeting to order at 2:00 p.m. CST

2. Roll Call

A. Members Present

Theresa Nelson, Winnie Fornetti, Catherine Driscoll, John Degenauer, Jr. Jeff Naser, Sheila Veraghen, Gerald Piche in place of Nick Hanchek

B. Staff Present

Dana Smith – Administrator, Becky Sphear – Director of Nursing, Sandy Hayward – Human Resources, Dave Vandermissen Jr. – Maintenance Supervisor

3. Approval of the May 2022 Agenda

Catherine Driscoll motioned to accept the May 2022 Agenda, seconded by Sheila Veraghen. Motion passed.

4. Approval of the April 2022 Minutes

Catherine Driscoll motioned to accept the minutes of the April 2022, meeting, seconded by Winnie Fornetti. Motion passed.

5. Board action on the April 2022 Manifest of Invoices

- Question raised regarding a payment made to Niagra Class of 2022-Project G
 - Dana stated it was a donation to their all-night graduation party

1. We have several parents of the students that graduated working at our facility, so we wanted to give a donation

Jeff Naser motioned to accept the April 2022 Manifest of Invoices, seconded by Sheila Veraghen. Motion passed.

6. Whispering Pines Board Committee Report

- There was a meeting the previous Thursday
- Toured the facilities in Escanaba and Gladstone
- Had the meeting in Gladstone on the porch where they had lunch
- All the homes are doing well and full
- Staffing is good, which is good to hear
- Gerald commented that he picks up a person from there for church and the help there is super

7. Unfinished and New Business

A. Director of Nursing Report

- **County Positivity Rates**
 - i. County transmission rates:
 - Menominee – 13.9%
 - Delta – About 10%
 - Dickinson – About 12%
 - ii. Rates are continuing to rise
 - iii. We hit the two-week mark since our last positive test result
 - Still need to go another two weeks without positives to come out of outbreak
 - Currently we are wearing N95's and goggles in Resident care areas
- Had Nursing Home Week last week where we included Employee Appreciation Week
- We had a cookout for both the Residents and the staff
- We bought gifts and raffled three to four gifts per day throughout the week
 - We kept the office staff out of the raffles because we feel that the firsthand employees are the ones that needed the appreciation
 - We bought from a lot of local businesses
 - Gas cards, flowers, spa days etc.
 - Staff were happy
- We continue to receive applications
 - Two aids are being sponsored by Pinecrest to take the CNA course in June at Bay College
 - We hired a nurse, who graduated in May, but has classes until August
 - She is going to work as a CNA for us until she completes her classes and takes her boards, then will stay on board as an LPN
 - We have also hired another LPN and RN
 - We have a couple nurses out on leave
- This week we had UP Education Days in Marquette
 - Learned good things from HCAM Attorneys and crew that were there
 - A few things that are going to help us soon
- Sheila asked if anything more or new has happened regarding the Nurse collaborating with the school as far as getting school-to-work
 - We received an email from the principal saying that he does not think it would be able to be up and going until the fall of 2023
 - Becky is not sure why it would be so long because we were all set on our end
 - We had the instructor who had just finished her train the trainer program
 - We think we will be able to use her as a proxy for Headmaster that replaced Pro Metric for the testing
 - If she did not teach the class, she can test the class
 - Sheila stated that she talked the community director, Josh, and she thinks he is in a better position to work with us
 - He would have the three school districts
 - Carney
 - North Central

- Bark River
- Possibly bring in Stevenson
- He is not as limited
- It is his job to do community minded things
- There is even room at his building to have a class
- Sheila asked him to call Dana
 - She feels it would be a good fit
 - She will call him again and ask him to call us
- Becky said that the lady that was going to do the instruction would be willing to travel to a school to do so

Catherine Driscoll motioned to accept the Director or Nursing Report, seconded by **Theresa Nelson**. Motion passed.

B. Resident/Resident Council Report

- The Residents are looking forward to warmer weather
- Going on outings
- Grilling out
- Using Pinecrest grounds, the pavilion, patios, etc.
- Sheila asked if we got the patio furniture that had been mentioned before
 - i. Dana stated that was taken care of when Jess was still here
 - o Ordered new cushions and things that we can put out this year

Sheila Veraghen motioned to accept the Resident/Resident Council Report, seconded by **Winnie Fornetti**. Motion passed.

C. Safety Committee Report

- Last month we went over slips, trips, and falls with therapy
- Building a new ramp for a bike in Therapy
- This month we are going over ladder safety
 - i. Heat indexes
 - ii. Working around hot things
 - iii. How to hydrate
- Theresa asked how the repairs on the bus are progressing
 - i. Davey stated that the bus is supposed to go in this week for repairs
 - ii. Jay's Auto will be doing the work
 - iii. Steve says the bus is a high priority item, he would like to see it well enough to use while we build plans to replace it altogether
 - o He would like to include the activities department in looking for what would work best as soon as we have something more planned out

Jeff Naser motioned to accept the Safety Committee Report, seconded by **Gerald Piche**. Motion passed.

D. Administrator's Report

- We are still waiting our annual survey
 - i. We are about 13-14 months out
 - ii. In speaking with other facilities, it sounds like the state is far behind

- The state is sending the up-north team downstate to help get caught up
- Still waiting to hear on our desk review
 - i. Our audits have shown that staff has been compliant with the PPE use
 - ii. Vaccination status is up to date
 - We had a couple new hires who either had an exemption or were vaccinated
- HDG will be coming in to do their onsite visit and talking with the department heads the second week of July
- We took advantage of a grant through CMP for a core dementia training
 - i. We had three of our department managers that took the course
 - We are now implementing it to our staff
 - There are some in the class now
 - The feedback has been good
 - It is a ten-week course
 - We are hoping to get everyone who works in the locked unit to go through the course
- The piolet program that we are doing for attendance and pick up shifts has been working well
 - i. We are seeing a considerable decrease in call-ins and staff picking up shifts
 - ii. We feel it is working
 - iii. We are seeing a lower number with contract staff going through accounts payable
 - iv. We want to continue this program

Sheila Veraghen motioned to accept the Administrator's Report, seconded by Catherine Driscoll. Motion passed.

E. CFO Report

- Steve stats we have a lot going on right now between the financial audit, cost report audit, cost reports, and the HDG review
- The cost report for 2021 is finalized and will be submitted in a couple of days
 - i. No rates are going to be set by the 2021 cost report
- We are in the middle of the 2020 cost report audit
 - i. As of right now we are expecting a desk review
 - ii. This one will be used to set rates so we will see some adjustments on rates going forward
- The financial audits are going to go on a little longer than what we initially planned for a variety of reasons
 - i. The employee retention credit
 - They do not see any reason there would be a take back on that
 - They stated they are confident that we will get that and be able to keep it
 - ii. A yellow book audit
 - Related to the provider relief funds
 - a. We received over three quarters of a million dollars which initiated the audit

- iii. The 2021 financial audit
 - Needs to be treated as two separate audits
 - a. One for when Jessica Johnson was here
 - b. One for when she was not here
 - We are anticipating a July timeframe to have this completed
 - The onsite visit went well, got a lot done during that week
- We spoke last time about the employee retention credit reducing our \$3+ million loss down to an \$82 thousand loss in 2021
 - i. Over the course of the audit, we discovered some adjusting entries that were supposed to have been booked in 2020 that were not
 - ii. Since 2020 was closed, they recommended booking them into 2021
 - iii. Which impacted the bottom line of 2021 to a positive of about \$600 thousand
 - iv. There was a change that went into place in the second half of January 2021 to record health insurance expenses that was incorrect
 - It was duplicating our health insurance expenses
 - We did not pay twice as much but on the books, it appeared as though we did
 - That required an adjustment of about \$400 thousand favorable
 - This issue has been fixed in the system
 - v. When the final financial audit is issued, it is entirely likely we will see a profit for 2021 of about \$1 million
 - Most of that belonged in 2020
 - Steve states that operationally, that does not mean much since most of that belonged in 2020
 - Without the employee retention credit, we would have had a significant loss
 - Showing a profit of \$1 million dollars in 2021 is not a true representation of how we were operating
 - a. We are not operating in a sustainable manner yet, but we are trending in the right direction
 - b. We need to look at 2021 like we got a break, but we still need to make the right decisions operationally, and Steve thinks we are
- Health Dimensions Group will be in our facility the second week of July
 - i. Received an itinerary of the areas that they want to focus on and who they would like to meet with
- Steve states that when going through the invoices, one of the ones he focuses on is the expenses we have going out for that week for contract staff, and he has notice it trending downward
 - i. Some of the bills we were paying for contract staff were in upwards of \$30 thousand, the last few that were reviewed were around \$10 thousand or under
 - ii. Theresa asked if we are going to stop using contract staff
 - Steve says that is the goal
 - We do still have some staffing challenges

- We may still need them a bit longer
- iii. Dana mentioned that during her conversations with other facility leaders during UP Education Days, most other facilities are still using nurses and CNA's

Jeff Naser motioned to accept the Administrator's Report, seconded by Theresa Nelson.
Motion passed.

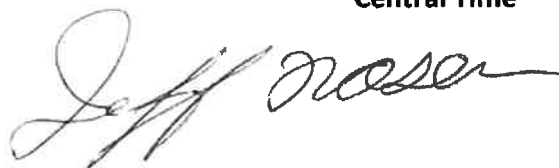
8. Comments from the Public

- Steve was asked if the \$65 thousand accounts payable bill was for a month
 - He stated that was for a week
- A Resident's family member stated that we are still short staffed
 - She was there the previous weekend and states that on her dad's particular floor, there was no LPN, she thinks an RN was assigned to give him his medications that day but was also responsible for other floors as well
 - She feels there is not enough people around
 - She states that the staff she talks to are happy about the new bonuses
 - Dana says that according to our census, we are not short staffed, the schedule was full
 - Becky voiced that there are RN's on call all weekend and if there is a call in or a hole in a shift, they come in to work
 - We are short on LPNs currently
 - RN's work the floor when needed
- Steve mentioned that the statistics associated with our staffing
 - He looked back as far as 2017 at direct care workers patient hours per day
 - It was around 3 hours per patient day
 - When he looked at each year that follows, it keeps going up
 - Per patient day, we are more staffed now then we were in 2017
 - He suspected there must have been a lot of staffing problems in 2017
 - That is not what he has been told
 - He struggles with the understaffed issue because the data does not support that we are understaffed
 - Becky stated the usual patient per day hours are 2.6
 - We are running 4.5
 - When the state has come in for a staffing complaint, we have been cleared every time

9. Adjournment

Meeting adjourned at 2:45 p.m. CST

The next Board meeting will be held at the Spalding Township Hall June 23rd, at 2:00 p.m.
Central Time



7-M-1
7-25-22



COMMERCIAL ACCOUNT RIGHT OF ENTRY AGREEMENT

This Commercial Account Right of Entry Agreement ("Agreement") is by and between, _____ ("Owner"), with a mailing address of _____, and owning real estate located at 500 Riverhills Rd., Kingsford, MI 49802 ("Premises"), and Charter Communications Operating, LLC, on behalf of itself and its affiliates (collectively, "Charter"), with a mailing address of 12405 Powerscourt Drive, St. Louis, MO 63131, Attn: Commercial Contracts Management. This Agreement commences on the later of the execution dates set forth below ("Effective Date"). Charter and Owner may individually be referred to as a "Party" or collectively as the "Parties".

1. RIGHT OF ENTRY AND EQUIPMENT.

- a. In consideration of the mutual benefits and obligations set forth herein, Owner hereby grants to Charter and its authorized agents a non-exclusive right of entry to the Premises and those buildings of Owner located on the Premises (including building roof top(s)) ("Buildings") for the installation, maintenance, and removal of any equipment, facilities and other communications accessories (collectively, "Equipment") to provide any of Charter's services ("Services") to any customers who can receive Services by such Equipment. Owner also hereby authorizes Charter to utilize those conduits and ducts of Owner that Owner may designate as available for Charter's use (collectively "Conduit").
- b. The rights herein granted to Charter include use of available power at the Premises, together with the right to access and use all risers in the Buildings, Building utility entrance facilities, utility closets in the Buildings, and other areas on the Premises and Buildings as is reasonably required for the purpose set forth herein.
- c. Charter shall, at its sole cost, install the Equipment in accordance with generally accepted industry standards, applicable laws and regulations. Charter shall secure all permits necessary for the installation, maintenance, or removal of the Equipment. The Equipment is not a fixture of the Premises. If requested by Owner, Charter shall provide to Owner the proposed route for installation of Equipment on the Premises.
- d. Charter shall at its sole expense, repair and restore all physical damage to portions of the Premises damaged by Charter to its condition existing immediately prior to such damage, normal wear and tear excepted.

2. **OWNER REPRESENTATIONS.** Owner affirms that it is the legal owner of the Premises, the Building(s) and Conduit (if applicable), and confirms that Charter will be granted all rights under this Agreement. Owner recognizes Charter's right to have exclusive control over its Equipment, and Owner will not attach to or use, and will not knowingly allow a third party to attach to or use, Charter's Equipment for any purpose without Charter's prior written consent.

3. **PUBLIC UTILITIES.** Charter will contact and coordinate with local agencies to physically mark the location of all public utility lines (including, but not limited to, water, electric, phone and sewer lines) that are located in areas in which Charter intends to install the Equipment. Owner shall not interfere with the markings designating such locations until installation is complete. Charter shall be responsible for any damage to public utility lines on the Premises to the extent such damage arises from Charter's installation activities.

4. **PRIVATE UNDERGROUND LINES.** If Owner has private underground lines at the Premises that could impact Charter's installation of Equipment, including, but not limited to, sprinklers, sprinkler heads, drains, cables, pipes and wires (collectively, "Impacted Private Lines") then both Parties shall, in advance of any underground construction performed by Charter, work together to research the existence of all Impacted Private Lines ("Joint Effort"). In order to facilitate the Joint Effort, Owner's authorized representative information is provided below. (Please print clearly)

Name: _____

Address and/or email: _____

Phone: _____

The Parties will then determine whether to locate and mark Impacted Private Lines, including, but not limited to, the methods and arrangements, and if deemed by the Parties necessary to do so, a qualified Charter contractor shall locate (including verification of) and clearly mark all Impacted Private Lines to the extent required by Charter. If Charter damages any clearly marked Impacted Private Lines along the routes or in the location in which Charter installs any Equipment, and only to the extent such damage(s) arise from Charter's Equipment installation activities on the Premises, then Charter shall promptly repair such damage(s) to Owner's reasonable satisfaction, after receipt of written notice from Owner describing the scope and extent of such damage(s), such notice to be provided to Charter no later than thirty (30) days after Charter's initial installation of Equipment.

5. **TERM.** The term of this Agreement commences on the Effective Date and shall remain in full force and effect until the later of: (i) the date that is 5 years after the Effective Date, or (ii) the date that is 6 months after the date that Charter is no longer providing Services to any customer on the Premises (the "Term"). Should any customer on the Premises request Services during such 6-month period, the Agreement shall continue until it expires or is terminated in accordance with the terms of this Agreement. Charter may, within 90 days after the expiration or termination of this Agreement, elect to remove Charter's Equipment or abandon



in-place all or certain portions of Charter's Equipment at the Premises which, upon abandonment, shall be deemed the property of the Owner, with lien free title thereto passing immediately to Owner at no cost to Owner.

6. **ASSIGNMENT.** This Agreement may be freely assigned by either Party, provided that the assignee agrees in writing to assume all of the obligations of assignor hereunder, and be bound by all of the terms and conditions of this Agreement. Notwithstanding anything to the contrary herein, either Party shall be obligated to assign this Agreement to a successor in interest in the event of a change of control resulting from a merger, sale of stock or sale of all or substantially all of the assets of the Party relating to the Services or applicable Buildings. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their successors, legal representatives and assigns.
7. **LIMITATION OF LIABILITY.** CHARTER MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, AND ALL SUCH WARRANTIES ARE HEREBY DISCLAIMED. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, IN NO EVENT SHALL CHARTER OR OWNER BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, RELIANCE OR PUNITIVE DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY THEREOF.
8. **INDEMNIFICATION.** Charter agrees to indemnify, defend and hold Owner harmless from and against any and all damages, liabilities, penalties, fines, costs and expenses (including reasonable attorneys' fees) arising from third party claims for bodily injury, including death, to persons or damage to tangible property caused by or resulting from Charter's acts or omissions in the performance of any work, maintenance or operation of its Equipment, except to the extent caused by the negligence or willful misconduct of Owner, for which Owner shall remain responsible.
9. **INSURANCE.** Charter shall maintain, at Charter's sole cost and expense, (i) commercial general liability insurance including Property Damage, Bodily Injury and contractual liability insurance subject to standard insurance carrier exclusions, in the amount of \$2,000,000 each occurrence covering (a) to the extent caused by acts of Charter, damages to the Premises and (b) the operations of Charter at the Premises, (ii) Auto Liability, including Bodily Injury and property damage in the amount of \$1,000,000 each accident, and (iii) worker's compensation insurance to comply with the applicable laws of the State the Premises is located in.
10. **JURY TRIAL WAIVER.** UNLESS PROHIBITED BY APPLICABLE LAW, EACH PARTY HEREBY WAIVES ITS RIGHT, IF ANY, TO TRIAL BY JURY.
11. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire agreement between the Parties with respect to, and supersedes all prior agreements, promises and understandings, whether oral or written, with respect to, the subject matter contained herein. This Agreement shall not be modified except by a written document signed by both Parties.
12. **SEVERABILITY.** If any term or provision of this Agreement is determined to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal or unenforceable term or provision had not been contained herein.
13. **NO WAIVER.** To be effective, all waivers under this Agreement must be in writing and signed by the Party making such waiver.
14. **AUTHORIZED SIGNATORY.** If the Owner is not executing this Agreement, the person executing on behalf of Owner represents that the undersigned is Owner's authorized agent and has full authority to bind Owner to this Agreement.
15. **COUNTERPARTS AND ELECTRONIC SIGNATURES.** This Agreement may be signed in several counterparts, which may be transmitted electronically, each of which will be fully effective as an original and all of which together constitute one and the same instrument.

This Agreement shall be governed by the laws of the State where the Premises is located.

CHARTER COMMUNICATIONS OPERATING, LLC

By: Charter Communications, Inc., its Manager

By: _____

Printed Name: Shannon Stroeing

Title: Director, Enterprise Service Delivery

Date: _____

OWNER OR ITS AUTHORIZED AGENT:

(print legal entity name below)

Legal Entity Name: _____

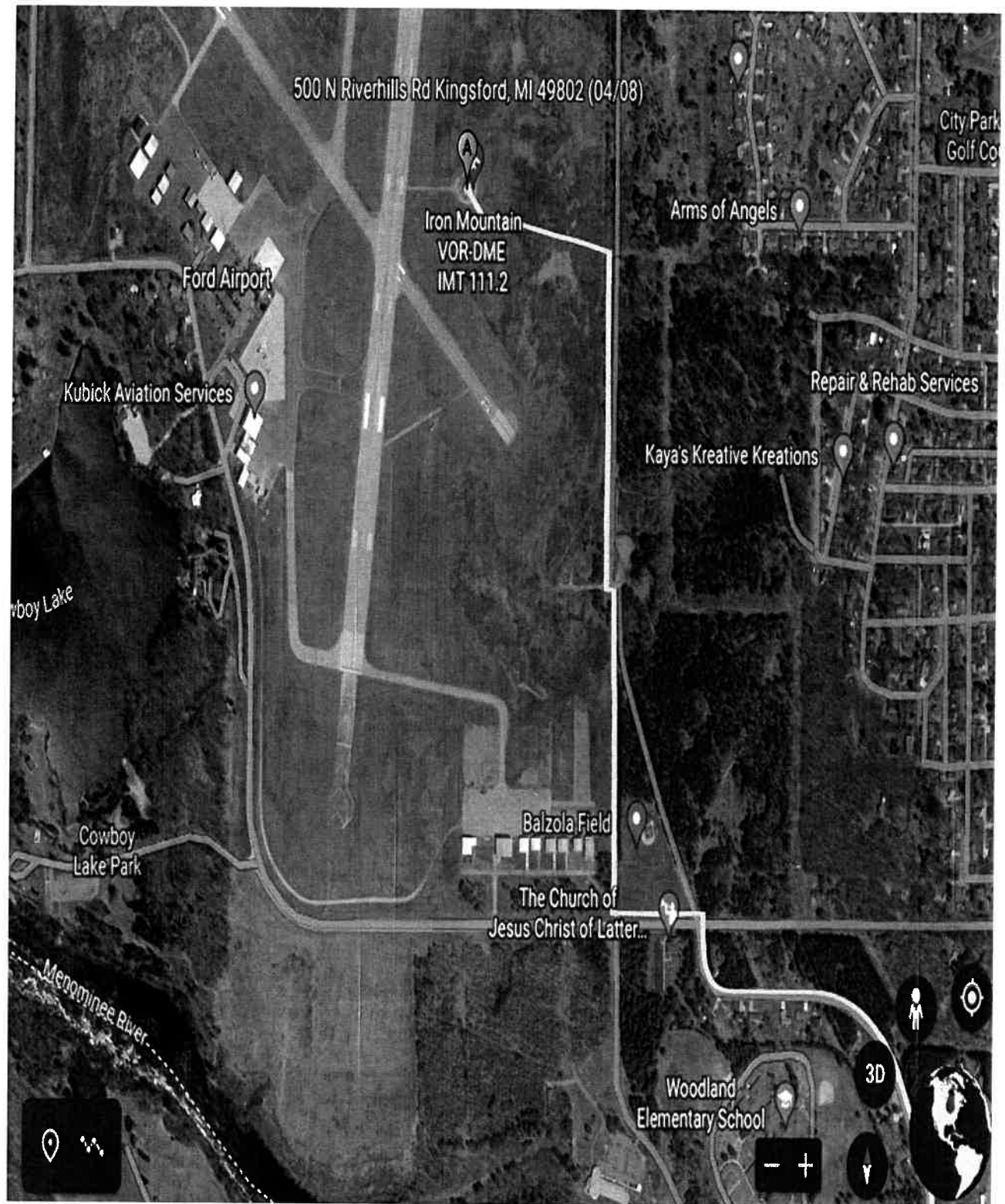


By: _____
(Signature)

Printed Name: _____

Title: _____

Date: _____



7-Q-1
7-25-22



1107 S. Milwaukee Ave.
P.O. Box 519
Iron Mountain, MI 49801

(906) 774-1588
FAX (906) 774-7227

Board of Road Commissioners

James Carey
Chairman

Allan Bilski
Vice Chairman

Dave Brisson
Member

Dale Johnson
Member

Quintin Olson
Member

James Harris
Managing Director

Lance Malburg, P.E.
Engineer

Missy Berger
Director of Finance

July 14, 2022

Mr. Brian Bousley, County Controller
Dickinson County Courthouse
P.O. Box 609
Iron Mountain, MI 49801

Dear Brian:

Enclosed please find a copy of the Dickinson County Road Commission's 2021 Act 51 report.

This is the annual report which is required by Michigan Highway Law, Public Act 51 of 1951 as amended. This report shows the disposition of funds appropriated, appointed or allocated under this act, including funds expended for heavy maintenance in Townships for our County in a format that was developed by the Michigan Department of Transportation.

Due to the impact of Covid, many projects scheduled for 2021 were delayed until 2022. As a result, certain revenues received for delayed projects were recognized with no expenditures to offset. Inflation, material shortages and rising fuel costs are likely to negatively impact on the fund balance in 2022.

If you have any questions regarding this report feel free to call or email.

Sincerely,

A handwritten signature in black ink that reads "Missy Berger". The signature is fluid and cursive.

Missy Berger, Director of Finance
Dickinson County Road Commission

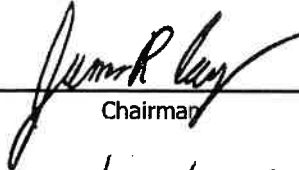
2021
FISCAL YEAR
ANNUAL FINANCIAL REPORT
BOARD OF COUNTY ROAD COMMISSIONERS
Dickinson County
Michigan
Year Ended 2021

The financial report accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended

ATTEST



Chief Financial Officer



Chairman

7/18/2022

Date

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

BALANCE SHEET**Assets****General Operating Fund**

1. Cash	\$2,155,992.79
2. Investments	0.00
3. Accounts Receivable :	
a. Michigan Transportation Fund	955,207.07
b. State Trunkline Maintenance	188,766.91
c. State Transportation Department - Other	0.00
d. Due on County Road Agreement	0.00
e. Due on Special Assessment	0.00
f. Sundry Accounts Receivable	145,261.45

Inventories/Pre-Paid Insurance/Other

4. Deferred Expense State Aid	0.00
5. Road Materials	382,217.88
6. Equipment Materials and Parts	104,192.05
7. Prepaid Insurance	0.00
8. Deferred Expense - Federal Aid	0.00
9. Other	243,489.92

10. TOTAL ASSETS**\$4,175,128.07**

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

CAPITAL ASSETS ACCOUNT GROUP

Assets

	(A)	(B)
24. Land		\$466,147.15
25. Land Improvements	\$0.00	
25 a.Less: Accumulated Depreciation	0.00	0.00
26. Depletable Assets	0.00	
26 a.Less: Accumulated Depreciation	0.00	0.00
27. Buildings	2,116,602.76	
27 a.Less: Accumulated Depreciation	(1,183,821.83)	932,780.93
28. Equipment - Road	8,081,652.78	
28 a.Less: Accumulated Depreciation	(7,046,834.90)	1,034,817.88
29. Equipment - Shop	405,747.83	
29 a.Less: Accumulated Depreciation	(256,037.98)	149,709.85
30. Equipment - Engineers	93,766.97	
30 a.Less: Accumulated Depreciation	(73,460.84)	20,306.13
31. Equipment - Yard and Storage	0.00	
31 a.Less: Accumulated Depreciation	0.00	0.00
32. Equipment and Furniture - Office	68,339.00	
32 a.Less: Accumulated Depreciation	(52,834.12)	15,504.88
33. Infrastructure	68,422,743.90	
33 a.Less: Accumulated Depreciation	(34,853,433.49)	33,569,310.41
34. Vehicles	0.00	
34 a.Less: Accumulated Depreciation	0.00	0.00
35. Construction Work in Progress		0.00
36. Total Assets		\$36,188,577.23

Equities

37. Plant and Equipment Equity		
37 a.Primary	25,444.40	
37 b.Local	0.00	
37 c.Co. Road Comm.	2,593,822.42	
37 d.Infrastructure	33,569,310.41	
38. Total Equities		\$36,188,577.23

Long Term Debt

39. Bonds Payable (Act 51)	0.00	
40. Notes Payable (Act 143)	0.00	
41. Vested Vacation and Sick Leave Payable	323,915.58	
42. Installment/Lease Purchase Payable	570,769.71	
43. Other	0.00	
44. Total Liabilities		\$894,685.29

Fiduciary Fund

45. Deferred Compensation (Pension) Plan		\$0.00
--	--	--------

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

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<u>Fiduciary Fund</u>		
45. Deferred Compensation (Pension) Plan		\$0.00

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
<u>Taxes</u>				
46. County Wide Millage	\$79,572.51	\$133,091.59	\$30,825.82	\$243,489.92
47. Other	0.00	0.00	0.00	0.00
48. Total Taxes	79,572.51	133,091.59	30,825.82	243,489.92
<u>Licenses and Permits</u>				
49. Specify	0.00	0.00	0.00	0.00
<u>Federal Sources</u>				
50. Surface Tran. Program (STP)	0.00	0.00	0.00	0.00
51. C Funds - Federal	0.00	0.00	0.00	0.00
52. D Funds - Federal	0.00	0.00	0.00	0.00
53. Bridge	0.00	0.00	0.00	0.00
54. High Priority	0.00	0.00	0.00	0.00
55. Other	242,036.28	0.00	0.00	242,036.28
56. Total Federal Sources	242,036.28	0.00	0.00	242,036.28
<u>STATE SOURCES</u>				
<u>Michigan Transportation Fund</u>				
57. Engineering	7,420.24	2,579.76		10,000.00
58. Snow Removal	0.00	23,259.42		23,259.42
59. Urban Road	320,953.16	115,635.23		436,588.39
60. Allocation	3,580,370.27	1,244,772.18		4,825,142.45
61. Total MTF	3,908,743.67	1,386,246.59		5,294,990.26
<u>Other</u>				
62. Local Bridge	0.00	586,623.66		586,623.66
63. Other	120,669.56	0.00	0.00	120,669.56
64. Total Other	120,669.56	586,623.66	0.00	707,293.22
<u>Economic Development Fund</u>				
65. Target Industries (A)	0.00	0.00		0.00
66. Urban Congestion (C)	0.00	0.00		0.00
67. Rural Primary (D)	0.00	0.00		0.00
68. Forest Road (E)	122,895.61	0.00		122,895.61
69. Urban Area (F)	0.00	0.00		0.00
70. Other	108.48	0.00		108.48
71. Total EDF	123,004.09	0.00		123,004.09
72. Total State Sources	\$4,152,417.32	\$1,972,870.25	\$0.00	\$6,125,287.57

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Contributions From Local Units				
73. City and Village	\$0.00	\$0.00	\$0.00	\$0.00
74. Township Contr.	141,856.30	477,966.21	0.00	619,822.51
75. Other	317,056.00	0.00	0.00	317,056.00
76. Total Contributions	458,912.30	477,966.21	0.00	936,878.51
Charges for Service				
77. Trunkline Maintenance	0.00		1,001,670.96	1,001,670.96
78. Trunkline Non-maintenance	0.00		118,766.38	118,766.38
79. Salvage Sales	0.00	0.00	5,650.73	5,650.73
80. Other	0.00	0.00	3,840.00	3,840.00
81. Total Charges	0.00	0.00	1,129,928.07	1,129,928.07
Interest and Rents				
82. Interest Earned	713.26	1,184.90	1,724.27	3,622.43
83. Property Rentals	0.00	0.00	0.00	0.00
84. Total Interest/Rents	713.26	1,184.90	1,724.27	3,622.43
Other				
85. Special Assessments	0.00	0.00	0.00	0.00
86. Land and Bldg. Sales	0.00	0.00	0.00	0.00
87. Sundry Refunds	0.00	0.00	0.00	0.00
88. Gain (Loss) Equip. Disp.	(316.10)	0.00	(27,203.23)	(27,519.33)
89. Contributions from Private Sources	5,922.26	0.00	49,622.21	55,544.47
90. Other	3,155.15	0.00	0.00	3,155.15
91. Total Other	8,761.31	0.00	22,418.98	31,180.29
Other Financing Sources				
92. County Appropriation	0.00	0.00	0.00	0.00
93. Bond Proceeds	0.00	0.00	0.00	0.00
94. Note Proceeds	0.00	0.00	46,360.18	46,360.18
95. Inst. Purch./Leases	0.00	0.00	0.00	0.00
96. Total Other Fin. Sources	0.00	0.00	46,360.18	46,360.18
97. TOTAL REVENUE AND OTHER FINANCING SOURCES	\$4,942,412.98	\$2,585,112.95	\$1,231,257.32	\$8,758,783.25

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

STATEMENT OF EXPENDITURES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
Construction/Capacity Improvement				
98. Roads	\$0.00	\$0.00		\$0.00
99. Structures	0.00	0.00		0.00
100. Roadside Parks	0.00	0.00		0.00
101. Special Assessments	0.00	0.00		0.00
102. Other	0.00	0.00		0.00
103. Total Construction/Cap. Imp.	0.00	0.00		0.00
Preservation - Structural Improvements				
104. Roads	683,346.03	740,499.24		1,423,845.27
105. Structures	36,569.08	790,384.26		826,953.34
106. Safety Projects	0.00	0.00		0.00
107. Roadside Parks	0.00	0.00		0.00
108. Special Assessments	0.00	0.00		0.00
109. Other	0.00	0.00		0.00
110. Total Preservation - Struct. Imp.	719,915.11	1,530,883.50		2,250,798.61
Maintenance				
111. Roads	1,041,601.81	1,887,631.40		2,929,233.21
112. Structures	6,646.17	7,194.10		13,840.27
113. Roadside Parks	0.00	0.00		0.00
114. Winter Maintenance	405,651.15	516,782.70		922,433.85
115. Traffic Control	39,427.39	45,803.90		85,231.29
116. Total Maintenance	1,493,326.52	2,457,412.10		3,950,738.62
117. Total Construction, Preservation And Maintenance	2,213,241.63	3,988,295.60		6,201,537.23
Other				
118. Trunkline Maintenance	0.00		964,951.96	964,951.96
119. Trunkline Non-maintenance	0.00		118,766.38	118,766.38
120. Administrative Expense	177,507.10	319,870.53		497,377.63
121. Equipment - Net	(26,553.46)	(49,447.67)	(20,233.51)	(96,234.64)
122. Capital Outlay - Net	(6,534.57)	0.00	(144,227.11)	(150,761.68)
123. Debt Principal Payment	171,174.58	0.00	61,198.53	232,373.11
124. Interest Expense	16,877.45	0.00	6,122.48	22,999.93
125. Drain Assessment	0.00	0.00	0.00	0.00
126. Other	0.00	0.00	0.00	0.00
127. Total Other	332,471.10	270,422.86	986,578.73	1,589,472.69
128. Total Expenditures	\$2,545,712.73	\$4,258,718.46	\$986,578.73	\$7,791,009.92

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

STATEMENT OF CHANGES IN FUND BALANCES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
129. Total Revenues And Other Financing Sources	\$4,942,412.98	\$2,585,112.95	\$1,231,257.32	\$8,758,783.25
130. Total Expenditures	2,545,712.73	4,258,718.46	986,578.73	7,791,009.92
131. Excess of Revenues Over (Under) Expenditures	2,396,700.25	(1,673,605.51)	244,678.59	967,773.33
132. Optional Transfers				
132 a. Primary to Local (50%)	(1,190,000.00)	1,190,000.00		0.00
132 b. Local to Primary (15%)	0.00	0.00		0.00
133. Emergency Transfers (Local to Primary)	0.00	0.00		0.00
134. Total Optional Transfers	(1,190,000.00)	1,190,000.00		0.00
135. Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	1,206,700.25	(483,605.51)	244,678.59	967,773.33
136. Beginning Fund	467,851.36	777,348.06	1,131,054.24	2,376,253.66
137. Adjustment	0.00	0.00	0.00	0.00
138. Beginning Fund Balance Restated	467,851.36	777,348.06	1,131,054.24	2,376,253.66
139. Interfund Transfer(County to Primary and/or Local)	0.00	0.00	0.00	0.00
140. Ending Fund Balance	\$1,674,551.61	\$293,742.55	\$1,375,732.83	\$3,344,026.99

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

EQUIPMENT EXPENSE

Direct Equipment Expense

141. Labor and Fringe Benefits	\$381,083.08
142. Depreciation	394,743.00
143. Other	483,926.56

144. Total Direct	1,259,752.64
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145. Indirect Equipment Expense	591,964.71
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Operating Equipment Expense

146. Labor and Fringe Benefits	0.00
147. Operating Expenses	288,109.31

148. Total Operating	\$288,109.31
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149. TOTAL EQUIPMENT EXPENSE**\$2,139,826.66****Equipment Rental Credits:**

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
150. Construction/Capacity Improvement	0.00	0.00		0.00
151. Preservation - Structural Improvement	79,018.47	54,222.76		133,241.23
152. Maintenance	537,964.89	1,094,579.03		1,632,543.92
153. Inventory Operations	0.00	0.00	33,648.68	33,648.68
154. MDOT	0.00		354,594.95	354,594.95
155. Other Reimbursable Charges	0.00	0.00	0.00	0.00
156. All Other Charges	0.00	140.13	81,892.39	82,032.52
157. Total Equipment Rental Credits	616,983.36	1,148,941.92	470,136.02	2,236,061.30

(A)

(B)

(C)

(D)

158. (Gain) or Loss on Usage of Equipment	(96,234.64)
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PRORATION OF EQUIPMENT USAGE GAIN OR LOSS

(Net Equipment Expense)

159. Equipment Rental Credits	\$616,983.36	\$1,148,941.92	\$470,136.02	\$2,236,061.30
	(A)	(B)	(C)	(D)
160. Percent of Total	27.59 %	51.38 %	21.03 %	100.00 %
161. Prorated Total Equipment Expense	590,429.90	1,099,494.25	449,902.51	2,139,826.66
162. Prorated Gain/Loss On Usage (Net Equipment Expense)	(26,553.46)	(49,447.67)	(20,233.51)	(96,234.64)

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

DISTRIBUTIVE EXPENSE - FRINGE BENEFITS

	Total Labor Charge	Distributive Calc.
163. Primary Construction/Cap. Imp.	\$0.00	\$0.00
164. Primary Preservation - Struct. Imp.	55,760.62	80,266.07
165. Primary Maintenance	283,256.16	407,740.39
166. Local Construction/Cap. Imp.	0.00	0.00
167. Local Preservation - Struct. Imp.	41,958.78	60,398.66
168. Local Maintenance	423,383.90	609,450.91
169. Inventory	0.00	0.00
170. Equipment Expense - Direct	156,215.16	224,867.92
171. Equipment Expense - Indirect	146,020.54	210,193.01
172. Equipment Expense - Operating	0.00	0.00
173. Administration	201,930.34	290,673.82
174. State Trunkline Maintenance	0.00	
175. Sundry Account Rec.	0.00	
176. Capital Outlay	0.00	0.00
177. Other	3,111.66	4,479.14
178. Total Payroll	\$1,311,637.16	
179. Less Applicable Payroll	0.00	
180. Total Applicable Labor Cost	\$1,311,637.16	Total Distributive \$1,888,069.92

	709-714 Vacation Holiday Sick Leave Longevity	719 Workers Comp. Insurance	715 - 718 Soc. Sec. Retirement	716 Health Insurance	717 Life and Disability Insurance	720 - 725 Other	Distributive Total Calc.
181. Total Fringe Benefits	\$221,428.85	\$37,161.93	\$856,064.52	\$753,772.18	\$4,110.37	\$15,532.07	\$1,888,069.92
182. Less: Benefits Recovered	0.00	0.00	0.00	0.00	0.00	0.00	0.00
183. Less: Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
184. Benefits to be Distributed	221,428.85	37,161.93	856,064.52	753,772.18	4,110.37	15,532.07	1,888,069.92
185. Applicable Labor Cost	1,311,637.16	1,311,637.16	1,311,637.16	1,311,637.16	1,311,637.16	1,311,637.16	
186. Factor	0.168819	0.028332	0.652669	0.574680	0.003134	0.011842	1.439476

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

DISTRIBUTIVE EXPENSE - OVERHEAD

Account No. 705 - 957

	Cost of Operations	Distributed Total
187. Primary Construction/Cap. Imp.	\$0.00	\$0.00
188. Primary Preservation - Struct Imp.	661,109.61	22,236.42
189. Primary Maintenance	1,438,303.03	48,377.32
190. Local Construction/Cap. Imp.	0.00	0.00
191. Local Preservation - Struct. Imp.	716,403.03	24,096.21
192. Local Maintenance	2,370,490.94	79,727.06
193. Other	813,433.76	27,359.85
194. TOTAL	\$5,999,740.37	\$201,796.86

	790 Small Road Tools	791 Inventory Adjustment	882 Liability	716 Health Insurance	Other	Total
195. Expenses Distributed	1,283.50	0.00	52.90	0.00	200,460.46	\$201,796.86
196. Applicable Operation Cost	5,999,740.37	5,999,740.37	5,999,740.37	5,999,740.37	5,999,740.37	
197. Factor	0.000214	0.000000	0.000009	0.000000	0.033412	\$0.033635

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

ANALYSIS OF CONSTRUCTION AND MAINTENANCE

Optional for noncontract counties

	Performed by County		Performed by Contractor		Totals	
	<u>Primary</u>	<u>Local</u>	<u>Primary</u>	<u>Local</u>	<u>Primary</u>	<u>Local</u>
198. Constr/Cap. Imp.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
199. Preser - Struct. Imp.	539,722.67	890,432.46	180,192.44	640,451.04	719,915.11	1,530,883.50
200. Special Assessment	0.00	0.00	0.00	0.00	0.00	0.00
201. Maintenance	1,427,827.17	2,395,738.38	65,499.35	61,673.72	1,493,326.52	2,457,412.10
202. Total	<u>\$1,967,549.84</u>	<u>\$3,286,170.84</u>	<u>\$245,691.79</u>	<u>\$702,124.76</u>	<u>\$2,213,241.63</u>	<u>\$3,988,295.60</u>

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

ANALYSIS OF ACCOUNTS RECEIVABLE

Optional for noncontract counties

	Trunkline Maintenance	MDOT Other
203. Labor	\$188,602.74	\$21,932.97
204. Fringe Benefits	213,157.23	26,356.70
205. Equipment Rental	303,322.53	51,272.42
206. Materials	15,273.13	0.00
207. Handling Charges	0.00	0.00
208. Overhead	101,638.52	9,304.29
209. Other	142,957.81	9,900.00
210. Total Charges for Current Year	\$964,951.96	\$118,766.38
211. Beginning Balance	89,955.66	513.80
212. Sub-Total	1,054,907.62	119,280.18
213. Less Credits	(866,140.71)	(119,280.18)
214. Ending Balance	\$188,766.91	\$0.00

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

SCHEDULE OF CAPITAL OUTLAY

215. Land and Improvements (971 - 974)	\$0.00
216. Buildings (975)	5,740.00
217. Equipment Road (976, 981)	377,846.68
218. Equipment Shop (977)	17,600.99
219. Equipment Engineers (978)	10,598.00
220. Equipment - Yard and Storage (979)	0.00
221. Equipment Office (980)	5,675.80
222. Depletable Assets (987)	0.00
223. Total Capital Outlay:	<u>\$417,461.47</u>

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
224. Total Capital Outlay:	0.00	0.00	417,461.47	417,461.47
225. Less: Equipment Retirements 689	(1,235.63)	0.00	(106,209.70)	(107,445.33)
226. Sub-total	(1,235.63)	0.00	311,251.77	310,016.14
227. Less: Depreciation and Depletion 968	(5,298.94)	0.00	(455,478.88)	(460,777.82)
228. Net Capital Outlay Expenditure	<u>\$(6,534.57)</u>	<u>\$0.00</u>	<u>\$(144,227.11)</u>	<u>\$(150,761.68)</u>

DISTRIBUTION OF GAIN OR LOSS ON DISPOSAL OF ASSETS

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
229. Beginning Capital Asset Balance				
Prior Year's Report (Pg. 3)	31,978.97	0.00	2,752,072.97	2,784,051.94
230. Percentage of Total	1.15 %	0.00 %	98.85 %	100.00 %
231. Gain or (loss) on disposal of assets 693	(316.10)	0.00	(27,203.23)	(27,519.33)

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

PRESERVATION EXPENDITURES - 90% OF MTF RETURNS

(For Compliance with Section 12(16) of Act 51)

	Primary Road Fund	Local Road Fund	Total
232. Michigan Transportation Fund (MTF) Returns			<u>\$5,294,990.26</u>
DEDUCTIONS			
233. Administrative Expense (from Page 6 Expenditures)			<u>497,377.63</u>
234. Total Capital Outlay (from Page 13)			<u>417,461.47</u>
235. Debt Principal Payment (from Page 6 Expenditures)			<u>232,373.11</u>
236. Interest Expense (from Page 6 Expenditures)			<u>22,999.93</u>
236 a. Total Deductions			<u>1,170,212.14</u>
236 b. Adjusted MTF Returns			<u>4,124,778.12</u>
237. Preser - Struct Imp (from Page 6 Expenditures)	<u>\$719,915.11</u>	<u>\$1,530,883.50</u>	<u>2,250,798.61</u>
238. Routine Maintenance (from Page 6 Expenditures)	<u>1,493,326.52</u>	<u>2,457,412.10</u>	<u>3,950,738.62</u>
239. Less Federal Aid for Preser - Struct Imp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
240. TOTAL RD EXPENSE (Excluding Fed Aid)	<u>2,213,241.63</u>	<u>3,988,295.60</u>	<u>6,201,537.23</u>
241. 90% of Adjusted MTF Returns			<u>3,712,300.31</u>

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

**TEN YEARS OF QUALIFIED EXPENDITURES
FOR NON MOTORIZED IMPROVEMENTS**
(for Compliance with Section 10K of Act 51)

Fiscal Year	2012	2013	2014	2015	2016
Expenditures (\$)	947.10	18,690.00	362,388.52	0.00	0.00
Fiscal Year	2017	2018	2019	2020	2021
Expenditures (\$)	0.00	0.00	0.00	0.00	0.00
242. TOTAL					\$382,025.62

Total must equal or exceed 1% of your Fiscal Year MTF returns multiplied by 10

$$5,294,990.26 \times .10 = 529,499.03$$

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

INDIRECT EQUIPMENT AND STORAGE EXPENSE
Activity 511

Account Number	Account Name	Amount Recorded
707	Wages - Shop and Garage	\$94,121.06
712-724	Fringe Benefits - Shop Employees	135,485.01
721	Drug Testing	2,987.39
728	Office Supplies - Shop	3,290.00
731	Janitor Supplies - Shop	0.00
733	Welding Supplies	4,649.27
734	Safety Supplies - Shop	0.00
736	Tire Shop Supplies	0.00
737	Shop Supplies	44,880.06
791	Equipment Material/Parts Inventory Adjustment	0.00
801	Contractual Services - Shop	0.00
805	Health Services	0.00
806	Laundry Services	4,165.53
807	Data Processing - Shop	0.00
810	Education Expense - Shop	0.00
850-859	Communications - Shop	4,258.91
861	Travel and Mileage - Shop Employees	0.00
862	Freight Costs	8,952.07
875	Insurance - Shop Buildings	137.10
876	Insurance - Boiler and Machine	0.00
878	Insurance - Fleet	0.00
883	Insurance - Underground Tank	0.00
921-923	Utilities - Shop and Storage Buildings	45,470.92
931	Buildings Repairs and Maintenance	133,775.58
932	Yard and Storage Repairs and Maintenance	0.00
933	Shop Equipment Repairs and Maintenance	35,285.22
934	Office Equipment Repairs and Maintenance	0.00
941	Equipment Rental - Shop Pickup/Wrecker	16,068.30
944-947	Underground Storage Tank Expense	0.00
956	Safety Expense - Shop	0.00
968	Depreciation - Shop Building	30,317.61
968	Depreciation - Storage Building	0.00
968	Depreciation - Shop Equipment	21,109.80
968	Depreciation - Stockroom Expense	0.00
707	Other:	7,010.88
243. TOTAL		\$591,964.71

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

ADMINISTRATIVE EXPENSE SCHEDULE AND ALLOCATION

(for Compliance with Section 14(4) of Act 51)

Account Number	Account Name	Amount Recorded
703-708	Salaries and Wages	\$201,930.34
709-714	Administrative Leave	0.00
724	Fringe Benefits	290,673.82
727	Postage	3,618.30
728	Office Supplies	10,821.01
730	Dues and Subscriptions	12,922.87
801	Contractual Services	0.00
803	Legal Services	9,944.90
804	Auditing and Accounting Services	10,350.00
807	Data Processing	0.00
810	Education	0.00
850-853	Communications	5,879.28
861	Travel and Mileage	5,967.60
862	Freight	0.00
873	Public Relations	3,766.62
874	Advertising	2,251.30
875	Insurance - Building and Contents	0.00
876	Insurance - Boiler and Machinery	0.00
877	Insurance - Bonds	2,919.70
880	Insurance - Umbrella	0.00
881	Insurance - Errors and Omissions	0.00
882	Insurance - General Liability	0.00
920-923	Utilities	0.00
931	Building Repair/Maintenance	0.00
934	Office Equipment Repair/Maintenance	20,409.44
942	Building Rental	0.00
955-956	Miscellaneous	345.26
966-967	Overhead	0.00
968	Depreciation - Buildings	0.00
968	Depreciation - Engineering Equipment	0.00
968	Depreciation - Office Equipment and Furniture	4,101.36
	Other:	22,418.64
	244. TOTAL	\$608,320.44
Less: Credits to Administrative Expense		
646	Handling Charges on Materials Sold	0.00
629	Overhead - State Trunkline Maintenance	(110,942.81)
691	Purchase Discounts	0.00
	Other:	0.00
	Total Credits to Administrative Expense	\$(110,942.81)
	245. Net Administrative Expense	\$497,377.63

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Forest Road Report

This information is required by Act 231, P.A. of 1987, as amended.

<u>Road Name</u>	<u>Location</u>	<u>Amount Spent (\$)</u>	<u>Project Type</u>
Leeman Road	Felch & Sagola Townships	60,262.50	GravelSurfacing
County Road 581	Felch & West Branch Townships	49,010.57	GravelSurfacing
Turner Road	West Branch Township	13,622.54	GravelSurfacing
	246. Total	<u>\$122,895.61</u>	

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

**CONSTRUCTION / CAPACITY IMPROVEMENTS / STRUCTURAL IMPROVEMENTS
Summary**

CONSTRUCTION / CAPACITY IMPROVEMENTS

	Primary System			Local System		
ROADS	*Unit		Expenditures	*Unit		Expenditures
247. New Construction, New Location	0.00 mi.	x	\$0.00	0.00 mi.		\$0.00
248. Widening	0.00 mi.		0.00	0.00 mi.		0.00
BRIDGES						
249. New Location	0.00 ea.		0.00	0.00 ea.		0.00
250. TOTAL CONSTRUCTION/CAPACITY IMP			\$0.00			\$0.00

PRESERVATION - STRUCTURAL IMPROVEMENTS

	Primary System			Local System		
ROADS	*Unit		Expenditures	*Unit		Expenditures
251. Reconstruction	0.00 mi.	x	\$0.00	0.00 mi.		\$0.00
252. Resurfacing	3.68 mi.		683,346.03	0.83 mi.		740,499.24
253. Gravel Surfacing	0.00 mi.		0.00	0.00 mi.		0.00
254. Paving Gravel Roads	0.00 mi.		0.00	0.00 mi.		0.00
SAFETY PROJECTS						
255. Intersection Improvements	0.00 ea.		0.00	0.00 ea.		0.00
256. Railroad Crossing Improvements	0.00 ea.		0.00	0.00 ea.		0.00
257. Other	0.00 ea.		0.00	0.00 ea.		0.00
MISCELLANEOUS						
258. Roadside Parks	0.00 ea.		0.00	0.00 ea.		0.00
259. Other	0.00 ea.		0.00	0.00 ea.		0.00
260. Subtotals			683,346.03			740,499.24
BRIDGES						
261. Replacement	0.00 ea.		0.00	0.00 ea.		790,384.26
262. Recondition or Repair	0.00 ea.		36,569.08	0.00 ea.		0.00
263. Replace with Culvert	0.00 ea.		0.00	0.00 ea.		0.00
264. Bridge Subtotals			36,569.08			790,384.26
265. TOTAL PRESERVATION - STRUCT IMP			\$719,915.11			\$1,530,883.50

*All Units are to be reported in the Fiscal Year that the project is opened for use.

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

SCHEDULE OF TOWNSHIP MILEAGE AND POPULATION

Township	Local Roads			Primary Roads				
	Miles Outside Municipalities		Funds Received (\$)	Miles Outside Municipalities		Funds Received (\$)	Population Outside Municipalities	Funds Received (\$)
	Total Local (mi)	Local Urban (mi)		Total Primary (mi)	Primary Urban (mi)			
Breen	42.90	0.00	130,716.30	15.91	0.00	44,102.52	0	0.00
Breiting	75.74	36.84	328,147.89	37.21	19.83	417,610.26	0	0.00
Felch	51.32	0.00	156,372.04	36.13	0.00	100,152.36	0	0.00
Norway	45.24	6.87	156,003.69	18.07	0.39	56,274.66	0	0.00
Sagola	54.64	0.00	166,488.08	25.65	0.00	71,101.80	0	0.00
Waucedah	40.36	0.00	122,976.92	24.26	0.00	67,248.72	0	0.00
West Branch	24.19	0.00	73,706.93	26.07	0.00	72,266.04	0	0.00
266. Totals	334.39	43.71	\$1,134,411.85	183.30	20.22	\$828,756.36	0	\$0.00
Local Road Rate Per Mile			3047	Primary Road Rate Per Mile			2772	
Local Urban Road Rate Per Mile			2643	Primary Urban Road Rate Per Mile			15858	
Population Rate Per Capita			20.86					

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

SCHEDULE OF TOWNSHIP EXPENDITURES AND CONTRIBUTIONS
Expenditures

Township	Construction/ Capacity Improvement (\$)	Preservation - Struct Improvement (\$)	Total (\$)	Township Contributions* (\$)
Breen				
Breitung	0.00	358,278.34	358,278.34	238,965.48
Felch	0.00	309,488.09	309,488.09	141,856.30
Norway	0.00	207,138.55	207,138.55	138,208.41
Sagola				
Waucedah	0.00	147,143.47	147,143.47	100,792.32
267. Totals	\$0.00	\$1,022,048.45	\$1,022,048.45	\$619,822.51

*The Township Contributions Totals and the Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions.

The total funds expended are for Construction and Preservation only. They do not contain funds expended for Routine Preventative Maintenance.

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Sub Ledger Report

Line: 9 Other (Identify)

Account	Description	Amount (\$)
020	Current Prop Taxes	243,489.92

Line: 18 Other (Identify)

Account	Description	Amount (\$)
228	Due To State	46,580.66

Line: 55 FS-Other - Local

Account	Description	Amount (\$)
547.02	Critical Bridge - Final Acct.	0.00

Line: 55 FS-Other - Primary

Account	Description	Amount (\$)
501.18	CTY RD 607 HRRR/HSIP	242,036.28

Line: 63 OTH-Other - Local

Account	Description	Amount (\$)
560.02	General Fund Disp.	0.00

Line: 63 OTH-Other - Primary

Account	Description	Amount (\$)
440.01	Comm Stabilization	120,669.56

Line: 70 EDF-Other - Primary

Account	Description	Amount (\$)
676.01	Fin Acct 577 STP	108.48

Line: 75 CFL-Other - County

Account	Description	Amount (\$)
583.11	Cont. Other Govern.	0.00

Line: 75 CFL-Other - Primary

Account	Description	Amount (\$)
583.13	Federal Aid Sale	317,056.00

Line: 80 SC-Other - County

Account	Description	Amount (\$)
671	Permitting Fees	3,840.00

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Sub Ledger Report

Line: 9 Other (Identify)

Account	Description	Amount (\$)
020	Current Prop Taxes	243,489.92

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Line: 75 CFL-Other - County

Account	Description	Amount (\$)
583.11	Cont. Other Govern.	0.00

Line: 75 CFL-Other - Primary

Account	Description	Amount (\$)
583.13	Federal Aid Sale	317,056.00

Line: 80 SC-Other - County

Account	Description	Amount (\$)
671	Permitting Fees	3,840.00

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Line: 90 Other2 Other - County

Account	Description	Amount (\$)
645	Timber Sales	0.00
671	Permitting Fees	0.00
675.11	Abandonment Fee	0.00

Line: 90 Other2 Other - Primary

Account	Description	Amount (\$)
583.09	County Board	3,155.15

Line: 102 Other - Primary

Account	Description	Amount (\$)
451	Final Acct.	0.00

Line: 109 Other - Local

Account	Description	Amount (\$)
497	SHOULDER RESURF.	0.00

Line: 109 Other - Primary

Account	Description	Amount (\$)
467	SHOULDER RESURF.	0.00

Line: 126 Other - County

Account	Description	Amount (\$)
521	Non-Road Project	0.00

Line: 126 Other - Primary

Account	Description	Amount (\$)
459	IM Portion Lk/Ant Quinn	0.00

Line: 143 Other - Primary

Account	Description	Amount (\$)
510	Equipment	31,873.47
510	Vouchers	383,641.75
510	Materials	69,899.31
510	Receipts	(1,487.97)

Line: 156 All Other Charges - County

Account	Description	Amount (\$)
510	Direct	31,873.47
511	Indirect	29,619.97
513	Dist. Exp.	77.45
514	Dist. Exp. Other	15,113.12
515	Admin	5,168.75
521	Non-Motorized	0.00

Report Date: 6/23/2022

Dickinson

Page 25 of 27

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Account	Description	Amount (\$)
900	Capital Outlay	39.63

Line: 156 All Other Charges - Local

Account	Description	Amount (\$)
490	Local Rd Struct - HM	140.13

Line: 156 All Other Charges - Primary

Account	Description	Amount (\$)
460	Prim Struct HM	0.00

Line: 177 Other - Distributive Calculation

Account	Description	Amount (\$)
460 038	577 Bridge	1,213.24
460.39	573 Bridge	1,245.66
490.037	Cheese Factory Bridge	2,020.24

Line: 177 Other - Total Labor Charge

Account	Description	Amount (\$)
460 038	577 Bridge	842.84
460 039	573 Bridge	865.36
490 037	Cheese Factory Bridge	1,403.46

Line: 181 Total Fringe Benefits - Other

Account	Description	Amount (\$)
513	Jury Duty,OJI,Physicals,CDL,Misc	10,121.37
513 720	Unemployment	0.00
513 723	Misc.	1,309.04
716.021	OPEB Actuarial	4,101.66

Line: 182 Less Benefits Recovered - Other

Account	Description	Amount (\$)
513 720	Unemployment	0.00
712	Jury Duty	0.00
716	On Job Injury	0.00
716.021	OPEB	0.00
722	Physical Examinations	0.00
722.01	Renewal Fees for CDL	0.00
723	Miscellaneous	0.00

Line: 193 Other - Cost of Operations

Account	Description	Amount (\$)
460 038	577 Over Sturgeon	24,068.08
460.039	Cty Rd 573 Bridge	11,311.02
466A	Primary Rd Struct - Maint	6,429.90
488A	Cheese Factory Bridge	764,664.76
496A	Local Rd Struct - Maint.	6,960.00

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Line: 193 Other - Distributed Total

Account	Description	Amount (\$)
460 039	Cty. Rd 573 Bridge	380.45
460 38	Ct Rd 577 Sturgeon Bridge	809.53
466A	Prim. Struct. - Maint.	216.27
488A	Cheese Factory Bridge	25,719.50
496A	Local Struct. - Maint	234.10

Line: 195 Expenses Distributed - Other

Account	Description	Amount (\$)
705	Non Project Engineering	8,157.43
712.02	Training,Mtg.	50,764.95
740.01	Township Estimates	4,559.29
745	GPS Internet	6,227.64
750	Safety Exp.	18,595.42
750-756	Engineering	71,711.42
754	Eng. Depreciation	10,310.57
790	Small Road Tools	0.00
792	Sign Exp.	5,172.73
793-794	Inv. Inspec. & Permit Work	10,719.02
795	Uncapitlized Small Road Equip	779.69
921-931	Utilities & Maint.	2,972.12
999	On Call Public Safety COVID	10,490.18

Line: 209 Other - MDOT Other

Account	Description	Amount (\$)
518	A/P	9,900.00

Line: 209 Other - Trunkline Maintenance

Account	Description	Amount (\$)
517	Receipts	(7,334.70)
517	GWOA	4,501.00
517	A/P	145,791.51

Line: 242 Expenditure10

Account	Description	Amount (\$)
459	Lk Antoine/Quinn Project	0.00
459.040	Lake Antoine Rd Soft Match	0.00

Line: 243 707 Other

Account	Description	Amount (\$)
707	Shop Truck	5,360.88
792	Equip. Rental	0.00
863	Leases	1,650.00
929	Greasing Equip.	0.00
930	Equip. Washing	0.00

Year Ended - 2021

Start: 01/01/2021 End: 12/31/2021

Line: 244 244 Other

Account	Description	Amount (\$)
000	Y TV's 19 & 22 Dep & Utility to admin from indirect	12,846.43
703.02	Adm. Equip. Usage	5,168.75
731	Misc.	0.00
808	Professional Services	0.00
809	Bank Service Charges	400.77
810	Janitorial	3,182.79
812	Bottle Water Rental	819.90

Line: 245 245 Other

Account	Description	Amount (\$)
515 630	Overhead - Sundry Accts.	0.00

Line: 257 Other Primary System *Unit

Account	Description	Amount (\$)
459	SHOULDERING	0.00

Line: 257 Other Primary System Expenditure

Account	Description	Amount (\$)
459	SHOULDERING	0.00

Line: 259 Other Local System Expenditure

Account	Description	Amount (\$)
201	Restoration of Drainage	0.00

Line: 259 Other Primary System *Unit

Account	Description	Amount (\$)
459	Gravel Shoulders Kimberly	0.00
521/459	Non Road & Final Acct.	0.00

Line: 259 Other Primary System Expenditure

Account	Description	Amount (\$)
201	Restoration of Drainage	0.00
459	Gravel Shoulders	0.00

Dickinson County Construction Code Commission

Office Address:

1200 Woodward Avenue
Kingsford, MI 49802

Mail Address:

P.O. Box 866
Iron Mountain, MI 49801

Phone (906) 774-4885

Fax (906) 828-1032

7-R-1
7-25-22

AGENDA

July 19, 2022

6:00 p.m.

1. Meeting: Call to Order
2. Roll Call of Meeting
3. Citizens Time (Limited to five minutes per person)
4. Approval of Agenda
5. Approve Minutes of Previous Meeting
6. Treasurer's Report
 - A. Approval of Monthly Expenses
 - B. Approval of the Treasurer's Report
7. Administrator's Report
8. Old Business
9. New Business
10. Board Discretionary Time (Other Business)
11. Adjournment

Attachments:

1. Financial Statement as of 06/30/2022
2. May/June Building Report
3. May/June Expenses

Note for the future

The next meeting will be held on September 20, 2022 in the DCCCC office located at 1200 Woodward Avenue in Kingsford, MI at 6:00 P.M. CST Please call (906) 774-4885 and notify the office staff when you are unable to attend. Your alternate will then be notified of a request for his/her presence at the meeting.

Dickinson County Construction Code Commission

Office Address:

1200 Woodward Avenue
Kingsford, MI 49802

Mail Address:

P.O. Box 866
Iron Mountain, MI 49801

7-R-2
7-25-22

Phone (906) 774-4885

Fax (906) 828-1032

TOWNSHIPS: Breitung and Townships Representative

CITIES: Iron Mountain, Kingsford, Norway and County Board Representative

MEETING: Dickinson County Construction Code Commission

DATE: May 17, 2022

LOCATION: Dickinson County Construction Code Commission, 1200 Woodward Avenue, Kingsford, MI 49802.

CALL TO ORDER: Mr. Degenauer called this meeting to order at 6:00 p.m.

MEMBERS PRESENT: Baldinelli/Kingsford, Olson/Breitung Township, Degenauer/County Board Representative, Wender/County Board Representative, Solda/Township Representative

MEMBERS ABSENT: Alessandrini/Iron Mountain, Kraemer/Norway

CITIZENS TIME: Dickinson County Administered, Brian Bousley was an attendee, discussion was held regarding Board of Appeals and current building permits.

APPROVAL OF AGENDA: A motion was made to accept the agenda as written. Olson/Move. Solda/Support. All ayes, motion carries.

APPROVAL OF MINUTES FROM PREVIOUS MEETING: A motion was made to accept the minutes as written. Olson/Move. Wender/Support. All ayes, motion carries.

APPROVAL OF TREASURER'S REPORT: A motion was made to approve the monthly expenses. Wender/Move. Olson/Support. All ayes, motion carries.

Monthly expenses for the current meeting:

May Expenses **\$24,791.77**

June expenses **\$23,991.24**

A motion was made to accept the Treasurer's Report. Wender/Move. Solda/Support. All ayes, motion carries.

ADMINISTRATOR'S REPORT: Discussion was held about Board of Appeals members Kevin Perlot and Collin Jacobetti, each individual were up for reappointment .Mr. Rossato contacted both Perlot and Jacobetti, and both accept the reappointment for Board of Appeals. Mr. Rossato also informed the board about multiple new upcoming projects.

A motion was made to approve the Administrators Report. Olson/Move. Baldinelli/Support. All ayes, motion carries.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD DISCRETIONARY TIME: Discussion was held on office fund balance and budget to be reviewed annually.

ADJOURNMENT: A motion was made to adjourn this meeting at 6:23 p.m. Wender/Move. Olson/Support. All ayes, motion carries.

Respectfully submitted,

Megan Vassar
Recording Secretary

May 2022 Building Permits

<u>Date</u>	<u>Permit No.</u>	<u>Homeowner</u>	<u>Contractor</u>	<u>Type</u>	<u>Twp.</u>	<u>Cost</u>	<u>Amount</u>
5/2/2022	22-032B	Casagrande, Heather/James	Self	New Home	Felch	\$ 324,346.00	\$ 1,128.80
5/2/2022	22-033B	Sanborn, Bill	Mellon Constrction	New Garage	Breitung	\$ 86,040.00	\$ 393.00
5/2/2022	22-034B	Lyman, Keith	Michigan Solar	Solor Pannel	Kingsford	\$ 22,275.00	\$ 100.00
5/2/2022	22-035B	Bronzyk, Joseph/Patti	Wender Builders	New Garage	Waucedah	\$ 50,000.00	\$ 334.00
5/3/2022	22-036B	Helmer, Jim	Ian Powell	Re-Roof	Kingsford	\$ 2,000.00	\$ 50.00
5/3/2022	22-037B	William Neuens Realty	Self	Silo	Iron Mtn	\$ 36,000.00	\$ 200.00
5/3/2022	22-038B	Siegler, Grant	Self	New House	Felch	\$ 300,000.00	\$ 1,413.60
5/4/2022	22-039B	Smoke UP Farms	Self(Paul Julian)	New Cannibass faciltiy	Iron Mtn	\$ 400,000.00	\$ 3,430.00
5/4/2022	22-040B	Marten,Kent	Self	Demo	Sagola	\$ 1,000.00	\$ 178.00
5/5/2022	22-041B	Boss Products	Gundlach Champion	Renovation	Iron Mtn	\$ 337,515.00	\$ 2,555.00
5/5/2022	22-042B	Beckerson, James	Self	New Shed	Waucedah	\$ 13,000.00	\$ 100.00
5/9/2022	22-043B	Lhaie, Ryan	Self	Re-Roof	Kingsford	\$ 10,000.00	\$ 50.00
5/10/2022	22-044B	Occhietti, Kristal	Self	New Garage	Kingsford	\$ 35,000.00	\$ 207.00
5/12/2022	22-045B	Taverini Agency	Tomczak Carpentry	Re-Roof	Norway	\$ 13,445.00	\$ 50.00
5/12/2022	22-046B	Romanowicz, Karl	Bcp	New Shed	Iron Mtn	\$ 10,377.00	\$ 176.00
5/12/2022	22-047B	Dickinson County	Gundlach Champion	Airport hanger	Kingsford	\$ 1,400,000.00	N/A
5/13/2022	22-048B	Becker, Brian	Cleary	New Garage	Felch	\$ 50,000.00	\$ 212.00
5/13/2022	22-049B	Jacobetti, Colin	Self	New Cabin and Garage	Norway Twp	\$ 200,000.00	\$ 1,274.40
5/13/2022	22-050B	Dermody, Richard/Cathleen	Self	New Cabin	Waucedah	\$ 30,000.00	\$ 245.00
5/16/2022	22-051B	Peterson, Owen	Self	New Deck	Breen	\$ 2,000.00	\$ 136.00
5/17/2022	22-052B	Habitat For Humanity	Hemminger Construction	New house	Kingsford	\$ 100,000.00	\$ 904.65
5/17/2022	22-053B	Vangasse, Randy	Klobe Raiche	New Deck	Norway Twp	\$ 34,708.00	\$ 123.80
5/20/2022	22-054B	Rodgers, Robert	Cleary	New Garage	Norway Twp	\$ 20,000.00	\$ 200.00
5/20/2022	22-055B	Zanona, John	Self	New Home w/ Att Garage	Norway	\$ 100,000.00	\$ 945.00
5/21/2022	22-056B	Jr Nelson, John	Self	New Garage	Waucedah	\$ 50,000.00	\$ 290.00
5/23/2022	22-057B	Mondloch, Pete	Lato	New Garage	Breitung Twp	\$ 75,000.00	\$ 372.00
5/23/2022	22-058B	Kass, Brian/Kristin	Self	Garage Addition	Breitung Twp	\$ 12,000.00	\$ 176.00
5/23/2022	22-059B	Wyble, Mary - Ann	Pride Builers	Re-Roof	Kingsford	\$ 30,000.00	\$ 50.00
5/23/2022	22-060B	Kent, Marshall	Self	Re-Roof	Norway	\$ 2,000.00	\$ 50.00
5/24/2022	22-061B	Millan, Joseph/Annamarie	Self	Addition	Iron Mtn	\$ 10,000.00	\$ 212.00
5/25/2022	22-062B	IMT Lodging LLC	KSW Construction	New Hotel	Iron Mtn	\$ 11,147,723.00	\$ 54,460.00
5/25/2022	22-063B	Havinga, Justin - Superior Select.	Self	Installation of shelving	Iron Mtn	\$ 500.00	\$ -
5/25/2022	22-064B	Mcmahon, Dave	Okler	Re-Roof	Kingsford	\$ 7,250.00	\$ 50.00
5/25/2022	22-065B	Jaeger, Joe	Okler	Re-Roof	Kingsford	\$ 7,125.00	\$ 50.00
5/25/2022	22-066B	Champagne, Wayne	Okler	Re-Roof	Kingsford	\$ 2,750.00	\$ 50.00
5/25/2022	22-067B	Erickson, Jill	Okler	Re-Roof	Norway	\$ 13,625.00	\$ 50.00
5/25/2022	22-068B	Zanon, Richard	Okler	Re-Roof	Norway Twp	\$ 5,700.00	\$ 50.00
5/25/2022	22-069B	Ruud, R.J.	Okler	Re-Roof	Iron Mtn	\$ 6,750.00	\$ 50.00
5/25/2022	22-070B	Senger, Dave	Okler	Re-Roof	Iron Mtn	\$ 3,700.00	\$ 50.00
5/25/2022	22-071B	Danielson, Ross	Tomczak Carpentry	Re-Roof	Iron Mtn	\$ 1,722.25	\$ 50.00
5/25/2022	22-072B	Maule, Robert	Self	Ag. Barn	Sagola	\$ 7,100.00	N.A.
5/25/2022	22-073B	Trepanier,James	Self	Pole Barn	Breitung	\$ 125,000.00	\$ 647.00
5/26/2022	22-074B	Swickler, Justin & Jeannine	Self	Garage	Waucedah	\$ 20,000.00	\$ 197.00
5/26/2022	22-075B	PearmaN/Harms, Danielle/Brock	Self	Addition	Norway	\$ 100,000.00	\$ 952.20
5/31/2022	22-076B	Berg, Cody	Self	New house W/ Att Garage	Sagola	\$ 171,000.00	\$ 1,413.15
5/31/2022	22-077B	Tappy, Judy	Tomczak Carpentry	Re-Roof	Iron Mtn	\$ 10,190.44	\$ 50.00
5/31/2022	22-078B	Lobner, Shirley	Tomczak Carpentry	Re-Roof	Waucedah	\$ 8,732.97	\$ 50.00
5/31/2022	22-079B	Ruohomaki, Ray	Tomczak Carpentry	Re-Roof	Iron Mtn	\$ 10,068.70	\$ 50.00
5/31/2022	22-080B	Our Saviour Churvh	Okler	Re-Roof	Iron Mtn	\$ 200,000.00	\$ 100.00

May Permits = 49

June 2022 Building Permits

<u>Date</u>	<u>Permit No.</u>	<u>Homeowner</u>	<u>Contractor</u>	<u>Type</u>	<u>Twp.</u>	<u>Cost</u>	<u>Amount</u>
6/2/2022	22-081B	Cudnohufsky, John	Self	Re-Roof	Iron Mtn		\$ 50.00
6/3/2022	22-082B	Menominee Range Investments	Mbm Construction	Alteration	Iron Mtn	\$ 300,000.00	\$ 400.00
6/6/2022	22-083B	Awe, Danny/Merici	Lato Pole Building	New Garage	Sagola	\$ 75,000.00	\$ 383.00
6/6/2022	22-084B	Piriot, Heather	Mellon Constrction	New Garage	Breitung	\$ 50,000.00	\$ 187.00
6/7/2022	22-085B	Muir, Ronald	Robert Mattson	New Cabin	Felch	\$ 60,000.00	\$ 706.70
6/8/2022	22-086B	Moore, Chris	Cayemberg	New House w/Garage	Waucedah	\$ 350,000.00	\$ 1,524.60
6/8/2022	22-087B	Johnson, Glenn	Self	New Garage	Sagola	\$ 18,000.00	\$ 290.00
6/8/2022	22-088B	Mashak, Keith/Kim	Self	Demo	Kingsford	\$ 3,000.00	\$ 156.00
6/9/2022	22-089B	Rasmussen, Michael	Self	New house W/ Att Garage	Felch	\$ 250,000.00	\$ 1,630.00
6/9/2022	22-090B	Sistarich, Anthony	Self	Covered Porch	Breen	\$ 3,000.00	\$ 100.00
6/9/2022	22-091B	Chartier, Jeffrey/Mary	Self	New Deck	Kingsford	\$ 10,000.00	\$ 116.60
6/9/2022	22-092B	Gustafson, Brady	Self	New Garage	Norway Twp	\$ 40,000.00	\$ 294.00
6/10/2022	22-093B	Williams, Mary	Tomczak Carpentry	Re-Roof	Norway Twp	\$ 3,948.48	\$ 50.00
6/10/2022	22-094B	Steele, Cindy	Tomczak Carpentry	Re-Roof	Kingsford	\$ 14,601.58	\$ 50.00
6/15/2022	22-095B	Thiel, Larry	Self	New Deck	Kingsford	\$ 600.00	\$ 56.00
6/16/2022	22-096B	Mattas, Gregory	Cayemberg	Addition	Norway Twp	\$ 30,000.00	\$ 327.00
6/16/2022	22-097B	Lupine, Ryan	Gary Peto	New House	Breitung Twp	\$ 100,000.00	\$ 939.30
6/16/2022	22-098B	Iron Mountain Kingsford CU	Xcell Grapic	New Sign	Kingsford	\$ 35,000.00	\$ 150.00
6/16/2022	22-099B	Menard, Paul	Self	New Garage	Norway Twp	\$ 25,000.00	\$ 238.00
6/21/2022	22-100B	Thiel, Larry	Mellon Constrction	Re-Roof	Kingsford	\$ 5,000.00	\$ 50.00
6/21/2022	22-101B	Gustafson, David	Self	Addition	Waucedah	\$ 2,500.00	\$ 141.00
6/22/2022	22-102B	Anderson, James	Self	Addition	Felch	\$ 25,000.00	\$ 410.00
6/22/2022	22-103B	Dove, Dean	American Steel	New Garage	Sagola	\$ 31,544.80	\$ 243.00
6/22/2022	22-104B	Pearson, Shirley	Self	Eg Window	Iron Mtn	\$ 5,000.00	\$ 100.00
6/23/2022	22-105B	Blau, Alison & Eric	American Steel	New Garage	Breitung	\$ 24,000.00	\$ 248.00
6/24/2022	22-106B	Weiss, Victoria	Dave Rucinski	Home Addition	Sagola	\$ 350,000.00	\$ 1,140.00
	22-107B	(Skip)					
6/30/2022	22-108B	Runsat, Corey/Hilary	TJP Gernerall Contracting	House Addition	Iron Mtn	\$ 125,000.00	\$ 622.00

July Permits = 27

DCCCC Expenses

Date: May 2022

Dane Rossato	\$ 5,960.20
Megan Vassar	\$ 2,031.97
Daniel King	\$ 3,038.93

Expenses:

Ron Ekdahl	\$ 7,987.90	
Peninsula LaFaive Oil Co.	\$ 474.95	Gasoline
Fittante & Colenso CPA	\$ 225.00	Accountant
WE Energies	\$ 90.79	Utilities
DTE Energy	\$ 137.17	Utilities
Charter Communications	\$ 250.35	Telephones
Frankenmuth Insurance	\$ 333.00	Insurance
City Of Kingsford	\$ 56.41	Utilities
Verizon Wireless	\$ 246.38	Cell Phones
Mid American Associates	\$ 2,688.78	Health Insurance
U.S. Postal Service	\$ 116.00	Postage
American Funds	\$ 1,153.94	Retirement

Total Expenses	<u>\$ 13,760.67</u>
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<u><u>\$ 24,791.77</u></u>

DCCCC Check Register

Date: May 2022

<u>Date</u>	<u>Check#</u>	<u>Name</u>	<u>Amount</u>
5/13/2022	6144	Daniel King	\$ 1,485.91
5/13/2022	6145	Dane Rossato	\$ 1,866.66
5/13/2022	6146	Megan Vassar	\$ 1,015.99
5/10/2022	6147	Ron Ekdahl	\$ 4,975.80
5/10/2022	6148	Peninsula - LaFaive Oil	\$ 474.95
5/10/2022	6149	Fittante & Colenso CPA'S	\$ 225.00
5/10/2022	6150	WE Energies	\$ 90.79
5/10/2022	6151	DTE Energy	\$ 137.17
5/10/2022	6152	Charter Business	\$ 250.35
5/10/2022	6153	Dickinson County Treasurer	\$ 20,726.80
5/27/2022	6154	Daniel King	\$ 1,553.02
5/27/2022	6155	Dane Rossato	\$ 4,093.54
5/27/2022	6156	Megan Vassar	\$ 1,015.98
5/25/2022	6157	Ron Ekdahl	\$ 3,012.10
5/25/2022	6158	Frankenmuth Ins	\$ 333.00
5/25/2022	6159	City Of Kingsford	\$ 56.41
5/25/2022	6160	Verizon Wireless	\$ 246.38
5/25/2020	6161	Mid- American Associoates	\$ 2,688.78
5/25/2022	6162	Postmaster	\$ 116.00
5/25/2022	6163	American Funds	\$ 1,153.94
5/25/2022	6164	Dickinson County Treasurer	\$ 13,862.45

May Check Register	\$ 59,381.02
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May Check Register	\$ 59,381.02
County Deposit Check	\$ (20,726.80)
County Deposit Check	\$ (13,862.45)

Balanced w/Expenses	\$ 24,791.77
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DCCCC Expenses

Date: June 2022

Megan Vassar	\$	2,031.99	
Dane Rossato	\$	3,733.32	
Daniel King	\$	3,038.92	
<u>Expenses:</u>			
Ron Ekdahl	\$	6,857.94	
Fittante & Colenso CPA	\$	225.00	Accountant
We Energies	\$	64.53	Utilities
Peninsula La Faive Oil	\$	725.98	Gasoline
DTE Energy	\$	78.14	Utilities
Jim Bal	\$	240.00	Building Main
Charter Communications	\$	250.35	Telephones
Megan Vassar	\$	194.83	Office Supplies
Petty Cash	\$	186.32	Office Supplies \$104.89 Truck Main \$186.32
Verizon Wireless	\$	216.30	Cell Phones
Mid- American	\$	2,688.78	Health Insurance
Fittante & Colenso CPA	\$	225.00	Accountant
Orbit Technology	\$	85.00	Computer Maintenance
DTE Energy	\$	53.60	Utilities
Megan Vassar	\$	52.99	Office Supplies
NFCSS	\$	1,345.50	Membership Dues
American Funds	\$	1,696.75	Retirement

Total Expenses **\$ 15,187.01**

\$ 23,991.24

DCCCC Check Register

Date: June 2022

<u>Date</u>	<u>Check#</u>	<u>Name</u>	<u>Amount</u>
6/15/2022	6165	Daniel King	\$ 1,485.91
6/15/2022	6166	Dane Rossato	\$ 1,866.66
6/15/2022	6167	Megan Vassar	\$ 1,016.00
6/14/2022	6168	Ron Ekdahl	\$ 5,357.94
6/14/2022	6169	Fittante & Colenso CPA'S	\$ 225.00
6/14/2022	6170	WE Energies	\$ 64.53
6/14/2022	6171	Peninsula La Faive Oil	\$ 725.98
6/14/2022	6172	DTE Energy	\$ 78.14
6/14/2022	6173	Jim Bal	\$ 240.00
6/14/2022	6174	Charter Business	\$ 250.35
6/14/2022	6175	Megan Vassar	\$ 194.83
6/14/2022	6176	Cash	\$ 186.32
6/14/2022	6177	<i>Dickinson County Treasurer</i>	\$ 16,156.85
6/28/2022	6178	Daniel King	\$ 1,553.01
6/28/2022	6179	Dane Rossato	\$ 1,866.66
6/28/2022	6180	Megan Vassar	\$ 1,015.99
6/28/2022	6181	Ron Ekdahl	\$ 1,500.00
6/28/2022	6182	Verizon Wireless	\$ 216.30
6/28/2022	6183	Mid- American Associates	\$ 2,688.78
6/28/2022	6184	Fittante & Colenso CPA'S	\$ 225.00
6/28/2022	6185	Orbit Technology	\$ 85.00
6/28/2022	6186	DTE Energy	\$ 53.60
6/28/2022	6187	Megan Vassar	\$ 52.99
6/28/2022	6188	NFCSS	\$ 1,345.50
6/28/2022	6189	American Funds	\$ 1,696.75
2/28/2022	6190	<i>Dickinson County Treasurer</i>	\$ 15,255.60

June Check Register

\$ 55,403.69

June Check Register

\$ 55,403.69

County Deposit Check

\$ (16,156.85)

County Deposit Check

\$ (15,255.60)

Balanced w/Expenses

\$ 23,991.24

DICKINSON COUNTY CONSTRUCTION CODE COMMISSION

FINANCIAL STATEMENTS

May 31, 2022 and 2021

PREPARED BY:

FITTANTE & COLENZO CPA PC
N3660 HWY US2
IRON MOUNTAIN, MI 49801
(906) 774-4051

DICKINSON COUNTY CONSTRUCTION CODE COMMISSION

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Dickinson County Construction Code
Balance Sheets-Modified Cash Basis
Substantially All Disclosures Omitted
As of May 31, 2022 and 2021

	<u>May 31, 22</u>	<u>May 31, 21</u>
ASSETS		
Current Assets		
Checking/Savings		
Dickinson County Cash Account	124,099.18	197,675.22
Checking - FNB of Norway	5,359.49	5,216.63
Petty Cash	200.00	200.00
FNB Norway - Money Market	360,684.65	160,073.86
CD 's-FNB Norway		
CD-FNB of Norway #58083	22,290.49	21,868.49
CD-FNB Norway #70098	79,675.81	79,394.44
Total CD 's-FNB Norway	<u>101,966.30</u>	<u>101,262.93</u>
Total Checking/Savings	<u>592,309.62</u>	<u>464,428.64</u>
Total Current Assets	592,309.62	464,428.64
Fixed Assets		
Land	15,000.00	15,000.00
Building	37,063.00	37,063.00
Building Improvements	81,170.81	71,567.08
Furniture, Fixtures, Equipment	9,108.65	13,613.18
Vehicle	32,317.00	32,317.00
Less Accum Depreciation	<u>-49,737.98</u>	<u>-46,540.07</u>
Total Fixed Assets	<u>124,921.48</u>	<u>123,020.19</u>
TOTAL ASSETS	<u><u>717,231.10</u></u>	<u><u>587,448.83</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
A/P Retirement	1,696.75	1,089.34
Fed & Fica W/H	4,234.65	3,091.14
Michigan W/H	<u>1,115.92</u>	<u>1,059.96</u>
Total Other Current Liabilities	<u>7,047.32</u>	<u>5,240.44</u>
Total Current Liabilities	<u>7,047.32</u>	<u>5,240.44</u>
Total Liabilities	7,047.32	5,240.44
Equity		
Retained Revenues over Expenses	669,537.02	580,469.98
Net Income	<u>40,646.76</u>	<u>1,738.41</u>
Total Equity	<u>710,183.78</u>	<u>582,208.39</u>
TOTAL LIABILITIES & EQUITY	<u><u>717,231.10</u></u>	<u><u>587,448.83</u></u>

No assurance has been provided.

Dickinson County Construction Code
Statements of Income and Retained Earnings-Modified Cash Basis
 Substantially All Disclosures Omitted
 For the Month Ended May 31, 2022 and 2021

	<u>May 22</u>	<u>May 21</u>
Ordinary Income/Expense		
Income		
Permits - Building	15,232.25	21,795.75
Permits - Electrical	9,459.00	7,864.00
Permits - Mechanical	4,510.00	8,165.00
Permits - Plumbing	2,363.00	4,603.00
Other Income	<u>0.00</u>	<u>26.69</u>
Total Income	31,564.25	42,454.44
Expense		
Salaries/Employees	12,343.42	11,711.40
Depreciation	991.49	852.73
Dues & Subscriptions	0.00	175.00
Insurance - Health	2,912.80	3,214.17
Insurance - W.C.	333.00	0.00
Office Supplies	0.00	277.96
Outside Labor-Ekdahl	7,987.90	5,048.20
Payroll Tax Expenses	951.92	903.57
Pension, Profit Sharing	420.71	278.64
Postage & Freight	116.00	110.00
Professional Fees	225.00	225.00
Repairs & Maintenance	0.00	225.00
Telephone	250.35	253.78
Cellular Phones	246.38	397.12
Utilities	284.37	148.18
Vehicle Expense	<u>574.95</u>	<u>552.65</u>
Total Expense	<u>27,638.29</u>	<u>24,373.40</u>
Net Ordinary Income	3,925.96	18,081.04
Other Income/Expense		
Other Income		
Interest Income	91.88	40.78
SESC	<u>-744.90</u>	<u>2,505.00</u>
Total Other Income	<u>-653.02</u>	<u>2,545.78</u>
Net Other Income	<u>-653.02</u>	<u>2,545.78</u>
Net Income	<u><u>3,272.94</u></u>	<u><u>20,626.82</u></u>

No assurance has been provided.

Dickinson County Construction Code
Statements of Income and Retained Earnings-Modified Cash Basis
Substantially All Disclosures Omitted
For the Five Months Ended May 31, 2022 and 2021

	<u>Jan - May 22</u>	<u>Jan - May 21</u>
Ordinary Income/Expense		
Income		
Permits - Building	127,919.15	58,499.58
Permits - Electrical	28,912.00	33,714.00
Less Refunds - Electrical	-261.00	-6.00
Permits - Mechanical	15,829.50	29,725.50
Less Refunds - Mechanical	0.00	-135.00
Permits - Plumbing	6,958.00	11,159.00
Less Refunds - Plumbing	0.00	-667.00
Other Income	890.32	844.80
Total Income	<u>180,247.97</u>	<u>133,134.88</u>
Expense		
Salaries/Employees	61,717.10	49,181.00
Copier Agreement	0.00	445.00
Depreciation	4,957.45	4,263.65
Dues & Subscriptions	145.00	495.00
Insurance - Health	12,906.35	12,095.37
Insurance - W.C.	999.00	314.75
HSA Reimbursement	10,000.00	10,000.00
Office Supplies	748.68	1,110.41
Equipment-Office	1,118.26	0.00
Outside Labor-Ekdahl	30,315.10	28,775.60
Outside Labor-Superior Home	0.00	15,333.05
Payroll Tax Expenses	4,759.61	3,777.64
Pension, Profit Sharing	1,974.91	1,611.60
Postage & Freight	388.00	398.30
Professional Fees	900.00	900.00
Repairs & Maintenance	2,980.00	784.94
Telephone	1,254.21	1,267.34
Cellular Phones	1,201.05	1,700.27
Utilities	1,595.27	1,209.61
Vehicle Expense	3,007.40	2,039.10
Total Expense	<u>140,967.39</u>	<u>135,702.63</u>
Net Ordinary Income	<u>39,280.58</u>	<u>-2,567.75</u>
Other Income/Expense		
Other Income		
Interest Income	329.01	198.52
SESC	1,037.17	4,107.64
Total Other Income	<u>1,366.18</u>	<u>4,306.16</u>
Net Other Income	<u>1,366.18</u>	<u>4,306.16</u>
Net Income	<u><u>40,646.76</u></u>	<u><u>1,738.41</u></u>

No assurance has been provided.

DICKINSON COUNTY CONSTRUCTION CODE COMMISSION
Statements of Revenue, Expense, Budget and Prior Year
Substantially All Disclosures Omitted

Month of
May-22

Year to Date
May-22

	2021 Budget	2022 Budget	Actual MTD	Actual YTD	Budget Balance	Percent Spent/Recd
REVENUE						
Permits-Bldg	95,075.00	115,392.00	15,232.25	127,919.15	-12,527.15	110.86%
Refunds - Building	0.00	0.00	0.00	0.00	0.00	
Permits-Electrical	65,000.00	73,900.00	9,459.00	28,912.00	44,988.00	39.12%
Refunds - Electrical	0.00	0.00	0.00	-261.00	261.00	
Permits-Mechanical	55,000.00	60,000.00	4,510.00	15,829.50	44,170.50	26.38%
Refunds-Mechanical	0.00	0.00	0.00	0.00	0.00	
Permits-Plumbing	20,000.00	25,000.00	2,363.00	6,958.00	18,042.00	27.83%
Refunds-Plumbing	0.00	0.00	0.00	0.00	0.00	
SESC (Net)	2,594.00	2,600.00	-744.90	1,037.17	1,562.83	39.89%
ICC Books	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
Invested Funds-Interest Income	630.00	630.00	91.88	329.01	300.99	52.22%
Interest Income - CD's	915.00	915.00	0.00	0.00	915.00	0.00%
Bad Check Redeposits	0.00	0.00	0.00	0.00	0.00	
Other Income	500.00	600.00	0.00	890.32	-290.32	148.39%
TOTAL REVENUE	240,714.00	280,037.00	30,911.23	181,614.15	98,422.85	64.85%
					0.00	
EXPENSES						
Salaries	95,532.00	148,141.00	12,343.42	61,717.10	86,423.90	41.66%
Contract Employees						
Shapy	31,000.00	0.00			0.00	
Ekdahl	31,000.00	41,000.00	7,987.90	30,315.10	10,684.90	73.94%
Subtotal Contract Employees	31,000.00	41,000.00	7,987.90	30,315.10	10,684.90	73.94%
Employer Portion						
Payroll Taxes	7,308.00	11,081.00	951.92	4,759.61	6,321.39	42.95%
Health Insurance	27,000.00	27,000.00	2,912.80	12,906.35	14,093.65	47.80%
HSA Reimbursements	10,000.00	10,000.00		10,000.00	0.00	100.00%
Retirement	3,344.00	5,185.00	420.71	1,974.91	3,210.09	38.09%
Subtotal Employer Expense	47,652.00	53,266.00	4,285.43	29,640.87	23,625.13	55.65%
Office Expenses						
Vehicle Gas/Maint	5,400.00	7,300.00	574.95	3,007.40	4,292.60	41.20%
Office Supplies	2,000.00	2,000.00	0.00	748.68	1,251.32	37.43%
Bad Debt	0.00	0.00	0.00	0.00	0.00	
Postage	1,500.00	1,700.00	116.00	388.00	1,312.00	22.82%
Office Equipment & Furniture	1,000.00	1,000.00	0.00	1,118.26	-118.26	111.83%
Telephone	3,500.00	3,500.00	250.35	1,254.21	2,245.79	35.83%
Cellular Phone	3,000.00	3,000.00	246.38	1,201.05	1,798.95	40.04%
Appeals Board	0.00	0.00	0.00	0.00	0.00	0.00%
Advertising	200.00	200.00	0.00	0.00	200.00	
ICC Books	350.00	350.00	0.00	0.00	350.00	0.00%
ICC Dues	175.00	175.00	0.00	145.00	30.00	82.86%
Membership Fees	0.00	0.00	0.00	0.00	0.00	
NFPA Dues & Chamber Dues	1,860.00	1,860.00	0.00	0.00	1,860.00	0.00%
Workman's Compensation	1,900.00	1,900.00	333.00	999.00	901.00	52.58%
Insurance-General Liability	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
Education/Travel & Lodging	700.00	700.00	0.00	0.00	700.00	0.00%
Miscellaneous						
Copier Agreement	345.00	345.00	0.00	0.00	345.00	0.00%
Computer Support	500.00	500.00	0.00	0.00	500.00	0.00%
Accountant	3,000.00	3,000.00	225.00	900.00	2,100.00	30.00%
Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00%
Licenses	300.00	300.00	0.00	0.00	300.00	
Building Utilities	3,800.00	3,800.00	284.37	1,595.27	2,204.73	41.98%
Building Maintenance	3,000.00	3,000.00	0.00	2,980.00	20.00	99.33%
Subtotal Office Expenses	35,530.00	37,630.00	2,030.05	14,336.87	23,293.13	38.10%
					0.00	
TOTAL EXPENSES	209,714.00	280,037.00	26,646.80	136,009.94	144,027.06	48.57%
					0.00	
INCOME(LOSS)FROM OPERATIONS	31,000.00	0.00	4,264.43	45,604.21	-45,604.21	
REVENUE OVER(UNDER)EXPENSE					0.00	
Depreciation			991.49	4,957.45	-4,957.45	
Penalty-Early Withdrawl			0	0	0.00	

No assurance has been provided.

DICKINSON COUNTY CONSTRUCTION CODE COMMISSION

FINANCIAL STATEMENTS

June 30, 2022 and 2021

PREPARED BY:

FITTANTE & COLENZO CPA PC
N3660 HWY US2
IRON MOUNTAIN, MI 49801
(906) 774-4051

DICKINSON COUNTY CONSTRUCTION CODE COMMISSION

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Dickinson County Construction Code
Balance Sheets-Modified Cash Basis
 Substantially All Disclosures Omitted
 As of June 30, 2022 and 2021

	<u>Jun 30, 22</u>	<u>Jun 30, 21</u>
ASSETS		
Current Assets		
Checking/Savings		
Dickinson County Cash Account	127,285.74	212,177.80
Checking - FNB of Norway	5,043.31	5,216.63
Petty Cash	200.00	200.00
FNB Norway - Money Market	360,773.59	160,113.33
CD 's-FNB Norway		
CD-FNB of Norway #58083	22,290.49	21,868.49
CD-FNB Norway #70098	79,675.81	79,394.44
Total CD 's-FNB Norway	<u>101,966.30</u>	<u>101,262.93</u>
Total Checking/Savings	<u>595,268.94</u>	<u>478,970.69</u>
Total Current Assets	<u>595,268.94</u>	<u>478,970.69</u>
Fixed Assets		
Land	15,000.00	15,000.00
Building	37,063.00	37,063.00
Building Improvements	81,170.81	79,567.08
Furniture, Fixtures, Equipment	9,108.65	13,613.18
Vehicle	32,317.00	32,317.00
Less Accum Depreciation	<u>-50,729.47</u>	<u>-47,392.80</u>
Total Fixed Assets	<u>123,929.99</u>	<u>130,167.46</u>
TOTAL ASSETS	<u><u>719,198.93</u></u>	<u><u>609,138.15</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
A/P Retirement	1,153.94	1,584.56
Fed & Fica W/H	3,242.85	3,985.98
Michigan W/H	1,608.39	1,646.98
Total Other Current Liabilities	<u>6,005.18</u>	<u>7,217.52</u>
Total Current Liabilities	<u>6,005.18</u>	<u>7,217.52</u>
Total Liabilities	<u>6,005.18</u>	<u>7,217.52</u>
Equity		
Retained Revenues over Expenses	669,537.02	580,469.98
Net Income	43,656.73	21,450.65
Total Equity	<u>713,193.75</u>	<u>601,920.63</u>
TOTAL LIABILITIES & EQUITY	<u><u>719,198.93</u></u>	<u><u>609,138.15</u></u>

No assurance has been provided.

Dickinson County Construction Code
Statements of Income and Retained Earnings-Modified Cash Basis
Substantially All Disclosures Omitted
For the Month Ended June 30, 2022 and 2021

	<u>Jun 22</u>	<u>Jun 21</u>
Ordinary Income/Expense		
Income		
Permits - Building	13,618.20	29,870.56
Permits - Electrical	11,233.00	11,393.20
Permits - Mechanical	4,005.25	3,521.00
Less Refunds - Mechanical	0.00	-180.00
Permits - Plumbing	1,836.00	2,438.00
Other Income	0.00	82.56
Total Income	<u>30,692.45</u>	<u>47,125.32</u>
Expense		
Salaries/Employees	12,343.42	11,711.40
Computer Support	85.00	0.00
Depreciation	991.49	852.73
Dues & Subscriptions	1,345.50	1,345.50
Insurance - Health	3,004.96	2,349.45
Office Supplies	352.71	119.27
Outside Labor-Ekdahl	6,857.94	6,163.08
Payroll Tax Expenses	951.93	903.58
Pension, Profit Sharing	298.14	390.46
Professional Fees	450.00	450.00
Repairs & Maintenance	240.00	80.00
Telephone	250.35	253.78
Cellular Phones	216.30	352.12
Utilities	196.27	114.09
Vehicle Expense	907.41	502.67
Total Expense	<u>28,491.42</u>	<u>25,588.13</u>
Net Ordinary Income	<u>2,201.03</u>	<u>21,537.19</u>
Other Income/Expense		
Other Income		
Interest Income	88.94	39.47
SESC	720.00	-1,864.42
Total Other Income	<u>808.94</u>	<u>-1,824.95</u>
Net Other Income	<u>808.94</u>	<u>-1,824.95</u>
Net Income	<u><u>3,009.97</u></u>	<u><u>19,712.24</u></u>

No assurance has been provided.

Dickinson County Construction Code
Statements of Income and Retained Earnings-Modified Cash Basis
Sunstantially All Disclosures Omitted
For the Six Months Ended June 30, 2022 and 2021

	<u>Jan - Jun 22</u>	<u>Jan - Jun 21</u>
Ordinary Income/Expense		
Income		
Permits - Building	141,537.35	88,370.14
Permits - Electrical	40,145.00	45,107.20
Less Refunds - Electrical	-261.00	-6.00
Permits - Mechanical	19,834.75	33,246.50
Less Refunds - Mechanical	0.00	-315.00
Permits - Plumbing	8,794.00	13,597.00
Less Refunds - Plumbing	0.00	-667.00
Other Income	890.32	927.36
Total Income	<u>210,940.42</u>	<u>180,260.20</u>
Expense		
Salaries/Employees	74,060.52	60,892.40
Computer Support	85.00	0.00
Copier Agreement	0.00	445.00
Depreciation	5,948.94	5,116.38
Dues & Subscriptions	1,490.50	1,840.50
Insurance - Health	15,911.31	14,444.82
Insurance - W.C.	999.00	314.75
HSA Reimbursement	10,000.00	10,000.00
Office Supplies	1,101.39	1,229.68
Equipment-Office	1,118.26	0.00
Outside Labor-Ekdahl	37,173.04	34,938.68
Outside Labor-Superior Home	0.00	15,333.05
Payroll Tax Expenses	5,711.54	4,681.22
Pension, Profit Sharing	2,273.05	2,002.06
Postage & Freight	388.00	398.30
Professional Fees	1,350.00	1,350.00
Repairs & Maintenance	3,220.00	864.94
Telephone	1,504.56	1,521.12
Cellular Phones	1,417.36	2,052.39
Utilities	1,791.54	1,323.70
Vehicle Expense	3,914.81	2,541.77
Total Expense	<u>169,458.81</u>	<u>161,290.76</u>
Net Ordinary Income	<u>41,481.61</u>	<u>18,969.44</u>
Other Income/Expense		
Other Income		
Interest Income	417.95	237.99
SESC	1,757.17	2,243.22
Total Other Income	<u>2,175.12</u>	<u>2,481.21</u>
Net Other Income	<u>2,175.12</u>	<u>2,481.21</u>
Net Income	<u><u>43,656.73</u></u>	<u><u>21,450.65</u></u>

No assurance has been provided.

DICKINSON COUNTY CONSTRUCTION CODE COMMISSION

Statements of Revenue, Expense, Budget and Prior Year

Substantially All Disclosures Omitted

 Month of
Jun-22

 Year to Date
Jun-22

	2021 Budget	2022 Budget	Actual MTD	Actual YTD	Budget Balance	Percent Spent/Recd
REVENUE						
Permits-Bldg	95,075.00	115,392.00	13,618.20	141,537.35	-26,145.35	122.66%
Refunds - Building	0.00	0.00	0.00	0.00	0.00	
Permits-Electrical	65,000.00	73,900.00	11,233.00	40,145.00	33,755.00	54.32%
Refunds - Electrical	0.00	0.00	0.00	-261.00	261.00	
Permits-Mechanical	55,000.00	60,000.00	4,005.25	19,834.75	40,165.25	33.06%
Refunds-Mechanical	0.00	0.00	0.00	0.00	0.00	
Permits-Plumbing	20,000.00	25,000.00	1,836.00	8,794.00	16,206.00	35.18%
Refunds-Plumbing	0.00	0.00	0.00	0.00	0.00	
SESC (Net)	2,594.00	2,600.00	720.00	1,757.17	842.83	67.58%
ICC Books	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
Invested Funds-Interest Income	630.00	630.00	88.94	417.95	212.05	66.34%
Interest Income - CD's	915.00	915.00	0.00	0.00	915.00	0.00%
Bad Check Redeposits	0.00	0.00	0.00	0.00	0.00	
Other Income	500.00	600.00	0.00	890.32	-290.32	148.39%
TOTAL REVENUE	240,714.00	280,037.00	31,501.39	213,115.54	66,921.46	76.10%
					0.00	
EXPENSES						
Salaries	95,532.00	148,141.00	12,343.42	74,060.52	74,080.48	49.99%
Contract Employees						
Shapy	31,000.00	0.00			0.00	
Ekdahl	31,000.00	41,000.00	6,857.94	37,173.04	3,826.96	90.67%
Subtotal Contract Employees	31,000.00	41,000.00	6,857.94	37,173.04	3,826.96	90.67%
Employer Portion						
Payroll Taxes	7,308.00	11,081.00	951.93	5,711.54	5,369.46	51.54%
Health Insurance	27,000.00	27,000.00	3,004.96	15,911.31	11,088.69	58.93%
HSA Reimbursements	10,000.00	10,000.00		10,000.00	0.00	100.00%
Retirement	3,344.00	5,185.00	298.14	2,273.05	2,911.95	43.84%
Subtotal Employer Expense	47,652.00	53,266.00	4,255.03	33,895.90	19,370.10	63.64%
Office Expenses						
Vehicle Gas/Maint	5,400.00	7,300.00	907.41	3,914.81	3,385.19	53.63%
Office Supplies	2,000.00	2,000.00	352.71	1,101.39	898.61	55.07%
Bad Debt	0.00	0.00	0.00	0.00	0.00	
Postage	1,500.00	1,700.00	0.00	388.00	1,312.00	22.82%
Office Equipment & Furniture	1,000.00	1,000.00	0.00	1,118.26	-118.26	111.83%
Telephone	3,500.00	3,500.00	250.35	1,504.56	1,995.44	42.99%
Cellular Phone	3,000.00	3,000.00	216.30	1,417.35	1,582.65	47.25%
Appeals Board	0.00	0.00	0.00	0.00	0.00	0.00%
Advertising	200.00	200.00	0.00	0.00	200.00	
ICC Books	350.00	350.00	0.00	0.00	350.00	0.00%
ICC Dues	175.00	175.00	0.00	145.00	30.00	82.86%
Membership Fees	0.00	0.00	0.00	0.00	0.00	
NFPA Dues & Chamber Dues	1,860.00	1,860.00	1,345.50	1,345.50	514.50	72.34%
Workman's Compensation	1,900.00	1,900.00	0.00	999.00	901.00	52.58%
Insurance-General Liability	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
Education/Travel & Lodging	700.00	700.00	0.00	0.00	700.00	0.00%
Miscellaneous						
Copier Agreement	345.00	345.00	0.00	0.00	345.00	0.00%
Computer Support	500.00	500.00	85.00	85.00	415.00	17.00%
Accountant	3,000.00	3,000.00	450.00	1,350.00	1,650.00	45.00%
Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00%
Licenses	300.00	300.00	0.00	0.00	300.00	
Building Utilities	3,800.00	3,800.00	196.27	1,791.54	2,008.46	47.15%
Building Maintenance	3,000.00	3,000.00	240.00	3,220.00	-220.00	107.33%
Subtotal Office Expenses	35,530.00	37,630.00	4,043.54	18,380.41	19,249.59	48.85%
					0.00	
TOTAL EXPENSES	209,714.00	280,037.00	27,499.93	163,509.87	116,527.13	58.39%
					0.00	
INCOME(LOSS)FROM OPERATIONS	31,000.00	0.00	4,001.46	49,605.67	-49,605.67	
REVENUE OVER(UNDER)EXPENSE					0.00	
Depreciation			991.49	5,948.94	-5,948.94	
Penalty-Early Withdrawl			0	0	0.00	

No assurance has been provided.

Dickinson County Road Commission

Date: July 18, 2022

1107 South Milwaukee Avenue

P.O. Box 519

Iron Mountain, MI 49801

9-A

7-25-22

Phone: (906) 774-1588

Fax: (906) 774-7227

To: Dickinson County Controller

Brian Bousley

P.O. Box 609

Iron Mountain, MI 49801

Description:		
River Meadows - Norway Township		
Total Bacco Bill	\$217,332.15	
Less Norway Township	-\$62,999.12	
Less Dickinson County Road Commission	<u>-\$54,333.03</u>	
Dickinson County Portion	\$100,000.00	\$100,000.00
Please remit to:		
Dickinson County Road Commission		
P.O. Box 519		
Iron Mountain, MI 49801		
		\$100,000.00

CITY OF MARQUETTE

VENDOR NO.: 02985

CHECK DATE: 04/11/2022

CHECK NO.: 00001004604

9-B
7-25-22

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT
551-598283	03/15/2022	HAZMAT TRAINING	900.00
551-598279	03/15/2022	HAZMAT TRAINING	900.00
551-598284	03/15/2022	HAZMAT TRAINING	900.00
551-598286	03/15/2022	HAZMAT TRAINING	900.00
STATE OF MICHIGAN			

CITY OF MARQUETTE

VENDOR NO.: 02985

CHECK DATE: 04/11/2022

CHECK NO.: 00001004604

INVOICE NO.	INVOICE DATE	DESCRIPTION	INVOICE AMOUNT
			0.00
STATE OF MICHIGAN			\$3,600.00



CITY OF MARQUETTE
300 WEST BARAGA AVENUE
MARQUETTE, MICHIGAN 49855

RANGE BANK, N.A.
NEGAUNEE, MI 49866

091101950

VOID After 90 Days

CHECK DATE	CHECK NO.
04/11/2022	00001004604

AMOUNT
\$3,600.00

Three Thousand Six Hundred and NO/100 Dollars**

PAY TO THE ORDER OF
STATE OF MICHIGAN
MI STATE POLICE/CASHIERS OFFICE
PO BOX 30266
LANSING MI 48909

MS Schmitt
TC Bahman

01004604

0091101950

8705938

GREAT LAKES PETROLEUM SERVICE, INC.

5998 Witch Lake Rd.
Republic, MI 49879
Phone/Fax: (906) 376-9905

PROPOSAL 9-6
7-25-22

Date	Estimate #
7/13/2022	0896

Name / Address

Energy Solution Partners
Attn: Mike Brandt
P.O. Box 612
Tomah, WI 54660

Qty	Description	Total
	FUEL SYSTEM FOR DICKINSON COUNTY	
1	2,000 Gallon FireGuard dbl. wall above ground steel tank	
1	Top fill sump w/2" overfill valve, camlok cap & adapter	
1	2" x 8' Vent pipe w/overfill alarm	
2	(1) Product gauge & (1) leak gauge	
1	GPI 20 gpm fuel pump w/remote cabinet	
1	3/4" x 12' Fuel hose, swivel, automatic nozzle, splash guard, break-away valve, whip hose & spin-on fuel filter	
	SmartFill fuel management system w/pedestal, 20 key fobs, ethernet & dedicated web hosting service for transaction reporting, key & driver management (No annual fees)	
	Misc. pipe & fittings	
	Signage	
	SUB TOTAL	36,780.00T
	Labor, travel & mileage to setup AST fueling system w/SmartFill fuel management system (includes AST permits & inspections)	2,000.00
	Crane to offload tank & set	1,000.00
	Tank Freight	2,200.00T
This proposal does not include any site prep, concrete or electrical.		
	Subtotal	\$41,980.00
	Sales Tax (0.00)	\$0.00
	Total	\$41,980.00

SmartFill GEN 2



NETWORKED COMMUNICATIONS – 3G, WIFI, ETHERNET

Networked communications keep your records up-to-date in real-time. Your data is always available and you don't need any special software to access it. USB access on the front of the panel provides access to data if you do not have a communication network.

ELECTRICAL ROBUSTNESS

Designed to deal with unstable power sources, such as generators, truck systems and environments with high levels of electrical noise.

ENHANCED SECURITY

Access to fuel by vehicle and/or driver can be restricted by preselected times (such as 9am to 5pm) and/or volume (such as a maximum of 500 gallons).

EASY TO USE, EASY TO SET UP

Configuring the unit is menu based, eliminating the need to enter excessively long codes or numbers.

TOUGH ON THE OUTSIDE

An IP66 rated, powder coated steel enclosure ensures continuous operation in all conditions. Tested temperature range: -13° to $+131^{\circ}\text{F}$ and micro-particle proof rubber seals stop dust, insects, moisture and water from entering the unit. Multiple gaskets further enhance protection.

SMART ON THE INSIDE

Easy to service the unit with Click-in and Click-out modules. Each is clearly marked and can only fit in one place. No need for special technical or electrical skills.

SMART ACCESS

Near Field Communications for easy user or vehicle identification, with long lasting proximity cards. You also gain flexibility to gain the data you want, and how you want it. Access can also be provided via PIN, iButton key and VIN (Vehicle Identification Number).

THAT'S SMART!

SmartFill GEN 2 continuously checks the entire system. Back-up power is inside the unit. No need to fear black-outs or brown-outs. You'll never lose data.

SUMMARY OF BENEFITS

- Data is recorded instantly online, with no need for special software (and it's **FREE** to access!)
- Inside, the components are easy to install if required. Click-in and click-out design requires no special technical skills
- Control up to 4 fuel/oil dispensers, all delivering simultaneously
- Records fuel use for up to 2000 vehicles
- Records the past 5000 fuel issues in memory
- Uses secure vehicle keys, and driver PIN or keys to control access to fuel
- Restrict fuel usage by volume per vehicle/driver and/or time
- All data is stored securely in the unit and can be automatically uploaded to a secure website after each transaction
- Multiple communication options available for uploading data to the website: WiFi, 3G and Ethernet
- Large easy to read, color LCD display
- Can be configured and is continuously monitored remotely via the website
- Modular design allows for rapid installation and repair
- The system can be used as a "preset" delivery system. This is ideal for lube trucks or workshop lube dispensing systems
- Suits just about any fuel bowser or bulk flow-meter
- Housed in a tough, weatherproof enclosure. High quality lock and stainless steel door hinges, for use in all weather conditions outdoors. Enclosure rating is IP66
- Proven reliability around the world in extreme hot, cold, dusty, windy and salty environments
- Extensive professional network of support
- Optional interface to other systems' tank gauging

Optional integrated tank gauging is available with SmartDip - view tank levels online or with SMS

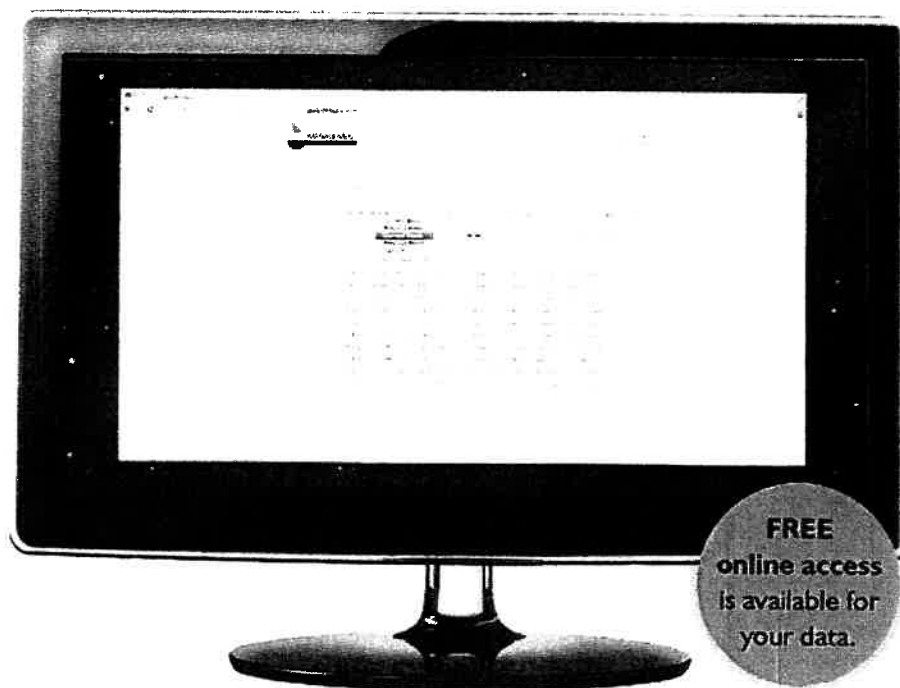
The world's most functional fuel management system

Simple, robust and functional wins in the long run.

Our three design principles keep fuel flowing and ensures that every drop is recorded to make accounting and fuel management easy.

A robust system you can rely on.

Known to outlast the bowlers they were originally attached to, our units have survived floods, fires and even being accidentally run over by heavy equipment.



You'll always have the support you need to resolve any issue.
We're just a phone call away



**CLOUD
BASED
TECHNOLOGY**

**NO
ONGOING
COSTS**

**NO
PC SOFTWARE
NEEDED**

SmartFill

PROVEN IN THE FIELD

"It's just way superior to anything else on the market."

Response from a survey of installers

"Managing fuel levels is so much easier with SmartFill GEN 2. We can do everything online, without losing any staff time with onsite visits.

SmartFill GEN 2 was clearly well thought out, it ticks all the boxes. We need nothing more."

**Dave Basso, Manager
Delstrat Earthmoving**

**FIREGUARD® TANKS ACCOMMODATE
EVERY SITE REQUIREMENT:**

- Significantly more size options than most competitive brands.
- Capacities range from 186 to 50,000 gallons.
- Cylindrical or rectangular design
- Compartmentalized configurations
- Ballistics resistant
- Concrete pad designs available for seismic zone 4.

Steel Secondary Tank
built to UL standards

Steel Primary Tank
built to UL standards

Lightweight thermal insulation

- Unique feature that helped Fireguard® exceed the UL 2-hour fire test.
- Sufficiently porous to facilitate quick emergency venting and/or leak detection.

FIREGUARD®

**The New Generation
of Fire-rated ASTs**

**Now Available:
UL 2244 System Listing
Total Fueling Packages**

FIREGUARD® is the next generation of fire-rated ASTs, going far beyond those "first generation" tanks which were merely enclosed in concrete.



- Fireguard® was the first AST of its design to obtain a UL Listing for secondary containment.

- Fireguard®'s secondary containment can be tightness tested on-site with standard testing procedures!

- Fireguard®'s exterior steel wall provides superior weatherability and low-cost maintenance. Unlike concrete, cracking or spalling will never be a problem!

- Fireguard®'s unique thermal insulating material is 75% lighter than concrete... shipping, installation and relocation costs (and headaches) are reduced!

- The Fireguard® technology is patented under U.S. Patent #5695089, for "Lightweight Double Wall Storage Tank."



IS YOUR ABOVEGROUND TANK EVERYTHING IT'S CRACKED UP TO BE?

FIREGUARD®

- Secondary containment is testable on-site using standard, economical testing procedures.
- Fireguard®'s steel outer wall provides low-cost maintenance and protects the insulation material from weathering.
- An average 12,000 gallon Fireguard® weighs under 30,000 pounds - well within the legal load limit for trucking.
- 30-year warranty is standard with every Fireguard®.

AS vs. Concrete Encased

- The secondary containment on certain designs may require elaborate and expensive procedures to be tested on-site.
- Exposed concrete outer wall is susceptible to cracking, spalling and weathering - problems that are expensive to correct and are usually not covered by warranty.
- An average 12,000 gallon concrete-encased tank weighs upwards of 100,000 pounds - imagine the hassles involved in handling that tank.
- Some manufacturers may charge extra for a 30-year warranty.

**CLICK-IN CLICK-OUT MODULAR DESIGN
FLEXIBLE REPORTING AND REAL-TIME DATA:
THE WORLD'S MOST ADVANCED
FUEL MANAGEMENT SYSTEM**



**CLOUD
BASED
TECHNOLOGY**

**NO
ONGOING
COSTS**

**NO
PC SOFTWARE
NEEDED**

SmartFill
GEN 2



9-0
7-25-22

From: Steve & Heidi Johnson <steveandsonslogging@gmail.com>
To: degjir54@icloud.com
Subject: Paint estimate for Norway County Fair grandstand

To Whom It May Concern:

I have been contacted to estimate the cost of painting the grandstand at the Norway Fairgrounds. If my estimate is approved, I can start work immediately in order to get the job done as quickly as possible and hopefully before the county fair begins.

After meeting with John, my understanding of the job is to remove as much of the old paint as possible by pressure washing, paint the ceiling, the bleachers, the front cement footing on the outside and the main pillars inside and on the back of the grandstand. The job does not include the main cement walkway in front of the bleachers and the outside of the grandstand as it is to be covered with tin in the future.

My estimate for the costs of doing the project is \$83,170. This is due to the fact that I estimate the paint costs to be over \$15,000, needing to rent 2 self drive 65 foot lifts and disposal costs for removing chipped paint. I understand also if the costs should be more, I am to turn in a notice of change before proceeding.

My usual protocol when a bid is approved is to require half of the bid price up front in order to pay for needed materials and have the ability to pay my painters for half of the work. Somewhere in the middle of the job I require the rest of the bid for the same purposes. For this particular job, I understand timeliness is important and I will do what it takes to complete it as quickly as possible. I also understand that racing occurs on Friday nights throughout the summer and I will make every effort possible to have the grandstands in a presentable manner to allow for a crowd.

Jobs I would like done before beginning, if possible, are to remove old wiring, remove fencing on the top and bottom of the bleacher area, and to procure electrical and water spigot access for pressure washing and spraying.

Thank you for your consideration of Steve Johnson and Sons Painting for your project. I can be contacted at (906)282-8867.

Fairgrounds Grandstand Painting Project Specifications

- All areas to be power washed and scraped. All loose paint removed and disposed.
- Ceiling rafters to be painted with quality acrylic house paint flat
- New wood areas to have two coats of paint
- Contractor to state what brand paint to be used and amount of paint to be used
- Deck areas to be painted same colors, red, blue and steps to be yellow. Two coats of quality acrylic exterior porch and deck low luster or satin
- Metal seats if paint is not removed not to be painted
- Site to be inspected with a County Official to ensure scope of work is completed.
- Contractor must have insurance.
- Dickinson County has the right to reject or accept any bid proposals.

9-F-
7-25-22

Christy Paul

From: Brian Bousley
Sent: Thursday, July 21, 2022 3:54 PM
To: Christy Paul
Subject: FW: 3rd Qtr Appropriations
Attachments: dksn 2nd qtr 22.xlsx

From: Mylynn Trulock <mcac.trulock@gmail.com>
Sent: Thursday, July 14, 2022 3:14 PM
To: Brian Bousley <bbousley@dickinsoncountymi.gov>
Subject: 3rd Qtr Appropriations

Good Afternoon Brian,

I have attached the 2nd quarter totals for Dickinson County, for the County Board's approval.

Upon approval we are requesting our 3rd Qtr appropriations of \$22,500, at your convenience.

Thank you...

Mylynn



**Medical Care Access Coalition &
Prescription Assistance
of Dickinson & Iron Counties**

Phone: (906) 77-5412
Fax: (906) 776-5404
www.dimcac.org

	Prescription Assistance	Prescription Assistance Clients Served	Medicare Clients Served	Medicaid Clients Served	FoodStamp Clients Served	Marketplace Clients Served
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1st Qtr Totals	\$405,292.53	81	29	10	10	2
2nd Qtr Totals	\$313,996.09	74	27	11	2	6

YTD Totals	\$719,288.62	155	56	21	12	8
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If there is any additional facts and figures, that we can provide, please don't hesitate to ask