

**MINUTES OF MEETING OF CUSTOMER RELATIONS COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, November 17, 2020

3:30 p.m.

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, Ms. Susan Huppert, Mr. Graham Gillette, and Ms. Diane Munns

Staff Members: Pat Bruner, Ted Corrigan, Kyle Danley, Peggy Freese, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Jennifer Terry, and Michelle Watson

Also in Attendance: John Lande (legal counsel), Rick Malm (legal counsel), Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. Regionalization Review Discussion -

Mr. Corrigan shared an overview of the ongoing efforts to develop a regional water authority. The small group including West Des Moines, West Des Moines Water Works, Urbandale, Urbandale Water Utility, and Des Moines Water Works has met ten times. A meeting of the larger regionalization group will take place in mid-December to update the other interested parties on the progress of the smaller group's discussions. Mr. Corrigan outlined several topics to be discussed in order to align differences into a single path forward. Staff and board members, identified above as being present, determined a closed session was desired for further discussion.

A motion was made by Mr. Aschbrenner, seconded by Ms. Huppert, to conduct a closed session under Section 388.9(1), Code of Iowa, to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority and a closed session under Section 21.5(c) to discuss strategy with counsel in related matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage that body in that litigation. It was stated that each of these topics should be discussed in closed session to avoid disclosure likely to prejudice or disadvantage the position of the Des Moines Water Works.

Upon roll-call vote, the motion was adopted, with each member of the Board voting in favor of the motion. The meeting then went into closed session.

The Board subsequently returned to open session.

There was no action taken in closed session, nor upon return to open session.

2. CEO and General Manager's Comments – There were no comments from Mr. Corrigan.

3. Public Comments – There were no comments from the public.

Meeting adjourned 5:41 p.m.