

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, December 6, 2022

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Ms. Andrea Boulton and Mr. Alec Davis

Staff Members: Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, Jennifer Terry, Lindsey Wanderscheid, and Michelle Watson

Also in Attendance: John Lande (legal counsel) and Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. RFP Process/Competitive Bid Approach

In response to the Board's request for staff to develop means to attract more contractors and/or consultants to submit proposals on DMWW projects, Ms. Wanderscheid gave a presentation on proposed changes to the utility's consultant selection and bidding processes. Suggestions included qualification-based and indefinite scope agreements, multi-year contracts, and evaluating public vs. non-public improvement definitions for future projects.

2. CEO and General Manager's Comments

Mr. Corrigan had no additional comments.

3. Public Comments - There were no comments from the public.

Meeting adjourned at 4:07 p.m.