

# Charles Sing Denman Memorial Fountain & South Garden Gazebo



## Wedding Guidelines

- Wedding ceremonies are scheduled Memorial Day weekend through the first weekend in October each year.
- A non-refundable user fee is required to secure the date and time of the reservation. The applicant is allowed to use the area for up to three hours. For a minimal fee, electricity is available at the Memorial Fountain. The applicant must provide electric extension cords and will need a minimum of 200 feet at each site.
- Wedding rehearsals may be scheduled and are typically held the evening prior to the ceremony, provided the area is available.
- No topical applications, runners, mats, etc., are allowed on the grass in the Memorial Fountain area.
- Tents are not allowed. A canopy may be used if it is set up on the pavement area and secured with weights. Chairs or other decorative items are not supplied but may be used.
- Receptions are not allowed at the Memorial Fountain, South Garden Gazebo or within the Arboretum. Payment for receptions held at park shelters will be collected according to the shelter rental fee structure.
- No product other than birdseed can be thrown.

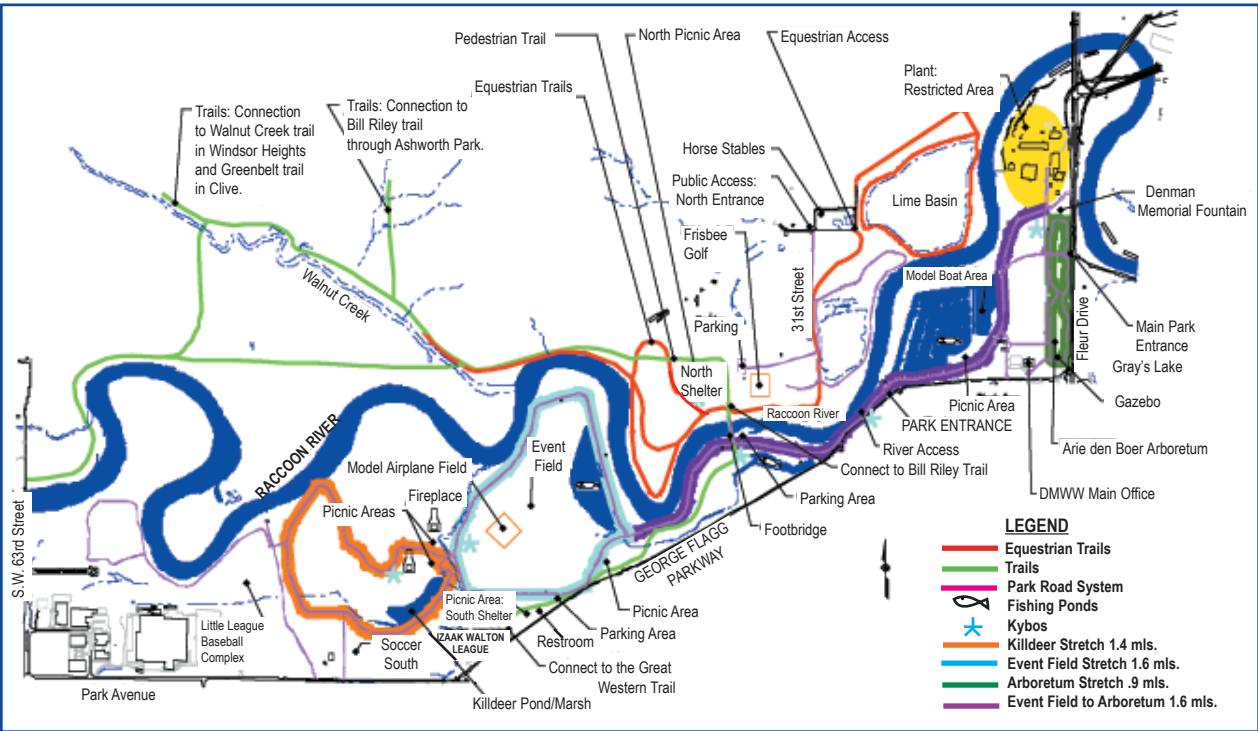
## Park Shelters & Picnic Areas

- Park shelters are available during park hours. Park shelters and picnic areas are inclusive of picnic tables and cooking grills.
- Park Shelter-South: Available for rental during the times of 7:00 am-1:00 pm and 3:00 pm-10:00 pm. Electricity and water available. Six picnic tables available.
- Additional picnic tables are available and can be moved to shelter areas at a cost of \$5.00 per table.

## Miscellaneous

- Alcoholic beverages limited to beer and wine.
- Portable toilets are located in the Memorial Fountain. Modern restrooms are located near the south shelter.
- If planning to use amplified sound, please contact the City of Des Moines at (515) 283-4200, to obtain a Sound Permit.

Please pick up your trash and take it with you!



# DES MOINES WATER WORKS PARKS Park Facilities Reservation Guide & Application



## Park Shelters

## Memorial Fountain

## South Garden Gazebo

## Dale Maffitt Reservoir



2201 George Flagg Parkway | Des Moines, Iowa 50321-1190  
(515) 283-8752 | FAX (515) 283-8723 | parks@dmww.com





## Facilities Reservation Application



## Rules & Regulations Water Works Park and Dale Maffitt Reservoir



Reservation Date: \_\_\_\_\_ Number Attending Event: \_\_\_\_\_

☐ **Memorial Fountain** **\$100.00/hour or \$125.00/hour\***  
Time of Ceremony: \_\_\_\_\_  
Hours (up to 3 hours): \_\_\_\_\_ to \_\_\_\_\_  
*\*electricity available for additional charge.*

☐ **South Garden Gazebo** **\$75.00/hour**  
Time of Ceremony: \_\_\_\_\_  
Hours (up to 3 hours): \_\_\_\_\_ to \_\_\_\_\_

☐ **Park Shelter-South** **\$ 50.00/time slot**  
Circle requested time slot: 7:00 am-1:00 pm AND/OR 3:00 pm-10:00 pm

☐ **Maffitt Reservoir** (no time limit) **\$75.00/hour**

☐ **Picnic Table Moving**  
\$5.00 per table x ( \_\_\_\_\_ ) tables= \$ \_\_\_\_\_

**Total: \$** \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Business Phone \_\_\_\_\_

**Method of Payment:** ☐ Check ☐ Cash Credit Card: ☐ Visa ☐ Mastercard

Account Number: \_\_\_\_\_

Expires: \_\_\_\_\_ Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_

*The undersigned is of age and represents that the marriage is authorized by the State of Iowa. The undersigned will be responsible to Des Moines Water Works for the use and care of Water Works' property and facilities, and will be responsible for any damages to property beyond normal wear and tear.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Park Hours

Water Works Park 6:00 am to 10:00 pm

Maffitt Reservoir Daylight Savings Time: 6:00 am to 9:00 pm  
Standard Time: 7:00 am to 8:00 pm

### Firearms, Fireworks and Explosives

The use of firearms, explosives, weapons, firecrackers, or fireworks of any kind is prohibited.

### Fishing

Fishing is permitted by all legal methods outlined in the Iowa State Fishing Laws.

### Domestic Animals

Dogs and all other types of pets should be kept on a leash, except for designated "off leash" areas in the park. Pets may not run at large. Please carry or confine your animal if there is no leash.

### Wildlife

Please avoid feeding geese and ducks.



### Waste Material

Help us keep our parks clean by carrying all litter, trash, and waste materials off the property.

### Camping

Overnight camping is prohibited. Special permission may be granted by Des Moines Water Works at (515) 283-8752.

### Fires and Fire Pits

Open fires are not allowed on Water Works' property. Grills or fireplaces provided for picnic cooking are allowed. Please do not dig fire pits or trenches.

### Destruction of Plant Life

Please do not deface, damage or remove any trees, plants or flowers growing on Water Works' property.

### Disorderly and Obscene Conduct, Nuisances

Please refrain from loud, violent, obscene, or profane language in the Park.

### Property Damage

Please do not destroy, damage or abuse any building, equipment, sign, or other items found in Water Works Park.

### Closed Areas

Please heed all signs and closed gates in the Park. Certain areas of the park may be closed at times for safety reasons.

### Recreational Vehicles

All Terrain Vehicles (ATVs), snowmobiles or unlicensed recreational motor vehicles may not be operated on Water Works property.

### Bridle Trails

Horseback riding should be limited to the bridle trails. Please hitch your animal to the rails where provided and do not use trees, shrubs, or fences in such a manner as to result in property damage. Horses are not permitted in picnic areas or at Maffitt Reservoir.

### Bike/Pedestrian Trail

Multi-use recreational trails shall be open for use by the public for recreation and transportation at all the times, except the following:

- 1) Hours of use of section of trails may be limited by the Supervisor of Grounds
- 2) Sections of trails may be closed temporarily in emergency situations by DMWW staff
- 3) Use of the trail system after park hours is allowed, providing users stay on the trail at all times.

### River, Ponds and Fountain

For safety and health reasons, please do not skate on the ice or swim in any of the bodies of water on Water Works property. Wading is allowed for fishing purposes only. Launching of boats in the park is not allowed, except for the designated boat ramp.

### Vehicle Operation

Please keep your vehicle on the established roadways of the Park and stay within the posted speed limit. Park roads are considered public highways, the same as city streets, and are subject to all traffic laws as designated in the State Code of Iowa.

### Parking

Please park your vehicle in the designated parking areas. Vehicles are not allowed to park on the grass unless granted permission by DMWW staff. Please do not obstruct the roadway or back up traffic.

Return completed application with payment to:  
Des Moines Water Works  
2201 George Flagg Parkway Des Moines, Iowa 50321  
or FAX (515) 283-8723