

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, August 4, 2020

3:30 p.m.

The Meeting was conducted by video conference.

Present (by Video or Audio Conference Link):

Board Members: Ms. Andrea Boulton

Staff Members: Rachelle Bastow, Ted Corrigan, Kyle Danley, Peggy Freese, Doug Garnett, Erika Hale, Amy Kahler, Mike McCurnin, Jenny Puffer, and Michelle Watson

Also in Attendance: no others in attendance

Meeting called to order at 3:31 p.m.

1. HR Diversity Update

Ms. Hale gave an update on the DMWW Affirmative Action program, which encompasses outreach and recruitment programs to encourage minorities and other specific categories of the population to apply for jobs. Ms. Hale also outlined Human Resources' efforts to increase diversity.

2. CEO and General Manager's Comments

Mr. Corrigan shared that the Butter Cow festival and the Des Moines Marathon park events have been cancelled. He also reported that the Iowa DNR is expected to issue a water use permit to West Des Moines Water Works for withdrawal from the Raccoon River for its proposed new water treatment plant.

3. Public Comments – No comments from the public.

Meeting adjourned at 4:00 p.m.