

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, November 1, 2022

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Ms. Andrea Boulton and Mr. Alec Davis

Staff Members: Rachel Brown, Pat Bruner, Nathan Casey, Kyle Danley, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, Laura Sarcone, and Jennifer Terry

Also in Attendance: Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. DMWW Rules & Regulations Update

Ms. Puffer and Ms. Sarcone provided an overview of proposed changes and clarifications to the DMWW Water Service Rules and Regulations for 2023. Some of the more significant changes being proposed include: (1) editing tracer wire materials listed to those now being used on water main projects for Des Moines Water Works; (2) clarifying the proper way to decommission an irrigation system in a manner that does not create a potential future cross connection; (3) specifying that individual meters shall be installed in individual pits for manufactured home complexes; (4) requiring that if a meter pit is installed in the right of way, a traffic rated lid is required instead of a hatch; (5) clarifying that sewer deduct/water only meters connected to the same service line as the domestic meter shall be billed to the same account as the domestic meter; (6) editing the public records language to be consistent with the updates to the Iowa Code Chapter 22, per Iowa Senate File 2322, signed into law and in effect on July 1, 2022. In addition, fee schedules are proposed to be updated to reflect increases in labor and material costs based on the Engineering News Record Construction Cost Index for the month of August 2022. Staff proposes that these revisions, including the revised fees, become effective on January 1, 2023, after consideration and approval by the Board.

2. CEO and General Manager's Comments

Mr. Corrigan was not in attendance.

3. Public Comments - There were no comments from the public.

Meeting adjourned at 3:53 p.m.