

**MINUTES OF MEETING OF PLANNING COMMITTEE  
OF THE BOARD OF WATER WORKS TRUSTEES  
PURSUANT TO NOTICE**

Tuesday, May 16, 2023

12:00 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Ms. Andrea Boulton, Mr. Alec Davis, Mr. Graham Gillette, Ms. Susan Huppert, and Ms. Diane Munns

Staff Members: Jessica Barnett, Pat Bruner, Nathan Casey, Michelle Cole, Ted Corrigan, Kyle Danley, Donna Heckman, Amy Kahler, Mike McCurnin, Laura Sarcone, Michelle Watson, and Dylan White

Also in Attendance: Jack Carra (Assured Partners), Sam Carrell (DMWW Park Foundation), John Lande (legal counsel), A.J. Mumm (Polk County Emergency Management), Melinda Toyne (In Any Event), Tom Zmolek (People's Productions)

Meeting called to order at 12:00 p.m.

1. RAGBRAI at Water Works Park

Mr. Carrell, Mr. Zmolek, and Ms. Toyne presented an overview of the activities, community impacts, and plans for use of Water Works Park for the RAGBRAI event on July 26<sup>th</sup>. Mr. Mumm explained county-wide planning, including medical response, which is taking place in preparation for the event. Mr. Carra explained DMWW's current insurance coverages and shared that Assured Partners is looking into a Special Event policy to provide an additional layer of liability coverage due to the various activities taking place during the RAGBRAI event. Board members asked questions regarding contingency planning, and discussed how the board has relied on staff's assessment and recommendations regarding planning for the event.

2. COO Comments

Mr. Danley shared that there was turf damage done to the park in preparation for the May 13<sup>th</sup> Trump political rally that was cancelled due to inclement weather. The Park Foundation and Grounds staff are working to repair the damage and recover the costs from the rally event sponsor.

3. Public Comments - There were no comments from the public.

Meeting adjourned at 1:11 p.m.