

## VISITATIONS

- ◆ Inmates have the opportunity to add 5 visitors to their individual visitation list during their incarceration. No other visitors can be added once it is completed.
- ◆ Visitations are on Saturdays or Sundays by 1/2 hour appointments only, and limited to 2 visits per weekend.
- ◆ Visits are limited to immediate family and 1 non-family member. Visitors must be 18 years of age. All minor children under the age of 17 need to be accompanied by a parent or guardian who is visiting the same inmate, and has been approved according to the visitation policy at the time of the visit.
- ◆ Visitation time ranges from 9:00 a.m. to 7:30 p.m.
  - ◆ Male inmate visitation times are from 9:00 a.m to 3:30 p.m.
  - ◆ Female inmate visitation times are from 4:00 p.m. to 7:30 p.m.
  - ◆ Lunch and dinner times, not included, are from 11:30 a.m. to 1:00 p.m. and 5:00 p.m. to 6:00 p.m.
- ◆ Appointments need to be made prior to the weekend schedule, on a first come/first serve basis, and must be on the inmate's visitation list.
- ◆ Photo I.D. is required at the time of the visit.
- ◆ At any time, the Dickinson County Sheriff's Office may request a visitor to complete a visitor application form.
- ◆ **CELL PHONES ARE PROHIBITED DURING ALL VISITATIONS.**

## OTHER SHERIFF'S OFFICE SERVICES

- ◆ Road Patrol
- ◆ Detective/Investigations
- ◆ E911 Dispatch Center
- ◆ Marine/Snowmobile/ORV
- ◆ Critical Incident Response Team
- ◆ D.A.R.E. Program
- ◆ K.I.N.D. Team
- ◆ Fingerprinting
- ◆ Truancy Program
- ◆ Courthouse Security and Bailiffs
- ◆ Animal Control
- ◆ Sheriff's Work Van Program
- ◆ Civil Processing
- ◆ Pistol Permits to Purchase



## OFFICE OF THE SHERIFF

DICKINSON COUNTY, MI

## DICKINSON COUNTY CORRECTIONAL CENTER



**300 East D Street**

**Iron Mountain, MI 49801**

**(906) 774-6270**

**[www.dickinsoncountymi.gov](http://www.dickinsoncountymi.gov)**

**Sheriff Scott A. Rutter**

## COMMUNICATIONS

## FREQUENTLY ASKED QUESTIONS

### WHAT ITEMS CAN BE BROUGHT IN FOR THE INMATE?

- ♦ Underwear, socks, t-shirts, thermal tops (all white) can be brought in within 7 days of incarceration and must be new and in their original package. Sports bras are the only type of brassiere allowed in the jail. No exceptions.
- ♦ Prescribed medications approved by the Correctional Center Medical Staff are permitted.
- ♦ Photographs-see MAIL section.

### HOW DO I PUT MONEY ON AN INMATE'S ACCOUNT?

There is an on-site commissary system available for inmates to purchase items such as health and hygiene products, clothing, snacks, phone time, writing supplies and our email system privileges. Money can be added in a couple ways:

- ♦ With the on-site Kiosk, located in the lobby, family and friends can add to an inmate's account by cash, credit card, or debit. There are fees each time this option is used. A valid I.D. may be required to use this option.
- ♦ Only money orders are accepted through the mail. No personal checks allowed.
- ♦ Money can also be added remotely using ACCESS CORRECTIONS. There are two ways to use this option. Call 1-866-394-0490 or use the Internet site [www.accesscorrections.com](http://www.accesscorrections.com). Information needed:

1. Inmate's name
2. Inmate's I.D. number
3. State (MI), County (Dickinson)

### INMATE PROGRAMS

Inmates have the opportunity to participate in few different programs while in our facility. They include:

- ♦ Jail Ministries
- ♦ Bible Studies
- ♦ Alcoholics Anonymous
- ♦ General Education Degree
- ♦ Mental Health Counseling

### PHONE CALLS

- ♦ Phone calls are only allowed from 7:00 a.m. until 10:00 p.m. daily.
- ♦ Inmates are able to make collect calls.
- ♦ Inmates can purchase phone time from the on-site commissary.
- ♦ Family and friends can also set up an account through SECURUS TECHNOLOGIES, which may be an advantageous billing option, at 1-866-558-2323. Site I.D. is 31047. If the inmate's I.D. is needed, contact the Correctional Center.

### EMAIL

- ♦ Email privileges are an innovative way to communicate with friends and family in our facility.
- ♦ Photos can be sent through the email system and will be monitored for appropriate content.
- ♦ Outgoing emails may be purchased through the inmate's commissary account. Emails are limited to 7 per week only.
- ♦ SECURUS TECHNOLOGIES also provides incoming emails for a fee. Log onto [www.securustech.net](http://www.securustech.net) or call 1-800-844-6591 to set up an account to learn more.

### MAIL

- ♦ Through the United States Postal Service, letters may be written and exchanged. Paperback books and magazine subscriptions are acceptable if purchased through a publisher and sent directly to the Dickinson County Correctional Facility.
- ♦ Inmates are allowed 5 total photographs at a time. Approved pictures can be brought in within the first 7 days of incarceration, otherwise they will be acceptable through the email system after the 7 days.
- ♦ The facility will/may reject mail for the following reasons: greeting cards, stickers, perfume, glues, ink stamps, glitter, White-Out, lipstick, tape, newspaper clippings, crayons, markers, stamps, envelopes, photographs, clothing, or other items deemed inappropriate. These rejected items will be returned to the sender.
- ♦ Please use the below format when sending:

Inmate's name  
P.O. Box 609  
Iron Mountain, MI 49801

**\*Please utilize the communications available, per jail policy.  
Jail employees do not pass messages along to the inmates.\***