

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, October 6, 2020

3:30 p.m.

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner and Ms. Andrea Boulton

Staff Members: Pat Bruner, Ted Corrigan, Kyle Danley, Peggy Freese, Doug Garnett, Amy Kahler, Mike McCurnin, Jenny Puffer, and Michelle Watson

Also in Attendance: John Lande (legal), Rick Malm (legal), Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. DMWW Rules & Regulations Update

Ms. Kahler provided an overview of proposed changes and clarifications to the DMWW Water Service Rules and Regulations for 2021. Some of the more significant changes being proposed include: (1) stating that corporation taps may not be reused once a water service line has been removed; (2) clarifying language related to backflow requirements, including commercial, multi-tenant properties and properties where a well is to be left in service; (3) providing a new fee for private fire hydrant maintenance; (4) adding language regarding customer right of appeal specific to rates and charges; and (5) recommending customers do not irrigate on Mondays as part of our Water Shortage Plan. In addition, fee schedules are proposed to be updated to reflect increases in labor and material costs based on the Engineering News Record Construction Cost Index for the month of August 2020. Staff proposes that these revisions, including the revised fees, become effective on January 1, 2021 after consideration and approval by the Board.

2. HomeServe Agreement

Ms. Kahler provided background information on DMWW's collaboration with HomeServe USA, which provides optional coverage for water service line protection. A Program Agreement was signed, in 2012, for a 3-year term, with the possibility of two 1-year extensions. DMWW extended the agreement both years, followed by a First Amendment in November 2016 which extended the agreement to December 31, 2020. HomeServe has proposed a second amendment extending the upcoming renewal period five years, from 1/1/2021 through 12/31/2025. The five-year period includes two price modifications to \$6.49/month in 2022 and \$6.99/month in 2024.

Mr. Gillette joined the meeting in progress at 3:52 p.m.

Ms. Huppert joined the meeting in progress at 3:58 p.m.

Ms. Munns joined the meeting in progress at 3:59 p.m.

3. CEO and General Manager's Comments

There were no additional comments from Mr. Corrigan.

4. Public Comments – There were no comments from the public.

Meeting adjourned at 4:02 p.m.